



PALMDALE

a place to call home

APPLICATION FOR:

- MINOR EXCEPTION (Section 23.03) - \$483**
- MINOR MODIFICATION (Section 26.04) - \$325**

Planning Division
 38250 Sierra Highway
 Palmdale, CA 93550
 (661) 267-5200
planningdiv@cityofpalmdale.org

Case No.: _____

Date: _____

Received by: _____
Print Name

SUBMITTAL REQUIREMENTS

1. Submit 4 copies of plans showing clearly what modification(s) or exception(s) are proposed. Single family modification plot plans may show "existing" and "proposed" structures for such revisions as additions to the main structure, guest houses, patios, gazebos, and play houses.
2. Minor Modifications Only:
 - a. Submit 1 copy of the original stamped approved plans with all revisions highlighted by clouding or other means so that staff can quickly identify where changes are occurring.
 - b. Minor modification plans should be labeled with original case number. In the case of Subdivision Development Plan (SDP) modifications or exceptions, plans should conform to the requirements for SDP approval.

Project Location (Address if Available): _____

Approximately _____ feet N or S of _____
(Circle) (Street Name)

Approximately _____ feet E or W of _____
(Circle) (Street Name)

Assessor's Parcel Number(s): _____

***APPLICANT:**

Name and Email Address: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Telephone No.: () _____ Fax No.: () _____

CONTACT PERSON:

Name and Email Address: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Telephone No.: () _____ Fax No.: () _____

OWNER:

Name and Email Address: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Telephone No.: () _____ Fax No.: () _____

ARCHITECT/ENGINEER/REPRESENTATIVE:

Name and Email Address: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Telephone No.: () _____ Fax No.: () _____

*If applicant is different from the property owner, please have the property owner sign the bottom of page 2.

OWNER AUTHORIZATION LETTER

CASE NUMBER(S): _____

ASSESSOR'S PARCEL NUMBER(S): _____

If the applicant is not the owner of record, then a letter authorizing the applicant to represent the owner(s) must be submitted. Note: All owners must sign as their names appear on the deed to the land.

This letter shall serve to notify and verify that I/we am/are the legal owners of the property described and attached hereto and do hereby authorize the applicant to file and represent my/our interest in the above referenced applications(s). I/we have read this Letter of Authorization and know the contents thereof; and so hereby certify (or declare) under penalty of perjury under the laws of the State of California that the information contained in the above referenced application(s) is true and correct.

OWNER(S) OF RECORD (Include extra sheets if necessary):

_____ Printed Name	_____ Signature	_____ Date
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_____ Printed Name	_____ Signature	_____ Date
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I certify under penalty of perjury that I am the applicant and that the foregoing statements and answers herein contained and the information herein submitted, are in all respects true and correct.

APPLICANT / APPLICANT'S REPRESENTATIVE:

_____ Printed Name	_____ Signature	_____ Date
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_____ Address (including City and State)	_____ Telephone
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_____ Printed Name	_____ Signature	_____ Date
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_____ Address (including City and State)	_____ Telephone
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SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF _____,
20____

NOTARY PUBLIC

NOTE: ATTACH LEGAL DESCRIPTION OF PROPERTY TO THIS DOCUMENT.