CITY OF PALMDALE

STATE OF CALIFORNIA

ADOPTED
ANNUAL BUDGET

FISCAL YEAR 2013-14

MAYOR

JAMES C. LEDFORD, JR.

MAYOR PRO TEM

TOM LACKEY

COUNCILMEMBERS

LAURA BETTENCOURT
MIKE DISPENZA
STEVE HOFBAUER

CITY MANAGER

DAVID CHILDS

TABLE OF CONTENTS

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-14

BUDGET MESSAGE

Budget Message i
Budget Awards ix
Public Notice - Budget Adoption x
Joint Resolution CC 2013-047 Approving and Adopting the
Fiscal Year 2013-14 Budget xi
Public Notice - Appropriation Limit xvi
Resolution 2013-043 Establishing an Appropriations Limit xviii

COMMUNITY PROFILE

Directory of City Officials.. 1
Community Organization Chart…. 2
Community Organization Chart - Proposed…. 3
Boards and Commissions Organization Chart 4
Directory of Authority and Agency Officials 5
Board of Library Trustees 5
Housing Authority of the City of Palmdale Officials 5
Industrial Development Authority Officials 5
Mobile Home Park Rental Review Board 5
Palmdale Airport Authority Officials 6
Palmdale Civic Authority Officials 6
Palmdale Financing Authority Officials 6
Planning Commission 7
Successor Agency to the Community Redevelopment Agency Officials 7
About City of Palmdale 8
Location Map 8
Population Profile 11
Palmdale Demographics 12
City Government and Services 15
Meeting Current Needs and Implementing Tomorrow's Vision 16
Successor Agency to the Community Redevelopment Agency of the City of Palmdale 17
Palmdale Civic Authority 17
Palmdale Financing Authority 17
Industrial Development Authority 17
Housing Authority 17
Meeting the Future 18
Revenue by Fund Type 18
Departmental Expenditures as a Percentage of General Fund Budget 21

BUDGET GUIDE

How to Use this Document Effectively 23
Budget Policies and Procedures 23
Budget Calendar 27

TABLE OF CONTENTS

BUDGET SUMMARY

Summary of the Fiscal Year 2013-14 Budget 29
Authorized Full Time Positions Fiscal Years 2009-10 through 2013-14 47

FISCAL SUMMARY

Estimated Fund Balances Fiscal Year 2013-14 51
Estimated Revenues by Major Financing Source By Fund Fiscal Year 2013-14 54
Summary of Estimated Revenues By Fund Fiscal Years 2011-12 through 2013-14 56
Interfund Transfers Fiscal Year 2013-14 58
Estimated Expenditures by Function By Fund Fiscal Year 2013-14 60
Budget Summary by Fund Fiscal Years 2011-12 through 2013-14 62
Budget Summary by Department by Division Fiscal Years 2011-12 through 2013-14 67
Capital Improvement Budget by Project Type Fiscal Year 2013-14 71

REVENUE

Details of Estimated Revenues by Fund Fiscal Years 2011-12 through 2013-14 75

CITY WIDE OBJECTIVES

City Wide Objectives 101

DEPARTMENT BUDGET SUMMARIES

CAPITAL PROGRAMS
Capital Improvement Summary 107

CITY COUNCIL
City Council 145

ADMINISTRATION
City Manager 149
Information Technology 154
Palmdale Channel 27 156
Publications 158
Special Events 160
Publicity 162
City Clerk 165
Elections 170
Records Management 172
Human Resources 175
Employee Benefits 178
Recruitment, Retention, and Classifications 180
Compliance 182

City Attorney 185
Code Enforcement Restitution 190
Risk Management 192
Finance 195
Accounting, Financial Reporting and Analysis 198
Procurement and Payables Management 200
Budget Management 202
Treasury and Cash Management 204
Payroll Management 206
Debt Management 208

PLANNING
Planning 211
Advanced Planning 214
Current Planning 216
Business License 218
Community Preservation 220
Mail and Reception Service 222
Planning Commission 224

PUBLIC SAFETY AND COMMUNITY RELATIONS
Public Safety 227
Animal Control 230
Law Enforcement 232
Community Participation/Volunteer Program 234
Public Security Officers 236
Emergency Preparedness 238
Parking Enforcement 240

PUBLIC WORKS
Public Works 243
Department Administration 246
Environmental 248
Capital Project Management 250
Engineering 252
Public Works Inspection 254
Drainage District 256
Traffic Signal Maintenance 258
Traffic Engineering 260
Geographic Information Systems (GIS) 262
Sewer Maintenance 264
Street/Right of Way Maintenance 266
Maintenance Program 268
Transit/Transportation Management & Planning 270
Landscape Maintenance District 272
Streetlight District 274
Development Services 276
Housing Compliance 278

CULTURAL AND RECREATION
Recreation and Culture 280
Library 284
Special Events 286
Cultural Center 288
Legacy Commons 290
Palmdale Playhouse 292
Joe Davies Heritage Airpark 294
Palmdale Oasis Park Recreation Center 296
Marie Kerr Park Recreation Center 298
Recreation Programs 300
Aquatics 302
Youth Sports 304
Adult Sports 306
Drytown Water Park 308

COMMUNITY PROGRAMS
Community Programs 311
South Valley Work Source Center 312
Federal Home Program 314
Homelessness Prevention and Rapid Re-housing Grant (HPRP) 316
CDBG Administration 318
CDBG SAVES 320
SAVES Grant 322
CDBG Neighborhood Stabilization Program (NSP) 324

CITY REDEVELOPMENT
City Economic Development Programs 327

HOUSING AUTHORITY
Housing Authority 329
Administration 332
Boulders at the Ranch l 334
Boulders at the Ranch ll 336
Boulders at the Lake 338
Housing Programs 340
Compliance and Statutory Obligation Costs 342
In-Fill Housing 344
Mortgage Assistance Program 346
Senior and Multi-Family Housing 348
Transit Village 350
Partners for a Better Palmdale Program 352
Code Enforcement 354
Debt Service 356
Housing Rehabilitation 358
Successor Agency Administration 360

GENERAL CITY & CITY DEBT

General City 363
PCA Construction Debt Service 369
Park Development and Ave. S Debt Service 370
Street Signals and Street Improvements Debt Service 372
Power Plant Land Acquisition Debt Service 374
Anaverde Drainage Loan 376
PCA Revenue Bonds Debt Service 378
PFA Lease Revenue Bonds 380

SUCCESSOR AGENCY

Successor Agency to the Community Redevelopment Agency 383
Business Retention and Attraction 388
Redevelopment 390
Aviation and Aerospace 392
Conference Center 394
Hospital 396
Successor Agency Administration 398

ASSESSMENT DISTRICT

Assessment Districts 401
Re-Assessment District 88-1 Redemption 402
Re-Assessment District 90-2 Redemption 404
87-1 Redemption 406
Community Facilities District 2003-1 Redemption 408
Community Facilities District 91-1 Redemption 410
Assessment District 91-2 Redemption 412
Community Facilities District 93-1 Redemption 414
Community Facilites District 05-1 Redemption 416
Assessment District 2006-1 Redemption 418

GLOSSARY

Glossary of Budget Terms 421

APPENDIX

Policy 425
Estimated Fund Balances Fiscal Year 2012-13 439
Interfund Transfers Fiscal Year 2012-13 442
Classification and Pay Plan - Tier 1 444
Classification and Pay Plan - Tier 2 448
Hourly Wage Range/Step Schedule 452
Bi-Weekly Range/Step Schedule 453
Monthly Wage Range/Step Schedule 454
Yearly Range/Step Schedule 455
Schedule of Insurance Coverage - City of Palmdale 456
Schedule of Insurance Coverage - Palmdale Community Foundation 456

TABLE OF CONTENTS

Figure 1: City Organization Chart 2
Figure 2: City Organization Chart - Proposed 3
Figure 3: Boards and Commissions Organization Chart 4
Figure 4: Map of the Antelope Valley 8
Figure 5: Population Growth 10
Figure 6: Median Income 16
Figure 7: Fiscal Year 2013-14 Revenues 18
Figure 8: Fiscal Year 2013-14 Expenditures 20
Figure 9: Budgeted Expenditure Percentages 29
Figure 10: Fiscal Year 2013-14 Revenues by Category 31
Figure 11: General Fund - Sources of Revenue 33
Figure 12: Sales Tax Revenue 36
Figure 13: Fiscal Year 2013-14 Expenditures by Type 45
Figure 14: Capital Programs by Type 108
Figure 15: Capital Programs by Funding Source 108
Figure 16: City Manager Organization Chart 149
Figure 17: City Clerk Organization Chart 165
Figure 18: Human Resources Organization Chart 175
Figure 19: City Attorney Organization Chart 185
Figure 20: Finance Organization Chart 195
Figure 21: Planning Organization Chart 211
Figure 22: Public Safety and Community Relations Organization Chart 227
Figure 23: Public Works Organization Chart 243
Figure 24: Recreation & Culture Organization Chart 281
Figure 25: Successor Agency to the Community Redevelopment Agency Organizational Chart 383
Figure 26: Comparison of Expenditures and Revenues Fiscal Years 2003-2012 434
Figure 27: Debt Service as a Percent of Total Revenues 435
Figure 28: Debt Service as a Percent of Total Expenditures 436
Figure 29: Capital Expenditures 437
Figure 30: Full Time Employees per Thousand Population 438

BUDGET MESSAGE

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

PALMDALE

a place to call home

JAMES C. LEDFORD, JR.
Mayor

TOM LACKEY
Mayor Pro Tem

LAURA BETTENCOURT
Councilmember

MIKE DISPENZA
Councilmember

STEVEN D. HOFBAUER
Councilmember

38300 Sierra Highway

Palmdale, CA 93550-4798

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June 5, 2013

Honorable Mayor, Council Members, Members of the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, and Residents of Palmdale:

The staff and I are pleased to present the FY 2013-14 Budget that includes appropriations for the City of Palmdale, Successor Agency to the Community Redevelopment Agency, Palmdale Civic Authority, Palmdale Financing Authority, Palmdale Housing Authority, Palmdale Airport Authority and the Industrial Development Authority.

The recommended "all funds" budget includes an overall decrease in General Fund expenditure of $886,110, reflecting our commitment to a comprehensive balancing strategy that mitigates the impacts of rising costs against the lower level of ongoing revenues. Over the past several years, the City has reduced personnel and operating costs to bridge the gap between revenues and expenditures and, because we anticipate overall revenues will remain relatively flat for the foreseeable future, these costs will need to be continually monitored and assessed for potential savings. As such, the City's FY 2013-14 budget continues to focus on providing core services and continuing on a path toward fiscal sustainability over the long term. The FY 2013-14 Budget addresses the major goals and priorities identified by the City Council through the strategic planning process, while maintaining an 18.9% General Fund reserve.

BUDGET OVERVIEW

The budget is the formal document that provides the spending authority for the City's programs/projects during the next 12 months. By adopting the budget, the City Council formalizes our priorities and goals and provides the public with a clear picture of the services the City will provide. The City receives revenue from a wide variety of sources. Use of these funds is often restricted. To ensure that the revenue is spent properly, separate accounting funds are established to record the revenue and expenditures.

The recommended budget for FY 2013-14 is comprised of all City funds, including the General Fund, special revenue funds, Housing Authority, Palmdale Civic Authority, and Palmdale Financing Authority funds. Each fund accounts for distinct and uniquely funded operations.

Auxiliary aids provided for communication accessibility upon 72 hours notice and request.

The recommended budget includes total combined expenditures of $124.5 million, with $98.5 million budgeted for operations and $26.0 million budgeted for capital projects. This information is summarized in the table below by fund type.

The General Fund is the primary and largest individual fund in the City and is used to account for revenues not specifically levied or collected for the City's other separately distinct funds. City operations such as public safety, library, recreation, parks, development, and administrative services are provided from the General Fund. For FY 2013-14, the recommended General Fund operating budget totals $63.8 million and the General Fund capital program budget totals $100,000 for contributions to the Palmdale Recycled Water Authority.

Summary of Fiscal Year 2013-14 Recommended Budget by Fund Type

	Operating Budget	Capital Program	Total	Percentage of Total
General Fund	$ 63,803,260	$ 100,000	$ 63,903,260	51.3%
Special Revenue Fund	20,429,730	25,906,590	46,336,320	37.2%
Housing Authority Fund	5,781,990	-	5,781,990	4.7%
Palmdale Civic Authority	8,269,250	-	8,269,250	6.6%
Palmdale Financing Authority	260,510	-	260,510	0.2%
Total	$ 98,544,740	$ 26,006,590	$ 124,551,330	100.0%

Special revenue funds account for restricted revenues and have a recommended operating budget of $20.4 million and a capital budget of $25.9 million.

The Housing Authority, Palmdale Civic Authority, and Palmdale Financing Authority make up the remaining $14.3 million in the total combined recommended operating budget. Each of these separate legal entities was created for a distinct purpose: Housing Authority to work with mobile home parks and affordable housing efforts located in the City, Palmdale Civic Authority to finance various projects of the City and Successor Agency to the Community Redevelopment Agency, and Palmdale Financing Authority to finance various projects of the City.

The total combined recommended budget for FY 2013-14 reflects a 4.9% increase compared to the 2012-13 adopted budget and a 2.9% increase compared to the 2012-13 revised budget. The increase is attributed to the following items:

Increase in Expenditures (in millions)
Fiscal Year 2013-14 Compared to Fiscal Year 2012-13 Revised & Adopted

Type of Expenditure	From 2012-13 Revised Budget		From 2012-13 Adopted Budget	
General Fund	$ 0.99	Decrease	$ 2.00	Decrease
Library Program	0.05	Decrease	0.04	Increase
Capital Improvement Projects	6.60	Increase	5.20	Increase
Additional Maintenance Districts	2.75	Increase	1.87	Increase
PFA Debt Service Funds	0.12	Decrease	0.26	Increase
PCA Debt Service Funds	0.51	Decrease	1.91	Increase
Housing Authority	0.16	Decrease	0.85	Decrease
CDBG Fund	1.85	Decrease	0.10	Increase
Federal Programs	2.28	Decrease	0.08	Decrease
Self Insurance Funds	0.15	Increase	0.66	Decrease
Net Miscellaneous Fund	0.05	Decrease	0.01	Decrease
Net Increase	$ 3.49	Increase	$ 5.78	Increase

ECONOMIC OUTLOOK

The local economy has begun to rebound slightly, consistent with regional and national trends, but recovery for the City has been slow and the lingering effects of the recession are still apparent. Key revenues that serve as leading indicators in an economic recovery, such as sales tax and transient occupancy tax (TOT) derived from consumer spending and tourism, are trending up. Sales tax revenues were up 5.8% and 1.7% for fiscal years 2010-2011 and 2011-12, respectively. TOT revenues have also grown for the past two years, with fiscal year 2011-2012 posting a gain of 5.9%. In addition, Business License Taxes, also an economically sensitive revenue source, grew by 8.1%.

The increases in consumer spending, tourism, and business licensing are tempered by broader factors that could affect the U.S. and the local economy. Experience from past recessions indicates that unless the pace of economic growth ranges from 4% to 8% during the first two to three years of recovery, which in turn speeds up the re-entry of the unemployed to the workplace, it will be several years before we return to a typical pre-recession growth path of near 3% and an unemployment rate consistent with full employment – defined as 5.5%. In addition, local governments traditionally recover one to three years after the general economy rebounds. On April 16, 2013, the International Monetary Fund, a global financial institution headquartered in Washington, DC, cut its U.S. 2013 and 2014 growth forecasts to 1.9% this year and 3.0% next year, assuming the sequester will only impact 2013, and that automatic spending cuts will be replaced by more back-loaded measures for the full 2014 year. Additionally, unemployment rates, although better than a year ago, continue to impact the overall pace of the recovery, with a significant recovery in the job market not expected until late 2014 or early 2015. As reported by the US Department of Labor Bureau of Labor Statistics, the City's unemployment rate declined from 13.9% in March 2012 to 12.3% in March 2013, compared to 9.0% for the County, 9.4% for the State, and 7.6% for the U.S.

It should be noted that while Sales Tax, TOT and Business License receipts have improved, Building Permits and Property Taxes continued to decline through FY 2012-13, though at a significantly slower pace than in prior years indicating a leveling off in these revenues. Builders continue to remain cautious in the housing market, and are undertaking smaller and fewer projects than in the past. However, housing, which is another indicator of economic stability, is showing signs of improvement. According to DataQuick, the medium price for all homes sold in Palmdale during the first quarter of 2013 jumped 10.7% compared with the same period one year ago. As property values stabilize, we expect a slow recovery in both Building Permits and Property Tax receipts over the next several years.

Status of General Fund Revenues, Expenditures, and Fund Balance Reserves

As we continue to deal with the lingering effects of the recession on the City's economically sensitive revenues, it is vital to maintain focus on the long-term health of the organization in order to deliver needed services to residents. We must also continue to preserve the City's ability to respond to external financial challenges such as continued increases in our law enforcement, retirement, and healthcare costs, as well as federal and state funding decreases. During the 5-year period from fiscal years 2007-08 through 2011-12, as structural changes were being made to ensure long term fiscal health, the City used approximately $14.7 million in undesignated General Fund reserves. The reserves were used to ensure devastating

programmatic reductions were not made that would have otherwise been necessary to eliminate the structural deficit sooner. The most significant structural changes have come from the reduction of positions, suspension of cost of living increases, and shifting more of the costs associated with benefits to the employees, such as a larger portion of the California State Public Employees Retirement System (CalPERS) retirement contribution. Despite these efforts, there still remains a General Fund structural deficit that will be bridged through the use of reserves. This deficit is expected to continue through the 2014-15 fiscal year due to costs associated with the State's dissolution of redevelopment, increases in our pension rates as CalPERS continues to address their unfunded liability resulting from lower projected earning rates and significant investment losses incurred during the great recession, increases in the liability premiums and cost of living adjustments on the law enforcement contract, and slow economic recovery.

It is estimated that reserves will go from $31.5 million on June 30, 2007 to $12.0 million on June 30, 2014. The FY 2013-14 Budget draws on reserves by $4.1 million, resulting in an estimated $12.0 million remaining in reserves as of June 30, 2014. Additional work to create a more sustainable budget picture is underway and it is hoped that in FY2014-15 and beyond that the City can further slow the use of reserves and actually begin to rebuild fund balance and to make needed investments in long term capital and infrastructure needs.

It is City policy to maintain a minimum general fund reserve of 10 percent of operating expenditures, with a future goal of 20%. This reserve policy protects the general fund, the main source of revenue for City operations, by providing a cushion for temporary revenue short falls or unpredictable one-time expenditures. As discussed, the City will again use a portion of this reserve as intended to mitigate the lower revenues in order to continue providing necessary service levels for our residents. The FY 2013-14 budget projects a year-end fund balance reserve of $12,068,240, which is 18.9 percent of operating expenditures.

Updated Strategic Plan – "Success Through Sustainability"

The Strategic Plan of 2008 covered a five-year period following considerable public outreach and community input in January 2008. Many of the actions and efforts initially adopted in this plan have been implemented or continue to be implemented, and the priorities established through that strategic planning effort continue to influence our funding priorities. As previously stated in the FY 2012-13 Budget Message, the goals and objectives of the City of Palmdale continue to be revisited and updated as we reach the end of the 2008 Strategic Plan. A new Strategic Plan, which builds on the previous plan, is now in place. The proposed FY 2013-14 Budget establishes a spending plan that apportions available financial resources strategically, while ensuring both the short-term and long-term financial sustainability of the City. The proposed budget strives to achieve fiscal sustainability, and continues to fund services and programs implementing the key elements of the updated Strategic Plan that charts a clear path for the City's operation into the future.

The updated Strategic Plan has three overarching goals: a Sustainable Economy, a Sustainable Community and a Sustainable Organization. These three basic components are at the heart of our updated Strategic Plan as we map out our future and approach our goal of "Success Through Sustainability".

The outer ring of the core area outlines twelve (12) key objectives. Partnerships at every level link all the elements of the updated Strategic Plan. Sustainability is a necessity in order to achieve the goals set forth in the Strategic Plan. Each of the twelve (12) key objectives will have a business plan created, outlining the steps to be taken to achieve a sustainable economy, organization or community. In addition, each Business Plan will have performance measures to assist in charting our progress toward reaching that key objective.

Outline of the Updated Strategic Plan

"Success Through Sustainability" will be achieved by creating dynamic partnerships between residents and stakeholders in three key areas: Community, Organization and Economy.

I. Community

- Recreation and Culture
- Neighborhood Preservation and Revitalization
- Community Engagement
- Safety

Recreation and Culture, Neighborhood Preservation and Revitalization, Community Engagement and Public Safety components help make the Palmdale community "a place to call home".

- The combined efforts of City staff, law enforcement and residents have produced the lowest crime rate in 20 years.

- Maintaining public safety, the number one priority of the City, builds confidence and community pride.

- Engaging people to participate in programs such as Neighborhood and Business Watch, volunteering, youth programs and city meetings greatly helps us create strong bonds.

- Providing vibrant parks and culture for residents builds pride.

- Over $500 million has been invested in City parks and amenities which include facilities such as DryTown Water Park, Palmdale Playhouse, Palmdale City Library and Legacy Commons, and programs that include concerts at the Palmdale Amphitheater, Thursday Night on the Square, aquatics, sports, dance, music and much more.

II. Economy

- Infrastructure
- Diversification - Industry Clusters
- Retail Revitalization
- Regulatory Approach

The key driver to a successful and sustainable future is a diversified economy. Creating a sustainable economy is a priority for our community especially with the abolition of redevelopment agencies in California. Maintaining Infrastructure, Diversification of Industry Clusters, Revitalization of Retail Sector and Regulatory Approach are all key components in creating a sustainable economy.

- Palmdale offers potential businesses a highly educated workforce through innovative endeavors such as the Palmdale Aerospace Academy, a unique partnership with the City, Palmdale School District; and the AERO Institute, designed to train the next generation of high tech workers. Partnerships with groups like Youth Build and New Beginnings provide job training and offer viable career options for our youth.

- A solid and dependable infrastructure is also important to generating commerce. The City is investing $20.8 million in FY 2012/13 on projects such as the Avenue S corridor widening, signal upgrades, sewer upgrades, street resurfacing, and more.

- Developing Palmdale as a transportation hub will continue, as Metrolink, California High Speed Rail, Xpress West high speed rail to Las Vegas, the High Desert Corridor and the future Palmdale Airport will position Palmdale as a major intermodal center.

- Growth in the medical industry, as well as new manufacturing and retail opportunities will provide job opportunities for residents in the years ahead.

III. Organization

- Quality Services
- Employee Development
- Financial Health
- Communication – Internal/External

The City is fiscally strong and sound, with a balanced budget, and a healthy 18.9% reserve The City was forced to reduce the size of staff, but continues to provide quality services to residents. To do so, the City has reorganized some of the way it conducts business, by contracting out some services, requiring employees to do more and taking advantage of available technologies — all of which provide residents with enhanced value for their tax dollars.

Efforts to align the City's organizational structure with the key strategic plan initiatives will continue to take place in FY 2013-14 to optimize our organizational effectiveness. The organization will continue to be restructured in a way that best allows us to achieve the goals of the City's Strategic Plan with the "customer" being one of our primary focuses. We hope our updated Strategic Plan will help assure that our efforts are purposefully designed and focused to meet present and future needs while achieving financial sustainability.

Working in partnership with all levels of the organization, the Business Plans for the twelve (12) key elements of the Strategic Plan will be drafted creating strategies, defining actions, and identifying resources to attain our goals and objectives. The updated Strategic Plan, in conjunction with the detailed Business Plans, will serve as a roadmap for our organization and the framework for our important programming and budgetary decisions.

CONCLUSION

While the City of Palmdale has continued to be affected by declining revenues and the weak economy, the City's economic outlook remains positive and represents another step toward the achievement of a sustainable financial future for the City. The staff and I remain committed to providing excellent services to Palmdale's 154,535, residents, and we are confident that this year's budget provides the necessary funding to continue to meet our goals.

Sincerely,

David Childs
City Manager

California Society of
Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award
Fiscal Year 2012-2013

Presented to the

City of Palmdale

For meeting the criteria established to achieve the Operating Budget Excellence Award.

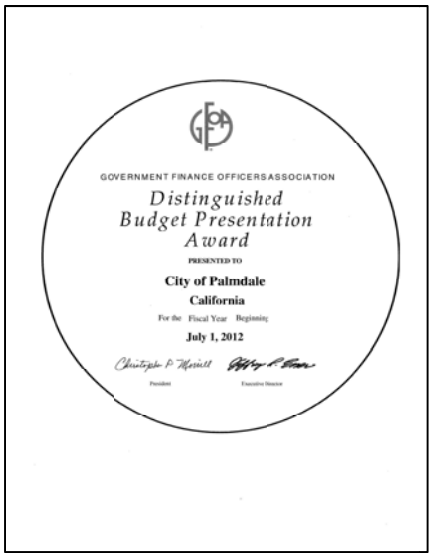
February 6, 2013

Laura Nomura
CSMFO President

Scott Catett, Chair
Professional Standards and
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

The above award for *Excellence in Operational Budgeting* was presented to the City of Palmdale by the California Society of Municipal Finance Officers for its fiscal year 2012-13 budget document.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished
Budget Presentation
Award

PRESENTED TO

City of Palmdale
California

For the Fiscal Year Beginning

July 1, 2012

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for *Distinguished Budget Presentation* to the City of Palmdale for its annual budget for the fiscal year beginning July 1, 2012.

In order to receive this award, governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

CITY OF PALMDALE
NOTICE OF JOINT PUBLIC HEARING
REGARDING THE ADOPTION OF
THE BUDGETS FOR THE CITY OF PALMDALE,
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY,
PALMDALE CIVIC AUTHORITY,
PALMDALE FINANCING AUTHORITY,
HOUSING AUTHORITY,
INDUSTRIAL DEVELOPMENT AUTHORITY,
PALMDALE AIRPORT AUTHORITY, and
PALMDALE FINANCING AUTHORITY
FOR THE FISCAL YEAR 2013-14

Notice is hereby given that the City Council of the City of Palmdale, Successor Agency to the Community Redevelopment Agency, Palmdale Civic Authority, Housing Authority, Industrial Development Authority, Palmdale Airport Authority, and Palmdale Financing Authority propose to adopt a budget for the fiscal year beginning July 1, 2013, and ending June 30, 2014. Accordingly, a joint public hearing relating to the proposed adoption of a budget for Fiscal Year 2013-2014 will be held in the Council Chambers at City Hall, 38300 Sierra Highway, Suite B, Palmdale, California, Wednesday, June 5, 2013, at 7:00 P.M.

A copy of the proposed budget is available for review at the City Library, 700 East Palmdale Boulevard and the lobby of City Hall, 38300 Sierra Highway, Suite A.

Any person wishing to give testimony at this hearing may appear at that time or may submit written testimony. Any individual who intends to submit written testimony should submit such written statement to the following person prior to the date of the hearing:

Rebecca J. Smith, City Clerk
City of Palmdale
38300 Sierra Highway, Suite C
Palmdale, California 93550

Rebecca J. Smith, City Clerk and Agency Secretary

Publish: May 26, 2013, May 27, 2013, and May 28, 2013

CITY COUNCIL OF
THE CITY OF PALMDALE,
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY
OF THE CITY OF PALMDALE,
PALMDALE CIVIC AUTHORITY,
THE HOUSING AUTHORITY OF
THE CITY OF PALMDALE,
THE INDUSTRIAL DEVELOPMENT AUTHORITY,
PALMDALE AIRPORT AUTHORITY
AND
PALMDALE FINANCING AUTHORITY
OF THE CITY OF PALMDALE
COUNTY OF LOS ANGELES, CALIFORNIA

JOINT RESOLUTION NO. CC 2013-047
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE
CITY OF PALMDALE RESOLUTION NO. SA 2013-012
PALMDALE CIVIC AUTHORITY RESOLUTION NO. PCA 2013-001
HOUSING AUTHORITY RESOLUTION NO. HA 2013-001
INDUSTRIAL DEVELOPMENT AUTHORITY
RESOLUTION NO. IDA 2013-001
PALMDALE AIRPORT AUTHORITY RESOLUTION NO. PAA 2013-001
PALMDALE FINANCING AUTHORITY RESOLUTION NO. PFA 2013-001

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE, THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE, THE PALMDALE CIVIC AUTHORITY, THE HOUSING AUTHORITY OF THE CITY OF PALMDALE, THE INDUSTRIAL DEVELOPMENT AUTHORITY, THE PALMDALE AIRPORT AUTHORITY OF THE CITY OF PALMDALE, AND THE PALMDALE FINANCING AUTHORITY APPROVING AND ADOPTING THE CITY OF PALMDALE'S BUDGET FOR FISCAL YEAR 2013-14 AND APPROVING REVENUE AND EXPENDITURE ADJUSTMENTS TO FISCAL YEAR 2012-13.

WHEREAS, the City Council, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority presented and reviewed the proposed Budget for fiscal year 2013-14 on June 5, 2013 in the City Hall Council Chamber, at which time said proposed Budget as modified, revised, corrected, amended and changed, and matters pertaining thereto, were heard and considered; and,

WHEREAS, the City Council, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority considered the proposed budget as submitted and made all changes and amendments thereto which said City Council, Successor Agency to the Community Redevelopment Agency of the City of Palmdale, Palmdale Civic Authority, Housing Authority, Industrial Development Authority, Palmdale Airport Authority, and Palmdale Financing Authority desired to make therein; and,

WHEREAS, the City Council, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority considered the adjustments to revenues and expenditures for fiscal year 2012-13 as presented in the fiscal year 2013-14 Budget document.

WHEREAS, the Fiscal Year 2013-14 budget includes one position reclassification: Parks and Recreation Manager, Range 43 reclassified to Director of Recreation and Culture, Range 46, and,

WHEREAS, the Fiscal Year 2013-14 budget includes three new position classifications: (1) Director of Administrative Services, Range 47, (2) Director of Development Services, Range 47, and (3) Director of Neighborhood Services, Range 47, and,

WHEREAS, the Fiscal Year 2013-14 budget includes the deletion of the following vacant position classifications: (1) Library Aide, Range 12, (2) Library Clerk I/II, Ranges 18/20, (3) Library Technician, Range 20, (4) Library Acquisitions/Cataloging Supervisor, Range 26, (5) Library Associate, Range 26, (6) Library Circulation Supervisor, Range 26, (7) Library Shelving Supervisor, Range 26, (8) Librarian I/II, Ranges 31/33, (9) Principle Economic Development Project Manager, Range 40, and (10) Deputy City Manager, Range 49, and,

WHEREAS, the Fiscal Year 2013-14 budget includes three title changes with no resultant change in range: (1) Community Preservation Aide I to Code Enforcement Aide I, (2) Community Preservation Aide II to Code Enforcement Aide II, and (3) Community Preservation Specialist to Code Enforcement Officer, and,

WHEREAS, the Fiscal Year 2013-14 budget includes the addition of an Administrative Secretary, Range 26, in the Sewer Maintenance Assessment District Fund. The fiscal impact to the salaries and benefit line items will be $75,000, decreasing the reserves of this fund to $7,624,968.

WHEREAS, the Fiscal Year 2013-14 budget includes Edward Byrne Memorial grant revenue in the amount of $11,790 to be added to the Federal Grants Fund, increasing the total of this grant to $61,790. This funding will then be transferred to the General Fund to provide funding for two motorcycle deputies, resulting in a net impact of $0 for the Federal Grants Fund.

WHEREAS, the Fiscal Year 2013-14 Budget includes the transfer of Edward Byrne Memorial grant revenue from the Federal Grants Fund to the General Fund in the amount of $61,790 resulting in a revised 2013/14 General Fund unappropriated reserve of $12,043,040, which still represents 18.9% of budgeted expenditures.

WHEREAS, the Fiscal Year 2012-13 estimated Budget is amended to include additional Code Enforcement Restitution Revenue in the amount of $75,000 to provide funding for Code Enforcement expenditures under the City Attorney's line items. This action results in a net impact of $0, as the expenditures are offset by a like amount of revenues.

WHEREAS, individual project costs have been proportionately budgeted to the respective project areas based upon the benefit attributable to the targeted project area including improving inadequate public improvements and public facilities, improving and correcting depreciated values; and,

WHEREAS, the City Council has approved a General Fund Reserve Policy of 10% of operating expenditures, progressively increasing to 20% of operating expenditures, without regard to transfers; and that this Reserve Policy may fall below 10% in emergency situations such as economic down turns or natural disasters; and,

WHEREAS, the City Council, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority have heretofore, or hereafter will, raise sufficient revenues to finance and balance said budget.

NOW, THEREFORE, THE CITY COUNCIL, THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE, THE PALMDALE CIVIC AUTHORITY, THE HOUSING AUTHORITY, THE INDUSTRIAL DEVELOPMENT AUTHORITY, THE PALMDALE AIRPORT AUTHORITY, AND THE PALMDALE FINANCING AUTHORITY DO HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The original of the Budget of the City of Palmdale, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority for the fiscal year 2013-14, as amended, modified, revised and corrected by the City Council, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority shall be placed on file in the office of the City Clerk and shall be open to public inspection.

SECTION 2. The City of Palmdale, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority are approving all the adjustments to the fiscal year 2012-13 revenues and expenditures as presented in the fiscal year 2013-14 budget document

SECTION 3. The Director of Finance shall have the authority to receive, on behalf of the City, any and all donations and make the appropriate entries into the City financial records to enable the City to spend the donation on the purpose for which it was intended without presenting each item to the City Council for approval. These donations, received throughout the fiscal year by various departments from members of the community for a variety of purposes are obligated and not discretionary.

SECTION 4. The Successor Agency to the Community Redevelopment Agency of the City of Palmdale and the Housing Authority of the City of Palmdale, in its capacity as the entity assuming the housing functions of the former Redevelopment Agency, find and determine that the planning and administrative expenses set forth in the Budget to be paid

from the Authority's Low and Moderate Income Housing Asset Fund, which was established pursuant to Section 9 of Assembly Bill 1484 (Health and Safety Code section 34176(d), are necessary for the production, improvement or preservation of low-and moderate-income housing.

SECTION 5. The Budget of the City of Palmdale, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority for fiscal year 2013-14 as amended, modified, revised, and corrected by the City Council, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority is hereby approved and adopted.

In adopting said budget the City Council, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority approved the specified amounts for each of the various funds, departments, programs and accounts set forth. In addition, the Budget includes Library appropriations approved and adopted by the Palmdale Board of Library Trustees on May 21, 2013. Department Directors shall certify or approve departmental payrolls and attendance records as being in conformance with this budget. The Director of Finance shall certify or approve payrolls and attendance records of Department Directors and other officers.

SECTION 6. The Director of Finance is hereby authorized and instructed to take all steps necessary to implement this resolution in accordance with the provisions of the budget document.

SECTION 7. Without prior approval of the City Council, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, Industrial Development Authority, Palmdale Airport Authority, or the Palmdale Financing Authority, the City Manager/Executive Director/Secretary shall have authority to transfer up to $25,000.00 from program to program, but not from fund to fund, except for shifts in appropriations relating to personnel. Any transfer of more than such amount shall be approved by the City Council, the Successor Agency to the Community Redevelopment Agency of the City of

Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority. A transfer from fund to fund in any amount, except as relates to personnel, shall be likewise approved by the City Council, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, Industrial Development Authority, the Palmdale Airport Authority, or the Palmdale Financing Authority.

Authority, the Industrial Development Authority, the Palmdale Airport Authority's, and the Palmdale Financing Authority's budget for fiscal year 2013-14.

SECTION 9. The Budget for fiscal year 2013-14, as submitted, amended, modified, revised, corrected, adopted, and filed by the City Council, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority, shall be the fiscal year 2013-14 Budget for the City of Palmdale, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Housing Authority, the Industrial Development Authority, the Palmdale Airport Authority, and the Palmdale Financing Authority. The Budget is subject to the requirements of Article XIII B of the California Constitution.

SECTION 10. The appropriate officers shall certify to the passage and adoption of this joint resolution.

PASSED, APPROVED and ADOPTED this 5th day of June, 2013 by the following vote:

AYES: Ledford, Lackey, Bettencourt, Dispenza, and Hofbauer

NOES: None

ABSTAIN: None

ABSENT: None

James C. Ledford, Jr., Mayor/Chair

ATTEST:

Rebecca J. Smith
City Clerk/Agency Secretary

Approved as to form:

Wm. Matthew Ditzhazy,
City Attorney and Agency Counsel

CITY OF PALMDALE

PUBLIC NOTICE

June 5, 2013

APPROPRIATIONS LIMITATION FOR 2013-14

California per capita personal income change times population change converted to a ratio:

(1.0512 x 1.0049) = 1.0564

2012-13 limitation time's ratio of change:

($104,294,308 x 1.0564) = 2013-14 Appropriation Limitation = $110,176,507

(1) Price Factor:

Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. Local jurisdictions may select either the percentage change in California per capita personal income or the percentage change in the local assessment roll due to the addition of local non-residential new construction. The percent change used in setting the 2013-14 limit is:

California per capita personal income: 5.12% change

(2) Population Factor:

The population percentage change was prepared pursuant to Sections 2227 and 2228 of the Revenue and Taxation Code and is calculated as of January 1. The change from January 1, 2012, to January 1, 2013, is used in setting the fiscal year 2013-14 appropriation limit.

State of California - Department of Finance

Population 1/1/12 - 153,785

1.0049% change

Population 1/1/13 - 154,535

Publish May 21, 2013, May 22, 2013, May 23, 2013

City of Palmdale

Appropriations Limit Discussion

For the Fiscal Year 2013-14

Article XIIIB of the California State Constitution, more commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980. The Gann Appropriations Limit places restrictions on the amount of tax proceeds that state and local governmental agencies can receive and appropriate each fiscal year.

The Limit changes each fiscal year and is different for each governmental agency. The Limit is calculated based on the actual amount of tax proceeds appropriated during the 1978-79 fiscal year, and is increased each year for inflation and population growth. Inflationary adjustments are, by law, based on the growth in the California Per Capita Income or the growth in non-residential assessed valuation due to new construction within the City. Population adjustments are based on the population growth of the City or the population growth within the City's county. The decision as to which of the options to select is made annually by a recorded vote of the City Council.

For fiscal year 2013-14, the City of Palmdale estimates that tax proceeds to be received, as well as tax proceeds appropriated by the City Council, will, as in prior years, continue to be under the legal limit. The City's appropriations limit for fiscal year 2013-14 is established at $110,176,507 a 5.64 percent increase over the fiscal year 2012-13 limit. This is the maximum amount of tax proceeds the City will be able to receive and appropriate in the coming fiscal year. The City's appropriations subject to the limit for fiscal year 2013-14 are estimated to be $40,115,763. Therefore the City's fiscal year 2013-14 adopted budget appropriations subject to the limit are $70,060,744 less than the appropriations limit.

The statutes regarding the adoption of the Appropriations Limit, contained in Government Code Section 7910, require the governing body to annually adopt, by resolution, an appropriations limit prior to the beginning of the fiscal year in question. The City's fiscal year 2013-14 appropriations limit was presented for adoption at the June 5, 2013 City Council Meeting.

CITY OF PALMDALE

COUNTY OF LOS ANGELES, CALIFORNIA

RESOLUTION NO. CC 2013-043

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE, CALIFORNIA, ESTABLISHING AN APPROPRIATIONS LIMIT PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION AND REPEALING RESOLUTION NO. CC 2012-067.

WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitation for each governmental entity, including this City, shall not exceed the appropriations limit of such entity of government for the prior year, as adjusted for changes in the California per capita income or assessment roll for new non-residential construction and population, except as otherwise provided for in said Article XIII B and implementing State statutes; and

WHEREAS, pursuant to said Article XIII B of the California Constitution, and Section 7910 of the California Government Code, the City is required to establish its appropriations limit prior to July 1 of each year; and

WHEREAS, since the data necessary to calculate the increase in the non-residential assessed valuation is generally not available from County assessors, there is the possible need to adjust the limit once the assessment data is available; and

WHEREAS, the City Manager has caused the limit for the City of Palmdale to be calculated and determined, on a provisional basis, using the per capita income and City population factors, and said appropriations limit for the fiscal year 2013-14 has been, and is hereby provisionally established in the amount of $110,176,507; and

WHEREAS, the documentation and calculations necessary to arrive at said limitation amount have heretofore been available for public inspection for the required fifteen (15) days;

NOW, THEREFORE, BE IT RESOLVED by the City Council that an appropriations limit in the amount of $110,176,507 be and the same is hereby established for Fiscal Year 2013-14; and

FURTHER RESOLVED, that all supporting documentation used in the determination of said appropriations limit be made available at the Finance Department during normal business hours for inspection by the public; and

FURTHER RESOLVED, that Resolution No. CC 2012-067 is hereby repealed in its entirety.

PASSED, APPROVED, and ADOPTED this 5th of June 2013, by the following vote:

AYES: Ledford, Lackey, Bettencourt, Dispenza, and Hofbauer

NOES: None

ABSTAIN: None

ABSENT: None

James C. Ledford, Jr., Mayor

ATTEST:

Rebecca J. Smith, City Clerk

Approved as to form:

Wm. Matthew Ditzhazy, City Attorney

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COMMUNITY PROFILE

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

DIRECTORY OF CITY OFFICIALS

JAMES C. LEDFORD, JR.
Mayor

TOM LACKEY
Mayor Pro Tem

Laura Bettencourt
Council Member

Mike Dispenza
Council Member

Steve Hofbauer
Council Member

City Manager ~ David Childs

City Attorney ..... Wm. Matthew Ditzhazy
Director of Administrative Services.....Anne Ambrose
Director of Development Services ..... Chuck Heffernan
Director of Economic Development,
Marketing, and Communications ..... David Walter
Director of Finance.....Betsy St. John
Director of Neighborhood Services.....Mike Miller
Director of Public Works .....Mike Mischel
Director of Recreation & Culture..... Keri Smith-Brady

COMMUNITY ORGANIZATION

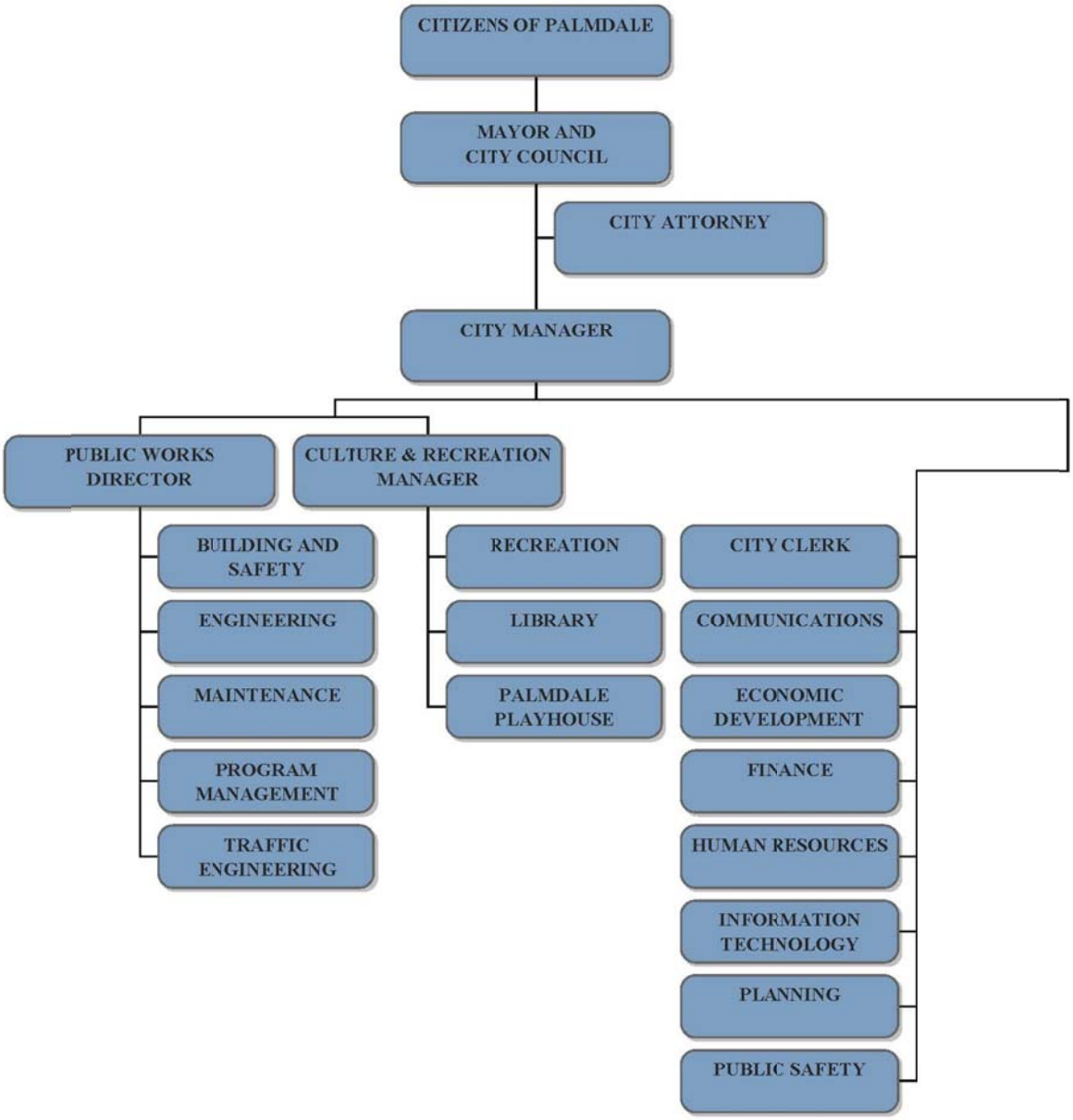


Figure 1: Community Organization Chart

COMMUNITY ORGANIZATION ~PROPOSED

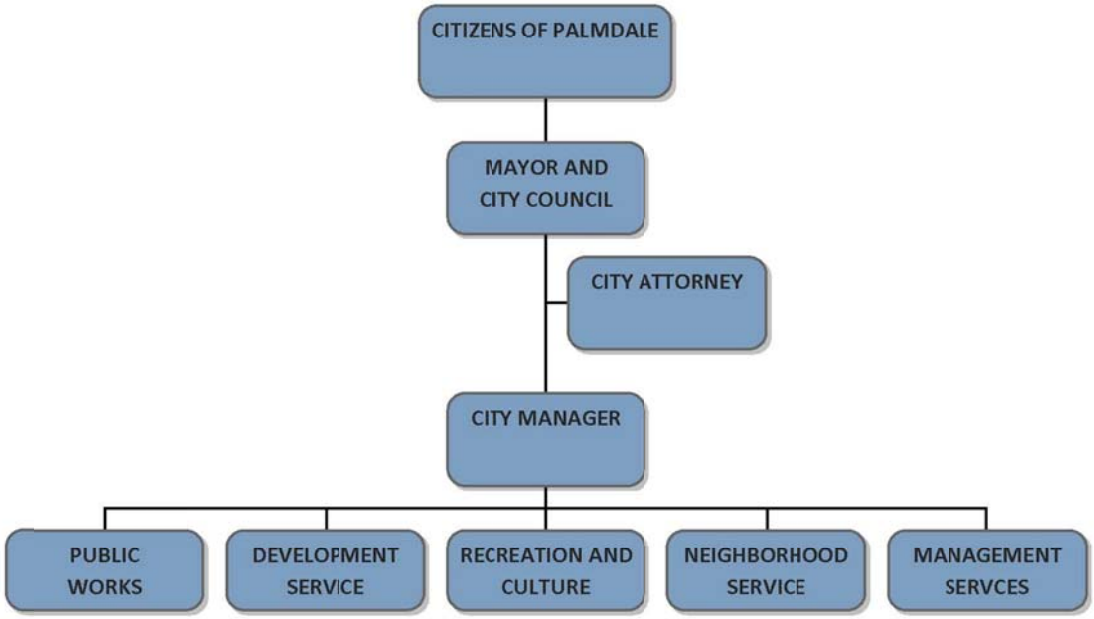


Figure 2: Proposed Community Organization Chart

BOARDS AND COMMISSIONS

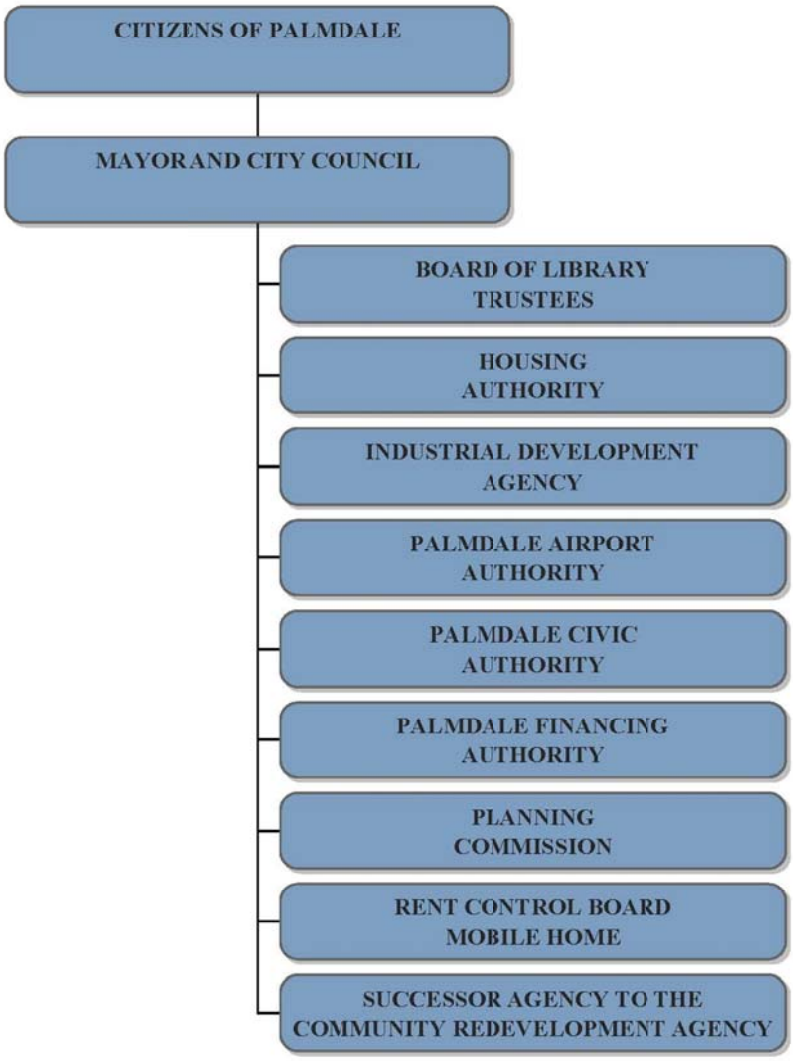


Figure 3: City Boards and Commissions Organization Chart

DIRECTORY OF AUTHORITY & AGENCY OFFICIALS

BOARD OF LIBRARY TRUSTEES

Rebecca Cooksey	President
Jill Mrantz	President Pro Tem
Delores Morris	Trustee
Mary Wells	Trustee
Steve Hutson	Trustee

HOUSING AUTHORITY

James C. Ledford, Jr.	Chair
Tom Lackey	Vice Chair
Laura Bettencourt	Commissioner
Mike Dispenza	Commissioner
Steve Hofbauer	Commissioner
Bob Brown	Commissioner
Sally Sanchez	Commissioner
David C. Childs	Executive Director
Wm. Matthew Ditzhazy	Authority Attorney

INDUSTRIAL DEVELOPMENT AUTHORITY

James C. Ledford, Jr.	Chair
Tom Lackey	Chair Pro Tem
Laura Bettencourt	Director
Mike Dispenza	Director
Steve Hofbauer	Director
David C. Childs	Executive Director
Wm. Matthew Ditzhazy	Authority Attorney

MOBILE HOME PARK RENTAL REVIEW BOARD

Al Beattie	Public Member
Vacant	Tenant Member
William Hogrefe	Public Member
Lara Radosavcev	Owner Member
Vacant	Alternate Tenant Member
Vacant	Alternate Owner Member
Vacant	Alternate Public Member
Diana Love	Alternate Public Member

DIRECTORY OF AUTHORITY & AGENCY OFFICIALS

PALMDALE AIRPORT AUTHORITY

James C. Ledford, Jr.	Chair
Tom Lackey	Vice Chair
Laura Bettencourt	Director
Mike Dispenza	Director
Steve Hofbauer	Director
David C. Childs	Executive Director
Wm. Matthew Ditzhazy	Authority Attorney

PALMDALE CIVIC AUTHORITY

James C. Ledford, Jr.	Chair
Tom Lackey	Vice Chair
Laura Bettencourt	Director
Mike Dispenza	Director
Steve Hofbauer	Director
David C. Childs	Executive Director
Wm. Matthew Ditzhazy	Authority Attorney

PALMDALE FINANCING AUTHORITY

James C. Ledford, Jr.	Chair
Tom Lackey	Vice Chair
Laura Bettencourt	Director
Mike Dispenza	Director
Steve Hofbauer	Director
David C. Childs	Executive Director
Rebecca J. Smith	Authority Secretary

DIRECTORY OF AUTHORITY & AGENCY OFFICIALS

PLANNING COMMISSION

Vincent Dino	Chairman
Patricia K. Shaw	Vice Chairman
Linda Hughes	Commissioner
Ralph Velador	Commissioner
Roxana Martinez	Commissioner

SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY

James C. Ledford, Jr.	Chair
Tom Lackey	Vice Chair
Laura Bettencourt	Member
Mike Dispenza	Member
Steve Hofbauer	Member
David C. Childs	Executive Director
Wm. Matthew Ditzhazy	Agency Attorney

ABOUT THE CITY OF PALMDALE

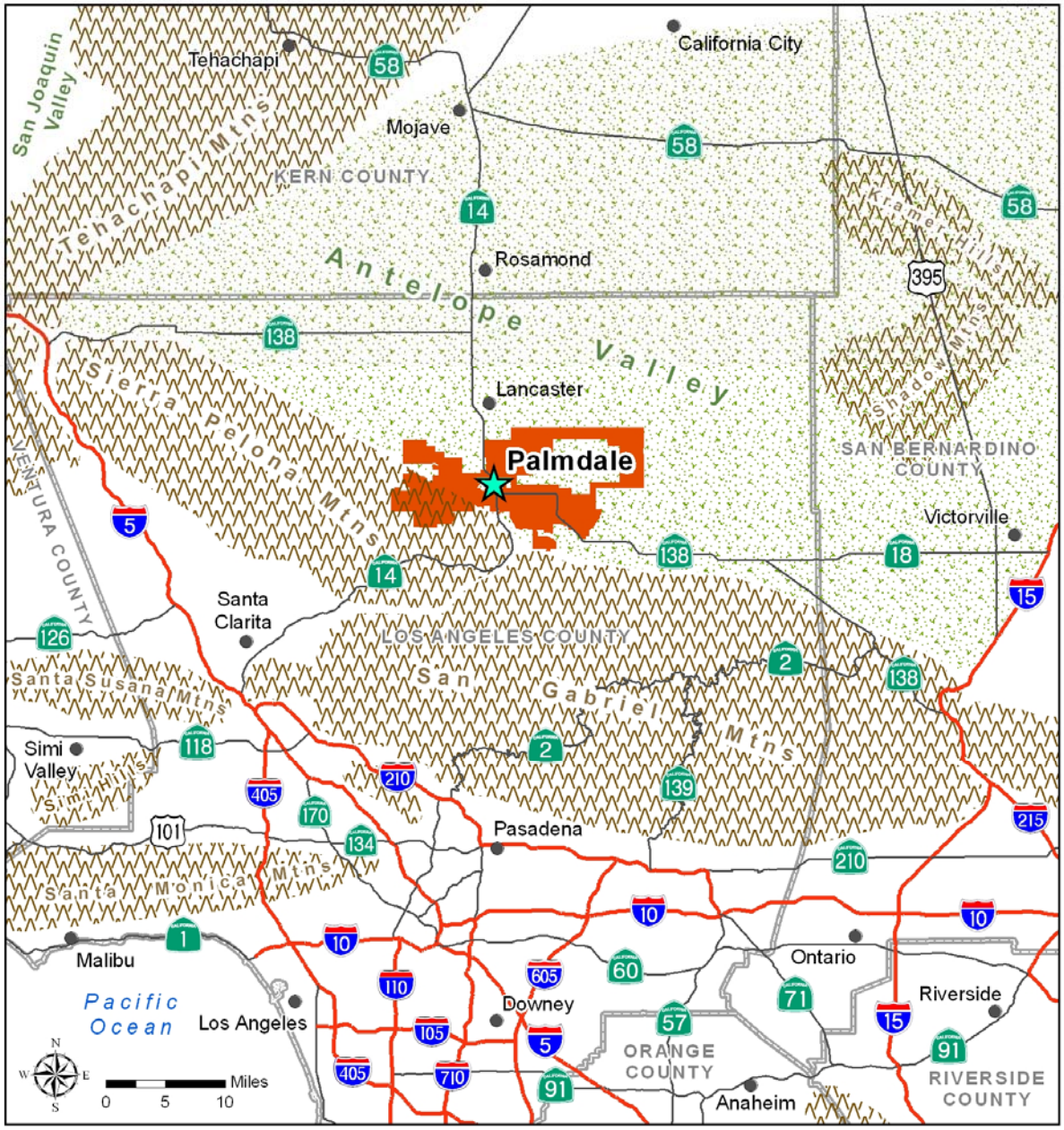


Figure 4: Map of the Antelope Valley

The city of Palmdale is located in the heart of the Antelope Valley. The Antelope Valley is located in the western side of the Mojave Desert and is approximately 3,000 square miles. On the northwest, the Valley is separated from the San Joaquin Valley by the Tehachapi Mountains. On the south and southwest, it is separated by the San Gabriel Mountains. The north and east boundaries of the Antelope Valley are distinguished by isolated buttes.

Hundreds of years ago, before any white settlements existed, the Kitanemuk Indians occupied this area. They were hunters and gatherers, depending almost entirely on the natural productivity of the land. They did not farm or practice animal husbandry, but they did trade with the Chumash of Santa Barbara, and ranged the foothills of the Antelope Valley. It is believed that many other tribes probably were in the Antelope Valley at one time or another, including the Yokuts, Chumash and Shoshone.

Today's Palmdale has its roots in two small, early communities: Harold (Alpine Station) and Palmenthal. Harold was a natural location for a community because it was at the crossroads of the two major routes on the Valley floor, the Southern Pacific Railroad tracks and Fort Tejon Road (now Barrel Springs Road). In the late 1890s Harold was reduced to a few residents when the railroad decided to build a larger station for its booster engines. Booster engines were needed to get the train over the San Gabriel Mountains, and they needed to be started on flat land. Harold was not flat, and so the new station was built a short distance north of Harold, at what is now central Palmdale.

Palmenthal came to be in 1886 when between 50 and 60 families of Swiss and German descent were moving westward from the Midwest to California. As the settlers came to the Antelope Valley and saw our Joshua trees, they mistook them for palm trees. The families settled about three miles southeast of the present Civic Center and called their new town Palmenthal. The 1890s were a decade of boom and bust spurred on by the lure of cheap land and good living. In 1899 the community relocated to the heart of present-day Palmdale, and changed its name to Palmdale. So this is how Palmdale came to be. Palmenthal and Harold both came to be abandoned, and both settlements relocated to the center of the new city of Palmdale by the new Southern Pacific railroad station.

The City of Palmdale was incorporated on August 24, 1962, under the general laws of the State of California and is located in the northern part of Los Angeles County. The City is 60 miles north of Los Angeles situated in the high desert at an elevation of 2,600 feet with an average mean temperature of 72 degrees Fahrenheit. The City has been one of the top growth areas in the state and country during the past twenty years. The City currently occupies a land area of 104 square miles and serves a population of 154,535. The population has increased 1,264% since the 1980 population of 12,227. There are eighty-eight cities in Los Angeles County with a total population of 9.96 million. Palmdale is the sixth largest city in the county. The City is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing council.

The City of Palmdale is a Charter City governed under the council/manager form of local government. The five member City Council consists of an elected Mayor who serves a two-year term and four other members who are elected at large to overlapping four-year terms. The Mayor Pro Tem is selected from among the City Council members. The City Manager serves at the pleasure of the City Council and administers the City's affairs and carries out policies established by the City Council. The City Council is responsible for passing ordinances, adopting the budget, appointing committees, and hiring both the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the government, and for appointing various department heads.

During the 1980's, Los Angeles area residents looking for affordable housing, aerospace workers following their jobs, and people seeking a better quality of life associated with small towns and high desert living, began settling in Palmdale. By 1990, the population had swelled to 68,842, and today 154,535 people call Palmdale home.

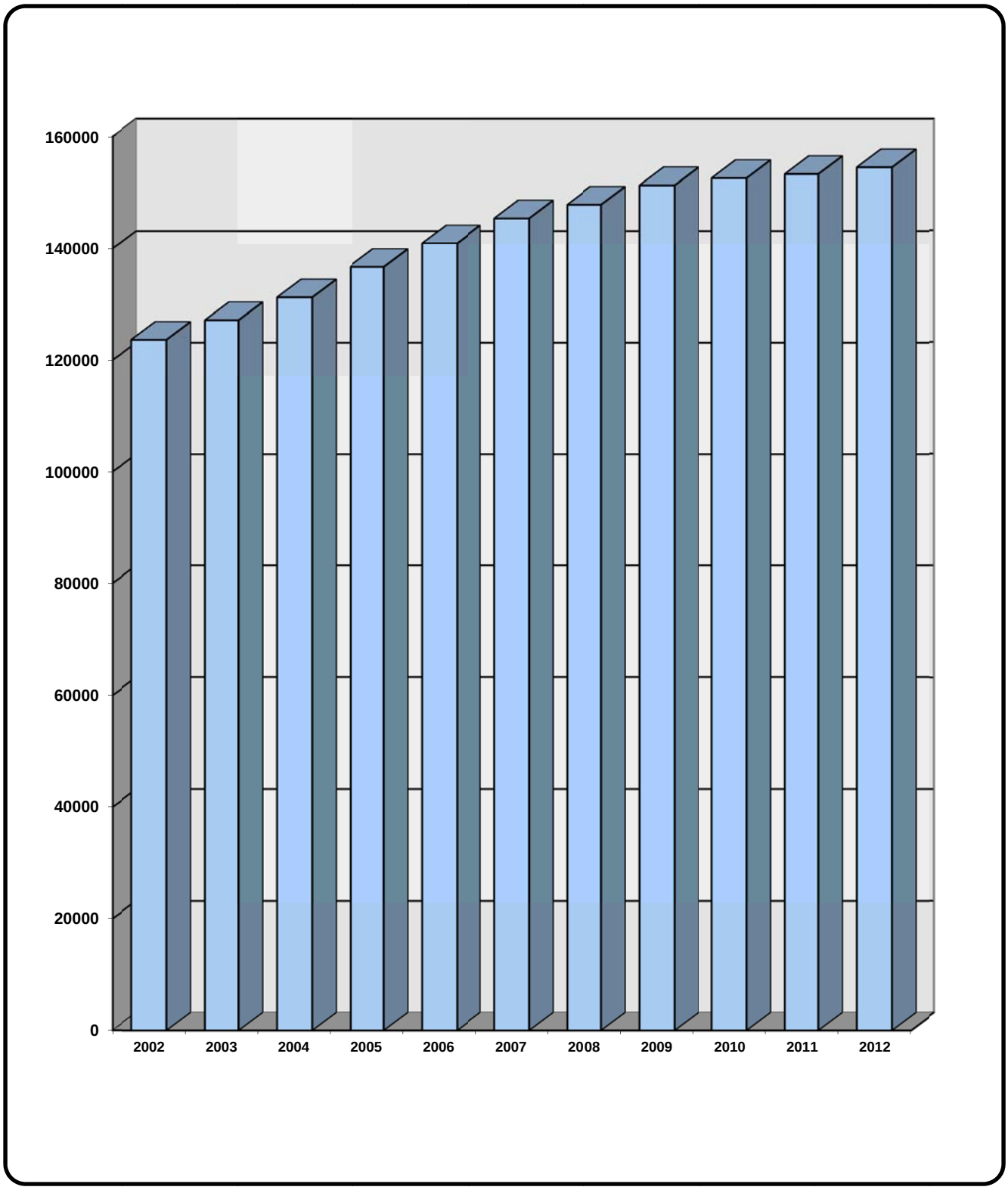


Figure 5: Population Growth

POPULATION PROFILE

U.S. CENSUS COMPARISON BETWEEN 1990, 2000 AND 2010

		1990		2000		2010	
TOTAL POPULATION		68,842		116,670		152,750	
RACE							
	White	52,101	75.7%	68,935	59.1%	74,901	49.0%
	Black	4,398	6.4%	18,443	15.8%	22,677	14.8%
	Asian	3,030	4.4%	5,733	4.9%	6,548	4.3%
	Amer. Indian/Eskimo	648	.9%	2,245	1.9%	1,316	0.9%
	Other	8,665	12.6%	27,860	23.9%	47,308	31.0%
SEX							
	Male	34,723	50.4%	57,338	49.1%	74,553	48.8%
	Female	34,119	49.6%	59,332	50.9%	78,197	51.2%
AGE							
	0-4	8,940	13.0%	10,808	9.3%	12,606	8.3%
	5-19	16,941	24.6%	26,757	33.0%	43,741	28.6%
	20-64	39,687	57.6%	62,207	53.2%	86,296	56.5%
	65+	3,274	4.8%	6,520	5.5%	10,107	6.6%
MARITAL STATUS							
	Never Married	9,975	14.5%	21,000	18.0%	42,852	28.1%
	Married	30,180	43.9%	45,968	39.4%	53, 013	34.7%
	Separated	1,252	1.8%	18,901	16.2%	2,099	1.4%
	Widowed	1,598	2.3%	N/A	N/A	3,092	2.0%
	Divorced	4,070	5.9%	N/A	N/A	9,388	6.1%
	Excluded	21,767	31.6%	30,801	26.4%	42,306	27.7%
MEDIAN AGE							
	Males	25.2 years		28.2 years		28.2 years	
	Female	24.9 years		28.2 years		31.1 years	
	Total	25.1 years		28.2 years		29.7 years	

Source: Federal Census Data

PALMDALE DEMOGRAPHICS

Regional Population

City of Palmdale[7]	154,535
Los Angeles County[3]	9,962,789

Race and Ethnicity[2]

White	47.2%
African American	14.7%
Native American	0.8%
Asian/Pacific Islander	4.5%
Other	27.5%
Two or More Races	5.4%

Age[2]

Median Age	30.5

Education (educational attainment by population 25+)[2]

No High School Diploma	26.1%
High School Graduate	24.8%
Some College, no degree	26.2%
Associate's Degree	7.6%
Bachelor's Degree	10.7%
Master's Degree	3.6%
Professional SchooldDegree	0.7%
Doctoral Degree	0.3%

Housing[2]

2012 Median Housing	$145,000
Annual % of Change	0.69%
Affordability Index	85
Housing Units	46,663
Vacancy Rate	7.72%
Persons per Household	3.57
Homeowners	68%

Average Household Income – City[2]

93550	$52,238
93551	$97,088
93552	$67,077

PALMDALE ECONOMIC DEMOGRAPHICS

Employment (by population age 16+)[2]	**63,604**
Architect/Engineer	2.4%
Arts/Entertainment/Sports	1.5%
Building Grounds Maintenance	4.7%
Business Financial Ops	3.3%
Community Social Services	1.6%
Computer/Mathematical	1.1%
Construction/Extraction	7.3%
Education/Training/Library	4.3%
Farm/Fish/Forestry	0.4%
Food Prep/Serving	5.5%
Health Practitioner/Tech	4.3%
Healthcare Support	1.8%
Maintenance Repair	4.4%
Legal	0.6%
Life/Phys/Soc Science	0.5%
Management	7.5%
Office/Admin	14.9%
Production	7.2%
Protective Services	2.9%
Sales/Related	11.9%
Personal Care/Service	5.0%
Transportation/Moving	7.0%

Top Ten 2011 Leading Area Employers[2]

Employer	Products	Number of Employees
Edwards Air Force Base	Aerospace/Military	10,808
China Lake Naval Weapons	Aerospace/Military	9,172
County of Los Angeles	Government	3,953
Lockheed Martin	Aerospace/Military	3,000
Palmdale School District	Education	2,682
Antelope Valley Hospital	Medical	2,619
Northrop Grumman	Aerospace/Military	2,573
AV Union High School District	Education	2,037
Wal-Mart (5)	Retail	1,922
California Correctional Institute-Tehachapi	Prison	1,915

MISCELLANEOUS PALMDALE STATISTICS

General Information[1]

Date of Incorporation	August 24, 1962
Form of Government	Council/Manager
Land area in square miles	104

Hospitals[1]

Number of hospitals	1
Number of patient beds	250

Libraries[1]

Number of City libraries	1
Library circulation	329,022
Total volumes owned	69,805
Library programs	79

Parks & Recreation[1]

Park acreage	332.8
Number of developed parks	10
Number of park playgrounds	7
Number of swimming and wading pools	4
Number of community buildings	3
Number of sports facilities	5

Public Safety[1]

Number of law violations	4,087
Total Arrests	9,901

Public Schools[4, 5,6]

Elementary schools	25
Annual enrollment	20,052
Secondary Schools	6
Annual enrollment	11,999

[1] City of Palmdale
[2]Source: GAVEA, Claritas Inc., Economic Roundtable Report 2010
[3] Source: U.S. Census Bureau, 2012 Estimate
[4] AVUHSD website, 2010-11 SARC Reports
[5] Palmdale School District website 2010-11 SARC Reports
[6] Westside School District
[7]California Department of Finance

CITY GOVERNMENT AND SERVICES

City Government and Services

Meeting the needs of the City's residents and the challenges associated with rapid change is the responsibility of the five-member City Council supported by the City Manager and his staff. The City Council also serves as the governing body for the Successor Agency to the Community Redevelopment Agency of the City of Palmdale, the Palmdale Civic Authority, the Palmdale Financing Authority, the Housing Authority of the City of Palmdale, the Industrial Development Authority, and the Palmdale Airport Authority.

Three advisory boards are appointed by the City Council: the Planning Commission consisting of five members each serving a two-year term; the Library Board of Trustees consisting of five members each serving a three-year term; and the Mobile Home Rental Review Board consisting of eight members each serving a one-year term

The City Manager's Office implements the policies of the City Council and manages all City services and administrative functions. The City Manager oversees functions and departments responsible for:

- Minimizing and preventing litigation against the City (City Attorney).
- Maintaining care and custody of all official records, publishing/posting legal advertising, and updating municipal code books (City Clerk).
- Administering personnel services (Human Resources).
- Developing and implementing emergency services and risk management programs (Risk Management).
- Managing, planning, and reporting all aspects of the City's finances including revenue administration and budget control, purchasing, and debt obligation administration (Finance/City Treasurer).
- Administering development functions of the General Plan and approved specific plans, code enforcement, and business licenses (Planning).
- Conducting programs to suppress crime, gang, and drug activity in the community such as the Crime Prevention, Drug Education, Partners Against Crime Programs, Partners for a Better Palmdale Program and administering parking citations (Public Safety and Community Relations).
- Maintaining City buildings and streets and enforcing building codes (Building & Safety).
- Anticipating and responding to the community's transportation needs, maintaining streets and flood control facilities, and administering the capital improvement program, assessment districts, and the solid waste policy (Public Works).
- Planning, developing, and implementing meaningful and comprehensive recreational programs and activities, and developing parks and recreation facilities (Parks and Recreation).
- Providing comprehensive library services to the public (Library).

City Government and Services, (continued)

The City contracts for police protection through the Los Angeles County Sheriff's Department and with the Los Angeles County Department of Animal Care and Control for animal licensing, pick-up, care, and boarding at a local shelter in Lancaster.

Meeting Current Needs and Implementing Tomorrow's Vision

The large increase in the City's population over the past decade has brought with it a diverse range of needs from City parks and recreational programs for youths and adults to new industrial sites for entrepreneurs; from Dial-A-Ride services for local seniors and disabled residents to Metrolink, buses, and carpools for commuting workers; from a performing arts center for cultural enthusiasts to state-of-the-art computer technology for library patrons; from redevelopment to eliminate blight, provide replacement low-income housing, and foster economic growth to planning new residential developments for future home buyers.

As demonstrated by the high level of median household income, Palmdale has a highly skilled work force that could provide employers with a large pool of human resources.

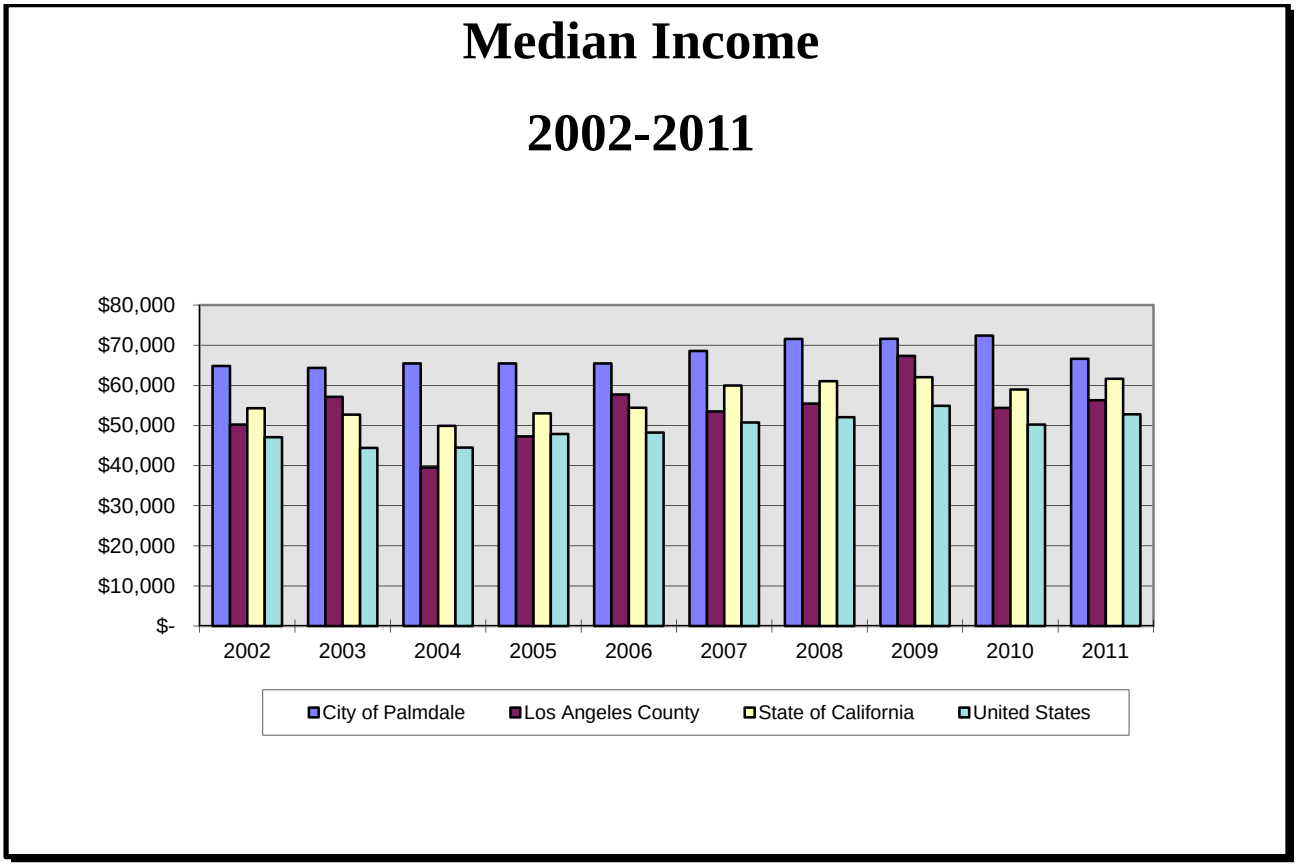


Figure 6: Median Income Graph

In addition to the City Council, there are several other bodies that act to govern Palmdale and provide the highest possible municipal service to its residents. Those other governmental entities are described as follows:

Successor Agency to the Community Redevelopment Agency of the City of Palmdale (SA)

Effective, February 1, 2012 all redevelopment agencies in California were dissolved and replaced by successor agencies established pursuant to AB 26. Successor agencies are tasked with paying, performing and enforcing the enforceable obligations of the former redevelopment agencies and winding down the affairs of the former redevelopment agencies.

The Successor Agency is organized under the provisions of the California Community Redevelopment Law. The Successor Agency is subject to the financial accountability of the Successor Agency Board that is comprised of the City Council of the City of Palmdale and accordingly, is a component unit of the City although it is a separate legal entity. The five members of the City Council serve as members of the governing board of the Successor Agency.

As the Successor Agency winds down the affairs of the former Agency, both the Economic Development and Housing Divisions will be responsible for ensuring that all of the enforceable obligations are performed and paid to the extent RPTTF funds are available, including paying bonded indebtedness; paying and performing under the terms of agreements such as DDAs, OPAs, etc; and managing contracts that pre-existed AB 26 during their remaining terms.

Palmdale Civic Authority (PCA)

The Palmdale Civic Authority was created under a joint powers agreement between the City of Palmdale and the Community Redevelopment Agency of the City of Palmdale for the purpose of financing public improvements in the City. The Palmdale Civic Authority issues the debt and then loans the proceeds to the City or the Community Redevelopment Agency to finance projects that benefit the project areas or the City.

Palmdale Financing Authority (PFA)

The Palmdale Financing Authority was created under a joint powers agreement between the City of Palmdale and the Housing Authority of the City of Palmdale for the purpose of financing public improvements in the City. The Palmdale Financing Authority issues the debt and then loans the proceeds to the City to finance projects that benefit the City.

Industrial Development Authority (IDA)

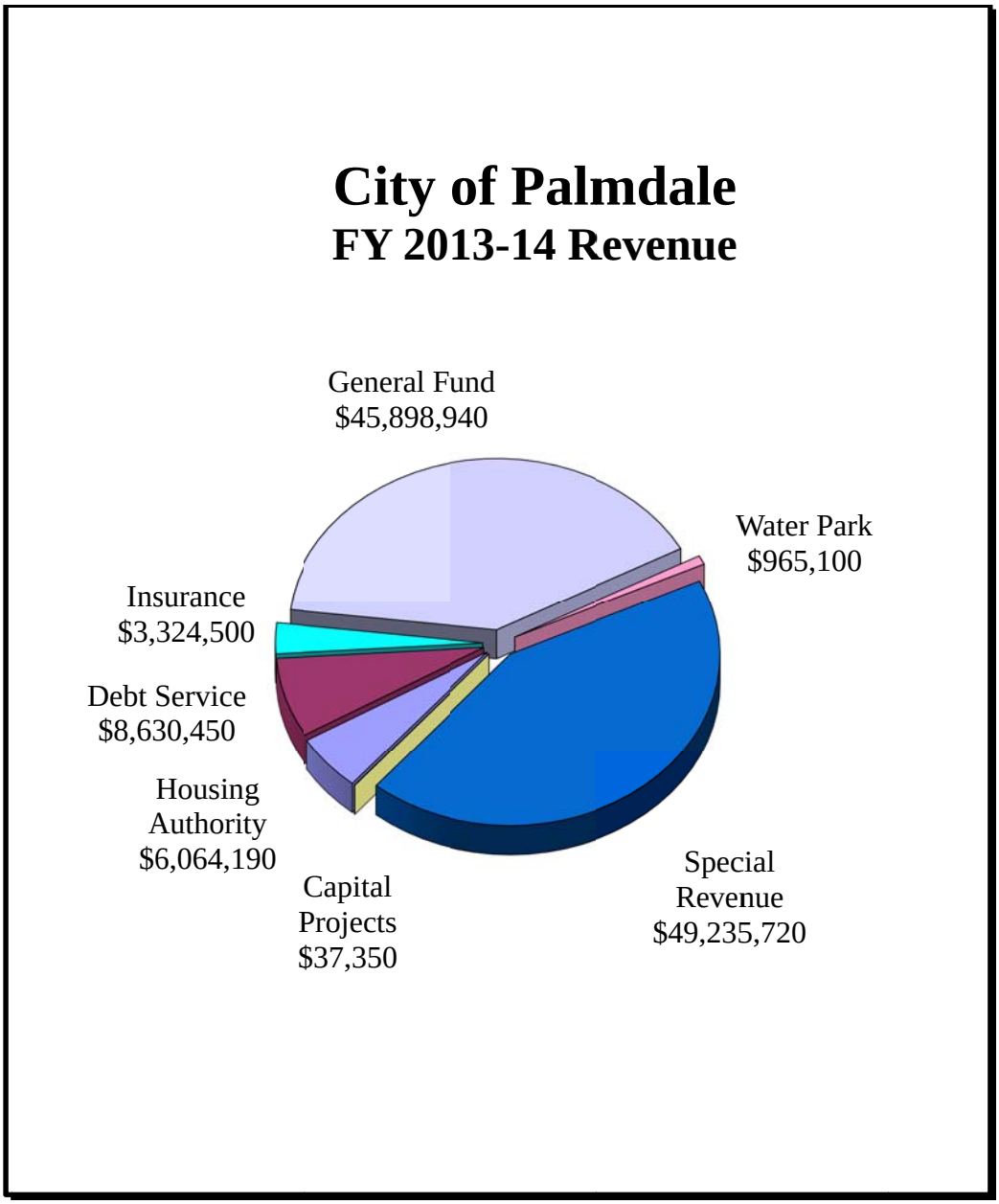
In February 1995, the Industrial Development Authority was created by City Council Ordinance for the purpose of financing industrial development in the City. In FY 2007-08, the Industrial Development Authority anticipates working with manufacturers and industrial companies to develop new industrial sites in Palmdale.

Housing Authority of the City of Palmdale (HA)

In May 1996, the Housing Authority of the City of Palmdale was created for the purpose of working with the mobile home parks located in the City. In April 2003, the Housing Authority assumed ownership of three Boulders Mobile Home Parks: Boulders at the Ranch I, Boulders at the Ranch II and Boulders at the Lake. A combined total of 786 homes make up The Boulders, with over 1,800 residents. These three communities are restricted for low and moderate-income households; however, over 80% of the households are low-income. The Authority monitors the management of the three mobile home parks operations and compliance with the recorded long-term affordable housing covenants for the properties. The Housing Authority has also assumed the assets and responsibilities of the former housing obligations under the dissolved redevelopment agency, and acts as the Housing Successor Agency.

Meeting the Future

With a large percentage of highly skilled workers, land available for industrial, commercial, and residential development, and an aggressive economic development program to diversify and strengthen the City's economic base, the future is filled with change and opportunity. The City's government is working toward building a bright future for the citizens of Palmdale.



REVENUE BY FUND TYPE
Total: $114,156,250

Figure 7: Fiscal Year 2013-14 Revenues

Summary of Projected FY 2013-14 General Fund Revenues

REVENUES

I. GENERAL INFORMATION

The narrative below describes each of the funding categories of General Fund Revenue.

1. Sales Tax is projected at $16,128,240 or 35.14% of General Fund revenues and represents the largest category for the General Fund.

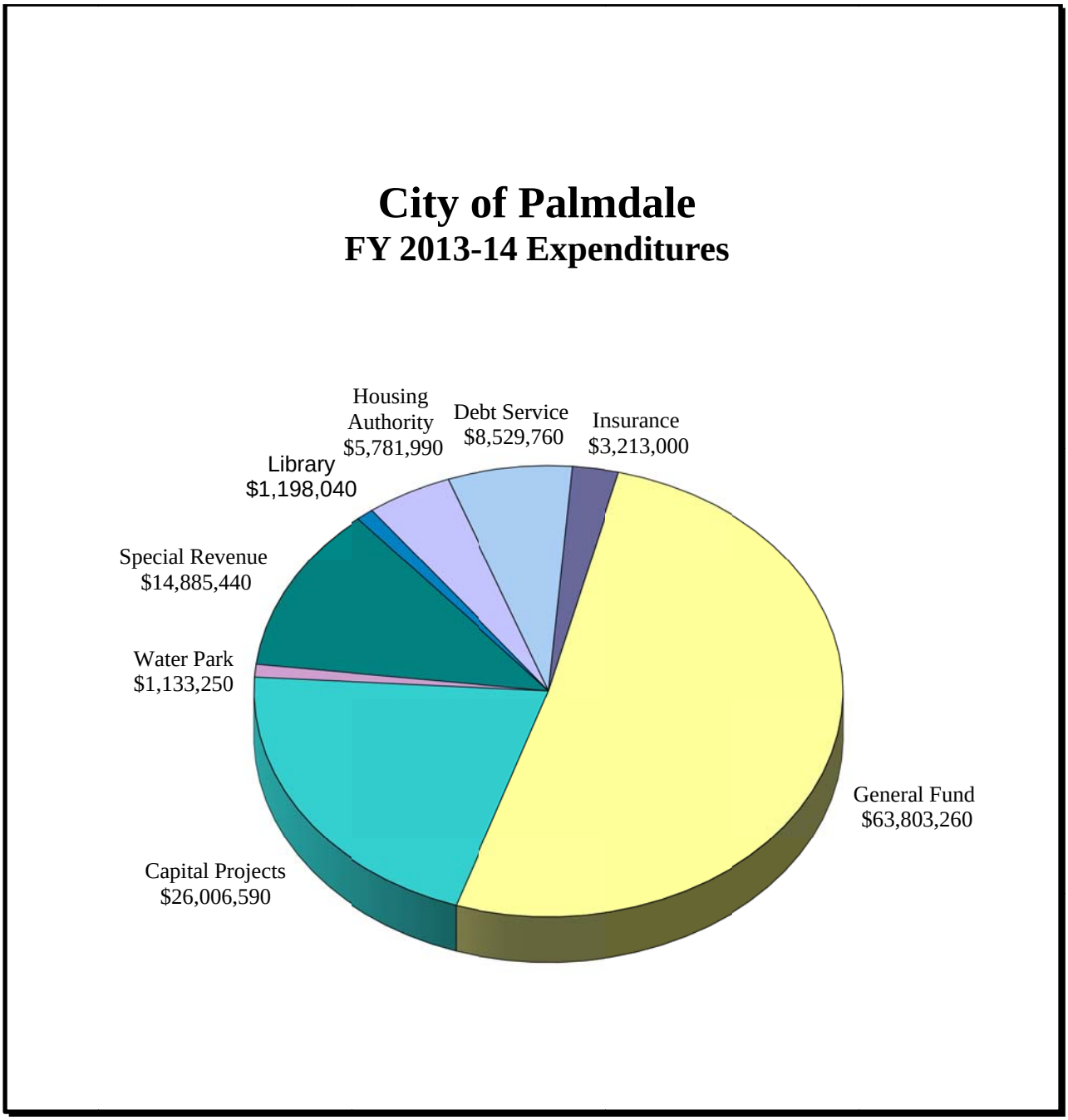
2. Property Tax is estimated at $14,419,710 or 31.42% of General Fund revenues and is the second largest General Fund revenue source.

3. Other Taxes total $8,488,000 or 18.49% of General Fund revenues, and is the third largest revenue source. This category includes property transfer taxes and transient occupancy, franchise and business license taxes.

4. Fees and Charges amount to $4,611,170 or 10.05% of General Fund revenues and is the fourth largest General Fund revenue source. This category includes motor vehicle license fees, fines and forfeitures; Successor Agency rent support, administration fees, and departmental fees and charges.

5. Licenses and Permits total $1,211,000 or 2.64% of General Fund revenues and represent the fifth largest revenue for the General Fund. This category includes animal licenses and permits for businesses, buildings, grading, signs, etc.

6. Interest and Other Revenues total $1,040,820 or 2.26% of General Fund revenues and is the smallest revenue source. This category includes interest earned on pooled investments and cash balances, as well as subventions and grants, donations for community programs and other miscellaneous revenues.



EXPENDITURES BY FUND TYPE
Total: $124,551,330

Figure 8: Fiscal year 2013-14 Expenditures

DEPARTMENTAL EXPENDITURES
AS A PERCENTAGE OF GENERAL FUND BUDGET
FISCAL YEAR 2013-14

DEPARTMENT	FY 2013-14 BUDGET	PERCENTAGE OF BUDGET
Public Safety		
Public Safety	20,265,490	31.76%
Public Security Officers	548,470	0.86%
Crime Prevention Act P3001	479,970	0.75%
E. Byrne Grant-2013 P1064	347,000	0.54%
Parking Enf and Admin Citations	413,540	0.65%
Community Service Officers	241,530	0.38%
Emergency Preparedness	112,530	0.18%
Animal Control	600,000	0.94%
Forfeiture	10,500	0.02%
Total Law Enforcement	**23,019,030**	**36.08%**
Public Works		
Public Works Administration	701,460	1.10%
Engineering	288,690	0.45%
Drainage Administration	28,630	0.04%
Traffic Engineering	1,801,820	2.82%
Geographic Information Services	178,670	0.28%
Street Maintenance	4,387,660	6.88%
Regional Basin Maintenance	36,000	0.06%
Transit Services	2,371,570	3.72%
Park-N-Ride	72,150	0.11%
Government Facilities	2,333,290	3.66%
Landscape Maintenance - Gen Benefit	500,350	0.78%
Total Public Works	**12,700,290**	**19.90%**
City Attorney		
City Attorney	2,138,980	3.35%
Risk Management	1,162,080	1.82%
Total City Attorney	**3,301,060**	**5.17%**
Planning Department		
Planning	1,683,880	2.64%
Planning Commission	8,600	0.01%
Total Planning Department	**1,692,480**	**2.65%**
City Development		
City Capital Project Area 1	37,250	0.06%
City Capital Project Area 2A	1,025,000	1.61%
City Economic Development	670,780	1.05%
Rent Control	32,310	0.05%
Total City Development	**1,765,340**	**2.77%**

DEPARTMENTAL EXPENDITURES
AS A PERCENTAGE OF GENERAL FUND BUDGET
FISCAL YEAR 2013-14

DEPARTMENT	FY 2013-14 BUDGET	PERCENTAGE OF BUDGET
Recreation & Culture		
Parks & Recreation Administration	573,210	0.90%
Special Events	736,510	1.15%
Cultural Center	189,160	0.30%
Legacy Commons Senior Center	236,680	0.37%
Hammack Activity Center	25,500	0.04%
Recreation	569,480	0.89%
Aquatics	597,730	0.94%
Youth Sports	301,120	0.47%
Adult Sports	206,170	0.32%
Oasis Park Recreation Center	245,290	0.38%
Marie Kerr Recreation Center	155,680	0.24%
Parks Maintenance	3,114,440	4.88%
Joe Davies Heritage Airpark	63,510	0.10%
Palmdale Playhouse	507,430	0.80%
Total Culture and Recreation	**7,521,910**	**11.78%**
Administration		
City Council	164,300	0.26%
City Manager	698,960	1.10%
City Clerk	330,020	0.52%
Elections	161,090	0.25%
Records Center	251,180	0.39%
Communications	640,620	1.00%
Finance	1,336,800	2.10%
Human Resources	543,650	0.85%
Information Technology	2,085,990	3.27%
Total Administration	**6,212,610**	**9.74%**
General City	**6,532,910**	**10.24%**
Building & Safety	**1,057,630**	**1.67%**
General Fund Expenditures	**63,803,260**	**100.00%**

BUDGET GUIDE

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

HOW TO USE THIS DOCUMENT EFFECTIVELY

The budget document serves two distinct purposes. One purpose is to present the City Council and public with a clear picture of the services that the City provides. The other purpose is to provide City Management and Staff with a financial and operating plan that conforms to the City's accounting system.

Table of Contents lists the major sections of the budget as well as information detailed in each section.

Budget Message from the City Manager summarizes the major changes in the budget. This section also includes Budget Adoption, Appropriation Limit, Continuation of Spending Resolutions, and the Budget Awards.

Community Profile section provides historical data and information about the City. This section assists both residents and non-residents in putting Palmdale's budget in perspective.

Budget Guide tells how to use the budget and summarizes the budget process, policies, and procedures.

Budget Summary section provides an overview of the City's organization and provides a summary of the major changes in the revenues and programs proposed for the City and the Successor Agency to the Community Redevelopment Agency of the City of Palmdale.

Fiscal Summary shows in summary form the financial status of the City and the Successor Agency to the Community Redevelopment Agency of the City of Palmdale .

Revenue Section includes a detailed listing of the individual revenue accounts by fund.

City Wide Objectives outline the City's values, vision, mission, and long-term objectives identified through the development of the City's Strategic Plan.

Capital Improvement Program section provides information on capital projects over $5,000. The section lists the FY 2013-14 portion of the ten-year Capital Improvement Plan.

Department Budget Summary provides information on the department and describes its mission, program activities and objectives, performance measures, budget trends, funding sources, and staffing level for each program.

Glossary helps translate budget jargon into more understandable English.

Appendix Section provides information on the financial policies of the City of Palmdale. This section also includes information on projected fund balances and interfund transfers for FY 2013-14 classification and pay plans, insurance coverage, historical data, general fund projections, and trend information for the City.

Index Section assists the reader in finding information in the budget document. This section provides the page numbers where specific information can be found.

For a copy of the budget document, or for any information not covered here, please call the City of Palmdale's Finance Department at (661) 267-5440 or visit the City's website www.cityofpalmdale.org.

BUDGET POLICIES AND PROCEDURES

By Palmdale Municipal Code Section 3.04.020, the City Manager shall submit a proposed budget to the City Council each year.

BUDGET BASIS

The budgets of general government type funds (for example, the general fund itself, and street and transit funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the City are budgeted as expenditures, but revenues are recognized only when actually received.

The Enterprise Funds (proprietary funds) also recognize expenditures as encumbrances when a commitment is made (e.g., through a purchase order). Revenues, on the other hand, are recognized when they are obligated to the City (for example, water user fees are recognized as revenue when service is provided). The City of Palmdale does not currently have any Enterprise Funds.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "Generally Accepted Accounting Principles" (GAAP) which conforms to the way the City prepares the budget.

RESPONSIBILITY

The department heads are responsible for preparing their budgets in accordance with the guidelines provided by the Finance Department or other special budget instructions that may be provided by the City Manager.

The Finance Department will provide cost experience data as may be required by any City departments. The Director of Finance will prepare all revenue, debt service and reserve estimates. The Finance Department will check and confirm the completeness of all departmental budgets. If a budget is found to be in error or is incomplete, the budget will be returned to the originating department head for correction and will be returned corrected by that department in one workday. The Finance Department will not change any departmental request without written consent of the affected department.

BUDGET PREPARATION

The process of developing the operating budget begins officially in January of each year. The budget preparation process provides department heads an opportunity to examine program(s), to propose changes in current services, to recommend revisions in organizations and methods and to outline requirements for capital outlay items.

OPERATING BUDGET

A. Ongoing operating costs should be supported by ongoing stable revenue sources. This protects the City from fluctuating service levels and avoids crises when one-time revenues are reduced or removed. Listed below are some corollaries to this policy:

   1. Cash balances should be used only for one-time expenditures, such as capital equipment and improvements or contingency accounts.

   2. Ongoing maintenance costs, such as street resurfacing or swimming pool re-plastering, should be financed through recurring operating revenues rather than through bond issuances.

   3. Fluctuating federal grants should not be used to fund ongoing programs.

B. Revenue Policies:

1. A diversified and stable revenue system will be maintained to ensure fiscal health and absorb short run fluctuations in any one revenue source.

2. User fees for all operations will be examined annually to ensure that fees cover direct and indirect costs of service.

3. Development fees for one-time capital expenditures attributable to new development will be reviewed annually to ensure that fees match development related expenditures.

C. General Fund unappropriated reserves should be equal to at least ten percent of appropriations. However, the City Council will have the authority to lower the unappropriated reserves below ten percent. Staff will submit a budget and strive for an unappropriated fund balance of 10 percent of General Fund appropriations, subject to City Council approval.

D. The Director of Finance, with the approval of the City Manager, shall approve the encumbrances and continuing appropriations from one fiscal year to the next fiscal year. These encumbrances and continuing appropriations shall become part of the City and Successor Agency budgets.

E. Debt Management:

Short term borrowing or lease/purchase contracts should be considered for financing major operating capital equipment when the Director of Finance along with the City's financial advisor determines that this is in the City's best financial interest. Lease/purchase decisions should have the concurrence of the appropriate department head.

CAPITAL BUDGET

A. The long-range capital improvement plan shall be prepared and updated each year. Although this plan may include "unfunded" projects that carry out the City's strategic and general plans, it must also include a capital-spending plan that identifies projects that can be completed with known funding sources.

B. Each department must, when planning capital projects, estimate the project’s impact on the City's operating budget.

C. Amendments to capital appropriations fall under the same guidelines as changes to the operating budget, with one exception: any project change exceeding 20 percent of the original contract price or $100,000 must receive specific City Council or Agency approval. This approval can be by motion rather than resolution and may accompany a recommendation for award of bid, change order, or other Council action.

While this approval is not a strict legal requirement, it serves to keep the Council informed on capital project activity and funding, and ensures that revisions of project priorities are in line with Council expectations.

BUDGET REVIEW

During the budget review phase, the Finance Department analyzes new positions, operating requests and capital budget requests. This information is then compiled and presented to the City Manager. The Budget Team comprised of the City Manager, Director of Finance, Assistant Director of Finance, and the Budget Manager conduct meetings with each department to review their estimated expenditures for the current fiscal year and the proposed base line requests and enhancements for the proposed budget year. At the completion of these meetings, the Finance Department again compiles all the financial data and presents the proposed budget to the City Manager for final review.

BUDGET ADOPTION

The City Manager presents the proposed budget to the City Council, Successor Agency to the Community Redevelopment Agency, Palmdale Civic Authority, Palmdale Financing Authority, Housing Authority, Industrial Development Authority, and the Palmdale Airport Authority for review.

A public hearing is held and after all changes, modifications and revisions are made the budget is adopted by resolution.

BUDGET IMPLEMENTATION

A budgetary control system will be maintained to ensure compliance with the budget.

The Finance Department is responsible for setting up the budget for tracking purposes and is charged with making sure the funds are available during the year to cover expenditures and appropriations.

BUDGET REVISION

A. Any changes in total fund appropriations, except relating to sub-section “D”, must be approved by the City Council.

B. Uses of unappropriated reserves must be specifically approved by the City Council. This may be by Council motion rather than Resolution.

C. Shifts in appropriations within funds that total up to $25,000, except relating to sub-section “D”, may be done administratively on the authority of the City Manager. Procedures for appropriation transfers and delegation of budget responsibility will be set by the City Manager.

D. As per Section 7 of the Human Resources Rules and Regulations, the appointing authority may transfer, demote, suspend, or reinstate employees. Per this authority, shifts in appropriations relating to personnel changes may be done administratively by the City Manager.

BUDGET CALENDAR

The annual budget preparation process is initiated with the issuance of the operating budget preparation instructions in January. The instructions include assumptions on cost increases in the coming fiscal year, direction from the City Manager on budget policies and clarification for preparing budget requests. The steps in preparing the FY 2013-14 budget are as follows:

February 2013 - Budget preparation instructions distributed and departments trained.

February 2013 - Preliminary short-term revenue projections, update long range Capital Improvement Plan.

February 2013 - Current year 6-month budget status review meetings held with departments.

March 2013 - Budget requests (base and enhancement budgets) submitted to Finance Department.

March 2013 - Budget presentations to the Budget Team by Departments.

April 2013 - Budget discussions between the City Manager and the Budget Team.

May 2013 - Preliminary Budget distributed to the City Council and made available for public review.

June 5, 2013 - City Council authorized the continuation of spending for the 2013-14 Fiscal Year.

- City Council Workshop and public hearing on the proposed budget at a joint meeting of the City Council, the Successor Agency to the Community Redevelopment Agency, the Palmdale Civic Authority, the Palmdale Financing Authority, the Housing Authority, the Palmdale Airport Authority, and the Industrial Development Authority.

  Adoption of the Fiscal Year 2013-14 Budget by the City Council, the Successor Agency to the Community Redevelopment Agency, the Palmdale Civic Authority, the Palmdale Financing Authority, the Housing Authority, the Palmdale Airport Authority, and the Industrial Development Authority.

July 1, 2013 - Beginning of new fiscal year.

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BUDGET SUMMARY

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

The total FY 2013-14 budgeted expenditures for the City, the Housing Authority, the Palmdale Civic Authority, and the Palmdale Financing Authority amounts to $124,551,330. The chart below shows that $90,014,980 or 72.3% of this total is the operating budget. Capital Improvements projects total $26,006,590 or 20.9% and Debt Service amounts to $8,529,760 or 6.8%

The Debt Service includes City, Palmdale Civic Authority, and Palmdale Financing Authority debt.

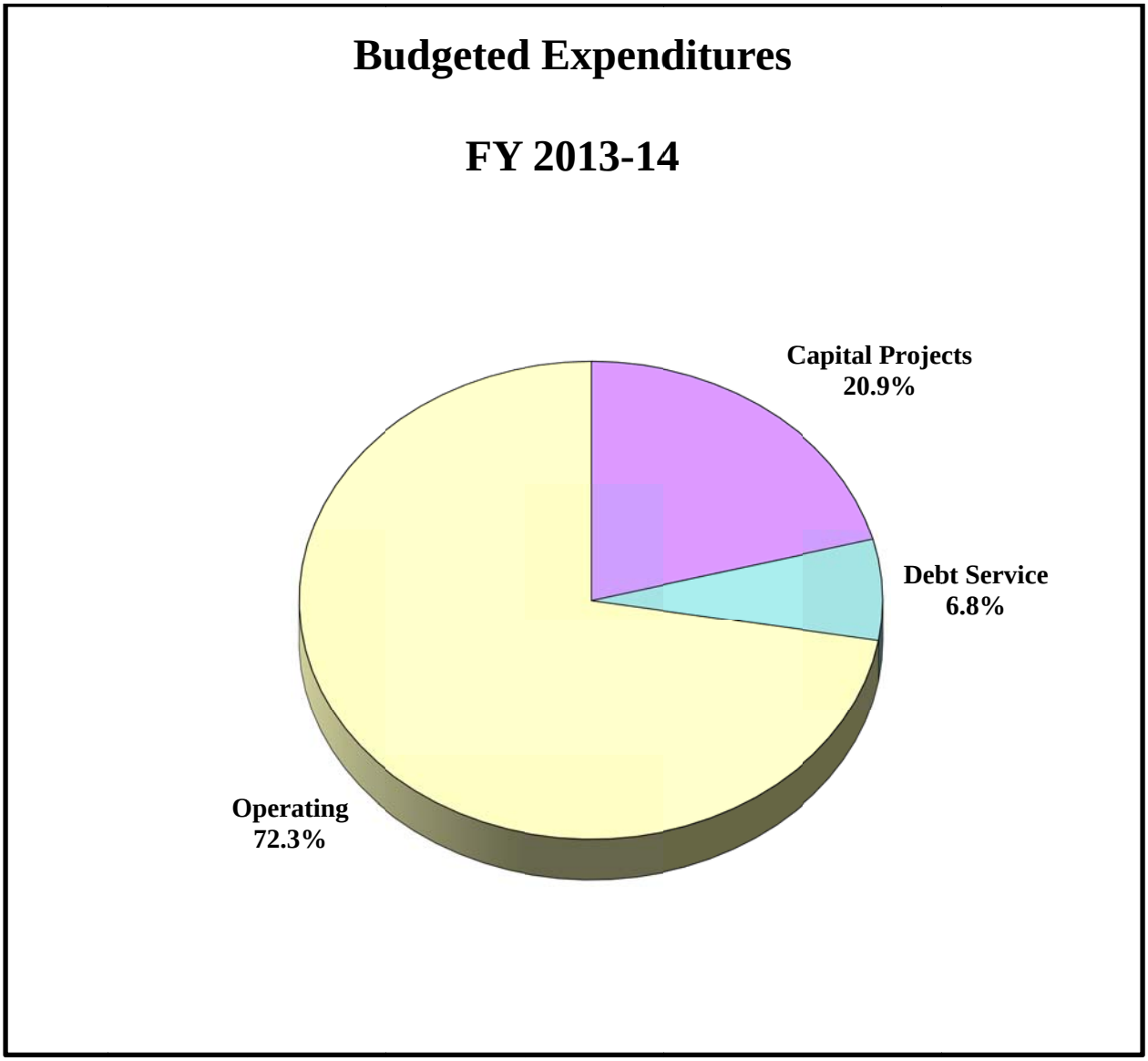

Figure 9: Budgeted Expenditure Percentages

GENERAL FUND SUMMARY

The General Fund includes all City operations with the exception of programs directly funded by grants.

I. GENERAL FUND RESOURCES

Total resources available for FY 2013-14 expenditures include an estimated beginning unappropriated fund balance of $16,092,380 from other funds. Transfers to the General Fund cover expenditures that the General Fund makes on behalf of other funds for such programs as Street Maintenance and Law Enforcement.

Although transfers to the General Fund are not shown as revenue, they account for 19.77% of resources available to the General Fund. These transfers are from the restricted funds and can only be used for specific purposes. The following is a summary of the transfers to the General Fund:

SPECIAL REVENUE FUNDS

Gas Tax	$ 2,077,290
Public Safety	738,280
Park Assessments	2,203,030
Prop A	2,317,120
Prop C	875,790
Park Development	265,000
Traffic Impact	806,640
Amargosa Drainage	15,020
Anaverde Drainage	14,350
Portal Ridge Drainage	14,580
Pearland Drainage	34,080
Littlerock Drainage	2,520
Big Rock Drainage	80
Federal Grant	61,790
LMD 97-1	65,000
State Grants	83,550
Local Trans-Article 8	4,650,000
City Capital Project Area 1	37,250
City Capital Project Area 2A	1,025,000
Total	**$15,286,370**

CITY OF PALMDALE REVENUES

The graph below details the revenue into categories. The graph gives a pictorial view of the revenue categories and the percentage of total revenue collected in each category.

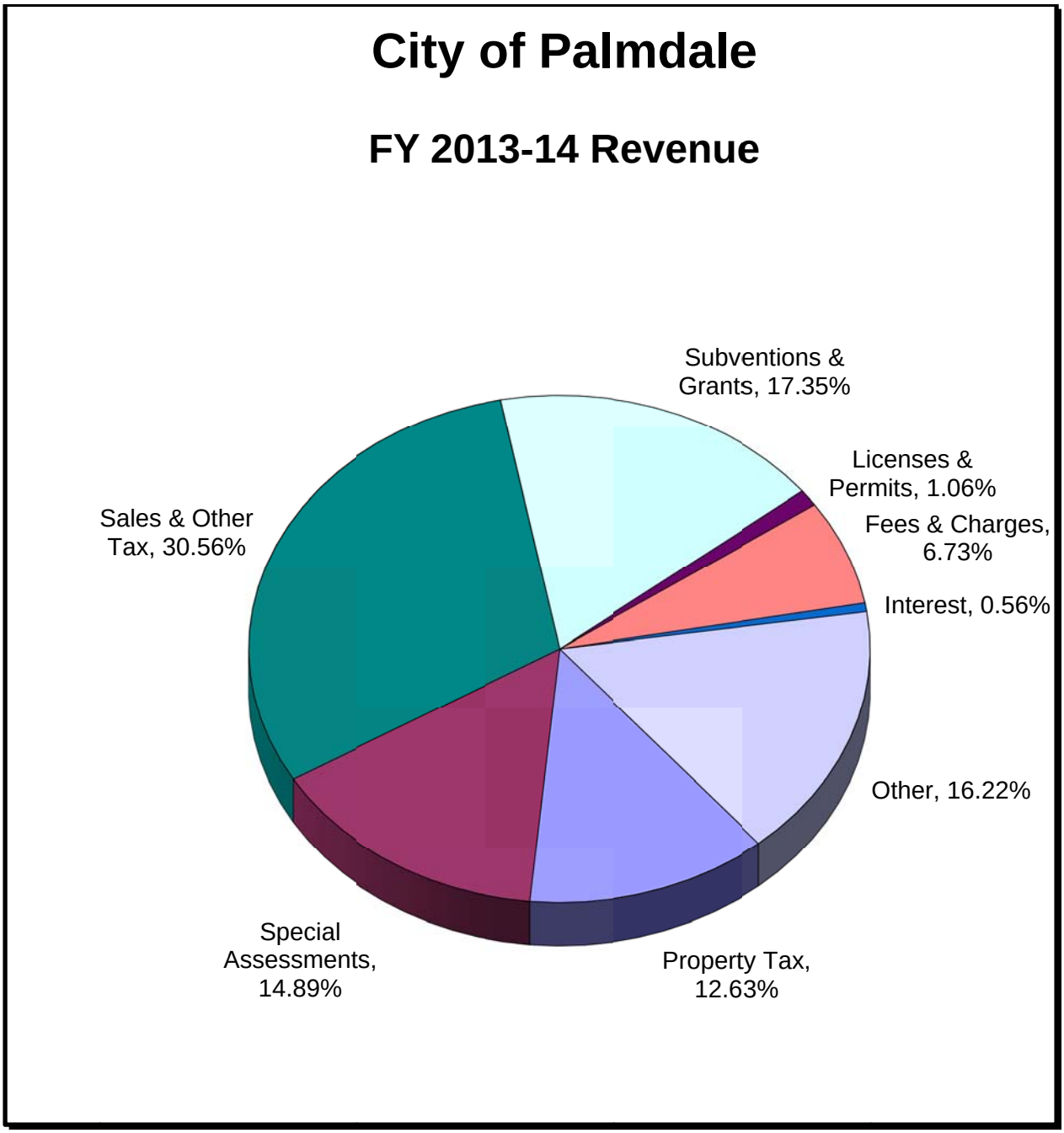

Figure 10: Fiscal Year 2013-14 Revenues by Category

GENERAL INFORMATION

The following narrative describes the Funds represented in each revenue category depicted in the graph on the preceding page.

1. Sales and Other Taxes is the largest portion of the budget. This category includes General Fund Sales Tax, General Fund Property Transfer, Franchise, Transient Occupancy, Gas and Business License Taxes.
2. Subventions and Grants is the second largest category and includes General Fund, Restricted revenue Funds, and Special Revenue Funds subventions and grants.
3. Other Revenue is the third largest and includes General Fund and Library donations, Miscellaneous Revenue such as healthcare contributions, facility rents and concessions, Lease Proceeds, and General Fund Special Event revenues.
4. Special Assessments is the fourth largest category and includes Landscape Maintenance, Assessment District, and Community Facilities District Special Assessment Revenues.
5. Property Tax is the fifth largest category and represents revenue generated for the general Fund.
6. Fees and charges is the sixth largest category and includes Restricted Revenue from develop fees, fines, and forfeitures; General Fund motor vehicle fees, property use charges, fines, charges for services and administrative fees, and Special Fund property use charges.
7. Licenses and Permits is the seventh largest category of the budget and represents revenue generated for the General Fund.
8. Interest is the smallest category and includes revenue earned on the investment of idle General Funds, Restricted Revenue Funds, and Special Funds.

The narrative that follows describes the different revenues and the changes reflected in the FY 2013-14 budget.

I. GENERAL FUND

The General Fund revenues for FY 2013-14 are projected to decrease $4,235,010 or 8.45 percent, when compared to the FY 2012-13 estimated. The City cautiously forecasts FY 2013-14 revenues and project to see increases in sales tax of $316,240 and $250,240 in franchise fees, with decreases of $4,173,470 in fees and charges and $722,380 in other revenues.

General Fund Revenues Annual Comparisons

Revenue Description	Actual FY 2011-12	Estimated Budget FY 2012-13	Projected Budget FY 2013-14	FY 2012-13 compared to 2013-14 Budget Increase (Decrease)	% Change
Property Tax	14,566,310	14,356,220	14,419,710	63,490	0.44%
Fees and Charges	5,275,512	8,784,640	4,611,170	(4,173,470)	-47.51%
Sales Tax	15,177,845	15,812,000	16,128,240	316,240	2.00%
Franchise Fees	4,204,674	3,872,760	4,123,000	250,240	6.46%
Transient Occupancy Tax	2,788,736	2,850,000	2,900,000	50,000	1.75%
Licenses and Permits	1,495,473	1,205,700	1,211,000	5,300	0.44%
Interest and Other	535,051	465,250	420,820	(44,430)	-9.55%
Business License Tax	480,470	425,000	425,000	-	0.00%
Property Transfer Tax	302,479	320,000	340,000	20,000	6.25%
Landfill Host Fees	210,161	700,000	700,000	-	0.00%
Other	37,743	1,342,380	620,000	(722,380)	-53.81%
Total	**45,074,454**	**50,133,950**	**45,898,940**	**(4,235,010)**	**-8.45%**

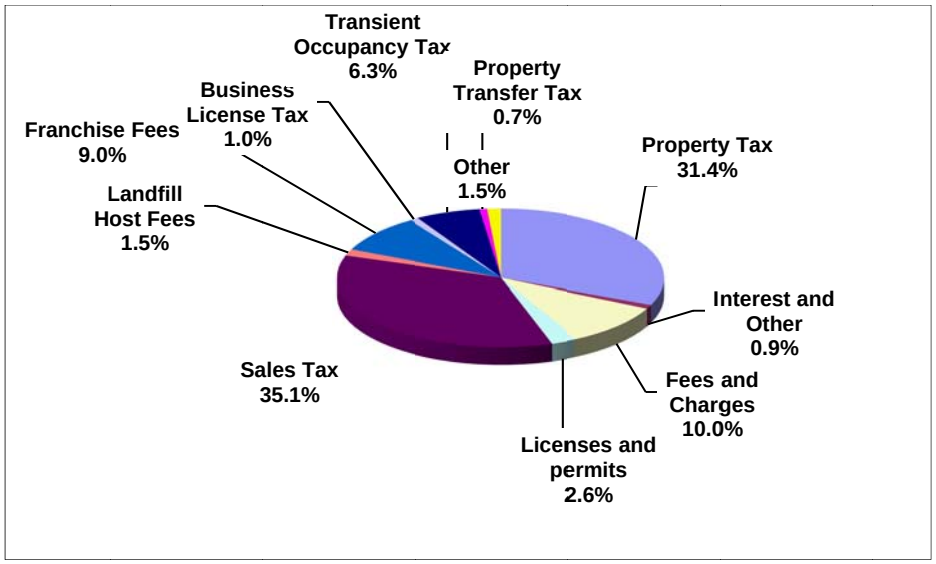

Figure 11: General Fund – Sources of Revenue

A. PROPERTY TAX – Property Tax is a primary source of funding for general City services and represents 31.4 percent of General Fund revenues. Property Tax consists of County allocated property tax (AB1197), Property Tax in lieu of Vehicle License Fees, Homeowner Property Tax, and Property Tax pass throughs from the Successor Agency.

With the passage of AB1197, the City of Palmdale became a low property tax City. The first payment of taxes occurred in FY 1989-90. This program was to be phased in over a seven-year period with an increase each year to a maximum of .07 percent. The tax rate for FY 2013-14 is at .0663 percent of the 1 percent assessed value. The Los Angeles County Assessor Office assesses all real and personal property (except where exempt by law) at 100% of the property's fair market value but cannot increase the property tax base by more than 2 percent annually. The major tax base of the City's property tax consists of residential property making up of 66.7% and commercial property making up of 13.9% of the total tax base. The City of Palmdale has experiences a net taxable value decrease of 0.6% or $53.3 million for the 2012-13 tax roll and a 0.4 percent increase is expected for FY 2013-14. The City projects Property Tax (AB1197) revenues to be $4,242,730 for FY 2013-14, an increase of $17,330.

As a result of the Budget Act of 2004-05, the State took portions of the Motor Vehicle License (VLF) fee and swapped it with Property Taxes. The Property Taxes in Lieu of VLF is based on gross assessed values and is tied to property value change between tax years. The tax values are expected to increase in FY 2013-14. The projected Property Tax in Lieu of VLF for FY 2013-14 is $9,997,760, an increase of $42,810 as compared to FY 2012-13.

As a result of Assembly Bill 1389 approval 1389 approval on January 29, 2009, the Successor Agency is required to pay statutory pass through payments to the City of Palmdale. The projected Property Tax pass throughs for the Merged Project Area for FY 2013-14 is $138,300.

B. FEES AND CHARGES – City fees and charges represent approximately 10.0 percent of the General Fund and is a major source of revenue that consists of the following type of fees:

Fees and Charges Annual Revenue Comparisons

Revenue Description	Actual FY 2011-12	Estimated Budget FY 2012-13	Projected Budget FY 2013-14	FY 2012-13 compared to 2013-14 Budget Increase (Decrease)	% Change
Administrative Fees	1,631,991	5,176,030	1,142,460	(4,033,570)	-77.93%
Recreation and Culture	1,645,857	1,325,040	1,463,530	138,490	10.45%
Parking Citations	506,180	536,020	540,000	3,980	74.00%
Public Safety Programs	369,259	332,710	271,580	(61,130)	-18.37%
Planning Fees	650,702	738,140	703,380	(34,760)	-4.71%
Engineering Fees	395,665	597,910	490,220	(107,690)	-18.01%
Motor Vehicle License Fee	75,858	78,790	-	(78,790)	100.00%
Total	**5,275,512**	**8,784,640**	**4,611,170**	**(4,173,470)**	**-47.51%**

ADMINSTRATIVE FEES – The City's General Fund charges administrative services performed for the Housing Fund, the Landscape Maintenance Fund, the Sewer Maintenance Fund, the Street Lighting Fund, the Drainage Funds, the Successor Agency Fund, and various bond issues. These fees are projected to decrease 77.93 percent in FY 2013-14 when compared to the estimated FY 2012-13. Various administrative fees are projected to total $1,142,460 in FY 2013-14.

RECREATION AND CULTURE FEES - The City charges Recreation and Culture program fees and facility rental charges for recreation services, programs, and events held at various Palmdale sites. Fees are expected to increase by $138,490 or 10.45 percent in FY 2013-14 when compared to the estimated revenues for FY 2012-13 due to the reinstatement of revenue generating programs.

PARKING CITATIONS/ADMINISTRATIVE CITATIONS – The City took over the administration of parking citations from the County in FY 1993-94. During FY 2006-07, the City approved to establish administrative penalties to violations of the City Code. Parking Citation and Administrative Citation revenue is projected to be approximately $540,000 in FY 2013-14.

PUBLIC SAFETY PROGRAMS – The City charges for Code Enforcement Civil Fines for safety violations and fees for development and support programs for parents, youth, adolescents, and couples. Fees are projected to be approximately $271,580 in FY 2013-14.

PLANNING FEES – Planning fees are based on proposed development. The City budgeted conservatively based on the decline of development in the city and projects planning fee revenues of $703,380 in FY 2013-14, a decrease of $34,760 as compared to FY 2012-13.

ENGINEERING FEES – Engineering Fees are also based on development and are expected to decrease $107,690 during FY 2013-14 when compared to FY 2012-13 estimated revenue. The decrease is due primarily to development decline in the City.

MOTOR VEHICLE LICENSE FEE – The Budget Act of 2004 changed the allocation method of Motor Vehicle License fee and made a "swap" of City Vehicle License Fee (VLF) revenues for property tax revenues effective for the FY 2004-05 budget year. As the result of SB89, the City's portion of the 0.65% Vehicle License Fee charged by the Department of Motor Vehicle is sent to the new Local Law Enforcement Services Account to fund the law enforcement grants. Therefore, the City is no longer allocated a portion of the 0.65% fee collected and will not receive Motor Vehicle License Fees in FY 2013-14.

C. SALES TAX – Sales tax represents approximately 35.1 percent of General Fund revenue and is a major source of revenue for the City of Palmdale. The sales tax within the city of Palmdale is 9.00 percent. Of the 9.00 percent, 1 percent is returned to the City with the remainder being distributed to the State and other public agencies. Sales tax is levied on activity related to the sale of general consumer goods, restaurants and hotels, autos and

transportation, building and construction, business and industry, food and drugs and fuel and service stations. Palmdale's activity related to the sale of general consumer goods is the largest generator of sales tax totaling approximately 43 percent of the total sales tax.

The City has projected a 2.00 percent increase in its sales tax base for FY 2013-14 when compared to the FY 2012-13 estimated base. This would result in an increase of approximately $316,240. The Citywide FY 2013-14 sales tax revenues are projected to be $16,128,240.

The graph below shows the sales tax revenue for the City:

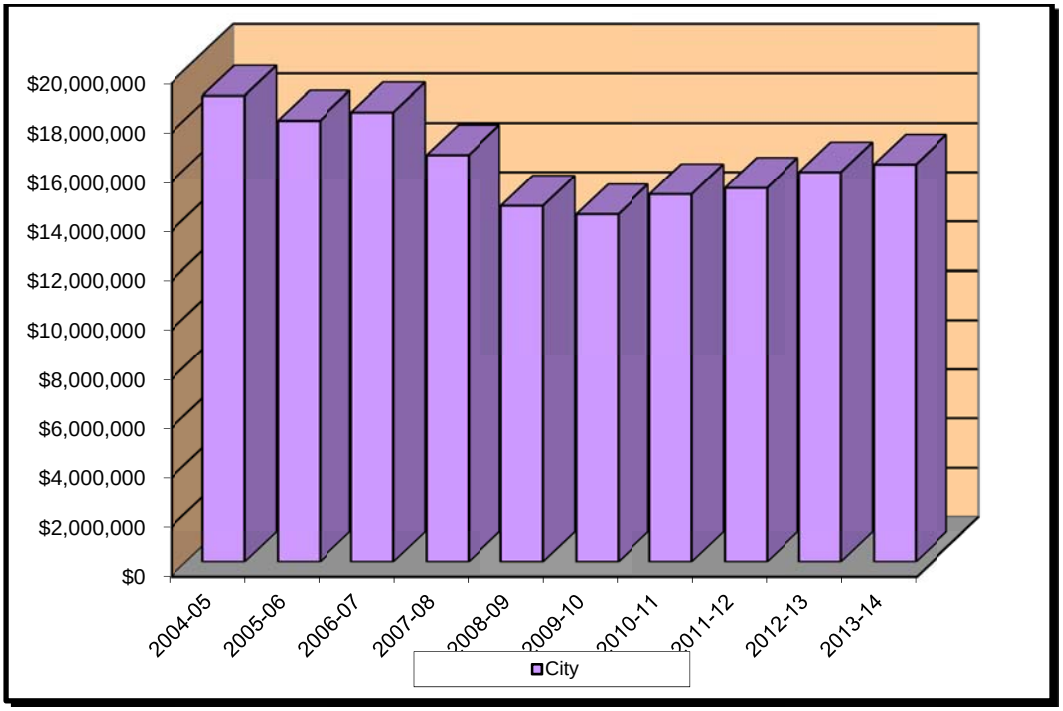

Figure 12: Sales Tax Revenue

D. FRANCHISE FEES – The City collects Franchise Fees for electricity, natural gas, waste disposal, and cable television for the use of public right-of-ways. Southern California Edison Company and Southern California Gas Company pays 2 percent of gross annual receipts derived from sale of electricity and natural gas within limits of the City. Time Warner Cable pays 5 percent of gross revenues from cable services and Waste Management pays 10 percent of its gross receipts. The proposed FY 2013-14 fees represent an average increase of 6.46 percent from the FY 2012-13 estimated. Franchise Fees represent 9.0 percent of General Fund revenues.

The following table lists each franchise and their corresponding revenues:

	Actual FY 2011-12	Estimated FY 2012-13	Projected FY 2013-14
So. Calif. Edison	1,039,554	1,069,280	1,040,000
So. Calif. Gas Co.	450,031	376,690	400,000
Time Warner Cable	1,078,982	1,069,290	1,100,000
PEG Access Fee	146,162	25,000	200,000
Waste Management	148,945	1,332,500	1,383,000
Total	2,863,674	3,872,760	4,123,000

E. TRANSIENT OCCUPANCY TAX – Visitors staying at one of the 17 hotels within the City area pay a local tax called the Transient Occupancy Tax (TOT) or Hotel Bed Tax. The TOT rate approved by City residents is set a 10 percent and is paid on the room rate charged by the hotel. The TOT revenue represents approximately 5.9 percent of the General Fund revenue and is projected to be $2,900,000 for FY 2013-14.

F. LICENSES AND PERMITS – Licenses and Permits represent approximately 2.6 percent of the General Fund revenue and consists of Animal Licenses, Planning, and Building Permits.

ANIMAL LICENSES – Animal Licenses are collected by Los Angeles County for licensing of dogs and cats within the City limits. The fees are set by the City Council annually with the Fee Resolution. The actual revenue figures are not known until June of each year. FY 2013-14 is expected to be the same when compared to the estimated FY 2012-13 revenues.

PERMITS – Building Permits generate a substantial portion of the revenue in this category. The City estimates that the same number of permits will be issued in FY 2013-14 as compared to FY 2012-13. The estimated FY 2013-14 revenues are projected to be $800,000.

G. INTEREST INCOME – Revenue from this source is derived from the investment of idle City funds and is estimated by the level of cash balances available for investment. Interest Income for FY 2013-14 is expected to decrease by approximately $44,430 when compared to the FY 2012-13 estimated based on an overall decrease in interest rates.

H. BUSINESS LICENSE TAX – A business license tax is a flat fee based on the type of business. The number of businesses in the City is projected to be approximately 6,400 during FY 2012-13 and 6,500 for FY 2013-14.

I. PROPERTY TRANSFER TAX – This tax is imposed on each deed or instrument by which real property is transferred within the City. The tax is levied at the rate of $1.10 for each $1,000 of sales price adjusted by any existing loan of record on the property.

The projected revenue for FY 2013-14 is expected to be 6.25 percent higher as compared to the FY 2012-13 estimated.

J. LANDFILL HOST FEES – Landfill host fees represent less than 1 percent of the General Fund revenues. A fee of $1.74/ton up to 1400 tonnage per day and $2.33/ton exceeding 1400 tonnage per day is charged to Waste Management for waste brought to the Antelope Valley Recycling and Disposal Facility. The Landfill Host Fee is projected to be approximately the same in FY 2013-14 as compared to FY 2012-13.

II. OTHER SPECIAL REVENUE SOURCES

PUBLIC LIABILITY SELF INSURANCE – The Revenue sources for this fund are interest earnings and contributions from the City. Revenues for FY 2013-14 are expected to be approximately $467,000.

MEDICAL SELF INSURANCE – The revenues for this fund are City and Special Fund contributions for employees' health coverage and employee contributions for dependent health coverage. The revenues are expected to be $2,510,000 for FY 2013-14.

GAS TAX – The State imposes an 18-cent per gallon tax on gasoline and funds are apportioned to cities and counties, primarily on the basis of their populations. These funds are restricted for research, planning, construction, improvement and maintenance of public streets, highways and mass transit purposes only. There is an increase of $1,048,740 or 24.8 percent projected for FY 2013-14 when compared to FY 2012-13 estimated.

PUBLIC SAFETY – Fines and forfeitures are imposed for civil violations of local ordinances and are restricted for law enforcement programs. There is an increase of $32,800 or 4.7 percent projected for FY 2013-14 when compared to FY 2012-13 estimated.

PROP A – Proposition A programs are funded by a half-cent sales tax measure approved by L.A. County voters in 1980 to finance a Transit Development program. Twenty-five percent of the tax is designated for the local programs and is distributed to the City based on population. The funds are to be used in developing and/or improving public transit, Para transit, and related transportation infrastructure. The Los Angeles County Metropolitan Transportation Authority projects the sales tax allocation for FY 2013-14 to total $2,375,000.

PROP C – Proposition C programs are funded by a half-cent sales tax measure approved by L.A. County voters in 1980 to finance a Transit Development Program. Twenty-five percent of the tax is designated for the local programs and is distributed to the city based on population. The funds are to be used in developing and/or improving public transit, Para transit, and related transportation infrastructure. Prop C provides an expanded list of

eligible project expenditures including congestion management programs, bikeways and bike lanes, street improvement supporting public transit service and pavement management system projects. The Los Angeles County Metropolitan Transportation Authority projects the sales tax allocation to be $4,053,580 for FY 2013-14.

AIR QUALITY IMPROVEMENT FUND – Fees received form the Southern California Air Quality Management District are restricted for air quality improvement programs and projects. Air quality improvement revenues are projected at $75,000 in FY 2013-14 and FY 2012-13.

LOCAL TRANSPORTATION – ARTICLE 3 AND BIKEWAY – Article 3 revenues are restricted for bikeways and pedestrian projects only. The Los Angeles County Metropolitan Transportation Authority projects the Cities allocation to be $362,600 in Article 3 funding for FY 2013-14.

LOCAL TRANSPORTATION – ARTICLE 8 – Article 8 revenues are restricted for transit and street use only. The Los Angeles County Metropolitan Transportation Authority projects the Cities allocation to be $4,650,000 in Article 8 funding for FY 2013-14.

MEASURE R FUND – The City is allocated 15% of revenues from the half-cent sales tax increase passed in 2008 for comprehensive county transportation improvements. The Measure R revenues are restricted for projects such as pothole repairs, bikeways, major street resurfacing, left-turn signals, pedestrian improvements, streetscapes, traffic signal synchronization, and local transit services. The City is projecting to receive $4,480,000 in Measure R revenues and grants for FY 2013-14.

PARK DEVELOPMENT – Park impact fees are received from developers to mitigate the impacts on the City's park system and to assist with development and rehabilitation of City's parks. The development and project park fees are projected to be $700,000 for FY 2013-14.

TRAFFIC IMPACT – Traffic impact fees are collected from developers to mitigate the impacts on the City's traffic control and safety systems. These fees are used for signals and street improvements identified in the Traffic Impact Fee Assessment and Master Traffic Level Maintenance Plan. The City projects the impact fees to be $260,000 in FY 2013.14.

DRAINAGE – Drainage impact fees are collected from developers to mitigate the impact on drainage systems within six major contributory drainage areas in the City. The six separate funds for collecting drainage fees are Amargosa, Anaverde, Big Rock, Portal Ridge, Pearland, and Littlerock. The monies collected in each area can only be used for drainage improvements in that area as set forth in the Master Plan for Drainage. The City

projects a combined decrease in revenue to $266,700 from all Drainage areas for FY 2013-14.

FIRE FACILITIES IMPACT FEES – Fire facilities impact fees are collected from developers to mitigate the impacts of new development on fire protection facilities. Revenues for FY 2013-14 are projected to be $85,000, a slight decrease to the FY 2012-13 estimate.

SEWER UPGRADE FUND – Sewer upgrade fees are collected from developers to mitigate the impact of new development on the existing sewer facilities and are used for expanding sewer system capacity in existing sewer mains and for constructing new sewer lines to service new development. Sewer upgrade fees are projected to be $3,000 for FY 2012-13 and $2,500 for FY 2013-14.

PUBLIC FACILITY FUND – Revenue from this source is derived from developer fees. The funds can only be used to assist with the development and rehabilitation of City buildings. Revenue is projected to be $70,000 for FY 2013-14 and $150,000 for estimated FY 2012-13.

FEDERAL GRANTS – Federal Grants are projected to increase by $1,338,130 for FY 2013-14 due to various grants received for road improvement projects.

STATE GRANTS – State grants are received for specific projects. State Grants are projected to decrease by $2,989,120 for FY 2013-14 as compared to FY 2012-13 estimates. The decrease is primarily due to grants received for various projects that will be completed in FY 2012-13.

MISC GRANTS/DEVELOPER CONTRIBUTIONS – Miscellaneous Grants/Developer Contributions are revenues received either from the County, a developer, or another district to fund specific capital projects. Revenues for FY 2013-14 are projected to increase $478,020 when compared to the FY 2012-13 estimates.

FEDERAL HOME PROGRAM – This fund tracks all HOME Investment Partnership Act (HOME) federal funds and the required matching funds from the Successor Agency to the Community Redevelopment Agency. Any payments or repayments associated with bot the HOME and Successor Agency Housing Development funds must be returned to this HOME fund for the purpose of establishing a revolving loan fund. Funds returned to this fund do not have to be used for the same program, but must be used for an approved HOME funded program. Revenues are projected to be $498,020 in FY 2013-14.

FEDERAL JOBS PROGRAMS – Revenues associated with the City's position as fiscal agent for the Antelope Valley Workforce Development Consortium. Grants are collected and disbursed to our consortium partners for the Workforce Investment Act and Cal Works Youth Program. Revenues are projected to be $833,770 in FY 2013-14.

PARK ASSESSMENTS – The Park Assessment fund collects citywide property assessments for debt service payments for the 2002 Certificates of Participation (COP) financing and new Parks and Recreation projects. Assessments are projected to be $2,352,500 in FY 2013-14.

LANDSCAPE MAINTENANCE DISTRICT 97-1 – Revenues are derived from voter approved assessments levied against properties within the landscape maintenance districts and are collected by Los Angeles County through the tax rolls. Revenues are projected to be $5,383,960 in FY 2013-14.

STREET LIGHTING ASSESSMENT DISTRICT – Revenues consist of assessments levied against properties and are collected by Los Angeles County through the tax rolls. The properties assessed received benefits from street lighting within their neighborhoods. Assessments are projected to be $1,008,500 in FY 2013-14.

DRAINAGE BENEFIT ASSESSMENT DISTRICT – Revenues consist of assessments levied against properties in the Anaverde development and are collected by Los Angeles County through the tax rolls. The properties assessed receive benefits for the maintenance and repair of regional basins within the Anaverde development. Assessments are projected to be $55,700 in FY 2013-14.

SEWER MAINTENANCE ASSESSMENT DISTRICT – Beginning July 2008, the City became directly responsible for the operation, maintenance, and capacity needs of the collection system. The Consolidated Sewer Maintenance District was providing the service prior to July 2008. Revenues are derived from voter-approved assessments levied against properties within the City of Palmdale and are collected by Los Angeles County through tax rolls. Assessments are projected to be $5,837,500 for FY 2013-14.

LIBRARY – Revenues consist of library user fees, donations, and various special grants. Revenues are projected to be $65,000 for FY 2013-14.

CDBG – The Community Development Block Grant Program is a federally funded program of the U.S. Department of Housing and Urban Development (HUD). These funds are used for HUD approved projects that meet the requirements for federal funding in low-income areas, such as infrastructure improvements and Americans with Disability Act (ADA) compliance. The City is projecting $1,423,310 will be received during FY 2013-14. The FY 2013-14 budget includes projects for Boulders Lake Infrastructure, for the Senior Housing Development and Infrastructure, Section 108 Loan Guarantee Program, and Neighborhood Stabilization Program.

SAVES GRANT – This grant is received from the Federal Emergency Management Agency (FEMA) and is controlled by the United Way. This revenue source can only be used for food and shelter. It is anticipated that the City will receive $55,000 in FY 2013-14.

SAVES PROGRAM ASSISTANCE PROGRAM – THE South Antelope Valley Emergency Services (SAVES) program provides assistance to low-income families and individuals. Donations received from local businesses, non-profits, fundraisers, and members of the community provide funding for services and items distributed to eligible households. Revenues are projected to be $38,000 in FY 2013-14.

WATER PARK – The Water Park revenues for FY 2013-14 are projected to be $965,100. Revenues consist of general admission fees, concession revenue, and facility rental charges.

CITY CAPITAL PROJECT AREA 1 FUND – This fund is used for the administration of the Fairway Business Park Lot Owners Association formerly budgeted in the Successor Agency's Capital Project Area 1 fund.

CITY CAPITAL PROJECT AREA 2A FUND – This fund is used for the offset of land sale notes formerly budgeted in the Successor Agency's Capital Project Area 2A fund.

III. HOUSING AUTHORITY – This fund is used to account for compliance monitoring expenditures and Bond Issuer's Fes collected for the Housing Authority.

HOUSING AUTHORITY MOBILE HOME PARKS – This fund was created to account for the operations of the three Boulders Mobile Home Parks acquired by the Housing Authority through a Cooperation Agreement with the Community Redevelopment Agency. The parks will be operated as affordable housing in accordance with the covenants recorded against the Parks when they were purchased through a $19.1M Tax Allocation Bond in 1997. The revenues represent rental income, utility income, laundry income, parking fees, and late charges.

HOUSING ASSET FUND – This fund represents the administration of the Housing Authority assuming the assets and responsibilities as the Housing Successor Agency under the legislation mandating the dissolution of the community Redevelopment Agency of the City of Palmdale.

IV. PALMDALE CIVIC AUTHORITY:

SIGNAL & STREET CAPITAL PROJECT – This fund was set up as a result of the 2004 Certificates of Participation (COP) financing for traffic signals and street improvements throughout the City. All revenues are interest earnings from construction fund investments.

DEBT SERVICE FUND – PCA 1999 COP $12.3M – This fund represents the amount of debt service due on the Certificate of Participation for the construction, installation, and equipping of a new courthouse building and new City Hall Building. There are no revenues budgeted in FY 2013-14 as the 1999 COP bonds were refunded in FY 2012-13.

DEBT SERVICE – PARK DEVELOPMENT 2002 COP $43.2M – This fund represents interest earnings on the lease payment reserve fund for the 2002 Certificates of Participation financing for Park and Recreation improvements and the Avenue S widening.

DEBT SERVICE – SIGNAL & STREET 2004 COP $13.4M – This fund represents the amount of debt service due in FY 2013-14 on the Certificates of Participation for signal and street improvements.

DEBT SERVICE – LAND ACQUISITION 2007 COP $19.9M – This fund represents the amount of debt service due in FY 2012-13 on the Certificates of Participation for Land Acquisitions Project.

V. PALMDALE FINANCING AUTHORITY – This fund represents the amount of debt service due on the Lease Revenue Bonds issued in FY 2012-13 for the refinancing of the 1999 Certificates of Participation.

VI. SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY – On February 1, 2012, all redevelopment agencies were dissolved in accordance with Assembly Bill AB26 and AB 1484 and the Community Redevelopment Agency was replaced by the Successor Agency to the Community Redevelopment Agency of the City of Palmdale. Assets and liabilities were transferred to the Successor Agency Private Purpose Trust Funds, which are used to account for assets held by the City's former redevelopment agency. The City has agreed to serve as the Successor Agency to hold the assets until all enforceable obligations of the prior redevelopment agency have been paid in full. These funds will be used by the Successor Agency to pay, perform, and enforce the enforceable obligations of the former redevelopment agency and wind down the affairs of the former redevelopment agency.

VII. ASSESSMENT/COMMUNITY FACILITIES DISTRICT REDEMPTION FUNDS – There are five Assessment Districts and four Community Facilities Districts. Each of these districts has a redemption fund. The redemption fund revenue comes from special assessments and special taxes levied on the properties in the Assessment/Community Facilities Districts and from interest earnings. These funds are used to make semi-annual debt service payments on the respective outstanding bonds.

ASSESSMENT DISTRICT 88-1 IMPROVEMENT – The Improvement Fund is for construction of improvements related to the Regional Shopping Mall and Trade and Commerce Center as described in Assessment District 88-1 Bond documents. All construction has been completed.

ASSESSMENT DISTRICT 90-2 IMPROVEMENT – The Improvement Fund is for construction of improvements and land acquisition in the Palmdale Trade and Commerce Center as set forth in Assessment District 90-2 Bond documents. All construction has been completed.

COMMUNITY FACILITIES DISTRICT 2003-1 IMPROVEMENT – The improvement fund is for the construction of drainage, sewer, water, roadway, parks, and landscaping within Improvement Area A, the first of four phases being developed in the proposed Anaverde master-planned community in Palmdale. The improvement Fund's source of revenue for FY 2013-14 is interest earnings.

COMMUNITY FACILITIES DISTRICT 91-1 IMPROVEMENT – The Improvement Fund is for acquisition and construction of public improvements related to the Sierra Gateway Center Business Park as set forth in the Community Facilities district 91-1 Bond documents. The improvement fund's source of revenue for FY 2013-14 is interest earnings. Some construction items, including a traffic light, are not scheduled for completion until additional development occurs in the district.

ASSESSMENT DISTRICT 2006-1 IMPROVEMENT – On November 8, 2006, bonds were sold for Assessment District 2006-1, to provide funds for sewer improvements for Godde Hill Estates. The funds have been used for the construction of sewer improvements within the District. All Construction has been completed.

VIII. GENERAL INFORMATION

The chart on the following page divides the combined City budget into categories.

Fund totals are not a reflection of the emphasis the City places on its programs. The following narrative describes the Funds represented in each expenditure category.

1. Public Services is the largest category and incudes Public Works, Engineering, Street Maintenance, Transit Services, Government Facility Services, Landscape and Parkway Maintenance, Assessment Districts, South Antelope Valley Emergency Services (SAVES), HOME programs, Federal Job Program, and Community Development Block Grant (CDBG) administration.

2. General Government is the second largest category and covers the administrative expenditures of the City Council, City Manager, City Clerk, Human Resources, Legal Finance, Information Technology, Planning, General City, Communications, Housing, and Economic Development Departments.

3. Capital Outlay is the third largest portion of the budget. Funds have been appropriated in this category for PCA Construction, Park Development, and Citywide Capital Improvement Projects.

4. Public Safety is the fourth largest and includes Law Enforcement, Community Service Officers, Parking Enforcement, and Public Safety Officers.

5. Debt Service is the fifth largest and includes the PCA Construction of City Hall/Courthouse, Park Development, Avenue S, Power Plant Land, Redevelopment Revenue Bonds, and Palmdale Financing Authority Lease Revenue Bonds.

6. Recreation and Culture is the smallest portion of the budget and includes the Parks and Recreation, Palmdale Playhouse, Water Park, and Library Programs

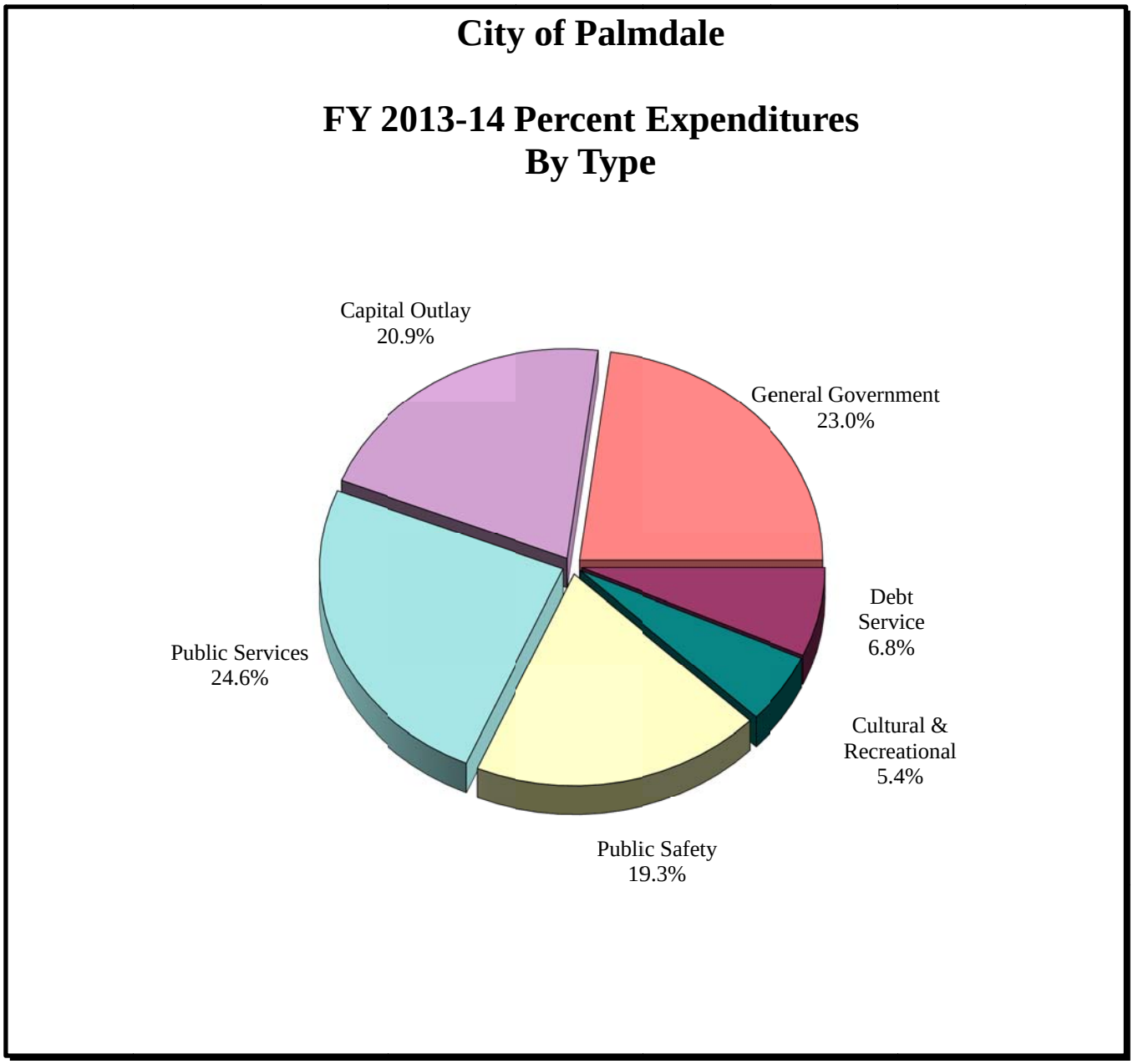

Figure 13: Fiscal Year 2013-14 Expenditures by Type

IX. HUMAN RESOURCES

FRINGE BENEFITS – Fringe benefits for full-time, regular part-time, and temporary/seasonal part-time employees were calculated by applying specific percentages or costs for each position. Employee benefits include:

- Twelve paid holidays per year and a minimum ten vacation days for regular full-time employees.
- Administrative employees receive an additional twelve days of leave per year.
- The City allows twelve sick days per year. A sick leave buy-back program is available to eligible employees at retirement.
- Retirement – The City is a member of the Public Employees' Retirement System. Current Tier 1 employees hired before April 1, 2011, fall under the 2.7% at age 55 formula and currently pay 6% of the regular employee contribution towards their Public Employees' Retirement System while the City currently contributes 2%. Tier 2 Employees hired after April 1, 2011 fall under the 2.0% formula at age 60 and currently pay 5% of the regular employee contribution towards their Public Employees' Retirement System while the City currently contributes 2%. Temporary and seasonal employees are covered under the Public Agency Retirement System. The employee contributes 7.00% of their salary. By April 2014, Tier 1 employees will pay the full 8% of the regular employee contribution towards their Public Employees' Retirement System and all other tier employees will pay the full 7% of the regular employee contribution towards their Public Employees' Retirement System.
- Insurance – The City provides group health, dental/vision, long-term disability, and a $50,000 life insurance policy for regular full-time employees. The City also contributes approximately 37% to 100% per month towards dependent medical insurance.
- Deferred Compensation – The City participates in the International City Management Association Deferred Compensation Plan that enables regular full-time employees to save salary and earn interest on a tax-deferred basis.
- Overtime Compensation – Compensatory time is accrued at time and a half for eligible employees for time physically worked in excess of the regular forty-hour work week. An employee may accumulate a maximum of 240 hours of compensatory time. Once they reach this limit, the employee shall be paid cash for all additional overtime worked until the time accumulated falls below 240 hours.

SALARIES AND BENEFITS – In FY 2013-14, the City will continue to make necessary adjustments within the organization to address the changes in the volume and focus of employee workloads. At the same time, it will be necessary to keep operating costs in check without jeopardizing service delivery. The following Chart shows the authorized full-time positions for FY 2013-14 at 184.

AUTHORIZED FULL TIME POSITIONS
FISCAL YEARS 2009-10 THROUGH 2013-14

	Authorized 2009-10	Authorized 2010-11	Authorized 2011-12	Authorized 2012-13	Authorized 2013-14
GENERAL GOVERNMENT					
City Manager	7.00	6.00	6.00	3.00	3.00
City Clerk	4.00	3.00	3.00	3.00	3.00
Records Management	-	-	-	-	-
Human Resources	6.00	3.00	3.00	3.00	3.00
City Attorney	5.00	4.00	4.00	4.00	4.00
Finance	15.00	12.00	12.00	12.00	12.00
Planning	14.00	10.00	10.00	14.00	14.00
Communications	2.00	2.00	2.00	2.00	2.00
Public Safety	16.00	15.00	15.00	14.00	13.00
Public Security Officers	1.00	1.00	1.00	1.00	1.00
Families in *Action*	3.00	-	-	-	-
Building & Safety	11.00	8.00	8.00	8.00	8.00
CDBG SAVES	2.00	2.00	2.00	2.00	1.00
Public Works					
Public Works Administration	8.00	5.00	5.00	4.00	4.00
Engineering	6.00	2.00	2.00	2.00	2.00
Drainage Administration	2.00	1.00	1.00	1.00	-
Traffic Engineering	8.00	8.00	8.00	8.00	7.00
GIS	2.00	2.00	2.00	2.00	1.00
Street Maintenance	33.00	30.00	30.00	28.00	27.00
Transit	2.00	2.00	1.00	1.00	1.00
Park and Ride	-	-	-	-	-
Government Facilities	15.00	12.00	12.00	12.00	12.00
Park Maintenance	22.00	12.00	12.00	5.00	7.00
Sewer Maintenance	1.00	8.00	8.00	14.00	17.00
Street Light	-	-	-	1.00	3.00
Landscape Maint General Benefit	5.00	4.00	4.00	3.00	3.00
Landscape Maint District 97-1	17.00	17.00	18.00	18.00	15.00
RECREATION AND CULTURE					
Parks Administration	7.00	3.00	3.00	4.00	4.00
Special Events	4.00	3.00	3.00	2.00	2.00
Cultural Center	1.00	-	-	-	-
Senior Center	-	1.00	1.00	2.00	2.00
Recreation	2.00	2.00	2.00	-	1.00
Aquatics	1.00	1.00	1.00	2.00	1.00
Youth/Adult Sports	2.00	2.00	2.00	1.00	1.00
Oasis Park Rec Center	1.00	1.00	1.00	1.00	1.00
Water Park	3.00	2.00	2.00	2.00	2.00
Library	11.00	7.00	7.00	6.00	-
Palmdale Playhouse	2.00	-	-	-	-
COMMUNITY REDEVELOPMENT					
Economic Development	5.00	4.00	4.00	-	-
City Economic Development	-	-	-	1.00	1.00
SA Economic Development	-	-	-	3.00	-
SA Housing	10.00	8.00	8.00	4.00	6.00
Totals:	**256.00**	**203.00**	**203.00**	**193.00**	**184.00**

X. BUDGET NOTES

Information Technology (Department 1600)

The Information Technology Department will continue to address the needs of the City's computer networking system. Throughout the fiscal year, Information Technology will also provide citywide computer training.

Assessment and Community Facilities Districts

Assessment and Community Facilities Districts have been formed in designated areas of the City to provide the financing mechanism to construct necessary utilities, drainage, irrigation, landscaping, traffic signal, and roadway improvements. The Assessment and Community Facilities Districts enable the City to provide the infrastructure for areas that can be developed.

A number of Assessment and Community Facilities District budgets appear in the FY 2013-14 budget and reflect the administrative, contractual, and capital costs associated with each District. This year, the City will continue to provide landscape maintenance services to those areas voting to continue the upkeep of common landscape areas.

Capital Improvement Projects (Department 3900)

The Capital Improvement Projects for FY 2013-14 are part of the 2013 Ten-Year Capital Improvement Plan. The Public Works Department prepares the ten-year plan using input from all City Departments. Projects and corresponding funding sources were identified and then capital improvement expenditures were scheduled by fund and prioritized.

The costs associated with the number of capital projects identified for FY 2013-14 exceed the amount of available funds. It is anticipated that the number of capital projects identified will continue to be numerous for the next several years as the City continues to grow and mature. Therefore, recommended expenditures are for the completion of projects started in FY 2012-13 and the implementation of projects of highest priority in FY 2013-14.

The following projects are included in this year's budget to increase recreational and cultural opportunities in the community:

- $100,000 for the Palmdale Recycled Water Authority (P0028)

The following projects are included in this year's budget to maintain safe streets and facilitate traffic flow in the community:

- $6,565,070 Street Resurfacing (S0025, S0050)
- $2,017,770 for Ave. S Widen-30th E to 47th E (S0028)
- $1,093,670 for Ave. R/10th St East Intersection Upgrade (S0034)
- $4,650 for Safe Routes Cimmaron/Golden Poppy (S0036)
- $1,000,000 for Rancho Vista Grade Separation Phase I (S0039)

- $3,000,000 for Rancho Vista Grade Separation Phase 2 (S0040)
- $358,820 for Elizabeth Lake Road Repairs (S0042)
- $2,415,220 for No Co Traffic Form ITS Expansion (S0044)
- $11,000 for 45th Street West & Avenue N (S0045)
- $83,030 for Street Overlay – AD 88-1 (S0046)
- $660,400 for Desert Willow (S0048)
- $1,388,870 for Traffic Signals/Improvements (T0006, T0017)

The Following capital projects are scheduled in this year's budget to improve drainage areas:

- $10,000 for Amargosa Drainage (D0001)
- $10,000 for Anaverde Drainage (D0002)
- $10,000 for Portal Ridge Drainage (D0003)
- $4,360 for Pearland Drainage (D0004)
- $300,000 for the Amargosa Creek Upper Recharge Project (D0008)
- $3,074,650 for 35th/27th Storm Drain (D0017)

The following additional capital projects are scheduled in this year's budget to benefit the General City:

- $40,000 for ADA Compliance (B0004)
- $30,000 for Park & Ride Lot Repairs (F0019)
- $127,390 for Transportation Center Wayfinding Signage (F0028)
- $143,130 to pave PTC Dirt Parking Lot (F0033)
- $183,290 for Elizabeth Lake Road Lazy T Entrance (G0016)
- $400,000 for Transit Oriented Development Planning Study (G0021)
- $149,440 for Demonstration Garden Project (L0005)
- $2,625,830 for Sewer Upgrades (U0001, U0002, U0003, U0004)
- $200,000 for a Pump Truck Sanitary Wash Rack (U0005)

Not only do Capital Improvement Projects have a significant initial impact to the City's Capital Improvement Budget, but most capital projects have long-term impacts to the City's annual operations and maintenance budget as well. For instance, when a park is constructed, the City must expend significant funds on an annual basis to provide adequate maintenance of the park. Maintenance expenditures include the cost of utilities (electricity, water, sewer, telephone, gas, etc.) that provide services to the property as well as labor (maintenance crews), materials (fertilizer, irrigation parts, etc.), and equipment (lawn mowers, vehicles, small tools, etc.) required to adequately maintain the property to a level of service acceptable to the City. The level of maintenance at each individual facility dictates these annual expenditures; however, average unit costs based upon past expenditures for various City Facilities are as follows:

Category of Improvement	Average Annual Unit Cost for Maintenance Operations
Streets	$9,000 per mile of collector or arterial street
Buildings	$8.50 per square foot of building area
Traffic Signals	$9,990 per traffic signal
Traffic Signing & Marking	$1,300 per mile of collector oar arterial street
Drainage Basins	$1,100 per drainage basin
Drainage Systems	$0.25 per linear-foot of drainage system
Parks	$6,250 per acre of Park
Landscape Parkways	$1.12 per square-foot of landscaped parkway

Maintenance Category	Budget
City Facility Maintenance	$ 233,290
Park Maintenance	$ 3,114,440
Street and Drainage Maintenance	$ 4,387,660
Transit Service Maintenance	$ 2,371,570
Park N Ride Maintenance	$ 72,150
Landscape Maintenance	$ 5,411,880
Sewer Maintenance	$ 3,906,880
Street Light Maintenance	$ 3,371,110

Additionally, the City spends funds for operational expenditures for labor, materials, equipment, and security to provide programs at parks and City buildings. The level of programming at each individual facility dictates these annual expenditures; however, average unit costs based upon past expenditures are as follows:

Category of Improvement	Unit Cost for Programming Operations
Buildings	$65 per square-foot of building
Parks	$31,360 per developed acre of Park

A copy of the Ten-Year Capital Improvement Plan may be obtained at the Public Works Department. 38250 N. Sierra Highway or online in the Public Works section of the City's website.

XI. CONCLUSION

Palmdale has experienced substantial growth since 1980, growing from a population of 12,227 to an estimated population of 154,535 today. The City's greatest challenge revolves around maintaining high service levels, providing cultural and recreational facilities, attracting commercial and industrial business to balance Palmdale's economic base, and providing jobs for the thousands of residents commuting to the San Fernando Valley and the Los Angeles Basin.

This budget summary encompasses many of the highlights in the FY 2013-14 budget. Detail on revenue, departmental appropriations, staffing, and capital projects can be found in the pages that follow. For specific detail, narratives, or information, please refer to the Table of Contents or the Index. A copy of the Adopted Budget is available for review at the City Library located at 700 E. Palmdale Boulevard and in the lobby of City Hall located at 38300 N. Sierra Highway, Suite A, or on the City's website at www.cityofpalmdale.org.

FISCAL SUMMARY

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

ESTIMATED FUND BALANCES
FISCAL YEAR 2013-14

Fund	Esitmated Beginning Fund Balance 7/1/2013	Projected 2013-14 Revenues	Projected 2013-14 Expenditures	Projected 2013-14 Capital Improvements	Projected 2013-14 Transfers Out	Projected 2013-14 Transfers In	Estimated Ending Fund Balance 6/30/2014
General and Special Revenue							
General	16,092,380	45,898,940	63,803,260	100,000	(1,306,190)	15,286,370	12,068,240
Public Liability Insurance	126,000	467,000	361,000	-	-	-	232,000
Dental/Vision Self Insurance	239,570	347,500	347,000	-	-	-	240,070
Health Self Insurance	1,947,000	2,510,000	2,505,000	-	-	-	1,952,000
State Gas Tax	9,776,624	5,283,580	-	5,419,720	(2,077,290)	-	7,563,194
Public Safety	25,505	738,280	-	-	(738,280)	-	25,505
Prop A Local Transit	2,835,400	2,375,000	-	432,030	(2,317,120)	-	2,461,250
Prop C Local Transit	2,641,176	4,053,580	-	2,106,210	(875,790)	-	3,712,756
Air Quality Improvement Fund	84,936	75,000	-	-	-	-	159,936
Local Transp - Article 3	9	362,600	-	362,600	-	-	9
Local Transp - Article 8	-	4,650,000	-	-	(4,650,000)	-	-
Measure R	4,000,570	4,480,000	-	4,805,920	-	-	3,674,650
Park Development	2,663,686	920,000	-	-	(415,000)	-	3,168,686
Traffic Impact	3,002,981	260,000	-	1,008,390	(806,640)	-	1,447,951
Amargosa Drainage	(13,246)	3,000	-	10,000	(15,020)	-	(35,266)
Anaverde Drainage	1,632,090	228,000	60,000	10,000	(14,350)	150,000	1,925,740 *
Portal Ridge Drainage	84,857	3,000	-	10,000	(14,580)	-	63,277 *
Pearland Drainage	4,288,703	32,500	-	3,379,010	(34,080)	-	908,113
Littlerock Drainage	103,534	200	-	-	(2,520)	-	101,214
Fire Facilities Impact	2,821,115	85,000	3,750	-	-	-	2,902,365
Sewer Upgrade Fund	846,386	2,500	-	824,620	-	-	24,266
Public Facility Fund	103,434	70,000	-	-	-	-	173,434
Big Rock Drainage Fund	7,162	-	-	-	(80)	-	7,082
Federal Funds	-	4,784,090	-	4,722,300	(61,790)	-	-
State Grants Fund	-	232,990	-	149,440	(83,550)	-	-
Developer and County Contributions	-	625,140	-	625,140	-	-	-
Federal Home Program	150,290	498,020	372,330	-	-	-	275,980
Federal Jobs Admin Prog Fund	-	833,770	838,770	-	-	5,000	-
Park Assessments	1,226,003	2,352,500	87,330	-	(2,203,030)	-	1,288,143
Landscape Maint Dist 97-1	7,410,290	5,383,960	4,911,530	-	(65,000)	-	7,817,720
Street Lighting Assmt Dist	2,760,780	1,008,500	951,110	-	-	-	2,818,170
Drainage Benefit AD	428,408	55,700	22,990	-	-	-	461,118
Sewer Maintenance District	7,770,658	5,837,500	3,981,980	2,001,210	-	-	7,624,968
Street Lighting County Assmt Dist	-	2,420,000	2,420,000	-	-	-	-
Library	-	65,000	1,198,040	-	-	1,133,040	-
CDBG	20,660	1,423,310	1,142,650	40,000	-	-	261,320
SAVES Grant	-	55,000	55,000	-	-	-	-
SAVES Program Assistance	-	38,000	38,000	-	-	-	-
Water Park Fund	-	965,100	1,133,250	-	-	168,150	-
City Project Area 1 Fund	1,919	37,250	-	-	(37,250)	-	1,919
City Project Area 2A Fund	8,502,944	-	-	-	(1,025,000)	-	7,477,944
TOTAL:	**81,581,824**	**99,461,510**	**84,232,990**	**26,006,590**	**(16,742,560)**	**16,742,560**	**70,803,754**

*Advances were made from the Amargosa, Portal Ridge, and Pearland Drainage Funds to cover shortfalls in Anaverde Drainage resulting in a negative Fund Balance. Repayment of Advances are included in the Annual Budget.

ESTIMATED FUND BALANCES
FISCAL YEAR 2013-14

Fund	Estimated Beginning Fund Balance 7/1/2013	Projected 2013-14 Revenues	Projected 2013-14 Expenditures	Projected 2013-14 Capital Improvements	Transfers Out	Transfers In	Estimated Ending Fund Balance 06/30/2014
Housing Authority							
Housing Authority	(235,782)	48,660	50,550	-	-	-	(237,672)
Houusing Authority-Mobile Home	(955,619)	4,326,350	4,116,460	-	-	-	(745,729)
Housing Asset Fund	2,658,528	1,689,180	1,614,980	-	-	-	2,732,728
TOTAL:	**1,467,127**	**6,064,190**	**5,781,990**	**-**	**-**	**-**	**1,749,327**
Palmdale Civic Authority							
Capital							
Signal & Street Capital Impr.	7	100	-	-	-	-	107
SUB-TOTAL:	**7**	**100**	**-**	**-**	**-**	**-**	**107**
Debt Service							
PCA Debt Service	813,639	-	-	-	-	-	813,639
Park Development/Ave S Debt Svc	-	2,661,920	2,661,920	-	-	-	-
Signal & Street Debt Service	1,001,529	989,060	988,850	-	-	-	1,001,739
Project Land Acquisition Debt Svc	1,495,202	1,490,910	1,490,600	-	-	-	1,495,512
Revenue Bonds	3,172,182	3,228,050	3,127,880	-	-	-	3,272,352
SUB-TOTAL:	**6,482,552**	**8,369,940**	**8,269,250**	**-**	**-**	**-**	**6,583,242**
TOTAL:	**6,482,559**	**8,370,040**	**8,269,250**	**-**	**-**	**-**	**6,583,349**
Palmdale Financing Authority							
Debt Service							
PFA Lease Revenue Bonds	(324,400)	260,510	260,510	-	-	-	(324,400)
TOTAL:	**(324,400)**	**260,510**	**260,510**	**-**	**-**	**-**	**(324,400)**
TOTAL ALL FUNDS:	**89,207,110**	**114,156,250**	**98,544,740**	**26,006,590**	**(16,742,560)**	**16,742,560**	**78,812,030**

**Assumption of debt upon acquisition of three Mobile Home Parks during FY2002-03 resulted in a Negative Fund Balance

ESTIMATED FUND BALANCES
FISCAL YEAR 2013-14

Fund	Estimated Beginning Fund Balance 7/1/2013	Projected 2013-14 Revenues	Projected 2013-14 Exepnditures	Projected 2013-14 Capital Improvements	Projected 2013-14 Transfers Out	Projected 2013-14 Transfers In	Estimated Ending Fund Balance 06/30/2014
Agency Funds							
Successor Agency							
Housing Development	1,430,873	-	380,000	-	-	380,000	1,430,873
General Redevelopment	(26,019)	-	254,890	-	-	215,700	(65,209)
Capital Project Area #1	-	-	1,511,720	-	-	1,511,720	-
Capital Project Area #2A	(1,594)	6,000	4,937,380	-	-	4,931,380	(1,594)
Housing Capital Projects	-	-	-	-	-	-	-
RORF	10,715,888	39,928,690	19,299,980	-	(21,131,180)	-	10,213,418
Debt Service Project Area #1	(3,421,434)	38,440	6,982,620	-	-	6,944,180	(3,421,434)
Debt Service Project Area #2A	(13,724,513)	62,360	7,210,560	-	-	7,148,200	(13,724,513)
TOTAL:	**(5,026,799)**	**40,035,490**	**40,577,150**	**-**	**(21,131,180)**	**21,131,180**	**(5,568,459)**
Assessment Districts							
AD 88-1 Redemption	1,828,227	1,219,840	1,226,410	-	-	-	1,821,657
CFD 99-1 Redemption	4,483	-	-	-	-	-	4,483
AD 90-2 Redemption	198,950	333,650	329,790	-	-	-	202,810
AD 87-1 Redemption	114,768	400	2,500	-	-	-	112,668
CFD 2003-1 Redemption	3,823,568	1,999,020	2,087,260	-	-	-	3,735,328
CFD 2005-1 Redemption	1,700,831	1,054,770	1,142,490	-	-	-	1,613,111
CFD 91-1 Redemption	100,012	198,590	13,712,720	-	-	-	(13,414,118) ^
AD 91-2 Redemption	149,654	290	119,940	-	-	-	30,004
CFD 93-1 Redemption	(3,304,306)	500	4,398,890	-	-	-	(7,702,696) ^
AD 06-1 Godde Hills Redemption	236,649	133,620	139,190	-	-	-	231,079
SUB-TOTAL:	**4,852,836**	**4,940,680**	**23,159,190**	**-**	**-**	**-**	**(13,365,674)**
Assessment Districts							
AD 88-1 Improvement	460,160	-	-	-	-	-	460,160
AD 90-2 Improvement	325,230	-	-	-	-	-	325,230
CFD 2003-1 Improvement	1,132,341	410	-	-	-	-	1,132,751
CFD 91-1 Improvement	241,805	50	50	-	-	-	241,805
CFD 93-1 Improvement	7,720,374	1,500	-	-	-	-	7,721,874
AD 06-01 Godde Hills Sewer Impr	4,935	-	-	-	-	-	4,935
SUB-TOTAL:	**9,884,845**	**1,960**	**50**	**-**	**-**	**-**	**9,886,755**
TOTAL:	**14,737,681**	**4,942,640**	**23,159,240**	**-**	**-**	**-**	**(3,478,919)**
TOTAL AGENCY FUNDS:	**9,710,882**	**44,978,130**	**63,736,390**	**-**	**(21,131,180)**	**21,131,180**	**(9,047,378)**

The City is no way responsible for paying for expenditures in the Agency Funds.

^CFD 91-1 and CFD 93-1 are in default, resulting in a Negative Fund Balance. Budgeted expenditures are paid as levies are received.

ESTIMATED REVENUES BY MAJOR FINANCING SOURCE – BY FUND
FISCAL YEAR 2013-14

Fund	Property Taxes	Sales and Other Taxes	Subventions and Grants	Fees Charges	Licenses and Permits	Special Assessments	Interest	Other	Total
General	14,419,710	23,833,240	91,300	4,611,170	1,199,500		100,000	1,644,020	45,898,940
Public Liability Self Insurance				467,000					467,000
Medical Self Insurance							500	347,000	347,500
Health Self Insurance							5,000	2,505,000	2,510,000
Gas Tax Fund		5,118,580	145,000				20,000		5,283,580
Public Safety Fund			247,780	490,500					738,280
Prop A Local Transit Fund		2,370,000					5,000		2,375,000
Prop C Local Transit Fund		1,975,000	2,075,580				3,000		4,053,580
Air Quality Improvement Fund			75,000						75,000
Local Trans-Article 3 Fund			362,600						362,600
Local Trans-Article 8 Fund			4,650,000						4,650,000
Measure R Fund		1,475,000	3,000,000				5,000		4,480,000
Park Development			200,000	700,000			20,000		920,000
Traffic Impact				250,000			10,000		260,000
Amargosa Drainage							3,000		3,000
Anaverde Drainage				225,000			3,000		228,000
Portal Ridge Drainage				2,500			500		3,000
Pearland Drainage				2,500			30,000		32,500
Littlerock Drainage							200		200
Fire Facilities Impact				75,000			10,000		85,000
Sewer Upgrade							2,500		2,500
Public Facility					70,000				70,000
Big Rock Drainage									-
Federal Grants Fund			4,784,090						4,784,090
State Grants Fund			232,990						232,990
Misc. Grant/Developer Cont.			625,140						625,140
Federal Home Program			360,000				138,020		498,020
Federal Jobs Admin Prog Fund			788,770					45,000	833,770
Park Assessments						2,352,500			2,352,500
Landscape Maint Dist 97-1						5,343,960	20,000	20,000	5,383,960
Street Lighting Assmt District			7,000			996,500	5,000		1,008,500
Drainage Benefit AD						55,200	500		55,700
Sewer Maint Assessment Dist				252,500	150,000	5,425,000	10,000		5,837,500
Street Light County District						2,420,000			2,420,000
Libray			5,000	50,000				10,000	65,000
CDBG			1,423,310						1,423,310
SAVES Grant			55,000						55,000
SAVES Program Assistance								38,000	38,000
Water Park				907,000				58,100	965,100
Housing Authority				48,660					48,660
Housing Authority-MHP				4,274,800			950	50,600	4,326,350
Housing Development									-
Housing Asset				84,790			246,310	1,358,080	1,689,180
SA Redevelopment									-
SA Capital Proj Area #1									-
SA Capital Proj Area #2A				6,000					6,000
SA Housing Capital Proj									-
City Project Area 1								37,250	37,250
City Project Area 2A									-
RDA Obligation Retirement	39,928,690								39,928,690
Debt Service Proj Area #1								38,440	38,440
Debt Service Proj Area #2A								62,360	62,360
SA Housing Debt Svc									-
SA Housing Set Aside Debt Svc									-
Signal & Street Cap Project Fund								100	100

ESTIMATED REVENUES BY MAJOR FINANCING SOURCE – BY FUND
FISCAL YEAR 2013-14

Fund	Property Taxes	Sales and Other Taxes	Subventions and Grants	Fees and Charges	Licenses and Permits	Special Assessments	Interest	Other	Total
PCA Debt Service									-
Park Dev & Ave. S DS								2,661,920	2,661,920
Signal & Street Debt Svc.							210	988,850	989,060
Project Land Acq Debt Svc							310	1,490,600	1,490,910
Debt Service Revenue Bonds							100,770	3,127,280	3,228,050
Debt Service 2012 PFA LRB								260,510	260,510
AD 88-1 Redemption						1,218,700	1,140		1,219,840
CFD 99-1 Redemption									-
AD 90-2 Redemption						333,120	530		333,650
AD 87-1 Redemption							400		400
CFD 2003-1 Redemption						1,997,720	1,300		1,999,020
CFD 2005-1 Redemption						1,054,000	770		1,054,770
CFD 91-1 Redemption						198,340	200	50	198,590
AD 91-2 Redemption							290		290
CFD 93-1 Redemption							500		500
AD 06-01 Godde Hill Red						133,430	190		133,620
AD 88-1 Improvement									-
AD 90-2 Improvement									-
CFD 2003-1 Improvement							410		410
CFD 91-1 Improvement							50		50
CFD 93-1 Improvement							1,500		1,500
AD 06-01 Godde Hill Impr									
Total	**54,348,400**	**34,771,820**	**19,128,560**	**12,447,420**	**1,419,500**	**21,528,470**	**747,050**	**14,743,160**	**159,134,380**

Note: The estimated budgeted revenues presented by function or group of activities are aimed at accomplishing a major service or regalatory responsibility.
The functional category presented may not necessrily match the Department budget presentation.

SUMMARY OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
CITY OF PALMDALE				
FUND 101 - General	45,074,454	44,447,210	50,133,950	45,898,940
FUND 150 - Public Liability Self Insurance	212,859	422,000	456,000	467,000
FUND 151 - Dental/Vision Self Insurance	418,567	407,630	344,600	347,500
FUND 152 - Health Self Insurance	2,467,594	2,964,500	2,401,400	2,510,000
FUND 201 - State Gas Tax	4,928,917	4,111,240	4,234,840	5,283,580
FUND 202 - Public Safety	735,999	767,780	705,480	738,280
FUND 203 - Proposition A Local Transit	2,256,130	2,329,000	2,334,500	2,375,000
FUND 204 - Proposition C Local Transit	1,845,197	6,079,280	4,008,700	4,053,580
FUND 205 - Air Quality Improvement	75,134	75,000	75,000	75,000
FUND 206 - Local Transportation - Article 3	170,787	83,890	24,490	362,600
FUND 207 - Local Transportation - Article 8	4,344,606	4,865,830	4,573,230	4,650,000
FUND 208 - Measure R	1,403,199	1,447,620	1,456,120	4,480,000
FUND 220 - Park Development	742,045	535,000	1,354,400	920,000
FUND 221 - Traffic Impact	294,706	365,000	220,000	260,000
FUND 222 - Amargosa Drainage	3,538	6,000	6,000	3,000
FUND 223 - Anaverde Drainage	215,465	4,000	230,000	228,000
FUND 224 - Portal Ridge Drainage	2,672	4,700	500	3,000
FUND 225 - Pearland Drainage	64,428	62,700	55,000	32,500
FUND 226 - Littlerock Drainage	909	250	250	200
FUND 227 - Fire Facilities Impact	177,250	77,000	90,000	85,000
FUND 228 - Sewer Upgrade	6,943	2,000	3,000	2,500
FUND 229 - Public Facility Fund	65,331	70,000	150,000	70,000
FUND 230 - Big Rock Drainage Fund	7,582	7,500	-	-
FUND 240 - Federal Grants	640,734	1,624,070	3,434,170	4,784,090
FUND 241 - State Grants	651,164	2,435,870	3,222,110	232,990
FUND 242 - Developer and County Contributions	599,144	-	147,120	625,140
FUND 243 - Federal Home Program	160,589	476,760	2,570,170	498,020
FUND 244 - Federal Jobs Program Administration	840,528	847,000	832,770	833,770
FUND 250 - Park Assesments	2,328,312	2,270,000	2,302,300	2,352,500
FUND 251 - Landscape Maint District 97-1	5,383,173	5,266,590	5,404,640	5,383,960
FUND 252 - Street Lighting Assessment	1,027,744	719,460	944,460	1,008,500
FUND 253 - Drainage Benefit AD	56,752	52,800	53,260	55,700
FUND 254 - Sewer Maintenance Assessment	5,877,442	5,516,500	5,543,500	5,837,500
FUND 255 - Street Lighting County District	-	-	-	2,420,000
FUND 270 - Library	52,863	40,000	69,830	65,000
FUND 280 - CDBG	2,249,532	1,477,140	3,190,990	1,423,310
FUND 281 - SAVES Grant	31,203	55,000	35,000	55,000
FUND 282 - SAVES Program Assistance	17,075	45,500	21,500	38,000
FUND 300 - Water Park	1,068,589	908,650	909,990	965,100
FUND 465 - City Project Area 1	38,091	51,760	35,700	37,250
FUND 466 - City Project Area 2A	5,530	6,000	-	-
TOTAL:				
General and Special Revenue Funds	**86,542,777**	**90,928,230**	**101,574,970**	**99,461,510**
HOUSING AUTHORITY				
FUND 291 - Housing Authority	37,317	37,980	47,980	48,660
FUND 292 - Housing Authority MHP	4,328,296	4,228,880	4,276,870	4,326,350
FUND 293 - Housing Asset	121,542	195,870	1,697,270	1,689,180
Total Housing Authority	**4,487,155**	**4,462,730**	**6,022,120**	**6,064,190**

SUMMARY OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
PCA CONSTRUCTION FUNDS				
FUND 421 - Signal & Street Capital Projects	157	60	140	100
FUND 520 - PCA Debt Service	790,956	834,930	571,760	-
FUND 521 - Park Development Debt Service	2,541,773	2,601,620	2,601,620	2,661,920
FUND 522 - Signal & Street Debt Service	987,911	989,490	989,490	989,060
FUND 523 - Land Acquisition $19.9M	1,492,666	1,495,010	1,495,010	1,490,910
FUND 524 - Revenue Bonds	482,168	480,570	3,220,970	3,228,050
Total PCA Construction Funds	**6,295,631**	**6,401,680**	**8,878,990**	**8,370,040**
PALMDALE FINANCING AUTHORITY				
FUND 525 -PFA Lease Revenue Bonds	-	-	52,110	260,510
Total PFA Funds	**-**	**-**	**52,110**	**260,510**
TOTAL ALL FUNDS	**97,325,563**	**101,792,640**	**116,528,190**	**114,156,250**
SUCCESSOR AGENCY TO THE CRA				
FUND 290 - Housing Development	53,657	-	-	-
FUND 460 - Redevelopment	501	-	-	-
FUND 461 - Capital Project Area #1	-	-	-	-
FUND 462 - Capital Project Area #2A	1,664	-	6,000	6,000
FUND 464 - Housing Capital Projects	35	-	-	-
FUND 560 - SA Rorf	18,893,501	-	39,168,820	39,928,690
FUND 561 - Debt Service Project Area #1	3,360,917	8,979,200	38,440	38,440
FUND 562 - Debt Service Project Area #2A	13,240,406	30,604,050	62,360	62,360
FUND 571 - Housing Debt Service	1	700	-	-
FUND 572 - CRA Housing Set Aside Debt Svc	-	522,230	-	-
Total Successor Agency to CRA Funds	**35,550,682**	**40,106,180**	**39,275,620**	**40,035,490**
ASSESSMENT DISTRICTS				
FUND 730 - AD 88-1 Redemption	5,685,256	1,233,950	1,218,210	1,219,840
FUND 731 - CFD 99-1 Redemption	35	-	-	-
FUND 732 - AD 90-2 Redemption	12,807,844	330,810	330,280	333,650
FUND 733 - AD 87-1 Redemption	1,153	500	520	400
FUND 734 - CFD 2003-1 Redemption	2,114,503	2,021,420	2,027,880	1,999,020
FUND 735 - CFD 2005-1 Redemption	1,391,833	1,080,070	1,118,040	1,054,770
FUND 736 - CFD 91-1 Redemption	191,638	175,970	194,750	198,590
FUND 737 - AD 91-2 Redemption	111,682	117,560	1,930	290
FUND 738 - CFD 93-1 Redemption	1,013	50	510	500
FUND 739 - AD 06-1 Godde Hills Redemption	158,907	125,330	134,410	133,620
Sub-Total:				
Assessment District - Redemptions	**22,463,864**	**5,085,660**	**5,026,530**	**4,940,680**
FUND 480 - AD 88-1 Improvement	887	-	-	-
FUND 481 - AD 90-2 Improvement	77	-	-	-
FUND 482 - CFD 2003-1 Improvement	1,144,153	410	810	410
FUND 483 - CFD 91-1 Improvement	63	50	50	50
FUND 484 - CFD 93-1 Improvement	2,027	1,580	1,840	1,500
FUND 485 - AD 06-1 Godde Hills Sewer Impr	44	-	-	-
Sub-Total:				
Assessment Districts - Improvements	**1,147,251**	**2,040**	**2,700**	**1,960**
TOTAL - ASSESSMENT DISTRICTS	**23,611,115**	**5,087,700**	**5,029,230**	**4,942,640**
TOTAL - AGENCY FUNDS	**59,161,797**	**45,193,880**	**44,304,850**	**44,978,130**
GRAND TOTAL - ALL FUNDS	**156,487,360**	**146,986,520**	**160,833,040**	**159,134,380**

INTERFUND TRANSFERS
FISCAL YEAR 2013-14

Transfer to Fund	Transfer From Fund	Amount	Description	Totals
General	Gas Tax	50,000	Records Management	2,077,290
		3,000	Finance - Street Report	
		165,000	Information Technology - Service Contract	
		247,210	General City Facility Lease Payment	
		125,000	PW Admin - Transportation Projects	
		10,000	Engineering - Section 2107.5	
		6,000	Drainage Maintenance Operations	
		355,420	Traffic Engineering Operations	
		1,115,660	Street Miantenance Operations	
	Public Safety	247,780	Public Safety - AB1913 Crime Prevention	738,280
		480,000	Public Safety - MV Code Fines	
		10,500	Public Safety Forfeiture Operations	
	Park Assessments	2,006,130	General City Facility Lease Payment	2,203,030
		100,000	Park Maintenance Operations	
		96,900	Public Security Officers - Park Security	
	Prop A	68,400	Senior Civil Engineer - Transit Services	2,317,120
		2,151,570	Transit Services Operations	
		72,150	Park-n-Ride Operations	
		25,000	Recreation Excursion	
	Prop C	655,790	General City Facility Lease Payment	875,790
		220,000	Transit Services Operations	
	Park Development	65,000	Information Technology - Service Contract	265,000
		200,000	Park Maintenance Operations	
	Traffic Impact	65,000	Information Technology - Service Contract	806,640
		741,640	General City Facility Lease Payment	
	Amargosa Drainage	13,000	Information Technology - Service Contract	15,020
		2,020	Drainage Administration Operations	
	Anaverde Drainage	13,000	Information Technology - Service Contract	14,350
		1,350	Drainage Administration Operations	
	Portal Ridge Drainage	13,000	Information Technology - Service Contract	14,580
		1,580	Drainage Administration Operations	
	Pearland Drainage	13,000	Information Technology - Service Contract	34,080
		21,080	Drainage Administration Operations	
	Littlerock Drainage	2,520	Drainage Administration Operations	2,520
	Big Rock Drainage	80	Drainage Administration Operations	80
	Federal Grant	61,790	Public Safety - E. Byrne Grant	61,790
	LMD 97-1	65,000	Information Technology - Service Contract	65,000
	State Grants	43,480	PW Admin - Oil Recycling Program	83,550
		40,070	PW Admin - Container Recycling Program	
	Local Trans - Article 8	1,378,000	Traffic Engineering Operations	4,650,000
		3,272,000	Street Miantenance Operations	
	City Capital Project Area 1	37,250	City Capital Proj Area 1 Operations	37,250
	City Capital Project Area 2A	1,025,000	City Capital Proj Area 2A Operations	1,025,000
	Sub-Total:	**15,286,370**		

INTERFUND TRANSFERS
FISCAL YEAR 2013-14

Transfer to Fund	Transfer From Fund	Amount	Descriptions	Totals
Water Park	General Fund	168,150	Water Park Operating Costs	168,150
	Sub-Total:	**168,150**		
Library	General Fund	1,133,040	Library Operating Costs	1,133,040
	Sub-Total:	**1,133,040**		
Anaverde Drainage	Park Development	150,000	Reimburse Anaverde Drainage	150,000
	Sub-Total:	**150,000**		
Federal Jobs Admin Fund	General Fund	5,000	City of Palmdale One-Stop Program	5,000
	Sub-Total:	**5,000**		
	TOTAL TRANSFERS:	**16,742,560**		

ESTIMATED EXPENDITURES BY FUNCTION – BY FUND
FISCAL YEAR 2013-14

Fund	General Government	Public Safety	Public Services	Community Development	Culture and Recreation	Health and Welfare	Tax Sharing	Capital Outlay	Debt Service	Total
General	19,821,170	23,727,840	10,367,000	1,765,340	7,521,910	600,000	-	100,000	-	63,903,260
Public Liability Self Insurance	361,000	-	-	-	-	-	-	-	-	361,000
Medical Self Insurance	347,000	-	-	-	-	-	-	-	-	347,000
Health Self Insurance Fund	2,505,000	-	-	-	-	-	-	-	-	2,505,000
Gas Tax Fund	-	-	-	-	-	-	-	5,419,720	-	5,419,720
Prop A Local Transit Fund	-	-	-	-	-	-	-	432,030	-	432,030
Prop C Local Transit Fund	-	-	-	-	-	-	-	2,106,210	-	2,106,210
Air Quality Improvement Fund	-	-	-	-	-	-	-	-	-	-
Local Transp - Article 3 Fund	-	-	-	-	-	-	-	362,600	-	362,600
Measure R	-	-	-	-	-	-	-	4,805,920	-	4,805,920
Park Development	-	-	-	-	-	-	-	-	-	-
Traffic Impact	-	-	-	-	-	-	-	610,590	-	610,590
Amargosa Drainage	-	-	-	-	-	-	-	10,000	-	10,000
Anaverde Drainage	-	-	-	-	-	-	-	10,000	60,000	70,000
Portal Ridge Drainage	-	-	-	-	-	-	-	10,000	-	10,000
Pearland Drainage	-	-	-	-	-	-	-	3,379,010	-	3,379,010
Littlerock Drainage	-	-	-	-	-	-	-	-	-	-
Fire Facilities Impact	3,750	-	-	-	-	-	-	-	-	3,750
Sewer Upgrade	-	-	-	-	-	-	-	824,620	-	824,620
Public Facility	-	-	-	-	-	-	-	-	-	-
Big Rock Drainage	-	-	-	-	-	-	-	-	-	-
Federal Grants Fund	-	-	-	-	-	-	-	4,722,300	-	4,722,300
State Grants Fund	-	-	-	-	-	-	-	547,240	-	547,240
Misc Grant/Developer Contrb	-	-	-	-	-	-	-	625,140	-	625,140
Federal Home Program	-	-	-	372,330	-	-	-	-	-	372,330
Federal Jobs Admin Prog Fund	-	-	-	-	-	838,770	-	-	-	838,770
Park Assessments	87,330	-	-	-	-	-	-	-	-	87,330
Landscape Maint Dist 97-1	-	-	4,911,530	-	-	-	-	-	-	4,911,530
Street Light Assmt District	-	-	951,110	-	-	-	-	-	-	951,110
Drainage Benefit AD	-	-	22,990	-	-	-	-	-	-	22,990
Sewer Maint Assmt District	-	-	3,981,980	-	-	-	-	2,001,210	-	5,983,190
Library	-	-	2,420,000	-	-	-	-	-	-	2,420,000
CDBG	-	-	-	-	1,198,040	-	-	-	-	1,198,040
SAVES Grant	-	-	-	514,660	-	212,680	-	40,000	415,310	1,182,650
SAVES Program Assistance	-	-	-	-	-	55,000	-	-	-	55,000

ESTIMATED EXPENDITURES BY FUNCTION – BY FUND
FISCAL YEAR 2013-14

Fund	General Government	Public Safety	Public Services	Community Development	Culture and Recreation	Health and Welfare	Tax Sharing	Capital Outlay	Debt Service	Total
Water Park	-	-	-	-	1,133,250	-	-	-	-	1,133,250
Housing Authority	-	-	-	50,550	-	-	-	-	-	50,550
Housing Authority - MHP	-	-	-	2,758,380	-	-	-	-	1,358,080	4,116,460
Housing Asset	-	-	-	1,602,580	-	-	-	-	12,400	1,614,980
Housing Development	-	-	-	380,000	-	-	-	-	-	380,000
Signal & Street Cap Proj Fund	-	-	-	-	-	-	-	-	-	-
Project Land Acquistion	-	-	-	-	-	-	-	-	-	-
CRA Redevlopment	-	-	-	242,280	-	-	-	-	12,610	254,890
CRA Capital Proj Area #1	-	-	-	1,511,720	-	-	-	-	-	1,511,720
CRA Capital Projj Area #2A	-	-	-	4,937,380	-	-	-	-	-	4,937,380
CRA Housing Capital Project	-	-	-	-	-	-	-	-	-	-
City Project Area 1	-	-	-	-	-	-	-	-	-	-
City Project Area 2A	-	-	-	-	-	-	-	-	-	-
RDA Retirement Obligation	-	-	-	777,990	-	-	18,521,990	-	-	19,299,980
Debt Service Project Area #1	-	-	-	10,500	-	-	-	-	6,972,120	6,982,620
Debt Service Project Area #2A	-	-	-	44,600	-	-	-	-	7,165,960	7,210,560
CRA Housing Debt Service	-	-	-	-	-	-	-	-	-	-
CRA Housing Set Aside DS	-	-	-	-	-	-	-	-	-	-
PCA Debt Service	-	-	-	-	-	-	-	-	-	-
Park Devlpmnt $ Ave S Debt	-	-	-	-	-	-	-	-	2,661,920	2,661,920
Signal & Street Debt Service	-	-	-	-	-	-	-	-	988,850	988,850
Project Land Debt Service	-	-	-	-	-	-	-	-	1,490,600	1,490,600
Debt Service Revenue Bonds	-	-	-	-	-	-	-	-	3,127,880	3,127,880
Debt Service 2012 PFA LRB	-	-	-	-	-	-	-	-	260,510	260,510
AD 88-1 Redemption	47,220	-	-	-	-	-	-	-	1,179,190	1,226,410
AD 90-2 Redemption	37,660	-	-	-	-	-	-	-	292,130	329,790
AD 87-1 Redemption	2,500	-	-	-	-	-	-	-	-	2,500
CFD 2003-1 Redemption	98,230	-	-	-	-	-	-	-	1,989,030	2,087,260
CFD 2005-1 Redemption	104,070	-	-	-	-	-	-	-	1,038,420	1,142,490
CFD 91-1 Redemption	38,180	-	-	-	-	-	-	-	13,674,540	13,712,720
AD 91-2 Redemption	21,420	-	-	-	-	-	-	-	98,520	119,940
CFD 93-1 Redemption	38,750	-	-	-	-	-	-	-	4,360,140	4,398,890
AD 06-01 Godde Hills Redemp	31,010	-	-	-	-	-	-	-	108,180	139,190
CFD 2003-1 Improvement	-	-	-	-	-	-	-	-	-	-
CFD 91-1 Improvement	-	-	50	-	-	-	-	-	-	50
Total	23,544,290	23,727,840	22,654,660	14,968,310	9,853,200	1,744,450	18,521,990	26,006,590	47,266,390	188,287,720

BUDGET SUMMARY BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

Dept. No.	Title	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
CITY OF PALMDALE					
1000	City Council	140,959	169,350	166,300	164,300
1100	City Manager	1,439,026	985,410	1,071,060	698,960
1200	City Clerk	288,888	306,070	305,280	330,020
1210	Elections	104,999	8,060	5,860	161,090
1220	Records Center	294,603	255,020	245,040	251,180
1300	Human Resources	551,010	609,860	543,030	543,650
1400	City Attorney	2,390,966	2,407,130	2,316,350	2,138,980
1410	Risk Management	911,479	1,152,150	1,131,080	1,162,080
1500	Finance	1,257,931	1,348,000	1,336,360	1,336,800
1600	Information Technology	1,524,081	2,208,820	3,210,560	2,085,990
1700	Communications	555,976	488,640	460,020	640,620
1800	General City	7,064,737	7,221,290	6,731,750	6,532,910
2100	Planning	1,387,145	1,680,020	1,698,530	1,683,880
2110	Planning Commission	6,118	8,690	8,600	8,600
2200	Building & Safety	1,030,075	1,171,590	1,121,730	1,057,630
2300	Animal Control	674,159	800,000	600,000	600,000
2500	Public Safety	18,607,710	19,812,220	19,756,540	20,265,490
2510	E. Byrne Grant - 2009 P1001	41,580	-	-	-
2510	E. Byrne Grant - 2010 P1048	277,130	-	-	-
2510	OTS Grant - 2012 P1054	92,832	-	67,390	-
2510	E. Byrne Grant - 2011 P1055	-	82,780	82,780	-
2510	E. Byrne Grant - 2012 P1056	-	252,290	252,290	-
2510	Crime Prevention Act P3001	440,196	462,310	462,310	479,970
2510	E. Byrne Grant - 2013 P1064	-	-	-	347,000
2520	Forfeiture	7,095	10,000	7,700	10,500
2540	Public Security Officers	475,988	549,300	515,830	548,470
2550	Emergency Preparedness	105,033	114,580	124,330	112,530
2550	COPS Technology Program	-	-	79,300	-
2560	Parking Enforcement and Admin Citations	277,900	401,820	425,830	413,540
2580	Community Service Officers	284,760	281,860	209,750	241,530
3100	Public Works Administration	566,130	600,940	693,930	701,460
3200	Engineering	370,253	299,980	287,230	288,690
3210	Drainage Administration	105,456	177,360	143,670	28,630
3211	Regional Basin Maintenance	16,586	38,500	24,950	36,000
3220	Traffic Engineering	1,680,761	1,908,750	1,901,960	1,801,820
3230	Geographic Information Systems	229,475	303,210	289,130	178,670
3300	Street Maintenance	4,074,284	4,697,370	4,510,870	4,387,660
3400	Government Facilities	1,959,605	2,280,650	2,158,060	2,333,290
3410	Transit Services	2,083,815	2,788,210	2,090,290	2,371,570
3411	Park-n-Ride	47,710	75,300	65,700	72,150
3500	Park Maintenance	2,990,944	2,966,350	3,217,420	3,114,440

BUDGET SUMMARY BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

Dept No.	Title	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
CITY OF PALMDALE (Continued)					
3600	Landscape Maintenance-General Benefit	477,944	517,620	474,800	500,350
4100	Recreation & Culture Administration	514,641	538,030	547,320	573,210
4200	Special Events	592,802	586,340	611,180	736,510
4310	Cultural Center	159,851	199,560	204,180	189,160
4320	Legacy Commons Senior Center	224,102	225,620	241,840	236,680
4330	Hamack Activity Center	26,510	25,030	25,500	25,500
4340	Palmdale Playhouse	470,365	448,200	452,570	507,430
4350	Joe Davies Heritage Airpark	53,346	69,800	66,490	63,510
4360	Oasis Park Recreation Center	318,238	344,360	327,390	245,290
4370	Marie Kerr Park Recreation Center	136,066	141,400	153,340	155,680
4400	Recreation	516,278	419,480	424,880	569,480
4410	Aquatics	558,918	683,130	680,410	597,730
4420	Youth Sports	328,530	294,680	292,400	301,120
4430	Adult Sports	198,058	194,350	201,050	206,170
6110	Economic Development	515,760	810,180	644,640	670,780
6200	City Capital Project Area 1	43,372	114,780	67,090	37,250
6300	City Capital Project Area 2A	1,237,825	1,249,950	1,025,000	1,025,000
7300	Rent Control	10,695	19,700	30,480	32,310
	Sub-Total General Fund Operating	**60,740,696**	**65,806,090**	**64,789,370**	**63,803,260**
FEDERAL JOBS PROGRAM-ADMIN					
2600	AVWSC - One Stop	64,365	61,700	47,700	50,000
2610	COP WIA - Adult	594,931	550,000	575,430	575,430
2620	COP WIA - Dislocated Worker	201,748	250,000	187,840	187,840
2630	COP WIA - Adult ARRA	-	-	-	-
2640	COP WIA - Dislocated Worker ARRA	-	-	-	-
2660	COP WIA - Business Network Program	71,252	-	132,320	-
2670	Business Technology Center Program	-	-	100,000	-
2680	WIA System Involved Youth	-	-	25,500	25,500
	Sub-Total Federal Jobs Program	**932,296**	**861,700**	**1,068,790**	**838,770**
SAVES PROGRAM ASSISTANCE					
6610	SAVES Program Assistance	17,074	45,500	21,500	38,000
	Sub-Total SAVES Program Assistance	**17,074**	**45,500**	**21,500**	**38,000**
WATER PARK					
4440	Water Park	1,329,726	1,147,600	1,224,850	1,133,250
	Sub-Total Water Park	**1,329,726**	**1,147,600**	**1,224,850**	**1,133,250**
SAVES GRANT					
6620	SAVES Grant	31,101	55,000	35,000	55,000
	Sub-Total SAVES Grant	**31,101**	**55,000**	**35,000**	**55,000**

BUDGET SUMMARY BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

Dept No.	Title	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
LIBRARY					
2400	Library	1,163,682	1,156,130	1,252,000	1,198,040
	Sub-Total Library	**1,163,682**	**1,156,130**	**1,252,000**	**1,198,040**
INSURANCE FUNDS					
1420	Public Liability Self Insurance - Water	-	12,000	-	6,000
1430	Public Liability Self Insurance	212,859	410,000	330,000	355,000
1810	Dental / Vision Self Insurance	267,986	461,000	344,000	347,000
1820	Health Self Insurance	2,070,960	2,985,000	2,391,400	2,505,000
	Sub-Total Insurance Funds	**2,551,805**	**3,868,000**	**3,065,400**	**3,213,000**
FEDERAL CONSOLIDATED PLAN					
6440	Federal Home Program	79,420	426,760	2,419,880	372,330
6460	Homeless Prevention Housing Program	281,281	-	-	-
6600	CDBG Administration	505,649	680,480	1,221,300	660,310
6610	CDBG SAVES Administration	198,399	188,300	188,300	212,680
6611	CDBG Recovery Grant	121	-	-	-
6640	CDBG NSP	641,289	175,090	1,579,580	269,660
	Sub-Total Federal Consolidated Plan	**1,706,159**	**1,470,630**	**5,409,060**	**1,514,980**
	TOTAL OPERATING BUDGET	**68,472,539**	**74,410,650**	**76,865,970**	**71,794,300**
CAPITAL IMPROVEMENTS					
3900	Capital Improvement Projects	12,639,300	20,808,000	19,405,330	26,006,590
	Sub-Total Capital Improvement	**12,639,300**	**20,808,000**	**19,405,330**	**26,006,590**
	TOTAL CITY OF PALMDALE	**81,111,839**	**95,218,650**	**96,271,300**	**97,800,890**
MAINTENANCE DISTRICTS					
3212	Drainage Benefit AD #1 Anaverde	13,916	38,890	22,990	22,990
3241	Sewer Maintenance District	2,773,055	3,740,420	3,330,990	3,981,980
3610	Landscape Maintenance 97-1	4,627,578	5,596,910	5,311,540	4,911,530
3621	Street Light Assessment District #1	691,346	1,000,560	769,970	812,580
3622	Street Light Assessment District #2	5,747	47,030	107,530	118,530
3623	Street Light Assessment District County	-	-	-	2,420,000
3624	Street Light Assessment District #3	-	-	-	20,000
	TOTAL MAINTENANCE DISTRICTS	**8,111,642**	**10,423,810**	**9,543,020**	**12,287,610**
ADMINISTRATIVE DISTRICTS					
1550	Anaverde Drainage	29,420	58,400	58,400	60,000
1550	Fire Facility Impact Fees	7,816	5,000	3,750	3,750
	TOTAL ADMINISTRATIVE DISTRICTS	**37,236**	**63,400**	**62,150**	**63,750**

BUDGET SUMMARY BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

Dept No.	Title	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
PARK ASSESSMENT DISTRICTS					
1550	Park Assessments	63,865	83,110	86,700	87,330
	TOTAL PARK ASSESSMENT DISTRICTS	**63,865**	**83,110**	**86,700**	**87,330**
HOUSING AUTHORITY					
6400	Housing Asset	6,525,950	1,897,910	1,589,610	1,614,980
6420	Housing Authority Debt Service	1,348,464	1,346,060	-	-
6430	Housing Debt Service Set Aside	524,506	522,230	-	-
7100	Housing Authority	82,704	86,440	85,950	50,550
7210	Boulders at the Ranch I	1,517,968	970,930	1,711,980	1,683,040
7220	Boulders at the Ranch II	1,049,525	779,310	1,076,410	1,076,410
7230	Boulders at the Lake	1,252,019	1,024,710	1,478,010	1,357,010
	TOTAL HOUSING AUTHORITY	**12,301,136**	**6,627,590**	**5,941,960**	**5,781,990**
PALMDALE CIVIC AUTHORITY					
8200	PCA $12.3M COP Debt Service	790,955	790,590	571,760	-
8210	PCA $43.2M COP Debt Service	2,541,775	2,601,620	2,601,620	2,661,920
8220	Street Light & Street Improvement	987,934	989,280	989,280	988,850
8230	Land Acquisition $19.9M COP Debt Service	1,492,675	1,494,700	1,494,700	1,490,600
8240	PCA Revenue Bonds Debt Service	479,770	479,290	3,119,050	3,127,880
	TOTAL PCA	**6,293,109**	**6,355,480**	**8,776,410**	**8,269,250**
PALMDALE FINANCING AUTHORITY					
8250	PFA Lease Revenue Bonds Debt Service	-	-	376,510	260,510
	TOTAL PALMDALE FINANCING AUTHORITY	**-**	**-**	**376,510**	**260,510**
	CITY OF PALMDALE GRAND TOTAL	**107,918,827**	**118,772,040**	**121,058,050**	**124,551,330**

BUDGET SUMMARY BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

Dept No.	Title	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
AGENCY FUNDS:					
SUCCESSOR AGENCY					
6110	Economic Development	611,738	49,730	201,280	254,890
6200	Project Area #1	59,921	-	522,140	1,511,720
6300	Project Area #2A	268,266	-	3,916,080	4,937,380
6400	Housing Development	-	-	3,935,290	380,000
6250	RORF Project Area #1	109,178	-	368,790	375,950
6250	Project Area #1 Debt Service	4,926,039	5,295,980	4,757,450	6,982,620
6350	RORF Project Area #2A	8,160,235	-	18,563,840	18,924,030
6350	Project Area #2A Debt Service	13,622,528	24,979,500	6,918,950	7,210,560
	TOTAL SUCCESSOR AGENCY	**27,757,905**	**30,325,210**	**39,183,820**	**40,577,150**
ASSESSMENT DISTRICTS					
5205	Re-AD 88-1 Redemption	5,591,884	1,237,980	1,225,130	1,226,410
5210	AD 90-2 Redemption	12,817,870	326,050	330,950	329,790
5215	AD 87-1 Redemption	4,033	7,500	7,500	2,500
5220	CFD 03-1 Redemption	2,086,524	2,094,810	2,082,310	2,087,260
5225	CFD 91-1 Redemption	197,598	12,192,720	198,450	13,712,720
5230	AD 91-2 Redemption	119,225	126,880	127,380	119,940
5235	CFD 93-1 Redemption	2,894,838	3,803,270	3,805,770	4,398,890
5245	CFD 05-1 Redemption	1,304,703	1,141,850	1,141,850	1,142,490
5250	AD 06-01 Godde Hills Redemption Fund	164,106	137,890	145,390	139,190
	Sub-Total Assessment District - Redemptions	**25,180,781**	**21,068,950**	**9,064,730**	**23,159,190**
5120	CFD 03-1 Improvements	473,450	-	3,194,620	-
5125	CFD 91-1 Improvements	51	50	50	50
5135	CFD 93-1 Improvements	-	-	-	-
5150	AD 06-01 Godde Hills Improvement Fund	185,931	-	-	-
	Sub-Total Assessment District - Improvements	**659,432**	**50**	**3,194,670**	**50**
	TOTAL ASSESSMENT DISTRICTS	**25,840,213**	**21,069,000**	**12,259,400**	**23,159,240**
	TOTAL AGENCY	**53,598,118**	**51,394,210**	**51,443,220**	**63,736,390**
	GRAND TOTAL - ALL	**161,516,945**	**170,116,250**	**172,501,270**	**188,287,720**

BUDGET SUMMARY BY DEPARTMENT BY DIVISION
FISCAL YEARS 2011-12 THROUGH 2013-14

Dept No.	Title	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
CAPITAL PROGRAMS:					
3900	Capital Improvement Projects	12,639,300	20,808,000	19,405,330	26,006,590
5120	CFD 2003-1 Improvements	473,450	-	3,194,620	-
5125	CFD 91-1 Improvements	51	50	50	50
5135	CFD 93-1 Improvements	-	-	-	-
5150	AD 06-01 Godde Hills Improvement Fund	185,931	-	-	-
		13,298,732	20,808,050	22,600,000	26,006,640
CITY COUNCIL:					
1000	City Council	140,959	169,350	166,300	164,300
		140,959	169,350	166,300	164,300
ADMINISTRATION:					
1100	City Manager	1,439,026	985,410	1,071,060	698,960
1600	Information Technology	1,524,081	2,208,820	3,210,560	2,085,990
1700	Communications	555,976	488,640	460,020	640,620
1200	City Clerk	288,888	306,070	305,280	330,020
1210	Elections	104,999	8,060	5,860	161,090
1220	Records Center	294,603	255,020	245,040	251,180
1300	Human Resources	551,010	609,860	543,030	543,650
1400	City Attorney	2,390,966	2,407,130	2,316,350	2,138,980
1410	Risk Management	911,479	1,152,150	1,131,080	1,162,080
1420	Public Liability Self Insurance - Water	-	12,000	-	6,000
1430	Public Liability Self Insurance	212,859	410,000	330,000	355,000
1500	Finance	1,257,931	1,348,000	1,336,360	1,336,800
1810	Dental / Vision Self Insurance	267,986	461,000	344,000	347,000
1820	Health Self Insurance	2,070,960	2,985,000	2,391,400	2,505,000
		11,870,764	13,637,160	13,690,040	12,562,370
DEVELOPMENT SERVICES:					
2100	Planning	1,387,145	1,680,020	1,698,530	1,683,880
2110	Planning Commission	6,118	8,690	8,600	8,600
		1,393,263	1,688,710	1,707,130	1,692,480
PUBLIC SAFETY AND COMMUNITY RELATIONS:					
2300	Animal Control	674,159	800,000	600,000	600,000
2500	Public Safety	18,607,710	19,812,220	19,756,540	20,265,490
2510	E. Byrne Grant - 2009 P1001	41,580	-	-	-
2510	E. Byrne Grant - 2010 P1048	277,130	-	-	-
2510	OTS Grant - 2012 P1054	92,832	-	67,390	-
2510	E. Byrne Grant - 2011 P1055	-	82,780	82,780	-
2510	E. Byrne Grant - 2012 P1056	-	252,290	252,290	-
2510	Crime Prevention Act P3001	440,196	462,310	462,310	479,970
2510	E. Byrne Grant - 2013 P1064	-	-	-	347,000
2520	Forfeiture	7,095	10,000	7,700	10,500
2540	Public Security Officers	475,988	549,300	515,830	548,470
2550	Emergency Preparedness	105,033	114,580	124,330	112,530
2550	COPS Technology Program P1033	-	-	79,300	-
2560	Parking Enforcement and Admin Citations	277,900	401,820	425,830	413,540
2580	Community Service Officers	284,760	281,860	209,750	241,530
		21,284,383	22,767,160	22,584,050	23,019,030

BUDGET SUMMARY BY DEPARTMENT BY DIVISION
FISCAL YEARS 2011-12 THROUGH 2013-14

Dept No.	Title	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
PUBLIC WORKS:					
2200	Building & Safety	1,030,075	1,171,590	1,121,730	1,057,630
3100	Public Works Administration	566,130	600,940	693,930	701,460
3200	Engineering	370,253	299,980	287,230	288,690
3210	Drainage Administration	105,456	177,360	143,670	28,630
3211	Regional Basin Maintenance	16,586	38,500	24,950	36,000
3220	Traffic Engineering	1,680,761	1,908,750	1,901,960	1,801,820
3230	Geographic Information Services	229,475	303,210	289,130	178,670
3300	Street Maintenance	4,074,284	4,697,370	4,510,870	4,387,660
3400	Government Facilities	1,959,605	2,280,650	2,158,060	2,333,290
3410	Transit Services	2,083,815	2,788,210	2,090,290	2,371,570
3411	Park-n-Ride	47,710	75,300	65,700	72,150
3500	Park Maintenance	2,990,944	2,966,350	3,217,420	3,114,440
3600	Landscape Maintenance - General Benefit	477,944	517,620	474,800	500,350
1550	Park Assessments	63,865	83,110	86,700	87,330
3212	Drainage Benefit AD #1 Anaverde	13,916	38,890	22,990	22,990
3241	Sewer Maintenance Assessment District	2,773,055	3,740,420	3,330,990	3,981,980
3610	Landscape Maintenance - 97-1	4,627,578	5,596,910	5,311,540	4,911,530
3621	Street Light Assessment District #1	691,346	1,000,560	769,970	812,580
3622	Street Light Assessment District #2	5,747	47,030	107,530	118,530
3623	Street Light Assessment District - County	-	-	-	2,420,000
3624	Street Light Assessment District #3	-	-	-	20,000
		23,808,545	28,332,750	26,609,460	29,247,300
RECREATION AND CULTURE:					
2400	Library	1,163,682	1,156,130	1,252,000	1,198,040
4100	Parks & Recreation Administration	514,641	538,030	547,320	573,210
4200	Special Events	592,802	586,340	611,180	736,510
4310	Cultural Center	159,851	199,560	204,180	189,160
4320	Legacy Commons Senior Center	224,102	225,620	241,840	236,680
4330	Hammack Activity Center	26,510	25,030	25,500	25,500
4340	Palmdale Playhouse	470,365	448,200	452,570	507,430
4350	Joe Davies Heritage Airpark	53,346	69,800	66,490	63,510
4360	Oasis Park Recreation Center	318,238	344,360	327,390	245,290
4370	Marie Kerr Park Recreation Center	136,066	141,400	153,340	155,680
4400	Recreation	516,278	419,480	424,880	569,480
4410	Aquatics	558,918	683,130	680,410	597,730
4420	Youth Sports	328,530	294,680	292,400	301,120
4430	Adult Sports	198,058	194,350	201,050	206,170
4440	Water Park	1,329,726	1,147,600	1,224,850	1,133,250
		6,591,113	6,473,710	6,705,400	6,738,760

BUDGET SUMMARY BY DEPARTMENT BY DIVISION
FISCAL YEARS 2011-12 THROUGH 2013-14

Dept No.	Title	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
COMMUNITY PROGRAMS:					
2600	AVWSC - One Stop	64,365	61,700	47,700	50,000
2610	COP WIA - Adult	594,931	550,000	575,430	575,430
2620	COP WIA - Dislocated Worker	201,748	250,000	187,840	187,840
2630	COP WIA - Adult ARRA	-	-	-	-
2640	COP WIA - Dislocated Worker ARRA	-	-	-	-
2660	COP WIA - Business Network Program	71,252	-	132,320	-
2670	Business Technology Center Program	-	-	100,000	-
2680	WIA System Involved Youth	-	-	25,500	25,500
6440	Federal Home Program	79,420	426,760	2,419,880	372,330
6460	Homeless Prevention Housing Program	281,281	-	-	-
6600	CDBG Administration	505,649	680,480	1,221,300	660,310
6610	CDBG SAVES Administration	198,399	188,300	188,300	212,680
6610	SAVES Program Assistance	17,074	45,500	21,500	38,000
6611	CDBG Recovery Grant	121	-	-	-
6620	SAVES Grant	31,101	55,000	35,000	55,000
6640	CDBG NSP	641,289	175,090	1,579,580	269,660
		2,686,630	2,432,830	6,534,350	2,446,750
CITY REDEVELOPMENT:					
6110	Economic Development - General Fund	515,760	810,180	644,640	670,780
6200	City Capital Project Area 1	43,372	114,780	67,090	37,250
6300	City Capital Project Area 2A	1,237,825	1,249,950	1,025,000	1,025,000
7300	Rent Control	10,695	19,700	30,480	32,310
		1,807,652	2,194,610	1,767,210	1,765,340
HOUISNG AUTHORITY:					
6400	Housing Asset	6,525,950	1,897,910	1,589,610	1,614,980
6420	Housing Authority Debt Service	1,348,464	1,346,060	-	-
6430	SA Housing Debt Service - Set Aside	524,506	522,230	-	-
7100	Housing Authority	82,704	86,440	85,950	50,550
7210	Boulders at the Ranch I	1,517,968	970,930	1,711,980	1,683,040
7220	Boulders at the Ranch II	1,049,525	779,310	1,076,410	1,076,410
7230	Boulders at the Lake	1,252,019	1,024,710	1,478,010	1,357,010
		12,301,136	6,627,590	5,941,960	5,781,990
GENERAL CITY & CITY DEBT:					
1550	Fire Facility Impact Fees	7,818	5,000	3,750	3,750
1800	General City	7,064,737	7,221,290	6,731,750	6,532,910
1550	Anaverde Drainage	29,420	58,400	58,400	60,000
8200	PCA $12.3M COP Debt Service	790,955	790,590	571,760	-
8210	PCA $43.2M COP Debt Service	2,541,775	2,601,620	2,601,620	2,661,920
8220	Street Light & Street Imprvement Debt Svc.	987,934	989,280	989,280	988,850
8230	Land Acquisition $19.9M COP Debt Service	1,492,675	1,494,700	1,494,700	1,490,600
8240	PCA Revenue Bonds Debt Service	479,770	479,290	3,119,050	3,127,880
8250	PFA Lease Revenue Bonds Debt Service	-	-	376,510	260,510
		13,395,084	13,640,170	15,946,820	15,126,420

BUDGET SUMMARY BY DEPARTMENT BY DIVISION
FISCAL YEARS 2011-12 THROUGH 2013-14

Dept No.	Title	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY:					
6110	Economic Development	611,738	49,730	201,280	254,890
6200	Project Area #1	59,921	-	522,140	1,511,720
6250	RORF Projet Area #1	109,178	-	368,790	375,950
6250	Project Area #1 Debt Service	4,926,039	5,295,980	4,757,450	6,982,620
6300	Project Area #2A	268,266	-	3,916,080	4,937,380
6350	RORF Projet Area #2A	8,160,235	-	18,563,840	18,924,030
6350	Project Area #2A Debt Service	13,622,528	24,979,500	6,918,950	7,210,560
6400	Housing Development	-	-	3,935,290	380,000
		27,757,905	30,325,210	39,183,820	40,577,150
ASSESSMENT DISTRICTS:					
5205	Re-AD 88-1 Redemption	5,591,884	1,237,980	1,225,130	1,226,410
5210	AD 90-2 Redemption	12,817,870	326,050	330,950	329,790
5215	AD 87-1 Redemption	4,033	7,500	7,500	2,500
5220	CFD 2003-1 Redemption	2,086,524	2,094,810	2,082,310	2,087,260
5225	CFD 91-1 Redemption	197,598	12,192,720	198,450	13,712,720
5230	AD 91-2 Redemption	119,225	126,880	127,380	119,940
5235	CFD 93-1 Redemption	2,894,838	3,803,270	3,805,770	4,398,890
5245	CFD 2005-1 Redemption	1,304,703	1,141,850	1,141,850	1,142,490
5250	AD 2006-01 Godde Hills Redemption Fund	164,106	137,890	145,390	139,190
		25,180,781	21,068,950	9,064,730	23,159,190
	GRAND TOTAL:	161,516,945	170,166,250	172,501,270	188,287,720

CAPITAL IMPROVEMENT BUDGET BY PROJECT TYPE
FISCAL YEAR 2013-14

Project	Appropriations Amount	Funding Source	Account
Recreation & Culture			
Palmdale Recycled Water Authority	$ 100,000	General Fund	P0028101
Total - Recreation & Culture	**$ 100,000**		
Street Work			
Street Resurfacing Program	$ 5,165,070	Gas Tax	S0025201
Ave. S Widening-20th East to 47th East	1,794,920	Measure R Funds	S0028208
Ave. S Widening-30th East to 47th East	222,850	Traffic Impact	S0028221
Ave R/10th St. East Intersection Upgrade	194,570	Traffic Impact	S0034221
Ave R/10th St. East Intersection Upgrade	899,100	Federal Grants	S0034240
Safe Routes Cimarron/Golden Poppy	4,650	Gas Tax	S0036201
Rancho Vista Grade Separation Phase 1	1,000,000	Federal Grants	S0039240
Rancho Vista Grade Separation Phase 2	3,000,000	Measure R Funds	S0040208
Elizabeth Lake Road Repairs	358,820	Developer Contributions	S0042242
No Co Forum ITS Expansion	339,640	Prop A Funds	S0044203
No Co Forum ITS Expansion	2,075,580	Prop C 25% Grant	S0044204
45th Street West & Ave N	11,000	Measure R Funds	S0045208
Street Overlay - AD 88-1	83,030	Developer Contributions	S0046242
Desert Willow	262,600	Article 3 Funds	S0048206
Desert Willow	397,800	State Grants	S0048241
Street Resurfacing 2013	1,400,000	Federal Grants	S0050240
Total - Street Work	**$ 17,209,630**		
Traffic Signals			
Traffic Signal Left Phasing	$ 143,170	Traffic Impact	T0006221
Traffic Signal - Ave R-8/40th St E	250,000	Gas Tax	T0017201
Traffic Signal - Ave R-8/40th St E	100,000	Article 3 Funds	T0017206
Traffic Signal - Ave R-8/40th St E	50,000	Traffic Impact	T0017221
Traffic Signal - Ave R-8/40th St E	845,700	School Grant	T0017240
Total - Traffic Signals	**$ 1,388,870**		
Bikeways			
ADA Compliance	$ 40,000	CDBG Funds	B0004280
Total - Bikeways	**$ 40,000**		
Transportation Facilities			
Park & Ride Lot Repairs	$ 30,000	Prop A Funds	F0019203
PTC Wayfinding Signage	62,390	Prop A Funds	F0028203
PTC Wayfinding Signage	65,000	Federal Grants	F0028240
Pave PTC Dirt Parking Lot	112,500	Federal Grants	F0033240
Pave PTC Dirt Parking Lot	30,630	Prop C Funds	F0033204
Total - Transportation Facilities	**$ 300,520**		

CAPITAL IMPROVEMENT BUDGET BY PROJECT TYPE
FISCAL YEAR 2013-14

Project	Appropriations Limit	Funding Source	Account
Drainage			
Amargosa Drainage	$ 10,000	Amargosa Drainage	D0001222
Anaverde Drainage	10,000	Anaverde Drainage	D0002223
Portal Ridge Drainage	10,000	Portal Ridge Drainage	D0003224
Pearland Drainage	4,360	Pearland Drainage	D0004225
Amargos Creek Upper Recharge Project	300,000	Pearland Drainage	D0008225
35th/37th Storm Drain	3,074,650	Pearland Drainage	D0017225
Total - Drainage	**$ 3,409,010**		
Sewer			
Sewer Upgrade @ 45th St E Ave R to Ave S	$ 824,620	Sewer Upgrade	U0001228
Lift Station Elimination Sewer Repairs	601,210	Sewer Maintenance	U0002254
Sewer Repairs	800,000	Sewer Maintenance	U0003254
Sewer Manhole Repair & Raising	400,000	Sewer Maintenance	U0004254
Pump Truck Sanitary Wash Rack	200,000	Sewer Maintenance	U0005254
Total - Drainage	**$ 2,825,830**		
Other			
ELR Lazy T Entrance	$ 183,290	Developer Contributions	G0016242
Transit Oriented Development Planning Study	400,000	Federal Grants	G0021240
Demonstration Garden Project	149,440	State Grants	L0005241
Total - Other	**$ 732,730**		
Total Capital Improvements	**26,006,590**		

CAPITAL IMPROVEMENT BUDGET BY FUNDING SOURCE
FISCAL YEAR 2013-14

CITY OF PALMDALE

Capital Improvement Fund	
County and Developer Contributions	$ 625,140
Prop A	432,030
Prop C	2,106,210
Measure R	4,805,920
General Fund	100,000
Traffic Impact	610,590
Amargosa Drainage	10,000
Anaverde Drainage	10,000
Portal Ridge Drainage	10,000
Pearland Drainage	3,379,010
Sewer Upgrade	824,620
Gas Tax	5,419,720
Article 3	362,600
State Grants	547,240
Federal Grants	4,722,300
Sewer Maintenance District	2,001,210
CDBG	40,000
Grand Total Capital Improvements	**$ 26,006,590**

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REVENUE

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 101 - General Fund					
1011100-431200	Animal Licenses	274,643	210,000	240,000	240,000
1011300-472401	HR Business License Processing Fee	11,635	11,500	11,500	11,500
1011400-44920-6013	Code Enforcement - Restitution of Fees	140,084	36,500	106,500	31,500
1011400-492210	Legal Settlements	37,743	700,000	-	620,000
1011500-411100	Property Tax - SB 1197	4,415,725	4,200,000	4,225,400	4,242,730
1011500-411200	Homeowner Property Tax Relief - HOX	37,305	37,500	35,450	36,000
1011500-411300	Property Tax - In Lieu	4,734	4,600	4,830	4,920
1011500-411350	Property Tax - In Lieu of VLF (Perm)	10,013,103	9,800,000	9,954,950	9,997,760
1011500-412341	Tax Increment Merged Project Area	95,443	97,370	135,590	138,300
1011500-415100	General Sales Tax	11,431,218	11,859,000	11,859,000	12,096,180
1011500-415211	Prop Tax In Lieu - Sales Tax - Temp	3,746,627	3,953,000	3,953,000	4,032,060
1011500-416101	Franchise Tax - So Ca Edison	1,039,554	1,040,000	1,069,280	1,040,000
1011500-416102	Franchise Tax - So Ca Gas Co.	450,031	450,000	376,690	400,000
1011500-416103	Franchise Tax - Cable	1,078,982	1,070,000	1,069,290	1,100,000
1011500-417101	Franchise Tax - Trash Haulers	1,407,747	1,340,000	1,250,000	1,300,000
1011500-419100	Property Transfer Tax	302,479	300,000	320,000	340,000
1011500-419200	Transient Occupancy Tax	2,788,736	2,630,000	2,850,000	2,900,000
1011500-421940	Landfill Host Fees	210,161	255,000	700,000	700,000
1011500-421941	Waste Management AB939 Fees	82,198	82,000	82,500	83,000
1011500-451100	Interest Earnings - Pooled Cash	159,380	24,000	125,000	100,000
1011500-457000	Realized Gains - Pooled Cash	22,014	-	-	-
1011500-457100	Realized Losses - Pooled Cash	(3,100)	-	-	-
1011500-458108	Other Facilities Rent	-	-	60	-
1011500-458302	Snack Bar Concessions	6,065	-	6,500	7,000
1011500-458400	City Building Rent - Cellular Dishes	51,164	29,560	52,190	53,230
1011500-458401	Land Lease - McDonalds	1,000	1,000	1,000	1,000
1011500-458410	Parks Rental - Cellular Marie Kerr	54,460	44,700	63,060	63,960
1011500-458420	Parks Rental - Cellular McAdam	26,952	26,950	27,770	28,600
1011500-458430	Parks Rental - Cellular Massari	17,360	17,310	18,000	18,720
1011500-462101	Motor Vehicle License Fees	75,858	-	78,790	-
1011500-462901	State Mandate Cost - Absentee Ballot	17,566	-	-	10,000
1011500-462903	State Mandate Cost - Open Meetings	-	-	-	-
1011500-462908	State Mandate Cost - Violent Arrest	40,967	-	40,000	40,000
1011500-462910	State Mandate Cost - Rape Victim Counsel	4,234	-	2,000	2,000
1011500-462912	State Mandate Cost - Peace Ofcr Procedure	172	-	-	-
1011500-462915	State Mandate Cost - Adm Lic Suspension	14,389	-	14,000	14,000
1011500-462916	State Mandate Cost - Peace Ofcr Personnel	23,397	-	10,000	10,000
1011500-462917	State Mandate Cost - Crime Victim Dom Vio	1,329	-	1,300	1,300
1011500-462919	State Mandate Cost - Domestic Viol A&VA	25,952	-	14,000	14,000
1011500-462923	State Mandate Cost - Crime Victim	49	-	-	-
1011500-477000	Lighting District Admin Fee	62,850	90,960	70,000	73,870
1011500-477001	Lighting District #2 Admin Fee	522	4,280	9,780	10,780
1011500-477002	Drainage Benefit Admin Fee	1,265	5,290	2,090	2,090
1011500-477003	Housing Authority Admin Fees	50,000	-	-	-
1011500-477004	Capital Project Area 1 Admin Fees	-	-	440,000	-

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 101 - General Fund (Continued)					
1011500-477005	Capital Project Area 2A Admin Fees	-	-	3,560,000	-
1011500-477006	PY Area 1 Admin Fees	-	-	-	-
1011500-477007	Housing Auth Admin Fees - Boulder I	89,091	-	-	-
1011500-477008	Housing Auth Admin Fees - Boulder II	59,010	-	-	-
1011500-477009	Housing Auth Admin Fees - Boulder @ Lal	72,239	-	-	-
1011500-477010	Park Assmt District Admin Fee	34,700	30,000	34,700	34,700
1011500-477011	Sewer Maint Assmt District Admin Fee	252,096	340,040	302,820	355,170
1011500-477012	PY Area 2A Admin Fees	-	-	-	-
1011500-477020	Fire Facility Impact Admin Fee	7,816	5,000	3,750	3,750
1011500-477030	Landscape Maintenance Admin Fees	420,689	508,810	482,870	446,500
1011500-477420	Housing Development Admin Fees	329,426	-	-	-
1011500-477601	Admin Fees - Tender Bonds	1,500	-	-	-
1011500-477610	AD 88-1 Admin Fees	20,269	21,010	21,010	21,400
1011500-477630	AD 90-2 Admin Fees	27,964	19,320	19,320	19,720
1011500-477650	CFD 2003-1 Admin Fees	26,464	27,570	27,570	28,160
1011500-477660	CFD 91-1 Admin Fees	11,484	11,850	11,850	12,050
1011500-477670	AD 91-2 Admin Fees	11,484	11,850	11,850	12,880
1011500-477680	CFD 93-1 Admin Fees	15,089	15,830	15,830	16,220
1011500-477700	AD and CFD Delinquency Admin Fee	1,138	-	800	500
1011500-477710	CFD 05-1 Admin Fees	35,358	36,840	36,840	37,620
1011500-477720	AD 06-1 Admin Fees	11,484	11,850	11,850	12,050
1011500-477740	T&C Workout Administrative Fee	10,000	-	-	-
1011500-477800	Amort of MRB Bond Admin Fee	2,000	-	-	-
1011500-499100	Other Miscellaneous Revenue	78,053	25,000	45,000	50,000
1011500-531290	Tran in - 12.3M COP Fac Rent-Housing	35,545	37,640	26,160	-
1011500-531293	Tran in - 12.3M COP Fac Rent-Hsng Asset	-	-	2,490	12,610
1011500-531460	Tran in - 12.3M COP Fac Rent - CRA	36,136	38,260	29,120	12,400
1011500-570005	Proceeds from Cap Equip Lease	-	-	1,342,380	-
1011700-416105	Franchise Tax - PEG Access Fees	146,162	25,000	25,000	200,000
1011700-434900	Other Permits	3,150	2,500	2,500	3,000
1011700-458111	Magazine Ad Revenue	19,578	12,500	16,000	16,000
1011700-458112	Street Banner Revenue	11,900	7,500	-	-
1011800-492120	Emterprize Zone-Admin Reimbursement	-	25,000	64,400	-
1012100-419300	Business License Tax	480,470	450,000	425,000	425,000
1012100-433100	Conditional Use Permits	51,174	50,000	45,000	50,000
1012100-433200	Temporary Use Permits	21,125	15,000	20,000	20,000
1012100-433300	Sign Permits / Programs	8,400	8,000	4,000	4,000
1012100-434600	Business Permits	28,680	25,000	20,000	20,000
1012100-434601	Tobacco Retailer Permit	28,700	25,000	25,000	25,000
1012100-434800	Fireworks Permits	4,800	4,500	4,500	4,500
1012100-44920-6013	Code Enforcement - Restitution of Fees	168,280	500,000	170,000	175,000
1012100-472100	Planning Electronic Processing Fees	21,623	24,600	24,600	24,900

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 101 - General Fund (Continued)					
1012100-472100	Planning Electr Processing Fee	21,623	24,600	24,600	24,900
1012100-472110	ZC/Pre-Zone/ZOA/SPA	4,500	4,000	2,250	5,000
1012100-472120	Variances and Appeals/TE	200	1,500	1,500	1,500
1012100-472130	Tract/Parcel Maps/TE	5,425	7,500	7,500	12,000
1012100-472140	General Plan Amendments	3,000	3,000	-	5,000
1012100-472150	Site Plan Reviews /TE	12,779	15,000	10,000	20,000
1012100-472160	Environmental Reviews	13,874	15,000	15,000	15,000
1012100-472161	Project/Environmental Compliance	-	-	100,000	100,000
1012100-472170	Plan Review (Post App)	7,270	5,000	5,000	5,000
1012100-472190	Annexations	-	-	-	-
1012100-472200	Specific Plan Reimbursements	1,130	1,500	500	1,500
1012100-472210	Subdivision Development Review	3,400	5,000	3,000	5,000
1012100-472220	Minor Modifications and Exception	12,184	10,000	12,000	15,000
1012100-472230	Minor Plot Plan Reviews	14,725	15,000	12,000	15,000
1012100-472240	Planning Reinspections	3,150	2,500	4,500	5,000
1012100-472250	Fish and Game Processing	800	1,000	750	1,000
1012100-472260	Pre App (DAB)	2,925	5,000	4,000	5,000
1012100-472270	Public Hearings - Zoning/Interp	6,350	5,000	5,000	5,000
1012100-472280	Research	675	150	80	80
1012100-472290	Development Agreements	-	-	2,760	-
1012100-472300	Mining Inspection and Reclamation	4,850	5,000	4,500	4,500
1012100-472340	Def Comp Agreement Process Fee	240	500	250	500
1012100-472390	Livescan Fees	255	250	-	-
1012100-472400	Vacant Property Registration	135,945	100,000	70,000	50,000
1012100-472900	Miscellaneous Planning Fees	60,135	80,000	70,000	70,000
1012100-473180	Application Processing Fee	151,480	125,000	125,000	125,000
1012100-499100	Other Miscellaneous Revenue	-	500	2,000	2,000
1012110-499100	Other Miscellaneous Revenue	95	100	-	-
1012200-432100	Building Permits	1,016,359	800,000	800,000	800,000
1012200-432200	Special Inspection Program Permit	18,508	12,000	4,000	4,000
1012200-473100	B&S Electronic Processing Fees	22,502	32,000	35,500	50,000
1012200-473110	Seismic Education Fees	-	300	450	400
1012200-473120	Residential Rehab Unit Fee	161,190	109,200	220,000	160,000
1012200-499100	Other Miscellaneous Revenue	-	-	-	-
1012500-434800-6015	Fireworks Permits	15,324	18,000	18,000	18,000
1012500-444910	Property Damage Restitution	-	-	40	-
1012500-444911	Graffiti Restitution	33,208	28,000	25,000	25,000
1012500-477920	Community Training Fees - Admin	1,077	800	800	800
1012500-492201	Mall Owner Contribution - Sheriff Svc	25,000	25,000	25,000	25,000
1012500-494941-6017	Donation - Community Programs	1,021	4,300	4,500	13,780
1012500-499100	Other Miscellaneous Revenue	450	500	500	500
1012540-499100	Other Miscellaneous Revenue	139	-	-	-
1012550-499100	Other Miscellaneous Revenue	-	-	370	-
1012560-442100	Parking Citation Fines	304,781	325,000	350,000	350,000

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 101 - General Fund (Continued)					
1012560-472380	Administrative Citation Fines	103,762	110,000	110,000	110,000
1012560-477910	Impounded Vehicle Admin Fees	96,522	100,000	76,000	80,000
1012560-499100	Other Miscellaneous Revenue	1,115	-	20	-
1013100-499100	Other Miscellaneous Revenue	9,852	-	-	-
1013200-434200	Street and Curb Permits	12,000	10,000	10,000	10,000
1013200-474100	Engineering Electronic Processing Fee	-	-	-	-
1013200-474110	Final Map Checking	11,400	10,000	10,000	10,000
1013200-474120	Improvement Plan Checking	98,029	80,000	95,000	80,000
1013200-474130	Grading Permits	975	750	1,200	1,000
1013200-474140	Certificate of Compliance	800	400	400	400
1013200-474150	Geological Fees	9,386	5,000	13,000	7,000
1013200-474160	Construct Bond Processing Fees	4,470	3,000	5,000	4,000
1013200-474170	Certificate of Correction	250	130	1,000	500
1013200-474180	Vacation/Easement/Quit Claims	1,460	2,500	1,000	1,000
1013200-474200	Follow-Up Plan Review	2,100	1,500	300	700
1013200-474210	Lot Line Adjustments	3,700	2,000	2,000	2,000
1013200-474230	Subdivision Inspection	101,877	116,000	116,000	116,000
1013200-474240	Engineering Design Standards	-	-	-	-
1013200-474250	Overtime Inspections	1,440	1,000	1,000	1,000
1013200-474260	Newsrack Permits	950	5,000	5,130	5,000
1013200-474290	Plan Imaging Fee	645	500	350	350
1013200-474900	Miscellaneous Engineering Fees	2,203	1,000	-	-
1013220-474280	Traffic Plan Review Fees	12,505	13,000	21,000	21,000
1013230-474270	GIS Fees - Public	104,013	193,210	179,080	93,620
1013230-474271	GIS Fees - LMD 97-1	-	-	25,000	25,000
1013230-474272	GIS Fees - Street Lighting District #1	-	-	10,000	10,000
1013230-474273	GIS Fees - Sewer Maintenance District	-	-	50,000	50,000
1013230-474274	GIS Fees - Housing Department	-	-	25,000	-
1013230-474275	GIS Fees - Housing Asset Fund	-	-	-	12,500
1013230-474276	GIS Fees - Successor Agency	-	-	-	12,500
1013230-491010	GIS Maps and Data	45	-	50	50
1013400-492110-6001	Aero Institute Reimbursement	24,000	24,000	24,000	24,000
1013400-492111-6001	Aero Institute Utilities	-	35,500	38,000	38,000
1013400-499100	Other Miscellaneous Revenue	4,140	-	-	-
1013400-499112	Sale of Recyclables	6,085	1,000	1,100	1,000
1013410-458108	Other Facilities Rent	2,400	2,400	2,400	2,400
1013500-444910	Property Damage Resititution	-	100	100	100
1013500-444912	Joshua Tree Relocation Fund	-	1,000	1,000	1,000
1013600-444910	Property Damage Resititution	-	100	100	100
1013600-444912	Joshua Tree Relocation Fund	-	10,000	10,000	10,000
1014100-476310	Special Event Liab Insur Admin Fee	3,300	3,200	1,600	1,600
1014200-458105	Amphitheater Rental Revenue	25,628	5,000	4,330	20,000
1014200-458210	Starlight Concert Merchandise	951	-	70	800

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 101 - General Fund (Continued)					
1014200-458213	Taxable Merchandise - AMGEN	1,476	-	2,000	-
1014200-458300	Starlight Concession Revenue	6,650	6,500	5,340	13,600
1014200-458306	Concession Revenue - AMGEN	-	-	500	-
1014200-458804	Contract Services - Rent Fees	-	5,000	-	-
1014200-476300	Facilities Rental - Staff Time	10,497	5,000	4,240	10,000
1014200-476321	Downtown Events - Program Fees	20,051	20,000	17,490	20,000
1014200-476600	Starlight Concert Ticket Sales	42,345	70,000	34,410	164,000
1014200-494180	Sponsorship - Cash	87,043	36,800	42,200	34,000
1014200-494181	Sponsorship - In Kind	37,307	29,240	19,730	19,730
1014200-494184	Sponsorships - Cash - AMGEN	600	-	18,500	-
1014200-494185	Sponsorships - In Kind - AMGEN	8,150	-	7,100	-
1014200-499100	Other Miscellaneous Revenue	-	-	60	-
1014200-458307	Beverage Sales	-	-	-	35,000
1014200-458308	Movie Admission	-	-	-	4,000
1014310-458101	Cultural Center Rent	109,892	95,000	110,000	110,000
1014320-458102	Senior Center Rent	34,688	28,000	23,000	23,000
1014320-476152	Senior Center Programs	4,519	4,000	4,000	4,500
1014320-494120	Donations - Parks & Recreation	-	-	-	-
1014320-494131	Donations - Lockheed	6,152	2,770	1,020	1,020
1014320-494180	Sponsorships - Cash	998	1,330	1,330	1,580
1014320-494181	Sponsorships - In Kind	16,200	15,000	26,100	26,100
1014330-492111	Utility Reimbursement	1,321	14,230	1,000	1,000
1014340-458103	Theatre Rent	13,019	10,000	17,500	15,000
1014340-458302	Snack Bar Concessions	3,656	1,200	1,600	1,600
1014340-458303	Theatre Merchandise Concession	33	-	-	-
1014340-476110	Contract Program Fees	-	-	40,000	50,000
1014340-476700	Performance Ticket Sales	2,259	2,000	16,000	18,000
1014340-476701	Theatre - Sr. Summer Camp Reg	9,105	8,000	-	-
1014340-476708	Theatre - Sr. Summer Ticket Sales	2,370	2,500	-	-
1014340-476709	Theatre - Holiday Perf Ticket Sales	-	-	-	-
1014340-476710	Theatre - Youth/Community Reg	32,100	25,000	20,000	24,000
1014340-476711	Theatre - Jr. Theatre Camp Reg	1,775	2,000	-	-
1014340-476712	Theatre - Jr. Camp Ticket Sales	772	800	-	-
1014340-476713	Theatre - Yth/Community Tickets	15,434	8,000	-	-
1014340-476714	Theatre - Family Theatre Series	5,106	-	-	-
1014340-476715	Theatre - PCP Misc Productions	2,095	3,000	-	-
1014340-476716	Theatre - Orchestra Camp Reg	5,600	5,000	-	-
1014340-476717	Theatre - Orchestra Camp Tickets	102	800	-	-
1014340-476720	Theatre - Exhibit Commission	482	100	140	100
1014340-476790	Performers Vending Fee	48	-	-	-
1014340-494100	Donations - Theatre	17,606	4,200	2,600	4,200
1014340-494180	Sponsorships - Cash	-	-	1,000	5,500
1014340-494181	Sponsorships - In Kind	7,645	-	-	-
1014340-499100	Other Miscellaneous Revenue	-	-	-	-

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 101 - General Fund (Continued)					
1014340-499111	Theatre Youth & Comm Fundra	(2,334)	-	-	-
1014350-499100	Other Miscellaneous Revenue	647	-	-	-
1014360-458105	Amphitheater Rental Revenue	17,359	15,000	10,000	10,000
1014360-476110	Contract Program Fees	4,403	34,460	8,000	10,000
1014360-476120	Tiny Tot Program	36,018	31,000	32,550	32,500
1014360-476150	Recreation Programs	43,156	30,000	25,000	25,000
1014360-476170	Day Camps	32,554	25,000	28,440	-
1014360-476172	Afterschool Programs-PSD	2,716	-	-	-
1014360-476420	Gym Use Fee	-	-	(20)	-
1014360-499100	Other Miscellaneous Revenue	-	-	20	-
1014370-458105	Recreation Facilities Rent	14,224	4,000	3,000	3,000
1014370-476110	Contract Program Fees	5,421	41,660	32,000	35,000
1014370-476120	Tiny Tot Program	23,792	22,000	24,360	24,000
1014370-476170	Day Camps	64,994	25,000	28,550	-
1014380-458210	Taxable Merchandise	44	-	-	-
1014380-476600	Amphitheatre Ticket Sales	-	-	1,690	-
1014400-458108	Other Facilities Rent	6,547	6,000	2,500	2,500
1014400-476110	Contract Program Fees	16,773	35,660	19,500	19,500
1014400-476120	Tiny Tot Program	21,484	21,000	22,640	22,000
1014400-476154	SCE Cool Center Grant	18,583	-	-	-
1014400-476172-6002	Afterschool Programs - PSD	42,811	-	-	-
1014400-476172-6018	Afterschool Program - WSSD	261,799	200,000	210,000	210,000
1014400-476190	Excursions	-	-	-	19,000
1014400-476900	Other Recreational Fees	112	100	60	100
1014400-499100	Other Miscellaneous Revenue	356	-	610	500
1014410-458106	Pools Rent	16,646	11,500	15,500	15,500
1014410-476180	Swim Lessons	79,078	80,000	73,000	75,000
1014410-476181	Swim - Novice Team	(200)	8,500	5,000	5,000
1014410-476182	Swim-Other	66,903	27,700	49,000	49,000
1014410-476183	Lifeguard Academy Fees	5,744	4,500	5,400	5,400
1014410-476184	Red Cross Lesson Fe	511	5,500	1,480	-
1014410-476185	Edison Rebate Program	-	19,000	16,970	-
1014410-494130	Donations - Recreation	4,565	4,800	5,860	5,000
1014410-494181	Sponsorships - In Kind	2,185	2,200	2,000	2,000
1014410-499100	Other Miscellaneous Revenue	729	-	70	-
1014420-476130	Youth Sports	99,481	93,000	90,000	90,000
1014420-494181	Sponsorships - In Kind	2,075	2,080	-	-
1014420-499100	Other Miscellaneous Revenue	120	-	100	-
1014430-458107	Sport Facilities Rent	72,566	55,000	55,000	55,000
1014430-458300	Starlight Concessions Revenue	2,210	2,300	3,800	3,800
1014430-476140	Adult Sports	90,633	74,900	74,900	74,900
1014430-476300	Amphitheatre Rental - Staff	14,110	19,000	27,500	27,500
1014430-494180	Sponsorships - Cash	2,500	5,000	5,000	-
1014430-476141	City Series Tournament	-	-	-	11,000
1014430-499100	Other Miscellaneous Revenue	24	-	200	-
1016110-421910	Foreign Trade Zone Fees	-	-	3,700	5,000
	Total:	**45,074,454**	**44,447,210**	**50,058,950**	**45,898,940**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 150 - Public Liability Self Insurance Fund					
1501500-451100	Interest Earnings - Pooled Cash	298	-	-	-
1501500-457000	Realized Gains - Pooled Cash	73	-	-	-
1501500-457100	Realized Losses - Pooled Cash	(13)	-	-	-
1501500-530101	Proceeds from General Fund	212,859	422,000	456,000	467,000
1501500-500101	Transfer In from General Fund	(358)	-	-	-
	Total:	**212,859**	**422,000**	**456,000**	**467,000**
Fund 151 - Medical Self Insurance Fund - Dental/Vision					
1511300-492511	Vision Contributions	37,431	36,500	32,000	33,000
1511300-492512	Dental Contributions	373,918	371,000	312,000	314,000
1511300-492519	ARRA - Cobra	-	-	-	-
1511300-492520	Cobra Contributions	5,378	-	-	-
1511500-451100	Interest Earnings - Pooled Cash	1,625	130	600	500
1511500-457000	Realized Gains - Pooled Cash	238	-	-	-
1511500-457100	Realized Losses - Pooled Cash	(23)	-	-	-
	Total:	**418,567**	**407,630**	**344,600**	**347,500**
Fund 152 - Health Self Insurance Fund					
1521500-451100	Interest Earnings	16,816	2,500	10,000	5,000
1521500-457000	Realized Gains - Pooled Cash	2,176	-	-	-
1521500-457100	Realized Losses - Pooled Cash	(283)	-	-	-
1521500-530101	Proceeds From General Fund	-	-	-	-
1521820-492515	Healthcare Contributions	1,784,128	2,300,000	1,750,000	1,850,000
1521820-492516	Healthcare Contributions-Retiree	322,078	250,000	355,000	360,000
1521820-492517	Health Ins Contribution - OPEB Trustee	369,789	315,000	211,400	195,000
1521820-492518	ARRA - Retirees	-	-	-	-
1521820-492519	ARRA - Cobra	-	-	-	-
1521820-492520	Cobra Contributions	4,273	-	-	-
1521820-492521	HRA Contributions	(31,383)	97,000	75,000	100,000
	Total:	**2,467,594**	**2,964,500**	**2,401,400**	**2,510,000**
Fund 201 - Gas Tax Fund					
2011500-451100	Interest Earnings - Pooled Cash	46,080	-	30,000	20,000
2011500-457000	Realized Gains - Pooled Cash	6,720	-	-	-
2011500-457100	Realized Losses - Pooled Cash	(705)	-	-	-
2011500-492210	Legal Settlements	-	-	-	-
2011500-499100	Other Miscellaneous Revenue	104,293	-	70,250	-
2013100-462250-2023	AB2928 Traffic Congest Relief -S0023	363,870	-	9,930	665,070
2013100-462200	State Gas Tax - Sect 2105	704,938	737,690	691,100	718,050
2013100-462201	State Gas Tax - Sect 2103	2,042,845	1,656,660	1,799,250	2,175,590
2013100-462202	State Gas Tax - Sect 2106	453,482	498,200	458,730	480,810
2013100-462203	State Gas Tax - Sect 2107	1,040,973	1,058,690	1,020,580	1,069,060
2013100-462204	State Gas Tax - Sect 2107.5	10,000	10,000	10,000	10,000
2013220-464910	County - Signal Maintenance	124,608	125,000	125,000	125,000
2013300-463910	State Rev-Hwy 138 Maint Agreement	31,813	25,000	20,000	20,000
	Total:	**4,928,917**	**4,111,240**	**4,234,840**	**5,283,580**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fud 202 - Public Safety Fund					
2021500-451130	Interest Earnings - Drug Forfeiture	207	-	-	-
2021500-457000	Realized Gains - Pooled Cash	25	-	-	-
2021500-457020	Realized Gains - Drug Forfeiture	-	-	-	-
2021500-457100	Realized Losses - Pooled Cash	(4)	-	-	-
2021500-441100	Motor Vehicle Code Fines	484,471	510,000	450,000	480,000
2022500-443100	Forfeitures - Drug Enforcement	3,520	10,000	7,700	10,500
2022510-462000-3001	AB1913 Crime Prev 2000	247,780	247,780	247,780	247,780
	Total:	**735,999**	**767,780**	**705,480**	**738,280**
Fund 203 - Prop A Fund					
2031500-451100	Interest Earnings - Pooled Cash	23,201	4,500	10,000	5,000
2031500-457000	Realized Gains - Pooled Cash	3,029	-	-	-
2031500-457100	Realized Losses - Pooled Cash	(359)	-	-	-
2033100-415100	General Sales Tax	2,230,259	2,324,500	2,324,500	2,370,000
2033100-444910	Property Damage Restitution	-	-	-	-
	Total:	**2,256,130**	**2,329,000**	**2,334,500**	**2,375,000**
Fund 204 - Prop C Fund					
2041500-451100	Interest Earnings - Pooled Cash	9,384	-	5,000	3,000
2041500-457000	Realized Gains - Pooled Cash	1,447	-	-	-
2041500-457100	Realized Losses - Pooled Cash	(164)	-	-	-
2043100-462252-3023	Prop C Trans Hwy Impr 25%	-	4,151,170	2,075,590	2,075,580
2043100-415100	General Sales Tax	1,834,530	1,928,110	1,928,110	1,975,000
	Total:	**1,845,197**	**6,079,280**	**4,008,700**	**4,053,580**
Fund 205 - Air Quality Improvement Fund					
2051500-451100	Interst Earnings - Pooled Cash	126	-	-	-
2051500-457000	Realized Gains - Pooled Cash	9	-	-	-
2051500-457100	Realized Losses - Pooled Cash	(1)	-	-	-
2053100-462400	State Air Quality Impr Fee AB2766	75,000	75,000	75,000	75,000
2053100-462401	Diesel Emissions Control - AB2766	-	-	-	-
2053410-492150	AVAQMD Contrib-Trans Coord	-	-	-	-
	Total:	**75,134**	**75,000**	**75,000**	**75,000**
Fund 206 - Local Transportation Fund Article 3					
2061500-451100	Interest Earnings - Pooled Cash	397	-	-	-
2061500-457000	Realized Gains - Pooled Cash	131	-	-	-
2061500-457100	Realized Losses - Pooled Cash	-	-	-	-
2063100-462300	State Bikeway Funds - Article 3	170,259	83,890	24,490	362,600
	Total:	**170,787**	**83,890**	**24,490**	**362,600**
Fund 207 - Local Transportation Fund Article 8					
2073100-462500	State Trans Dev Act - Article 8	4,344,606	4,865,830	4,573,230	4,650,000
	Total:	**4,344,606**	**4,865,830**	**4,573,230**	**4,650,000**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 208 - Measure R Fund					
2081500-451100	Interest Earnings - Poold Cash	21,890	1,500	10,000	5,000
2081500-457000	Realized Gains - Pooled Cash	3,142	-	-	-
2081500-457100	Realized Losses - Pooled Cash	(313)	-	-	-
2083100-415100	General Sales Tax	1,378,480	1,446,120	1,446,120	1,475,000
2083100-464026-3024	Metro Grant - S0040	-	-	-	3,000,000
	Total:	**1,403,199**	**1,447,620**	**1,456,120**	**4,480,000**
Fund 220 - Park Development Fund					
2201500-451100	Interest Earnings - Pooled Cash	55,221	25,000	30,000	20,000
2201500-457000	Realized Gains - Pooled Cash	5,726	-	-	-
2201500-457100	Realized Losses - Pooled Cash	(1,266)	-	-	-
2203100-464006-3013	County Cont - Domenic Massari	172,500	60,000	125,000	125,000
2203100-464013-3014	County Cont - Pelona Vista	77,500	50,000	75,000	75,000
2204100-464002-3007	County Cont - P0004	-	-	-	-
2204100-421200	Park Development Fees	432,364	400,000	1,124,400	700,000
	Total:	**742,045**	**535,000**	**1,354,400**	**920,000**
Fund 221 - Traffic Impact Fund					
2211500-451100	Interest Earnings - Pooled Cash	33,573	15,000	20,000	10,000
2211500-457000	Realized Gains - Pooled Cash	4,026	-	-	-
2211500-457100	Realized Losses - Pooled Cash	(768)	-	-	-
2211500-499100	Other Miscellaneous Revenue	-	-	-	-
2213220-421300	Traffic Impact Fees	257,875	350,000	200,000	250,000
	Total:	**294,706**	**365,000**	**220,000**	**260,000**
Fund 222 - Amargosa Drainage Fund					
2221500-451100	Interest Earnings - Pooled Cash	11	3,000	3,000	1,500
2221500-451200	Interest Earnings - Interfund Loans	2,989	3,000	3,000	1,500
2221500-457000	Realized Gains - Pooled Cash	3	-	-	-
2221500-457100	Realized Losses - Pooled Cash	(1)	-	-	-
2223200-421110	Drainage Fees	536	-	-	-
	Total:	**3,538**	**6,000**	**6,000**	**3,000**
Fund 223 - Anaverde Drainage Fund					
2231500-451100	Interest Earnings - Pooled Cash	8,590	1,500	5,000	3,000
2231500-457000	Realized Gains - Pooled Cash	1,215	-	-	-
2231500-457100	Realized Losses - Pooled Cash	(152)	-	-	-
2233100-482040-5004	Developer Contrib - Drainage Studies	-	-	-	-
2233200-421110	Drainage Fees	205,812	2,500	225,000	225,000
	Total:	**215,465**	**4,000**	**230,000**	**228,000**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 224 - Portal Ridge Drainage Fund					
2241500-451100	Interest Earnings - Pooled Cash	780	2,200	500	500
2241500-451200	Interest Earnings - Interfund Loans	1,103	-	-	-
2241500-457000	Realized Gains - Pooled Cash	99	-	-	-
2241500-457100	Realized Losses - Pooled Cash	(16)	-	-	-
2243200-421110	Drainage Fees	706	2,500	-	2,500
	Total:	**2,672**	**4,700**	**500**	**3,000**
Fund 225 - Pearland Drainage Fund					
2251500-451100	Interest Earnings - Pooled Cash	34,750	10,000	25,000	20,000
2251500-451200	Interest Earnings - Interfund Loans	25,328	50,200	20,000	10,000
2251500-457000	Realized Gains - Pooled Cash	4,473	-	-	-
2251500-457100	Realized Losses - Pooled Cash	(674)	-	-	-
2253200-421110	Drainage Fees	551	2,500	10,000	2,500
	Total:	**64,428**	**62,700**	**55,000**	**32,500**
Fund 226 - Littlerock Drainage Fund					
2261500-451100	Interest Earnings - Pooled Cash	817	250	250	200
2261500-457000	Realized Gains - Pooled Cash	107	-	-	-
2261500-457100	Realized Losses - Pooled Cash	(15)	-	-	-
	Total:	**909**	**250**	**250**	**200**
Fund 227 - Fire Facilities Impact Fund					
2271500-451100	Interest Earnings - Pooled Cash	18,747	2,000	15,000	10,000
2271500-457000	Realized Gains - Pooled Cash	2,516	-	-	-
2271500-457100	Realized Lossses - Pooled Cash	(338)	-	-	-
2273100-421600	Fire Facilities Impact Fees	156,325	75,000	75,000	75,000
	Total:	**177,250**	**77,000**	**90,000**	**85,000**
Fund 228 - Sewer Upgrade Fund					
2281500-451100	Interest Earnings - Pooled Cash	5,940	2,000	3,000	2,500
2281500-457000	Realized Gains - Pooled Cash	781	-	-	-
2281500-457100	Realized Losses - Pooled Cash	(109)	-	-	-
2283200-421400	Sewer Upgrade Fees	331	-	-	-
	Total:	**6,943**	**2,000**	**3,000**	**2,500**
Fund 229 - Public Facilities Fund					
2293100-421610	Public Facilities Impact Fees	65,331	70,000	150,000	70,000
	Total:	**65,331**	**70,000**	**150,000**	**70,000**
Fund 230 - Big Rock Drainage Fund					
2301500-451100	Interest Earnings - Pooled Cash	35	-	-	-
2301500-457000	Realized Gains - Pooled Cash	6	-	-	-
2303200-421110	Drainage Fees	7,541	7,500	-	-
	Total:	**7,582**	**7,500**	**-**	**-**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 240 - Federal Grants Fund					
2401500-461628-1027	Fed Grant - LA/Palmdale Airport-G0008	-	-	-	-
2402510-461617-1001	Fed Grant - Edward Byrne 2009 Mem JAG	30,415	-	-	-
2402510-461617-1048	Fed Grant - Edward Byrne 2010 Mem JAG	-	-	-	-
2402510-461617-1055	Fed Grant - Edward Byrne 2011 Mem JAG	-	82,780	82,780	-
2402510-461617-1056	Fed Grant - Edward Byrne 2012 Mem JAG	-	65,590	65,590	-
2402510-461617-1064	Fed Grant - Edward Byrne 2013 Mem JAG	-	-	-	61,790
2402510-461615-1003	Fed Grant - LLEBG #8	-	-	-	-
2402510-461616-1004	Fed Grant - LLEBG #9	-	-	-	-
2402510-461631-1032	Fed Grant - Edward Byrne Recovery JAG	266	-	-	-
2402510-461634-1033	Fed Grant - COPS Technology Program	-	-	79,300	-
2402510-461637-1054	Fed Grant - OTS Grant 2012	92,832	-	65,770	-
2402550-461601-1018	Fed Grant - Homeland Security	-	-	-	-
2402660-461928-1046	Fed Grant - Bus Svcs Network Prg - Ph II	7,911	-	-	-
2402660-461928-1047	Fed Grant - Bus Svcs Network Prg - Ph II	63,342	-	132,320	-
2402670-461929-1053	Fed Grant - Bus Technology Center Prg	-	-	100,000	-
2403100-461609-1043	Fed Grant - STPL Proj S0040	-	-	-	-
2403100-461609-1050	Fed Grant - STPL Proj S0039	-	-	-	1,400,000
2403100-461609-1051	Fed Grant - STPL Proj S0043	-	-	1,100,000	-
2403100-461609-1063	Fed Grant - STPL Proj S0050	-	-	-	1,000,000
2403100-461620-1008	Fed Grant - Proj F0002	-	-	-	-
2403100-461629-1029	Fed Grant - HSIP Proj S0034	-	-	-	899,100
2403100-461630-1030	Fed Grant - HSIP Proj S0035	-	-	376,730	-
2403100-461641-1062	Fed Grant - HSIP Proj T0023	-	-	528,000	-
2403100-461635-1036	Fed Grant - ARRA Proj S0036	-	-	-	-
2403100-461635-1037	Fed Grant - ARRA Proj S0025	-	-	1,340	-
2403100-461635-1038	Fed Grant - ARRA Proj	445,968	-	105,290	-
2403100-461635-1052	Fed Grant - ARRA Proj S0043	-	-	-	-
2403100-461640-1061	Fed Grant - Project S0040	-	-	539,550	-
2403100-461926-1040	Fed Grant - MTA Proj F0028	-	30,000	65,000	65,000
2403100-461926-1042	Fed Grant - ARRA Proj S0040	-	-	-	-
2403100-461926-1044	Fed Grant - MTA Grant F0033	-	120,000	112,500	112,500
2403100-461926-1065	Fed Grant - MTA Grant G0021	-	-	-	400,000
2403100-461638-1058	Fed Grant - Safe Routes to School T0017	-	925,700	80,000	845,700
2403100-461639-1059	Fed Grant - ARRA Grant - HSR G0020	-	400,000	-	-
	Total:	**640,734**	**1,624,070**	**3,434,170**	**4,784,090**
Fund 241 - State Grants Fund					
2413100-463011-2009	State Grant - Beverage Container Recycl	1,500	35,000	55,000	-
2413100-463011-2065	State Grant - Beverage Container Recycl	-	-	41,360	-
2413100-463011-2068	State Grant - Beverage Container Recycl	-	-	-	40,070
2413100-463028-2022	State Grant - Oil Block Grant #11	-	-	-	-
2413100-463052-2067	State Grant - Cal Recycle Grant-Illegal Dur	-	-	448,500	-
2413100-463921-2051	State Grant - Oil Block Grant #13	-	-	-	-
2413100-463922-2052	State Grant - Oil Block Grant #14	26,665	-	-	-
2413100-463924-2060	State Grant - Oil Block Grant #15	2,459	-	-	-
2413100-463925-2061	State Grant - Oil Payment Prgm OPPI	42,308	-	-	-
2413100-463926-2062	State Grant - Oil Payment Prgm OPPIA	1,018	-	7,810	-

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 241 - State Grants Fund (Continued)					
2413100-463927-2063	State Grant - Oil Payment Prgm OPP2	-	38,300	44,910	-
2413100-463928-2069	State Grant - Oil Payment Prgrm OPP3	-	-	1,000	42,480
2413100-463929-2070	State Grant - Oil Payment Prgm OPP4	-	-	-	1,000
2413100-463041-2042	State Grant - Prop 1B - Proj S0025	1,757	2,162,570	2,427,230	-
2413100-463047-2050	State Grant - SB25-Proj S0036	575,457	-	196,300	-
2413100-463048-2055	State Grant - Prop 84 Proj L0005	-	-	-	149,440
2413100-463048-2057	State Grant - Prop 84 Proj L0007	-	-	-	-
2413100-463050-2064	State Grant - Prop 1A HSR G0020	-	200,000	-	-
2413231-463018-2028	State Grant - SCAG Mdlng Update	-	-	-	-
2413600-463033-2053	State Grant - Tire DRVD Program	-	-	-	-
2416400-463042-2043	State Grant - BEGIN Program	-	-	-	-
	Total:	**651,164**	**2,435,870**	**3,222,110**	**232,990**
Fund 242 - Misc Grant /Developer Contributions					
2423100-464022-3017	County Parks Grant - B0008	93,395	-	-	-
2423100-464023-3018	County Contributions - T0020	148,390	-	117,120	-
2423100-464020-3019	County Contributions - S0019	420,889	-	-	-
2423100-465004-4006	Other Agency - LA County Water S0019	(158,124)	-	-	-
2423100-482001-5011	Developer Contributions - D0018	83,843	-	-	-
2423100-482130-5010	Developer Contributions - S0033	(30)	-	-	-
2423100-482131-5012	Developer Contributions - S0042	10,781	-	30,000	358,820
2423100-482132-5013	Developer Contributions - G0016	-	-	-	183,290
2423100-481006-5014	Developer Contributions - S0046	-	-	-	83,030
	Total:	**599,144**	**-**	**147,120**	**625,140**
Fund 243 - Federal Home Program					
2436440-451330	Interest Earnings - CRSN Partner Note	-	-	85,500	85,500
2436440-451331	Interest Earnings - PSHP Note	-	-	22,500	22,500
2436440-451332	Interest Earnings - AMCAL Note	-	-	30,000	30,000
2436440-451334	Interest Earnings - Palmdale TOD Apts	-	50,000	20	20
2436440-461911	Fed Home Funds - Home Admin	51,422	105,000	95,000	45,000
2436440-461912	Fed Home Prog - Comm Hsng Dev Org	-	53,630	221,640	52,500
2436440-461913	Fed Home Prog - Courson	-	-	275,190	262,500
2436440-461914	Fed Home Prog - Unprgrmmed Admin	-	-	47,410	-
2436440-461915	Fed Home Prog - Sr Hsng SCHDC CHD	-	-	-	-
2436440-461916	Fed Home Prog - SFR Rehab Program	-	-	-	-
2436440-461917	Fed Home Prog - Down Paymnt Assist	82,165	-	-	-
2436440-461919	Fed Home Prog - Multi Family	27,002	268,130	1,792,910	-
2436440-461924	Fed Home Prog - Courson - AMCAL	-	-	-	-
2436460-461918	Fed Grant - HPRP	-	-	-	-
	Total:	**160,589**	**476,760**	**2,570,170**	**498,020**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 244 - Federal Jobs Programs					
2441500-451100	Interest Darnings - Pooled Cash	2	-	-	-
2442600-461930	Worksource Center Utility Reimb	39,349	47,000	44,000	45,000
2442610-461920	WIA Adult Program (COP)	597,179	550,000	575,430	575,430
2442620-461921	WIA Dislocated Program (COP)	203,998	250,000	187,840	187,840
2442630-461920	WIA Adult Program (COP)	-	-	-	-
2442640-461921	WIA Dislocated Program (COP)	-	-	-	-
2442650-461927	WIA California New Start	-	-	-	-
2442680-461931	WIA System Involved Youth	-	-	25,500	25,500
	Total:	**840,528**	**847,000**	**832,770**	**833,770**
Fund 250 - Park Assessments Fund					
2501500-414101	Assessments from Tax Collector	2,288,422	2,250,000	2,300,000	2,350,000
2501500-414102	Assessments - Delinquent Penalty	34,564	20,000	2,300	2,500
2501500-451100	Interest Earnings - Pooled Cash	4,479	-	-	-
2501500-457000	Realized Gains - Pooled Cash	847	-	-	-
2501500-457100	Realized Losses - Pooled Cash	-	-	-	-
	Total:	**2,328,312**	**2,270,000**	**2,302,300**	**2,352,500**
Fund 251 - Landscape Maintenance Fund					
2511500-451100	Interest Earnings - Pooled Cash	49,197	-	30,000	20,000
2511500-457000	Realized Gains - Pooled Cash	6,766	-	-	-
2511500-457100	Realized Losses - Pooled Cash	(801)	-	-	-
2513610-489000	Developer Contributions - LMD Formations	-	-	-	-
2513610-414101	Assessments from Tax Collector	5,244,043	5,251,590	5,328,960	5,328,960
2513610-414102	Assessments - Delinquent Penalty	35,574	15,000	15,000	15,000
2513610-414121	Assessments from Tax Collector - Zone 2	3,160	-	-	-
2513610-499100	Other Miscellaneous Revenue	45,234	-	30,680	20,000
	Total:	**5,383,173**	**5,266,590**	**5,404,640**	**5,383,960**
Fund 252 - Street Lighting Assessment District					
2521500-451100	Interest Earnings - Pooled Cash	17,778	-	10,000	5,000
2521500-457000	Realized Gains - Pooled Cash	2,413	-	-	-
2521500-457100	Realized Losses - Pooled Cash	(301)	-	-	-
2523621-489010	Developer Contributions - St Light Dist Form	14,000	7,000	14,000	7,000
2523621-414101	Assessments from Tax Collector	819,515	614,960	800,000	840,000
2523621-414102	Assessments - Delinquent Penalty	5,212	1,000	-	1,000
2523622-414101	Assessments from Tax Collector	168,506	96,000	120,000	135,000
2523622-414102	Assessments - Delinquent Penalty	621	500	460	500
2523624-414101	Assessments from Tax Collector	-	-	-	20,000
	Total:	**1,027,744**	**719,460**	**944,460**	**1,008,500**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 253 - Drainage Benefit Assessment					
2531500-451100	Interest Earnings - Pooled Cash	2,677	600	1,000	500
2531500-457000	Realized Gains - Pooled Cash	364	-	-	-
2531500-457100	Realized Losses - Pooled Cash	(46)	-	-	-
2533212-414101	Assessments from Tax Collector	53,473	52,000	52,000	55,000
2533212-414102	Assessments - Delinquent Penalty	284	200	260	200
	Total:	**56,752**	**52,800**	**53,260**	**55,700**
Fund 254 - Sewer Miantenance Assessment District					
2541500-451100	Interest Earnings - Pooled Cash	57,845	6,000	20,000	10,000
2541500-457000	Realized Gains - Pooled Cash	8,326	-	-	-
2541500-457100	Realized Losses - Pooled Cash	(869)	-	-	-
2543241-414101	Assessments from Tax Collector	5,420,695	5,260,000	5,260,000	5,400,000
2543241-414102	Assessments - Delinquent Penalty	28,260	12,000	25,000	25,000
2543241-421942	Sewer Mainline Tap Fees	-	-	-	-
2543241-421943	Sewer Capacity Fee	267,599	150,000	150,000	250,000
2543241-421946	Private Laterial Overflow Reimbursement	4,569	2,500	2,500	2,500
2543241-434100	Industrial Waste Permits	91,017	86,000	86,000	150,000
	Total:	**5,877,442**	**5,516,500**	**5,543,500**	**5,837,500**
Fund 255 - Street Lighting County District					
2553623-414101	Assessments from Tax Collector	-	-	-	2,400,000
2553623-414102	Assessments - Delinquent Penalty	-	-	-	20,000
	Total:	**-**	**-**	**-**	**2,420,000**
Fund 270 - Library Fund					
2701500-451100	Interest Earnings - Pooled Cash	83	-	-	-
2702400-494201-2003	Donation - Library Literacy Program	13	-	-	-
2702400-463000	State Grant	-	-	-	-
2702400-463001	State Grant - Library Service Act	-	-	-	-
2702400-475100	Library Use Fees	51,217	40,000	50,000	50,000
2702400-494200-6053	Donations - Library	1,308	-	14,800	10,000
2702400-475102-6058	Library Grants	-	-	5,000	5,000
2702400-499100	Other Miscellaneous Revenue	242	-	30	-
	Total:	**52,863**	**40,000**	**69,830**	**65,000**
Fund 280 - CDBG Fund					
2806600-451140	Interest Revenue - Section 108 Loan	13	-	-	-
2806600-461000	Unprogrammed CDBG Funds	-	23,880	564,560	54,280
2806600-461100	CDBG Funds - CDBG Administration	53,430	209,080	209,080	158,270
2806600-461150	CDBG Funds - Contra Program Income	-	-	(6,120)	-
2806600-461190	CDBG Funds - Section 108 Loan Guarantee	412,254	413,070	413,210	415,310
2806600-461300	CDBG Funds - Fair Housing Council	27,444	27,450	27,450	27,450
2806600-461320	CDBG Funds - Greater LA Cty on Deafness	6,115	7,000	7,000	5,000
2806600-461401	CDBG Funds - Dis Act Comp - B0004	298,716	92,730	89,780	20,000

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 280 - CDBG Fund (Continued)					
2806600-461403	CDBG Funds - Focus on Neighborhood - B0005	325,884	-	2,960	-
2806600-461406	CDBG Funds - Courson Insfrastructure - S0016	279,369	20,000	20,000	50,000
2806600-461414	CDBG Funds - Rehab SAVES - F0031	643,103	-	-	-
2806600-461417	CDBG Funds - Boulders Lake Infrastructure	-	320,540	1,080,560	294,690
2806610-461200	CDBG Funds - SAVES Admin	178,133	188,300	188,300	175,000
2806611-461413	CDBG Funds - Recovery Grant	25,071	-	-	-
2806640-461150	CDBG Funds - Contra Program Income	-	-	(952,140)	-
2806640-461408	CDBG Funds - NSP Administration	-	175,090	256,290	161,970
2806640-461409	CDBG - NSP Land Held for Resale	-	-	846,550	45,390
2806640-461411	CDBG - NSP Land Held Resale 50% AMI	-	-	433,510	15,950
2806640-461415	CDBG - NSP Redevelopment	-	-	10,000	-
2806640-461416	CDBG - NSP WKSR Center Rehab	-	-	-	-
	Total:	**1,451,560**	**703,930**	**1,886,030**	**743,000**
Fund 281 - SAVES Grant Fund					
2811500-451100	Interest Earnings - Pooled Cash	89	-	-	-
2811500-457000	Realized Gains - Pooled Cash	13	-	-	-
2811500-457100	Realized Losses - Pooled Cash	-	-	-	-
2816620-461613	Federal Grant - Shelter SAVES	4,959	20,000	-	20,000
2816620-461614	Federal Grant - Food SAVES	26,142	35,000	35,000	35,000
	Total:	**31,203**	**55,000**	**35,000**	**55,000**
Fund 282 - SAVES Program Assistance Fund					
2826610-494300	Donation - SAVES	15,656	35,000	20,000	35,000
2826610-494301	Donation - United Way AV Chapter	-	-	-	-
2826610-494310	Donations - Emancipated Foster Youth	1,419	10,500	1,500	3,000
	Total:	**17,075**	**45,500**	**21,500**	**38,000**
Fund 300 - Water Park Fund					
3001500-451100	Interest Earnings - Pooled Cash	307	-	-	-
3001500-457000	Realized Gains - Pooled Cash	26	-	-	-
3001500-457100	Realized Losses - Pooled Cash	(8)	-	-	-
3004440-458110	Water Park Buy Out	41,589	38,000	38,000	45,000
3004440-458300	Drytown Merchandise / Starlight Concession	22,790	32,000	22,000	22,000
3004440-458301	Arcade Revenue	1,451	3,000	760	-
3004440-458304	Aquatic Park Food Concessions	-	-	6,000	8,000
3004440-458305	Food Concessions - Contracted	18,413	18,000	18,000	20,000
3004440-458310	Special Event Revenue	7,590	12,000	12,000	12,000
3004440-476400	General Admission	675,737	740,000	740,000	785,000
3004440-476410	Equipment Rental	33,773	34,000	37,000	37,000
3004440-494181	Sponsorships - In Kind	266,921	31,650	36,100	36,100
3004440-494183	Sponsorships - Aquatic Park	-	-	-	-
3004440-499100	Other Miscellaneous Revenue	-	-	130	-
	Total:	**1,068,589**	**908,650**	**909,990**	**965,100**
Fund 465 - City Capital Project Area 1 Fund					
4656200-492112	FBP LOA Reimbursements	38,091	51,760	35,700	37,250
	Total:	**38,091**	**51,760**	**35,700**	**37,250**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 466 - City Capital Project Area 2A Fund					
4661500-451100	Interest Earnings - Pooled Cash	26	-	-	-
4661500-457000	Realized Gains - Pooled Cash	4	-	-	-
4666300-458610	Facilities Rent - Avenue Q-9	5,500	6,000	-	-
	Total:	**5,530**	**6,000**	**-**	**-**
	City of Palmdale Total:	**86,542,777**	**90,928,230**	**101,574,970**	**99,461,510**
Fund 291 - Housing Authority Fund					
2917100-477410	Assessment Management Fee - MHP	33,317	33,980	33,980	34,660
2917100-477820	MRB 95A/2001A Manzanita Admin Fee	-	-	5,000	5,000
2917100-477840	98 ABCD So Cal Admin Fees	4,000	4,000	4,000	4,000
2917100-477880	Twin Palms Admin Fees	-	-	5,000	5,000
	Total:	**37,317**	**37,980**	**47,980**	**48,660**
Fund 292 - Housing Authority MHP Fund					
2921500-451100	Inerest Earnings - Pooled Cash	1,500	-	-	-
2921500-457000	Realized Gains - Pooled Cash	176	-	-	-
2921500-457100	Realized Losses - Pooled Cash	(26)	-	-	-
2927210-452720	Interest Income - BOFA MM 41641	-	250	250	250
2927210-458801	Rental Income - MHP	1,543,415	1,553,930	1,553,930	1,570,000
2927210-458802	Other Rental Income - MHP	399	2,000	500	500
2927210-458810	Concessions/Promotions - MHP	(3,694)	-	(510)	-
2927210-458820	Utility Income - MHP	199,010	195,000	195,000	199,000
2927210-458830	Late Charges - MHP	7,500	6,500	6,000	6,000
2927210-499100	Other Miscellaneous Revenue	31,139	200	300	200
2927210-499191	Other Revenue - Sale of Abandoned	-	-	-	-
2927220-452730	Interest Income - BOFA MM 41646	-	200	200	200
2927220-458801	Rental Income - MHP	936,522	920,000	920,000	950,000
2927220-458802	Other Rental Income - MHP	24,125	25,000	25,000	25,000
2927220-458810	Concessions/Promotions - MHP	(200)	-	-	-
2927220-458820	Utility Income - MHP	123,721	115,000	115,000	120,000
2927220-458830	Late Charges - MHP	2,605	2,500	2,500	2,500
2927220-458840	Laundry Income - MHP	437	300	300	300
2927220-499100	Other Miscellaneous Revenue	417	400	400	400
2927230-452740	Interest Income - BOFA MM 41627	-	500	500	500
2927230-458801	Rental Income - MHP	988,112	985,000	985,000	988,000
2927230-458802	Other Rental Income - MHP	10,740	10,000	10,000	10,000
2927230-458810	Concessions/Promotions - MHP	(892)	-	-	-
2927230-458820	Utility Income - MHP	373,736	409,000	409,000	400,000
2927230-458830	Late Charges - MHP	5,860	3,000	3,500	3,500
2927230-499100	Other Miscellaneous Revenue	(1,519)	100	-	-
2927230-499191	Other Revenue - Sale of Abandoned	85,213	-	50,000	50,000
	Total:	**4,328,296**	**4,228,880**	**4,276,870**	**4,326,350**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 293 - Housing Asset Fund					
2931500-451100	Interest Earnings - Pooled Cash	12,397	-	5,000	4,000
2931500-457000	Realized Gains - Pooled Cash	1,852	-	-	-
2931500-457100	Realized Losses - Pooled Cash	(122)	-	-	-
2936400-451210	Interest Earnings - HA Shortfall	-	-	-	-
2936400-451310	Interest Earnings - Housing Notes	514	-	80	-
2936400-451320	Interest Earnings - Map Loan Payoffs	5,940	-	8,100	-
2936400-451330	Interest Earnings - CRSN Partner	-	70,250	70,250	70,250
2936400-451331	Interest Earnings - PSHP Note	-	30,000	30,000	30,000
2936400-451332	Interest Earnings - Amcal N/R	-	6,000	6,000	6,000
2936400-451333	Interest Earnings - NBO Note	-	12,000	12,000	12,000
2936400-451334	Interest Earnings - Palmdale TOD Apts	-	-	113,000	113,000
2936400-451335	Interest Earnings - Paving the Way	-	-	3,890	3,890
2936400-451336	Interest Earnings - NBO 507 Q-4	-	-	7,170	7,170
2936400-458630	Prop Rental - Csn - CRA Area 2A	1	-	-	-
2936400-477400	Proj Admin & Prog Mgmt Fees	79,960	77,620	77,620	77,620
2936400-477401	Amcal Prog Admin Fees A1451	10,000	-	5,000	5,170
2936400-477402	Lewis Loan Monitoring Fees	-	-	1,000	1,000
2936400-477850	MRB 2005A Courson Admin Fee	1,000	-	1,000	1,000
2936400-499100	Other Miscellaneous Revenue	10,000	-	500	-
2936400-539292-7001	Tran In - Change in Security Deposit	-	-	-	-
2936400-539292-7002	Tran In - Change in Security Deposit	-	-	-	-
2936400-539292-7003	Tran In - Change in Security Deposit	-	-	-	-
2936400-550792-7001	Tran In - Promissory Note Princiipal	-	-	367,670	319,460
2936400-550292-7002	Tran In - Promissory Note Princiipal	-	-	133,200	129,750
2936400-550292-7003	Tran In - Promissory Note Princiipal	-	-	194,130	187,200
2936400-551292-7001	Tran In - Promissory Note Interest	-	-	350,030	347,880
2936400-551292-7002	Tran In - Promissory Note Interest	-	-	126,810	158,170
2936400-551292-7003	Tran In - Promissory Note Interest	-	-	184,820	215,620
2936400-590040	Proceeds from Sale of Land	-	-	-	-
	Total:	**121,542**	**195,870**	**1,697,270**	**1,689,180**
	Housing Authority Total:	**4,487,155**	**4,462,730**	**6,022,120**	**6,064,190**
Fund 421 - Signal and Street Capital Project Fund					
4218120-452420	USB $13.4M Street/Signal 7876-37002	157	60	140	100
	Total:	**157**	**60**	**140**	**100**
Fund 520 - Debt Service - PCA 1999 COP $12.3M					
5208200-531101	Tran In - 12.3M COP Fac Rent - Cty	746,618	790,590	549,590	-
5208200-452340	USB $12.3M City Hall Lse 9546-2130	1	-	-	-
5208200-452350	USB $12.3M City Hall Lse 9546-2131	44,337	44,340	22,170	-
	Total:	**790,956**	**834,930**	**571,760**	**-**
Fund 521 - Debt Service - Park Development Capital Project Fund					
5218210-535101	Tran In - 33.2M COP Facility Rent - City	1,886,971	1,945,830	1,945,830	2,006,130
5218210-535102	Tran In - 9.9M COP Facility Rent - City	654,800	655,790	655,790	655,790
5218210-452550	USB $43.2M Ave S Lease 9447-6600	2	-	-	-
	Total:	**2,541,773**	**2,601,620**	**2,601,620**	**2,661,920**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 522 - Debt Service -Signal and Street Light Improvement					
5228220-535103	Tran In - 13.6M COP Facility Rent - City	987,649	989,280	989,280	988,850
5228220-452400	USB $13.4M Street/Signal 7876-37000	2	-	-	-
5228220-452410	USB $13.4M Street/Signal 7876-37001	260	210	210	210
	Total:	**987,911**	**989,490**	**989,490**	**989,060**
Fund 523 - Debt Service - Power Plant Land $19.9 COP					
5238230-535104	Tran In - 19.9M COP Facility Rent - City	1,492,275	1,494,700	1,494,700	1,490,600
5238230-452770	USB $19.9M COP Lease - 112055000	3	-	-	-
5238230-452771	USB $19.39M COP Res - 112055001	388	310	310	310
	Total:	**1,492,666**	**1,495,010**	**1,495,010**	**1,490,910**
Fund 524 - Debt Service - PCA Revenue Bonds					
5241500-451100	Interest Earnings - Pooled Cash	147	-	-	-
5241500-457000	Realized Gains - Pooled Cash	22	-	-	-
5241500-457100	Realized Losses - Pooled Cash	(1)	-	-	-
5248240-452820	USB $6.4M Rev Int - 132482000	1	-	-	-
5248240-452826	USB $6.4M Rev Int - 132482006	156	130	130	130
5248240-452828	USB $6.4M Rev COI - 132482008	-	-	-	-
5248240-535105	Tran In - 6M CRA Loan Revenue	481,843	480,440	480,440	478,720
5248240-435106	Tran In - $45M CRA Loan Revenue	-	-	195,000	205,000
5248240-535107	Tran In - $10.8M CRA Loan Revenue	-	-	928,920	925,820
5248240-535108	Tran In - $19.2M CRA Loan Revenue	-	-	1,515,840	1,517,740
5248240-452530	USB $19.2M Revenue Bond 9464-2705	-	-	38,440	38,440
5248240-452600	USB $10.8M Revenue Bond 9543-7583	-	-	62,200	62,200
	Total:	**482,168**	**480,570**	**3,220,970**	**3,228,050**
	PCA Total:	**6,295,631**	**6,401,680**	**8,878,990**	**8,370,040**
Fund 525 - Debt Service - Palmdale Financing Authority $8.7 LRB					
5258250-536101	Tran In - 8.7M LRB Facility Rent - City	-	-	52,110	260,510
	Total:	**-**	**-**	**52,110**	**260,510**
	PFA Total:	**-**	**-**	**52,110**	**260,510**
Fund 290 - SA Housing Development Fund					
2901500-451100	Interest Earnings - Pooled Cash	11,450	-	-	-
2901500-457000	Realized Gains - Pooled Cash	955	-	-	-
2901500-457100	Realized Losses - Pooled Cash	(740)	-	-	-
2906400-451210	Interest Earnings - HA Shortfall	-	-	-	-
2906400-451310	Interest Earnings - Housing Notes	-	-	-	-
2906400-451320	Interest Earnings - Map Loan Payoffs	-	-	-	
2906400-451325	Interest Earnings - Agency Equity Share	-	-	-	-
2906400-451330	Interest Earnings - CRSN Partner Note	-	-	-	-

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 290 - SA Housing Development Fund (Continued)					
2906400-451331	Interest Earnings - PSHP Note	-	-	-	-
2906400-451332	Interest Earnings - AMCAL Note	-	-	-	-
2906400-458630	Prop Rental - Crsn - CRA Area 2A	1	-	-	-
2906400-458640	Prop Rental - Q-4 Fourplex/Fn 3	-	-	-	-
2906400-477400	Proj Admin & Prgm Mgmt Fees-MHP	-	-	-	-
2906400-477401	AMCAL Program Admin Fees A1451	10,002	-	-	-
2906400-477810	MRB 95A Oasis Admin Fees	-	-	-	-
2906400-477820	MRB 95A /2001A Mnzinta Admin Fees	17,192	-	-	-
2906400-477830	MRB 93A Carmel Admin Fees	7,988	-	-	-
2906400-477850	MRB 2005A Courson Admin Fees	1,000	-	-	-
2906400-477860	MRB 2004A Courson Admin Fees	-	-	-	-
2906400-477870	MRB 2008A Courson Admin Fees	-	-	-	-
2906400-499100	Other Miscellaneous Revenue	1,537	-	-	-
2906400-510561	20% Tax Increment Set Aside-Area 1A	-	-	-	-
2906400-511561	20% Tax Increment Set Aside Fr Ar 1	-	-	-	-
2906400-512562	20% Tax Increment Set Aside Fr Ar 2	-	-	-	-
2906400-513562	20% Tax Increment Set Aside Fr Ar 3	-	-	-	-
2906400-514562	20% Tax Increment Set Aside Fr Ar 4	-	-	-	-
2906400-514962	20% Set Aside Fr Ar 4-In Lieu Fee	4,272	-	-	-
2906400-590040	Proceeds from Sale of Land - CD	-	-	-	-
	Total:	**53,657**	**-**	**-**	**-**
Fund 460 - SA Redevelopment Fund					
4601500-451100	Interest Earnings - Pooled Cash	482	-	-	-
4601500-457000	Realized Gains - Pooled Cash	19	-	-	-
4601500-457100	Realized Losses - Pooled Cash	-	-	-	-
4606110-421910	Foreign Trade Zone Fees	-	-	-	-
4606110-492120	Enterprise Zone - Admin Reimb	-	-	-	-
	Total:	**501**	**-**	**-**	**-**
Fund 461 - SA Project Area 1 Fund					
4611500-451100	Interest Earnings - Pooled Cash	-	-	-	-
4611500-457100	Realized Losses - Pooled Cash	-	-	-	-
4616200-452829	USB $6.4M Rev Proj - 132482009	-	-	-	-
4616200-443150	Forfeiture - DDA Deposits	-	-	-	-
4616200-499100	Other Miscellaneous Revenue	-	-	-	-
4616200-590000	Proceeds from Sale of Land	-	-	-	-
	Total:	**-**	**-**	**-**	**-**
Fund 462 - SA Project Area 2A Fund					
4621500-451100	Interest Earnings - Pooled Cash	868	-	-	-
4621500-457100	Realized Losses - Pooled Cash	172	-	-	-

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 462 - SA Project Area 2A Fund (Continued)					
4626300-458610	CRA Facilities Rent - Avenue Q-9	-	-	-	-
4626300-452030	USB $6.1M TAB - 7871-51001	-	-	-	-
4626300-452450	AIM $45M Rev Bond Proceed 61418	-	-	-	-
4626300-458610	CRA Facilities Rent - Avenue Q-9	-	-	6,000	6,000
4626300-492191	COI Reimb 10th Water District	-	-	-	-
4626300-499100	Other Miscellaneous Revenue	624	-	-	-
	Total:	**1,664**	**-**	**6,000**	**6,000**
Fund 464 - SA Housing Capital Projects					
4641500-451100	Interest Earnings - Pooled Cash	32	-	-	-
4641500-457000	Realized Gains - Pooled Cash	4	-	-	-
4641500-457100	Realized Losses - Pooled Cash	(1)	-	-	-
	Total:	**35**	**-**	**-**	**-**
Fund 560 - SA RORF					
5606250-412110	SA Property Tax Area 1A	181,645	-	343,650	350,320
5606250-412120	SA Property Tax Area 1	4,713,245	-	9,825,450	10,016,060
5606350-412130	SA Property Tax Area 2	2,180,468	-	4,460,910	4,547,450
5606350-412140	SA Property Tax Area 3	3,274,914	-	6,111,510	6,230,070
5606350-412150	SA Property Tax Area 4	8,543,229	-	18,391,320	18,748,110
5606350-412160	SA Property Tax Area Expan Area	-	-	35,980	36,680
	Total:	**18,893,501**	**-**	**39,168,820**	**39,928,690**
Fund 561 - SA Project Area 1 Debt Service Fund					
5611500-451100	Interest Earnings - Pooled Cash	-	-	-	-
5611500-457000	Realized Gains - Pooled Cash	-	-	-	-
5611500-457100	Realized Losses - Pooled Cash	-	-	-	-
5616250-412101	Secured Property Tax Incr - Area 1A	136,137	-	-	-
5616250-412102	Unsecured Prop Tax Inc Area 1A	324	-	-	-
5616250-412104	Supplemental Tax Increment - Area 1	(2,315)	-	-	-
5616250-412105	Redemption - Area 1A	2,319	-	-	-
5616250-412106	Supplementtal Redemption Area 1A	236	-	-	-
5616250-412110	Property Tax Area 1A	-	349,090	-	-
5616250-412109	Taxpayer Refund - Area 1A	44	-	-	-
5616250-412111	Secured Property Tax Incr - Area 1	2,845,869	-	-	-
5616250-412112	Unsecured Prop Tax Inc Area 1	285,497	-	-	-
5616250-412114	Supplemental Tax Increment - Area 1	2,998	-	-	-
5616250-412115	Redemption - Area 1	51,182	-	-	-
5616250-412116	Supplemental Redemption Area 1	10,543	-	-	-
5616250-412120	Property Tax Area 1	-	8,591,670	-	-
5616250-412119	Taxpayer Refund - Area 1	(10,560)	-	-	-
5616250-412200	Hmownr Prop Tx Rlf-HOX CRA #1A	-	-	-	-
5616250-412210	Hmownr Prop Tx Rlf-HOX CRA #1	-	-	-	-
5616250-452510	USB $24M Rev Bond - 9461-3283	-	-	-	-
5616250-452520	USB $19.2M Rev Bond - 9464-2700	2	-	-	-
5616250-452530	USB $19.2M Rev Bond - 9464-2705	38,641	38,440	38,440	38,440
	Total:	**3,360,917**	**8,979,200**	**38,440**	**38,440**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 562 - SA Project Area 2A Debt Service Fund					
5621500-451100	Interest Earnings - Pooled Cash	6,983	-	-	-
5621500-457000	Realized Gains - Pooled Cash	370	-	-	-
5621500-457100	Realized Losses - Pooled Cash	-	-	-	-
5626350-412121	Secured Prop Tax Incr - Area 2	1,882,074	-	-	-
5626350-412122	Unsecured Prop Tax Incr - Area 2	118,263	-	-	-
5626350-412124	Supplemental Tax Incr - Area 2	(63,171)	-	-	-
5626350-412125	Redemption - Area 2	165,527	-	-	-
5626350-412126	Supplemental Redemption - Area 2	20,260	-	-	-
5626350-412130	Property Tax Area 2	-	4,639,330	-	-
5626350-412129	Taxpayer Refund - Area 2	7,362	-	-	-
5626350-412131	Secured Prop Tax Incre - Area 3	2,499,707	-	-	-
5626350-412132	Unsecured Prop Tax Incr - Area 3	98,480	-	-	-
5626350-412134	Supplemental Tax Incr - Area 3	(32,992)	-	-	-
5626350-412135	Redemption Area 3	104,860	-	-	-
5626350-412136	Supplemental Redemption - Area 3	18,793	-	-	-
5626350-412140	Property Tax Area 3	-	6,355,780	-	-
5626350-412139	Taxpayer Refund - Area 3	(6)	-	-	-
5626350-412141	Secured Property Tax - Area 4	7,429,189	-	-	-
5626350-412142	Unsecured Property Tax - Area 4	745,099	-	-	-
5626350-412144	Supplemental Tax Incr - Area 4	(134,761)	-	-	-
5626350-412145	Redemption - Area 4	202,616	-	-	-
5626350-412146	Supplemental Redemption Area 3	1,860	-	-	-
5626350-412150	Property Tax Area 4	-	19,429,590	-	-
5626350-412149	Taxpayer Refund - Area 4	64,525	-	-	-
5626350-412160	Property Tax Expansion Area	-	73,000	-	-
5626350-412220	Hmownr Prop Tax Rlf - HOX CRA #2	-	-	-	-
5626350-412230	Hmownr Prop Tax Rlf - HOX CRA #3	-	-	-	-
5626350-412240	Hmownr Prop Tax Rlf - HOX CRA #4	-	-	-	-
5626350-412340	Property Tax - In Lieu #4	43,145	44,010	-	-
5626350-452000	USB $18.5M TAB Rev 7855-78000	1	-	-	-
5626350-452020	USB 30.6 TAB Debt Svc 9545-7270	1	-	-	-
5626350-452360	USB $5.3M TAB Reserve 9446-0700	177	140	160	160
5626350-452540	USB $45M Rev Bond 9541-7470	-	-	-	-
5626350-452600	USB $10.8M Rev Bond 9543-7583	62,043	62,200	62,200	62,200
5626350-452750	USB $2.7 TAB RVGC DS 9546-2470	1	-	-	-
5626350-533561	Tran In - $10.8M Revenue Bonds	-	-	-	-
5626350-534561	Tran In - 20% Set Aside Housing	-	-	-	-
	Total:	**13,240,406**	**30,604,050**	**62,360**	**62,360**
Fund 571 - SA Housing Debt Service Fund					
5711500-451100	Interest Earnings - Pooled Cash	-	700	-	-
5711500-457000	Realized Gains - Pooled Cash	-	-	-	-
5711500-457100	Realized Losses - Pooled Cash	-	-	-	-
5716420-539292-7001	Trans In - 19.1 NP HA Special Rev	-	-	-	-

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 571 - SA Housing Debt Service fund (Continued)					
5716420-539292-7002	Trans In - 19.1 NP HA Special Rev	-	-	-	-
5716420-539292-7003	Trans In - 19.1 NP HA Special Rev	-	-	-	-
5716420-452330	USB $19.1M SRS A&C 7441-11000	-	-	-	-
5716420-452390	USB $19.1M TAB Debt 9543-6840	-	-	-	-
5716420-452710	USB $16.9M TAB E&F DS 790442000	1	-	-	-
	Total:	**1**	**700**	**-**	**-**
Fund 572 - SA Housing Set Aside Debt Service Fund					
5726430-535290	Trans In - $7.25M TAB Series D	-	372,430	-	-
5726430-539290	Trans In - $2.8M TAB Series F	-	149,800	-	-
	Total:	**-**	**522,230**	**-**	**-**
	SA Total:	**35,550,682**	**40,106,180**	**39,275,620**	**40,035,490**
Fund 480 - AD 88-1 10th Street West Improvement Fund					
4801500-451100	Intrest Earnings - Pooled Cash	706	-	-	-
4801500-457000	Realized Gains - Pooled Cash	147	-	-	-
4801500-457100	Realized Losses - Pooled Cash	(1)	-	-	-
4805105-452310	USB 88-1 9560-5952/AIM 61413	35	-	-	-
	Total:	**887**	**-**	**-**	**-**
Fund 481 - AD 90-2 7th St West Improvement Fund					
4811500-451100	Interest Earnings - Pooled Cash	69	-	-	-
4811500-457000	Realized Gains - Pooled Cash	9	-	-	-
4811500-457100	Realized Losses - Pooled Cash	(1)	-	-	-
	Total:	**77**	**-**	**-**	**-**
Fund 482 - CFD 2003-1 Improvement Fund					
4821500-451100	Interest Earnings - Pooled Cash	2,431	-	-	-
4821500-457000	Realized Gains - Pooled Caah	474	-	-	-
4825120-452100	USB 03-1 Anaverde 7885-23007	7	10	10	10
4825120-452110	USB 03-1 Anaverde 7885-23008	960	400	800	400
4825120-499100	Other Miscellaneous Revenue	1,140,281	-	-	-
	Total:	**1,144,153**	**410**	**810**	**410**
Fund 483 - CFD 91-1 Sierra Gateway Improvement Fund					
4835125-452060	USB 91-1 Sierra Gateway Imp 9542-1222	63	50	50	50
	Total:	**63**	**50**	**50**	**50**
Fund 484 - CFD 93-1 Ritter Ranch Improvement Fund					
4841500-451100	Interest Earnings - Pooled Cash	25	-	-	-
4841500-457000	Realized Gains - Pooled Cash	3	-	-	-
4841500-457100	Realized Losses - Pooled Cash	-	-	-	-
4845135-452220	USB 93-1 Ritter - 9542-0884	1,999	1,580	1,840	1,500
	Total:	**2,027**	**1,580**	**1,840**	**1,500**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 485 - AD 2006-01 Godde Hills Improvement Fund					
4855150-452764	USB AD 06-1 Improvement Fund 106844004	44	-	-	-
	Total:	**44**	**-**	**-**	**-**
Fund 730 - AD 88-1 10th St West Redemption					
7301500-451100	Interest Earnings - Pooled Cash	3,729	1,500	1,500	1,000
7301500-457000	Realized Gains - Pooled Cash	313	-	-	-
7301500-457100	Realized Losses - Pooled Cash	(53)	-	-	-
7305205-452290	USB 88-1 10th West Redemption 9460-5950	1	-	-	-
7305205-452650	USB $12.1 AD 88-1 Res 790331000	97	40	70	70
7305205-452660	USB 12.1M - AD 88-1 Res 790331003	89	70	70	70
7305205-713202	Assessments - Paid in Full Tender Bonds	4,379,138	-	-	-
7305205-413101	Assessments from Tax Collector	1,282,707	1,232,340	1,216,140	1,218,700
7305205-413103	Assessments - PY Delinquent Collection	15,905	-	-	-
7305205-413109	Assessments - Delinquent Penalty	3,330	-	430	-
7305205-413202	Assessment - Paid in Full Tender Bonds	-	-	-	-
	Total:	**5,685,256**	**1,233,950**	**1,218,210**	**1,219,840**
Fund 731 - CFD 99-1 Trade and Commerce Redemption Fund					
7311500-451100	Interest Earnings - Pooled Cash	32	-	-	-
7311500-457000	Realized Gains - Pooled Cash	4	-	-	-
7311500-457100	Realized Losses - Pooled Cash	(1)	-	-	-
	Total:	**35**	**-**	**-**	**-**
Fund 732 - AD 90-2 7th Street West Redemption Fund					
7321500-451100	Interest Earnings - Pooled Cash	1,632	600	600	500
7321500-457000	Realized Gains - Pooled Cash	194	-	-	-
7321500-457100	Realized Losses - Pooled Cash	(28)	-	-	-
7325210-413101	Assessments from Tax Collector	330,112	330,180	329,650	333,120
7325210-452170	USB 90-2 7W Reserve 9460-4631	-	-	-	-
7325210-452780	USB $12.1 AD 90-2A Res - 117852000	11	10	10	10
7325210-452782	USB $12.1 AD 90-2A Res - 117852002	1	-	-	-
7325210-452783	USB $12.1 AD 90-2A Res - 117852003	19	20	20	20
7325210-452790	USB $8.2 AD 90-2B Adm - 117853000	-	-	-	-
7325210-452792	USB $8.2 AD 90-2B Adm - 117853002	3	-	-	-
7325210-413202	Assessments - Paid in Full Tender Bonds	12,475,900	-	-	-
	Total:	**12,807,844**	**330,810**	**330,280**	**333,650**
Fund 733 - AD 87-1 Rancho Vista Redemption Fund					
7331500-451100	Interest Earnings - Pooled Cash	1,001	500	500	400
7331500-457000	Realized Gains - Pooled Cash	132	-	-	-
7331500-457100	Realized Losses - Pooled Cash	(19)	-	-	-
7335215-452151	AIM 61423 AD 87-1 Surplus	-	-	-	-
7335215-413101	Assessments from Tax Collector	27	-	-	-
7335215-413109	Assessments - Delinquent Penalty	12	-	20	-
	Total:	**1,153**	**500**	**520**	**400**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 734 - CFD 03-1 Anaverde Redemption Fund					
7341500-451100	Interest Earnings - Pooled Cash	4,837	1,000	1,000	750
7341500-457000	Realized Gains - Pooled Cash	242	-	-	-
7341500-457100	Realized Losses - Pooled Cash	(23)	-	-	-
7345220-452070	Interest Earnings - US Bank 78-8523003	492	390	460	460
7345220-452610	US Bank 78-8523000	133	120	90	90
7345220-413101	Assessments from Tax Collector	2,081,555	2,019,910	1,996,490	1,997,720
7345220-413103	Assessments - PY Delinquesnt Collect	15,697	-	15,070	-
7345220-413109	Assessments - Delinquent Penalty	11,570	-	14,770	-
	Total:	**2,114,503**	**2,021,420**	**2,027,880**	**1,999,020**
Fund 735 - CFD 2005-1 Redemption Fund					
7351500-451100	Interest Earnings - Pooled Cash	2,378	600	600	500
7351500-457000	Realized Gains - Pooled Cash	142	-	-	-
7351500-457100	Realized Losses - Pooled Cash	(11)	-	-	-
7355245-452680	USB 7.2M CFD 05-1 Bond 790330000	7	10	10	10
7355245-452690	USB 7.2M CFD 05-1 Res 790330002	138	110	130	130
7355245-452810	USB 7M CFD 05-1 Res 117856000	10	10	10	10
7355245-452812	USB $7M CFD 05-1 Res 117856002	129	100	120	120
7355245-413101	Assessments from Tax Collector	1,075,882	1,079,240	1,052,160	1,054,000
7355245-413103	Assessments - PY Delinquent Center	259,326	-	52,080	-
7355245-413109	Assessments - Delinquent Penalty	53,832	-	12,930	-
	Total:	**1,391,833**	**1,080,070**	**1,118,040**	**1,054,770**
Fund 736 - CFD 91-1 Sierra Gateway Redemption Fund					
7361500-451100	Interest Earnings - Pooled Cash	847	250	250	200
7361500-457000	Realized Gains - Pooled Cash	105	-	-	-
7361500-457100	Realized Losses - Pooled Cash	(14)	-	-	-
7365225-481003	Cap Contrib Fr CFD 91-1 Improvement	51	50	50	50
7365225-413101	Assessments from Tax Collector	190,649	175,670	194,450	198,340
	Total:	**191,638**	**175,970**	**194,750**	**198,590**
Fund 737 - AD 91-2 52nd St West Redemption Fund					
7371500-451100	Interest Earnings - Pooled Cash	706	200	200	200
7371500-457000	Realized Gains - Pooled Cash	80	-	-	-
7371500-457100	Realized Losses - Pooled Cash	(10)	-	-	-
7375230-452120	USB 91-2 52W Redemption 9461-1380	4	10	10	-
7375230-452130	USB 91-2 52W Reserve 9461-1383	416	480	360	90
7375230-413101	Assessments from Tax Collector	110,284	116,870	-	-
7375230-413109	Assessments - Delinquent Penalty	202	-	1,360	-
	Total:	**111,682**	**117,560**	**1,930**	**290**

DETAIL OF ESTIMATED REVENUES BY FUND
FISCAL YEARS 2011-12 THROUGH 2013-14

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Fund 738 - CFD 93-1 Ritter Ranch Redemption Fund					
7831500-451100	Interest Earnings - Pooled Cash	1,013	-	500	500
7381500-457000	Realized Gains - Pooled Cash	128	-	-	-
7381500-457100	Realized Losses - Pooled Cash	(22)	-	-	-
7385235-452190	AIM - 61422 Ritter Settlement	-	-	-	-
7385235-452200	USB 93-1 Ritter - 9542-0880	419	50	10	-
7385235-452240	USB 93-1 Ritter - 9542-0887	-	-	-	-
7385235-413101	Assessments from Tax Collector	(525)	-	-	-
	Total:	**1,013**	**50**	**510**	**500**
Fund 739 - AD 2006-01 Godde Hills Redemption Fund					
7391500-451100	Interest Earnings - Pooled Cash	377	150	150	150
7391500-457000	Realized Gains - Pooled Cash	17	-	-	-
7391500-457100	Realized Losses - Pooled Cash	(1)	-	-	-
7395250-452760	USB AD 06-1 Redemption Fund 106844000	13	10	10	10
7395250-452762	USB AD 06-1 Adm Exp 106844002	-	-	-	-
7395250-452763	USB AD 06-1 Reserve Fund 106844003	29	20	30	30
7395250-413101	Assessments from Tax Collector	128,586	125,150	133,180	133,430
7395250-413103	Assessments - PY Delinquesnt Collect	1,990	-	-	-
7395250-413109	Assessments - Delinquent Penalty	1,083	-	1,040	-
7395250-413102	Assessments - Paid in Full	26,813	-	-	-
	Total:	**158,907**	**125,330**	**134,410**	**133,620**
	Assessment District Total:	**23,611,115**	**5,087,700**	**5,029,230**	**4,942,640**
	Grand Total:	**156,487,360**	**146,986,520**	**160,833,040**	**159,134,380**

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CITY WIDE OBJECTIVES

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

CITY WIDE OBJECTIVES

City Values

Openness

We value government action that is taken openly and believe that responsive government is our first priority. We encourage citizen participation for the betterment of our community and strive to conduct business with integrity to instill public trust.

Quality of Life

We value a safe, family friendly environment in which to build our future and conduct business. We foster recreation, public safety, and youth activities, and encourage support of the arts, libraries, and education. We believe in sound economic development, high standard infrastructure, and responsible planning for sustainable growth.

Excellence

We value excellence in all things. Professionalism, accountability, and innovation drive our commitment to excellent customer service.

Employees

We value a work environment that emphasizes teamwork, respect and dignity and supports our employees in their efforts to provide excellent customer service.

Diversity

We value diversity in the workplace and in the community.

Vision

Palmdale will be a safe, vibrant, innovative, healthy city, providing the highest overall quality of life possible.

Mission

To fulfill this vision, the City will:

I. Provide a safe environment through the development of partnerships with citizens, community groups and law enforcement, emphasizing crime prevention and a variety of programs aimed at youth.

II. Create a vibrant community by expanding our economic development efforts striving to improve education, celebrating, and growing our recreational, cultural, arts, and library programs.

III. Be innovative in seeking solutions, be bold in taking on the challenges of our community and use the entire range of resources, skills, and technology available throughout the community for the betterment of all.

IV. Sustain the economic, environmental and physical health of our community by supporting new medical and health care services; creating a program of sustainable development, and fostering continued job creation.

V. Continue to enhance the quality of life for our residents by embracing our small town spirit, ensuring we maintain strong neighborhoods, valuing and strengthening intergenerational ties among citizens, and providing a range of services that support the whole community.

Policy Area: Youth Engagement

- Collaborate with stakeholders and service providers to assess existing capacity and programs, identify needs, and make recommendations for improvement and/or expansion.
- Continue with the successful implementation of youth services and engagement programs identified under the Partners for a Better Palmdale program.
- Provide employment training and job opportunities to eligible youth.
- Continue to provide recreational programs for youth.
- Collaborate with stakeholders and service providers to continue and expand programs and services that encourage youth engagement, parental education, participation, and involvement.
- Engage youth in crime prevention strategies and enhance youth programs that promote prevention and diversion from criminal or gang activities.

Policy Area: Public Safety

- Provide quality law enforcement services.
- Engage community partners in crime prevention strategies.
- Ensure the City's readiness to respond to and recover from disasters.
- Engage community in graffiti eradicating efforts.

Policy Area: Water

- Comprehensively address all sources of water (State Water Project supplies, groundwater, surface runoff and conservation efforts) to maximize the resources available both to sustain existing development and promote future growth.

Policy Area: Transportation

- Continue to prioritize regional transportation linkages, particularly Palmdale Regional Airport (PMD) and the High Desert Corridor.
- Work with AVTA, Metro and other public transportation providers to ensure transit services are available to meet community needs.
- Ensure traffic congestion is minimized and traffic safety maximized for drivers throughout the community.

Policy Area: Economic Development/Job Creation

- Continue business retention and attraction efforts, with the intent of attracting and maintaining well paying industrial and professional jobs.
- Increase interaction with Aerospace Companies, NASA, and the USAF to provide community support in those areas that will enhance their ability to do business in the Antelope Valley and to retain their internal competitiveness.
- Continue to promote workforce development.
- Focus efforts on constructing the proposed conference center and the Palmdale Power Plant.

Policy Area: Senior Services/Senior Housing

- Ensure the local codes do not preclude or discourage the development of medical facilities or a variety of types of senior housing.
- Create opportunities for additional senior housing and improved senior services and recreational programs.

Policy Area: Quality of Life

- Continue to provide aggressive code enforcement to combat blight and maintain property values.
- Work with Los Angeles County to provide more effective animal control services.
- Explore all possible ways to eliminate desert dumping.
- Collaborate with non-profits and all other service providers to extend the range of services offered to local residents.
- Continue to implement the Focus Neighborhood Improvement Program to improve neighborhood livability and quality of life for those residents.
- Work with all local school districts, including Antelope Valley College District, to expand the number of campuses and the range of educational services offered to residents (Also see Youth for Action Items).

Policy Area: Growth/Sustainable Development

- Review Zoning Ordinance standards of development with the intent of upgrading; specifically, focus on adding measures to increase the degree to which future development adds to a sustainable community by conserving water and energy and minimizing environmental impacts.
- Review application and impact fees to ensure that existing residents do not subsidize new development.
- Evaluate ways to invent retrofit of existing residential development to incorporate water and energy saving features.
- Ensure that the City's Municipal Codes do not discourage development of solar energy facilities.
- Continue to coordinate with Waste Management on recycling and waste diversion.

Policy Area: Community Engagement/Community Outreach

- Enhance and expand public information training, educational and outreach programs.
- Establish Palmdale Neighborhood Partners as a part of PBP to engage efforts of various organizations and community members to improve Palmdale's neighborhoods.
- Expand volunteer opportunities within city programs to promote citizen participation and involvement.
- Continue and enhance the Neighborhood House program as part of PBP to increase interaction between city staff, residents and community groups, and to provide services directly to the neighborhoods.
- Utilize technology to effectively communicate with public and for timely dissemination of information.
- Seek collaboration with businesses and non-profits to create more opportunities and activities for the community.

Policy Area: Recreation/Parks/Trails/Open Space

- Provide a diverse program of activities for residents of all ages at all parks and recreation facilities.
- Continue to coordinate and provide special events and programs for citizens.
- Implement the Opens Space Plan and the Bikeway and Trails Plan through the development review process and apply for appropriate grant funding to construct new trail facilities, and protect more sensitive open space areas.

Policy Area: Municipal Finance Consideration/Fiscal Responsibility

- Conduct comprehensive analysis of all benefit programs for purposes of cost containment.
- Generate revenues to maintain and/or enhance services provided by the City.
- Seek private sector sponsorships to encourage businesses to participate in local events and activities.
- Utilize technology to improve City's finance-related services offered to citizens, businesses, other government agencies, and internal City departments.
- Monitor the City's financial health through fiscal responsibility.

Policy Area: High Performance Work Environment

- Develop a meaningful, formalized succession plan with an emphasis on training and development.
- Expand wellness program by offering additional events and programs to create a healthy workplace.
- Solicit employee feedback and input by developing and administering a comprehensive employee benchmark survey.
- Provide adequate training, space and equipment to employees.
- Meet or exceed all mandated training and legal requirements. Institute citywide best business practices and policies.

CAPITAL IMPROVEMENT PROGRAM

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

CAPITAL IMPROVEMENT PROGRAM

Capital Program

The Capital Improvement Project budget accounts for all capital projects over $5,000, excluding special district improvements and Successor Agency capital projects. The Program Management division is responsible for the development, implementation, and management of the City's ongoing Ten-Year Capital Improvement Program, which includes improvement projects throughout the City, such as: landscaping, beautification and signage; street widening, rehabilitation, resurfacing and sealing; sidewalks, bikeways, and trails; Americans with Disabilities Act (ADA) improvements; traffic signals and safety improvements; transportation facilities and transit amenities; water resource and drainage systems; parks, recreation, and athletic facilities; public offices and buildings; overhead utility undergrounding; and environmental mitigation.

About the Capital Program

The capital improvement projects for FY 2013-14 are part of the 2013 Ten-Year Capital Improvement Plan. The Public Works Department prepares the ten-year plan using input from all City Departments. Projects and corresponding funding sources were identified and then capital improvement expenditures were scheduled by fund and prioritized.

The costs associated with the number of capital projects identified for FY 2013-14 exceed the amount of available funds. It is anticipated that the number of capital projects identified will continue to be numerous for the next several years as the City continues to grow and mature. Therefore, recommended expenditures are for the completion of projects started in prior fiscal years and the implementation of projects of highest priority in FY 2013-14.

Not only do capital improvement projects have a significant initial impact to the City's Capital Improvement Budget, but most capital projects have long-term impacts to the City's annual operations and maintenance budget as well. For instance, when a park is constructed, the City must expend significant funds on an annual basis to provide adequate maintenance of the park. Maintenance expenditures include the cost of utilities that provide services to the property as well as labor (maintenance crews), materials, and equipment (lawn mowers, vehicles, small tools, etc.) required to adequately maintain the property to a level of service acceptable to the City. The level of maintenance at each individual facility dictates these annual expenditures; however, average unit costs based upon past expenditures for various City facilities are as follows:

Category of Improvement	Average Annual Unit Cost for Maintenance Operations
Streets	$9,000 per mile of collector or arterial street
Buildings	$8.50 per square foot of building area
Traffic Signals	$9,990 per traffic signal
Traffic Signing & Marking	$1,300 per mile of collector or arterial street
Drainage Basins	$1,100 per drainage basin
Drainage Systems	$0.25 per linear-foot of drainage system
Parks	$6,250 per acre of Park
Landscape Parkways	$1.12 per square-foot of landscaped parkway

A copy of the Ten-Year Capital Improvement Plan may be obtained at the Public Works Department, 38250 N. Sierra Highway.

CAPITAL IMPROVEMENT PROGRAM

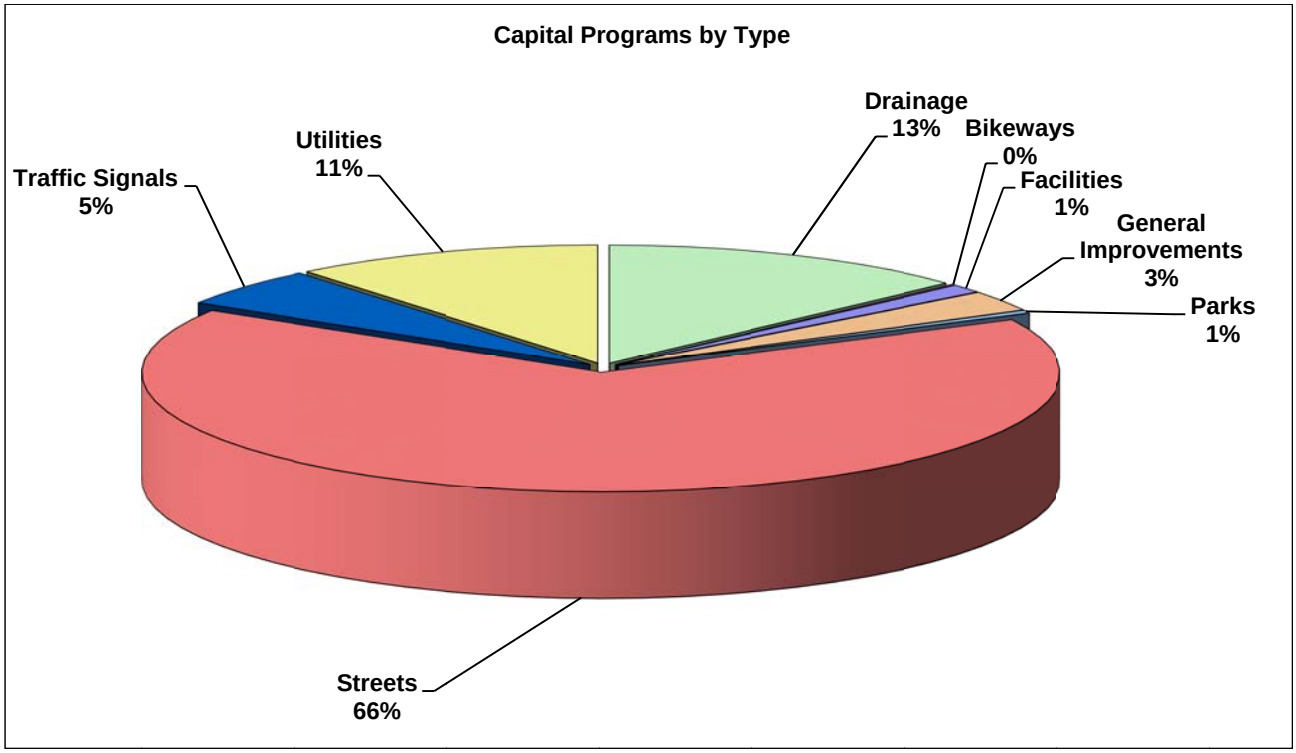


Figure 14: Capital Programs by Type

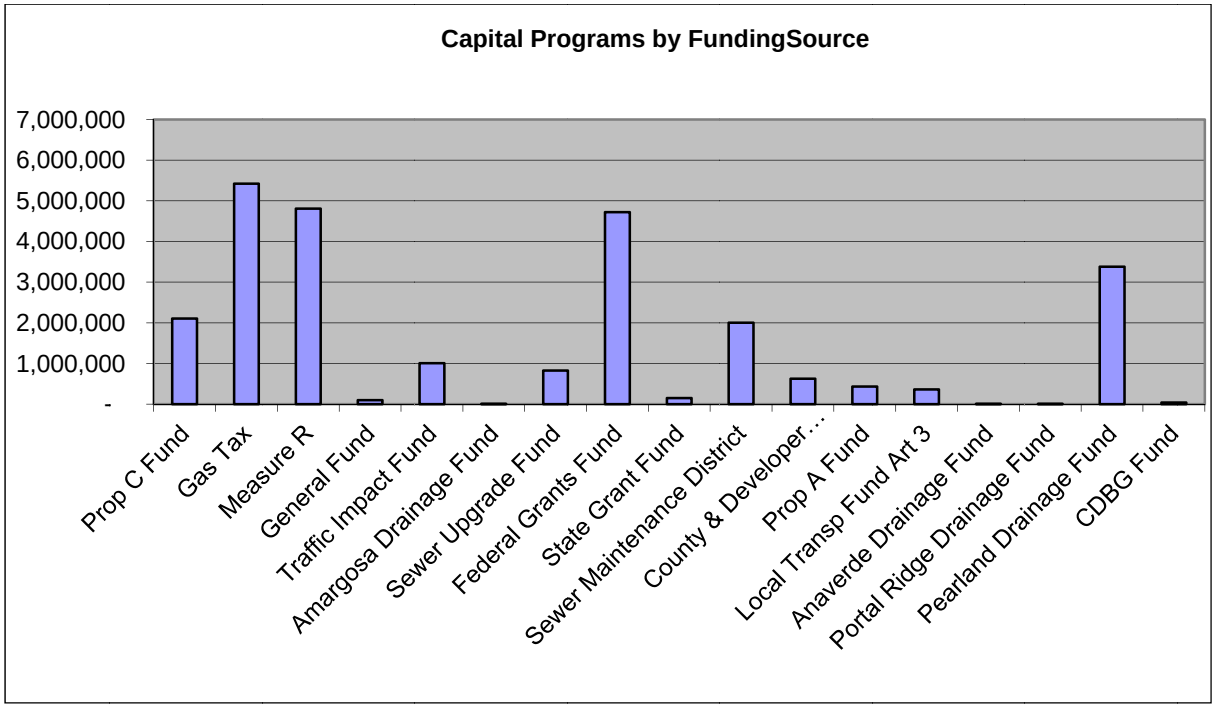


Figure 15: Capital Programs by Funding Source

PROJECT EXPENDITURE SUMMARY

Proj #	Description	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Capital Outlay					
B0004	ADA Compliance	323,741	176,620	222,900	40,000
B0005	Focus Neighborhood #4 ADA Comp	323,400	-	-	-
B0008	Barrel Springs Trail Upgrade	50,699	-	-	-
D0001	Amargosa Drainage	-	-	-	10,000
D0002	Anaverde Drainage	-	-	-	10,000
D0003	Portal Ridge Drainage	-	-	-	10,000
D0004	Pearland Drainage	5,637	-	-	4,360
D0008	Amagosa Creek Upper Rechge Proj	89,819	200,000	322,620	300,000
D0017	35th/37th Storm Drain	224,712	3,092,820	80,000	3,074,650
D0018	Ave Q 15th St E Storm Drain Impr	149,386	-	-	-
F0005	Pub Wks Maintenance Facility	383,207	-	3,847,310	-
F0006	PTC Security Cameras	114,531	-	88,460	-
F0013	Power Plant	-	285,000	366,910	-
F0019	Park & Ride Lot Repairs	-	-	-	30,000
F0028	PTC Wayfinding Signage	10,078	74,850	127,390	127,390
F0031	SAVES New Building Rehab	643,103	-	-	-
F0033	Pave PTC Dirt Parking Lot	-	151,250	143,130	143,130
F0034	LED Lighting Retrofit Program	3,515	-	-	-
F0035	HVAC Replacement	(143)	-	-	-
F0037	Courson Senior Center Park	82,686	-	-	-
F0040	Boulders at the Lake Electrical	-	320,540	1,060,560	-
G0007	Pavement Management Program	40,067	-	45,660	-
G0014	EECS & Climate Action Planning	20,350	-	13,660	-
G0015	County AB811 Program Support	23,739	-	3,560	-
G0016	ELR Lazy T Entrance	-	-	-	183,290
G0018	Honda Project - Lsp	752	-	-	-
G0020	HSR Station Planning	-	800,000	-	-
G0021	TOD Planning	-	-	-	400,000
L0005	Demonstration Garden	1,168	-	-	149,440
L0007	Turf Buy Back Program	52,795	-	169,270	-
P0002	Park Development - Westside	1,448	-	8,550	-
P0005	Palmdale Plant 42 Heritage Airpark	108,303	-	-	-
P0009	Sam Yellen Park	1,207,521	2,000,000	1,809,410	-
P0012	Courson Senior Center Park	10,944	-	3,990	-
P0017	Ballfield Netting	115,850	-	-	-
P0021	Recycled Wtr Line-Eastside Park	259,453	-	1,160	-
P0023	Drytown Water Park Slide	3,398,380	-	252,900	-
P0024	Recycled Water Master Plan	39,788	-	180	-
P0025	Recycled Water Pump Station	221,399	-	15,720	-
P0026	McAdam Park Conversion & Upgrde	44,593	354,550	555,760	-
P0027	Drytown Water Park Repairs	(30,370)	-	-	-
P0028	Palmdale Recycled Water Authority	-	-	100,000	100,000
P0029	McAdam Park Fencing Replacement	-	-	50,000	-

PROJECT EXPENDITURE SUMMARY

Proj #	Description	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Capital Outlay (Continued)					
P0030	Domenic Massari Landscape Replcmt	-	-	100,000	-
P0031	Marie Kerr Tennis Court Screen Rplc	-	-	20,000	-
P0032	McAdam Bleacher Replcmt and Elec	-	-	80,000	-
P0033	Playground Upgrades Domenic Mas	-	-	150,000	-
P0034	Courson & McAdam Pool Repairs	-	-	30,000	-
S0016	Courson Connection Infrastructure	215,574	20,000	20,000	-
S0018	RV Blvd/Sierra Hwy Improvement	39,374	-	7,220	-
S0019	Tierra Subida Widen Rayburn Q-8	1,814,477	-	-	-
S0025	Street Resurfacing Program	365,237	2,162,570	2,440,760	5,165,070
S0027	Rancho Vista Blvd Grade Sep	46,669	-	-	-
S0028	Ave S Widen 30th E to 47th E	75,054	2,407,110	500,000	2,017,770
S0029	10th St W/RV Blvd Rt Turn Lane	14,274	-	1,160	-
S0034	Ave R/10th St East Intrsction Upgrde	41,039	262,900	75,000	1,093,670
S0035	Sierra Hwy/Pearblossom Hwy Striping	7,188	71,530	418,590	-
S0036	Safe Routes to Cimarron/Golden Pop	1,178,324	-	292,550	4,650
S0038	20th St West Bridge	65,976	-	-	-
S0039	RV Blvd Grade Sep Ph-I 10th St Sig	36,922	-	140,000	1,000,000
S0040	RV Blvd Greade Sep Ph-II Tech Dr	-	-	539,550	3,000,000
S0042	Elizabeth Lake Road Repairs	4,483	-	30,000	358,820
S0043	Street Resurfacing Program 2011	-	-	1,100,000	-
S0044	No Co Traffic Forum ITS Expansion	-	5,189,170	2,575,590	2,415,220
S0045	45th St West and Ave N	29,000	-	-	11,000
S0048	Street Overlay - AD 88-1	106,850	-	-	83,030
S0047	Columbia Way (Ave M) Bridge	-	-	-	-
S0048	Desert Willow	-	-	77,000	660,400
S0050	Street Resurfacing 2013	-	-	-	1,400,000
T0001	Street Signals	-	283,770	349,140	-
T0006	Traffic Signal Left Phasing	-	-	116,830	143,170
T0017	Traffic Sig-Ave R-8 40th East	13,990	925,700	104,820	1,245,700
T0020	Traffic Sig - Palmdale Blvd 70th St E	558,339	-	241,960	-
T0022	Traffic Signal Synchronization	92,191	-	7,860	-
T0023	HSIP 5378(032) Ave R and 55th St	-	-	638,200	-
U0001	Sewer Upgrade @ 45th St East/Ave R	-	799,620	-	824,620
U0002	Lift Station Elimation Sewer Repairs	13,788	430,000	60,000	601,210
U0003	City Wide Sewer Repairs	-	800,000	-	800,000
U0004	Sewer Manhole Repair and Raising	-	-	-	400,000
U0005	Pump Truck Sanitary Wash Rack	-	-	-	200,000
	Total Capital Outlay	12,639,300	20,808,000	19,405,330	26,006,590

Additional details for all projects budgeted in FY 2013-14 are included on the following pages. Each page portrays an individual project and includes a description of the project, cost breakdown, funding distribution and a map to show the location of the project.

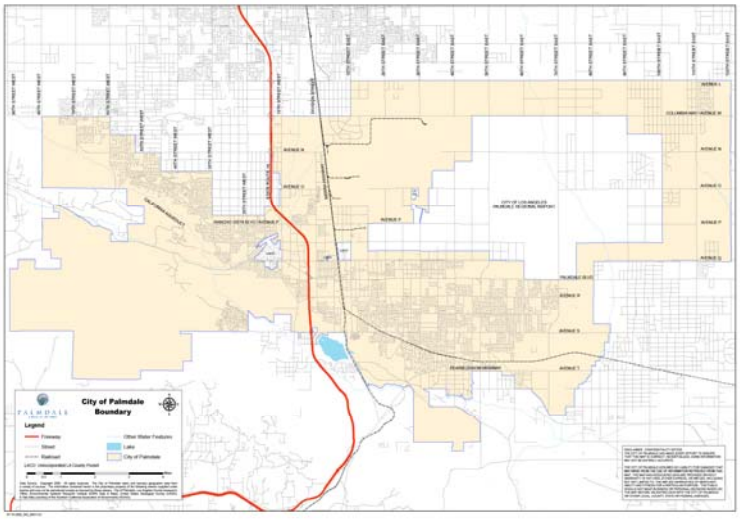
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: B0004

Project Title:
ADA Compliance

Project Type:
Bikeways/Pedestrian Access

Location:
Citywide



Project Description: Provides for continued improvements to City facilities in order to comply with the Americans with Disabilities Act (ADA).

Project Justification: This project allows for the City to remain in compliance with the Americans with disabilities Act (ADA). Upon completion of each project, the City remains eligible for future funding as it becomes available.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction	319,166	218,900	40,000		578,066
Poject/Construction Management	4,575	4,000			8,575
Utilities					
Miscellaneous					
Total	323,741	222,900	40,000		586,641

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
CDBG	298,716	52,730	40,000		391,446
Article 3	75	170,170			170,245
CDBG-R Fund	24,950				24,950
Total	323,741	222,900	40,000		586,641

Projected Operating and Maintenance Costs: None

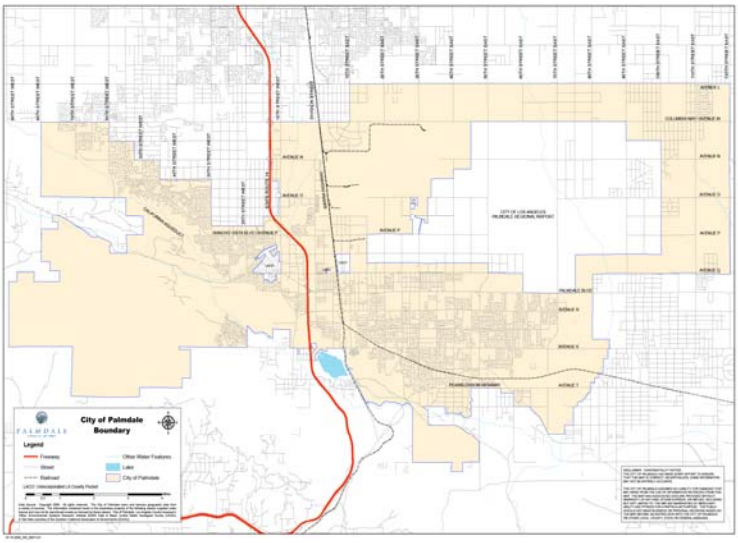
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: D0001

Project Title:
Drainage Improvements

Project Type:
Drainage Improvements

Location:
Within the Amargosa Drainage Basin



Project Description: Miscellaneous Studies and Reports

Project Justification: To facilitate the orderly development of the City's Master Plan of Drainage.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction					
Poject/Construction Management					
Utilities					
Miscellaneous			10,000		10,000
Total			10,000		10,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Amargosa Drainage			10,000		10,000
Total			10,000		10,000

Projected Operating and Maintenance Costs: None

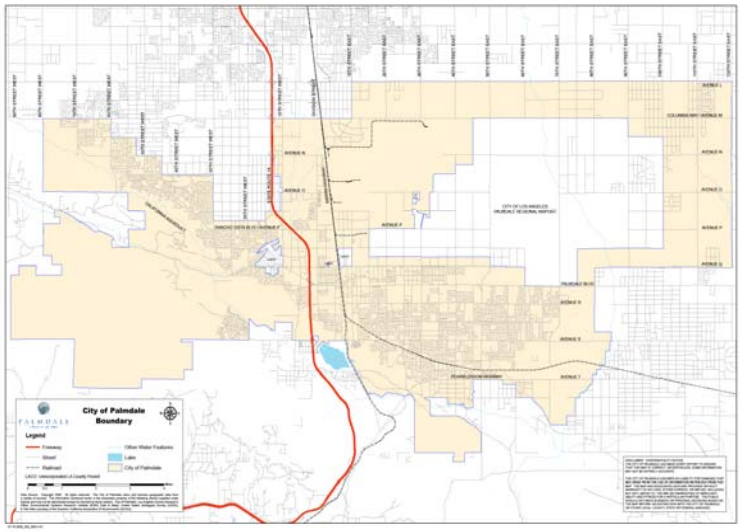
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: D0002

Project Title:
Anaverde Drainage

Project Type:
Drainage Improvements

Location:
Within the Anaverde Drainage Basin



Project Description: Miscellaneous studies and reports.

Project Justification: To facilitate the orderly development of the City's Master Plan of Drainage.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction					
Poject/Construction Management					
Utilities			10,000		10,000
Miscellaneous					
Total			10,000		10,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Anaverde Drainage			10,000		10,000
Total			10,000		10,000

Projected Operating and Maintenance Costs: None

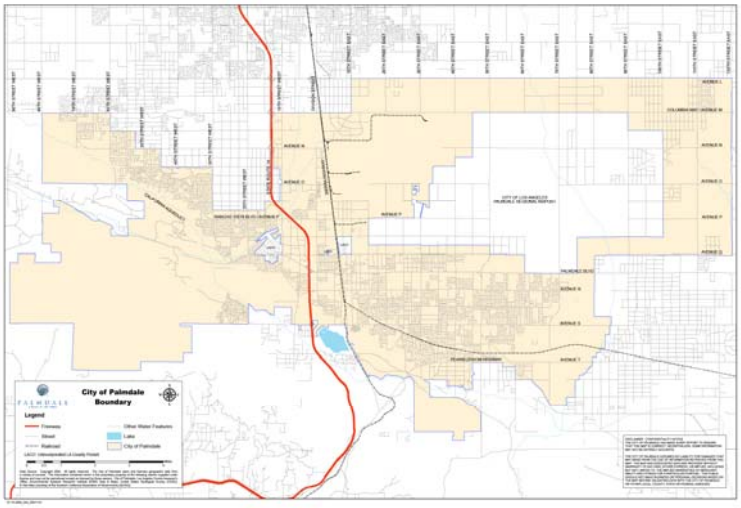
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: D0003

Project Title:
Portal Ridge Drainage

Project Type:
Drainage Improvements

Location:
Within the Portal Ridge Drainage Basin



Project Description: Miscellaneous studies and reports.

Project Justification: To facilitate the orderly development of the City's Master Plan of Drainage.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction					
Poject/Construction Management					
Utilities					
Miscellaneous			10,000		10,000
Total			10,000		10,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Portal Ridge Drainage			10,000		10,000
Total			10,000		10,000

Projected Operating and Maintenance Costs: None

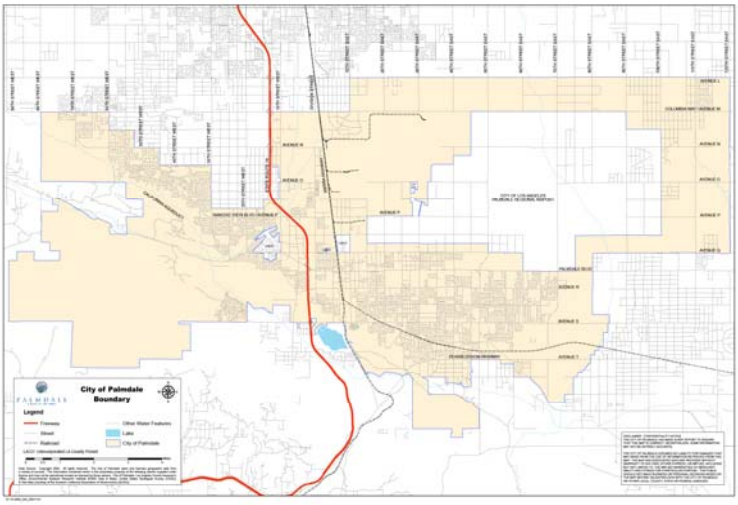
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: D0004

Project Title:
Pearland Drainage

Project Type:
Drainage Improvements

Location:
Within the Pearland Drainage Basin



Project Description: Miscellaneous studies and reports.

Project Justification: To facilitate the orderly development of the City's Master Plan of Drainage.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction					
Poject/Construction Management					
Utilities					
Miscellaneous	5,637		4,360		9,997
Total	5,637		4,360		9,997

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Pearland Drainage	5,637		4,360		9,997
Total	5,637		4,360		9,997

Projected Operating and Maintenance Costs: None

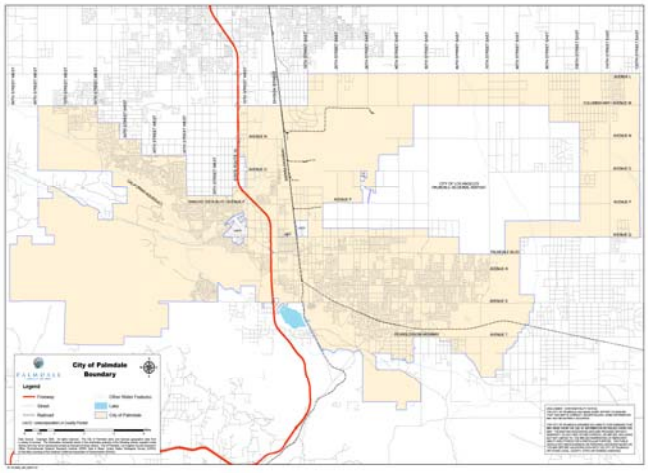
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: D0008

Project Title:
Upper Amargosa Creek Recharge

Project Type:
Street Improvements

Location:
On and Adjacent to the Amargosa Creek upstream of 20th Street West



Project Description: Will provide the Antelope Valley with increased groundwater supplies and allow for creek-side Habitat Restoration Park. The recharge facility will capture water supplies available from the California State Water Project (aqueduct) and storm flows in the Amargosa Creek watershed, and to percolate into the Antelope Valley aquifer for future extraction.

Project Justification: The Upper Amargosa Creek Flood Control, Recharge, and Habitat Restoration Project are a City project for the purpose of flood control and recharging State Water Project water into the aquifer. Proposed improvements include soil cement embankments for flood control, recharge basins, storm water capturing facilities, State Water Project turnout facility, bike paths, footpaths, and education centers.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion	6,115				6,115
Design/Environmental	83,704	312,620	290,000		686,324
Construction					
Poject/Construction Management		10,000	10,000		20,000
Utilities					
Miscellaneous					
Total	89,819	322,620	300,000		712,439

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Pearland Drainage	89,819	322,620	300,000		712,439
Total	89,819	322,620	300,000		712,439

Projected Operating and Maintenance Costs: None

CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: D0017

Project Title:
35th/37th Storm Drain

Project Type:
Drainage Projects

Location:
35th East from Palmdale Blvd, to Ave Q; 37th East/Q-12 to 1/8 of mile North of Q-12; 45th Street East & Ave. R

Project Description: Design of storm drain facility in 35th East, 37th East, and intersection of Avenue R and 45th Street East. Size of storm drain is estimated to be 70", 60", and 36" inch, respectively.

Project Justification: This Project will provide for storm water to go underground instead of flooding the streets during a storm.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion		3,000	90,000		93,000
Design/Environmental	50,760	55,000	50,000		155,760
Construction	170,020		2,484,650		2,654,670
Poject/Construction Management		22,000	100,000		122,000
Utilities			300,000		300,000
Miscellaneous	3,932		50,000		53,932
Total	224,712	80,000	3,074,650		3,379,362

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Pearland Drainage	212,221	80,000	3,074,650		3,366,871
Measure R	12,491				12,491
Total	224,712	80,000	3,074,650		3,379,362

Projected Operating and Maintenance Costs: None

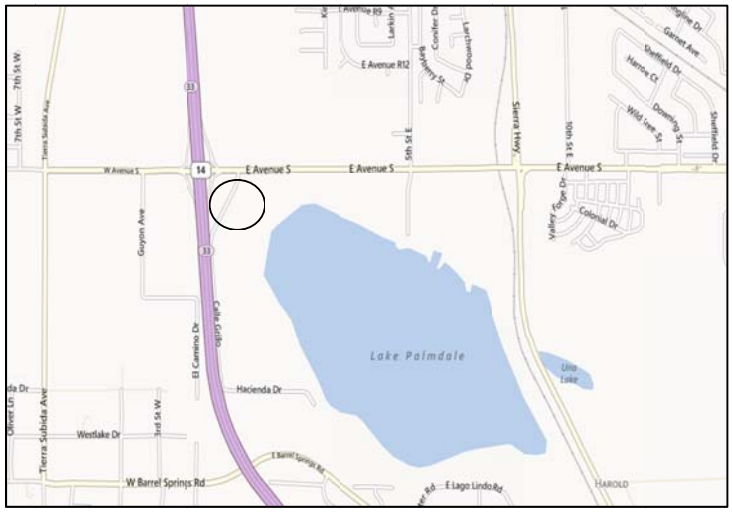
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: F0019

Project Title:
Park & Ride Lot Repairs

Project Type:
Facility Projects

Location:
Avenue S at Calle Grillo



Project Description: To provide parking lot maintenance on the City's existing Park and Ride facilities.

Project Justification: Extend the useful life of the pavement.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction			30,000		30,000
Poject/Construction Management					
Utilities					
Miscellaneous					
Total			30,000		30,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Prop A			30,000		30,000
Total			30,000		30,000

Projected Operating and Maintenance Costs: None

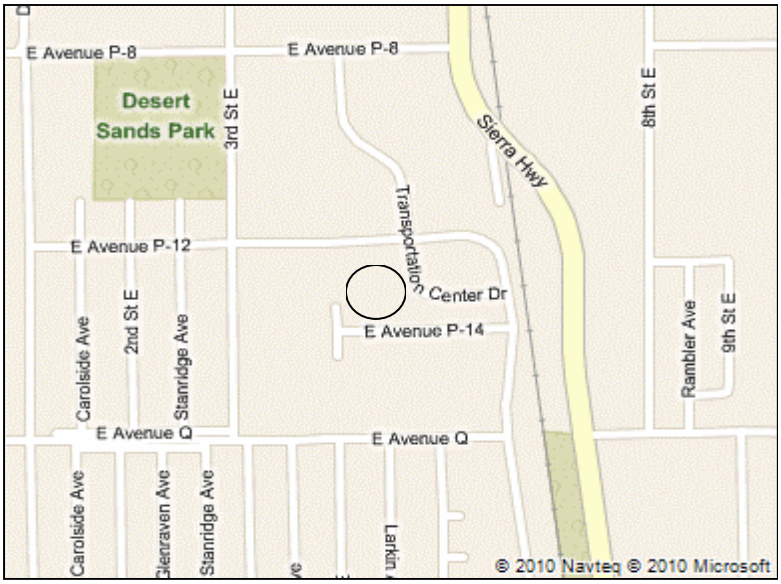
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: F0028

Project Title:
PTC Way finding Signage

Project Type:
Facilities

Location:
Area wide in the vicinity of PTC



Project Description: To Provide directional signage for commuters and other patrons of the Palmdale Transit Center. All signs to be installed in City right-of-way.

Project Justification: Increased efficiency and decreased travel costs for the commuters and other patrons of the PTC.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental	3,984				3,984
Construction		112,390	112,390		224,780
Poject/Construction Management	6,094	15,000	15,000		36,094
Utilities					
Miscellaneous					
Total	10,078	127,390	127,390		264,858

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Federal Grant		65,000	65,000		130,000
Prop A	10,078	62,390	62,390		134,858
Total	10,078	127,390	127,390		264,858

Projected Operating and Maintenance Costs: None

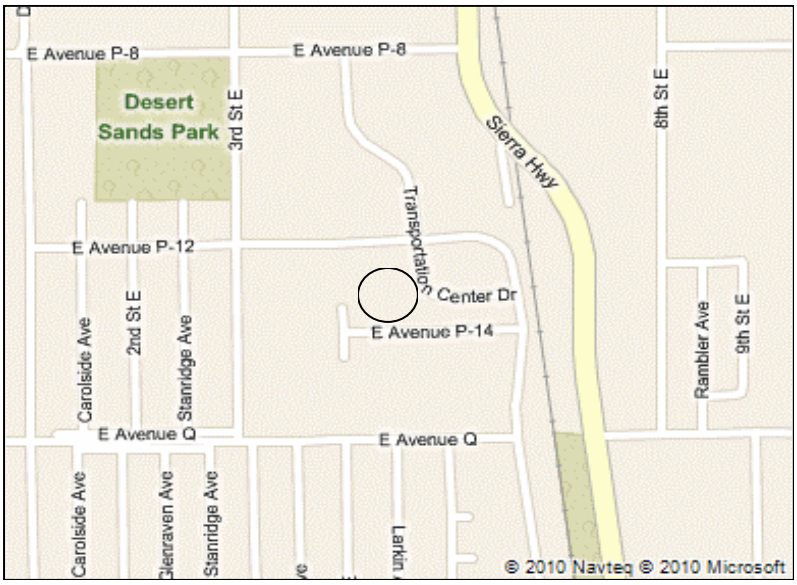
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: F0033

Project Title:
Pave PTC Dirt Parking Lot

Project Type:
Facilities

Location:
39000 Clock Tower Plaza Drive (PTC)



Project Description: To convert an existing gravel parking lot, originally designed for a CNG station, into a paved parking lot. Approximately 50 additional stalls will be created.

Project Justification: The original plan for a CNG station has been eliminated and to provide a more efficient parking lot and additional park and ride stalls, the existing gravel lot will be converted.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental		6,863			6,863
Construction		119,017	138,130		257,147
Poject/Construction Management		5,000	5,000		10,000
Utilities					
Miscellaneous		12,250			12,250
Total		143,130	143,130		286,260

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Federal Grant		112,500	112,500		225,000
Prop C		30,630	30,630		61,260
Total		143,130	143,130		286,260

Projected Operating and Maintenance Costs: None

CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: G0016

Project Title:
ELR Lazy T Entrance

Project Type:
General

Location:
Elizabeth Lake Road Appox
2.5 miles West of 25th Street

Project Description: Improvements to entrance at Lazy T Ranch.

Project Justification: Developer funded responsibility as a part of the Ritter Ranch Project.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction			183,290		183,290
Poject/Construction Management					
Utilities					
Miscellaneous					
Total			183,290		183,290

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Developer Contribution			183,290		183,290
Total			183,290		183,290

Projected Operating and Maintenance Costs: None

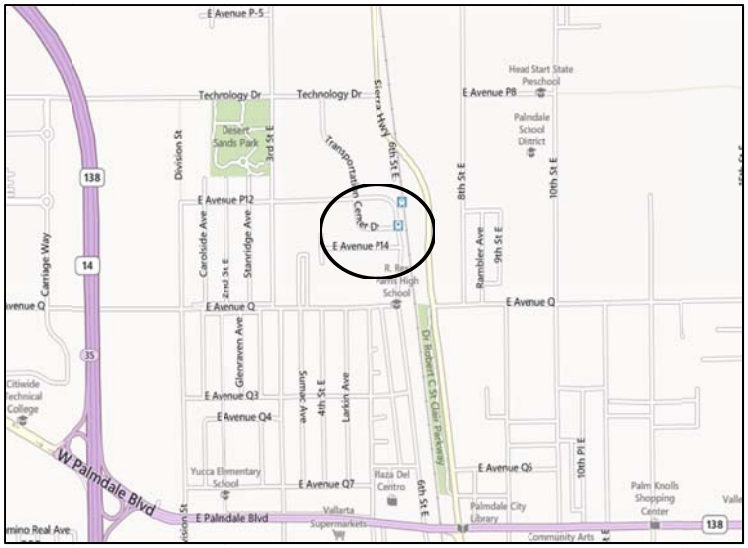
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: G0021

Project Title:
Transit Oriented Development (TOD) Planning Studay

Project Type:
General

Location:
Vicinity of the PTC



Project Description: Planning studies for future land uses around the present and future transportation hub of the PTC.

Project Justification: To promote sustainable and logical development around the City's PTC.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental			400,000		400,000
Construction					
Poject/Construction Management					
Utilities					
Miscellaneous					
Total			400,000		400,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
MTA Contributions			400,000		400,000
Total			400,000		400,000

Projected Operating and Maintenance Costs: None

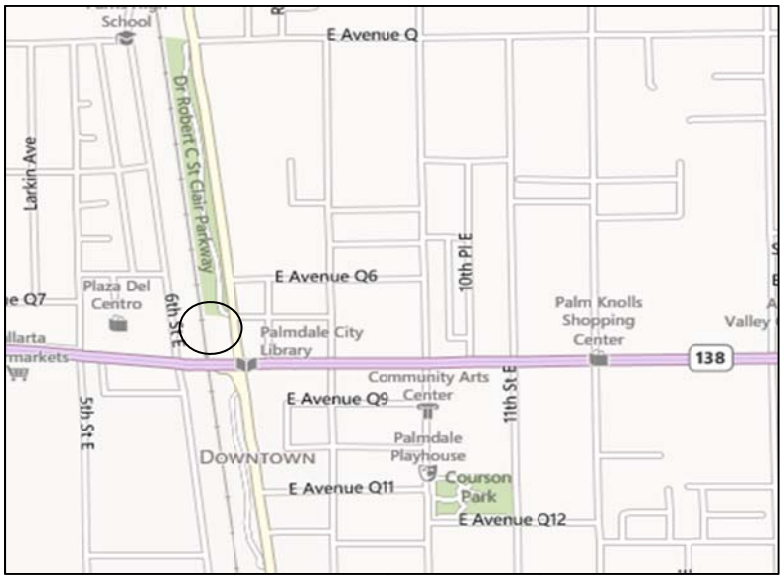
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: L0005

Project Title:
Demonstration Garden Project

Project Type:
Landscaping

Location:
Sierra Highway/Palmdale Blvd.



Project Description: Installation of Plant Identification Signs in the Demonstration Garden.

Project Justification: City received a Prop 50 Grant.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction			149,440		149,440
Poject/Construction Management	1,168				1,168
Utilities					
Miscellaneous					
Total	1,168		149,440		150,608

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
State Grant	1,168		149,440		150,608
Total	1,168		149,440		150,608

Projected Operating and Maintenance Costs: None

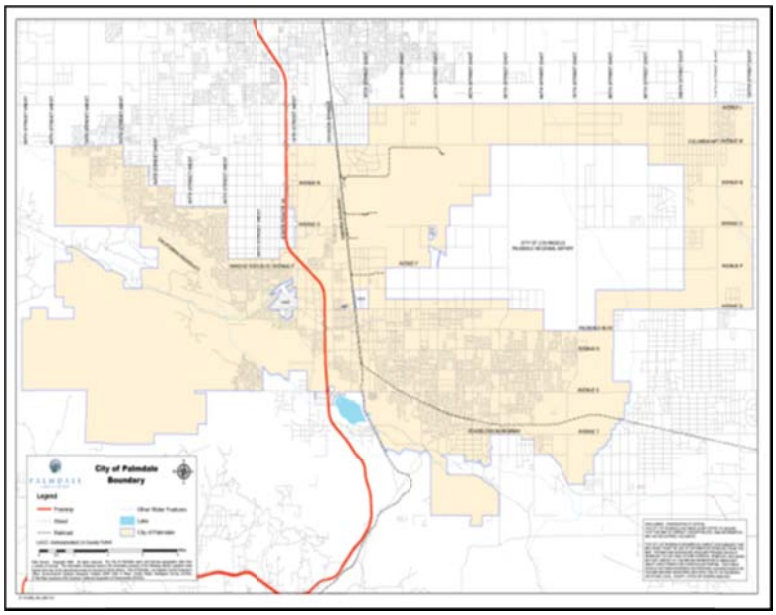
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: P0028

Project Title:
Palmdale Recycled Water Authority

Project Type:
Park Improvements

Location:
McAdam Park



Project Description: Annual City of Palmdale contributions to the Palmdale Recycled Water Authority for the study, promotion, development, distribution, construction, installation, financing, use, and management of recycled water resources created by Los Angeles County Sanitation District Nos. 14 and 20.

Project Justification: Joint Exercise of Powers Agreement between the City of Palmdale and Palmdale Water District.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction					
Poject/Construction Management					
Utilities					
Miscellaneous		100,000	100,000		200,000
Total		100,000	100,000		200,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Park Development		100,000			100,000
General Fund			100,000		100,000
Total		100,000	100,000		200,000

Projected Operating and Maintenance Costs: None.

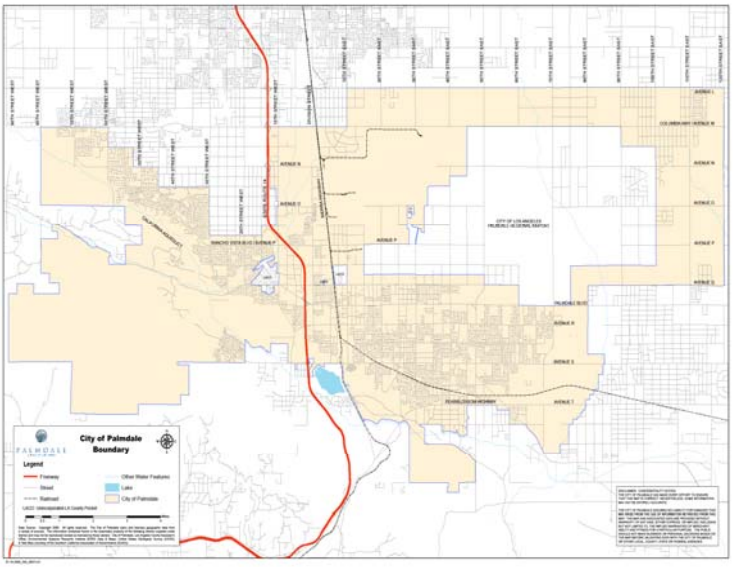
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0025

Project Title:
Street Resurfacing Program

Project Type:
Street Improvements

Location:
City Wide



Project Description: This annual program implements the City's commitment to sound pavement management by resurfacing roadway infrastructure based upon consultant recommendations in the City's Pavement Management Survey and maintenance field inspections.

Project Justification: Project is necessary for sound maintenance practices and to reduce future replacement costs.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental		25,000	50,000	200,000	275,000
Construction	365,237	2,365,760	5,040,070	10,000,000	17,771,067
Poject/Construction Management		50,000	75,000	400,000	525,000
Utilities					
Miscellaneous					
Total	365,237	2,440,760	5,165,070	10,600,000	18,571,067

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Prop 42	363,870	9,930	665,070	1,600,000	2,638,870
Gas Tax Fund	-	2,260	4,500,000	9,000,000	13,502,260
Federal Grant ARRA	1,367	1,340			2,707
Prop 1B		2,427,230			2,427,230
Total	365,237	2,440,760	5,165,070	10,600,000	18,571,067

Projected Operating and Maintenance Costs: None

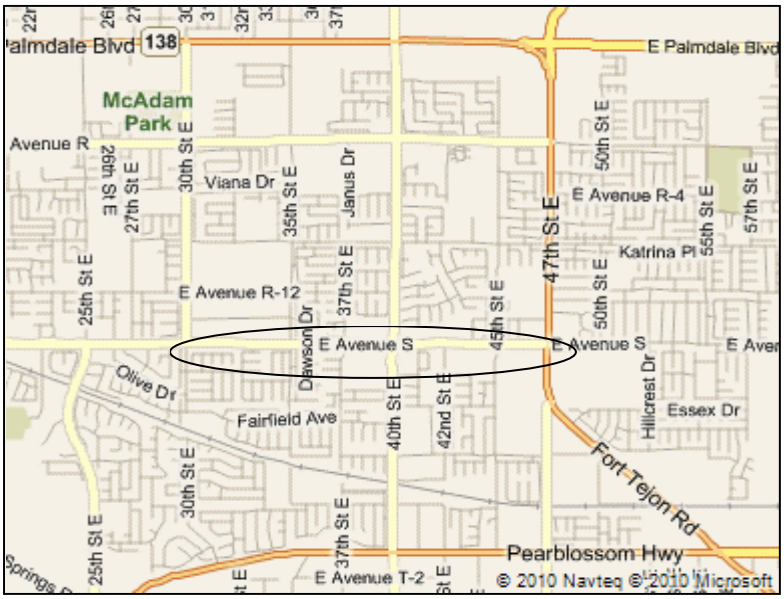
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0028

Project Title:
Ave. S Widening – 30th E to 47th E

Project Type:
Street Improvements

Location:
Avenue S between 30th Street East and 47th Street East



Project Description: Widening of Avenue S to provide full street improvement, including utility relocation, right-of-way acquisition, street lights traffic signals, storm drain, and roadway paving.

Project Justification: As required for increase traffic circulation.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion		50,000	1,500,000		1,550,000
Design/Environmental	65,054	400,000	200,000		665,054
Construction				6,729,877	6,729,877
Poject/Construction Management	10,000	50,000	200,000	200,000	460,000
Utilities			117,770	1,500,000	1,617,770
Miscellaneous					
Total	75,054	500,000	2,017,770	8,429,877	11,022,701

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Measure R	10,417	250,000	1,794,920	806,257	2,861,594
Traffic Impact	64,637	250,000	222,850	810,000	1,347,487
Article 3				200,000	200,000
Prop C-25				6,613,620	6,613,620
Total	75,054	500,000	2,017,770	8,429,877	11,022,701

Projected Operating and Maintenance Costs: None

CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0034

Project Title:
Ave R/10th Street East
Intersection Upgrade

Project Type:
Street Improvements

Location:
Ave. R and 10th Street East

Project Description: The proposed improvements to the intersection include adding pavement to the southwest corner of the intersection to allow for northbound and southbound dedicated left-turn lanes. The project would also add left turn phasing to the existing signal.

Project Justification: The proposed improvements will provide sufficient paving at the intersection to provide dedicated left-turn lanes for northbound and southbound traffic at the intersection and provide a protected left-turn phase for northbound and southbound vehicles. With dedicated turn lanes, the vehicles can queue outside the through-lanes. In addition, the project will provide clearer and safer movements.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion		28,000	151,680		179,680
Design/Environmental		47,000	47,510		94,510
Construction			793,460		793,460
Poject/Construction Management	41,039		44,520		85,559
Utilities					
Miscellaneous			56,500		56,500
Total	41,039	75,000	1,093,670		1,209,709

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Traffic Impact	41,039	75,000	194,570		310,609
Federal Grant			899,100		899,100
Total	41,039	75,000	1,093,670		1,209,709

Projected Operating and Maintenance Costs: None

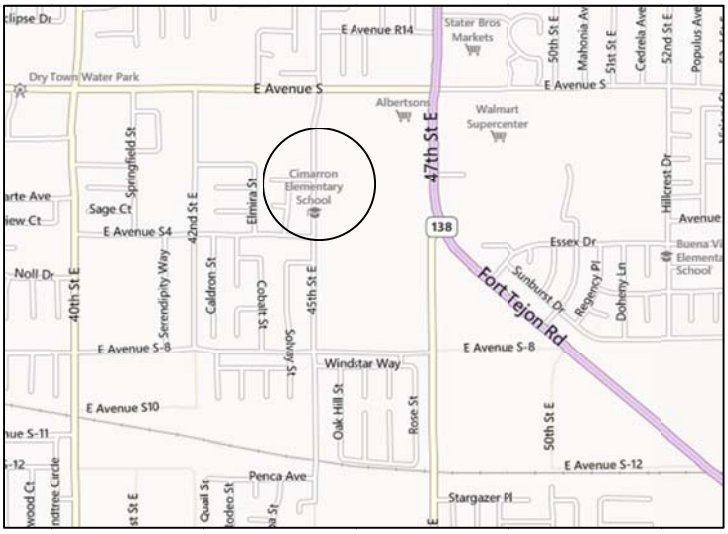
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0036

Project Title:
Safe Routes Cimarron/Golden Poppy

Project Type:
Street Improvements

Location: Adjacent to Cimarron and Golden Poppy Elementary Schools



Project Description: Traffic calming features, signals, crosswalks, and other safety enhancing features.

Project Justification: Safety Enhancement

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion	67,952				67,952
Design/Environmental	84,683				84,683
Construction	835,199	273,821			1,109,020
Poject/Construction Management	50,000		4,650		54,650
Utilities					
Miscellaneous	140,490	18,729			159,219
Total	1,178,324	292,550	4,650		1,475,524

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Gas Tax	1,656	12,260	4,650		18,566
Traffic Impact	34,297	3,780			38,077
Federal Grant - ARRA	365,911	80,210			446,121
State Grants	776,460	196,300			972,760
Total	1,178,324	292,550	4,650		1,475,524

Projected Operating and Maintenance Costs: None

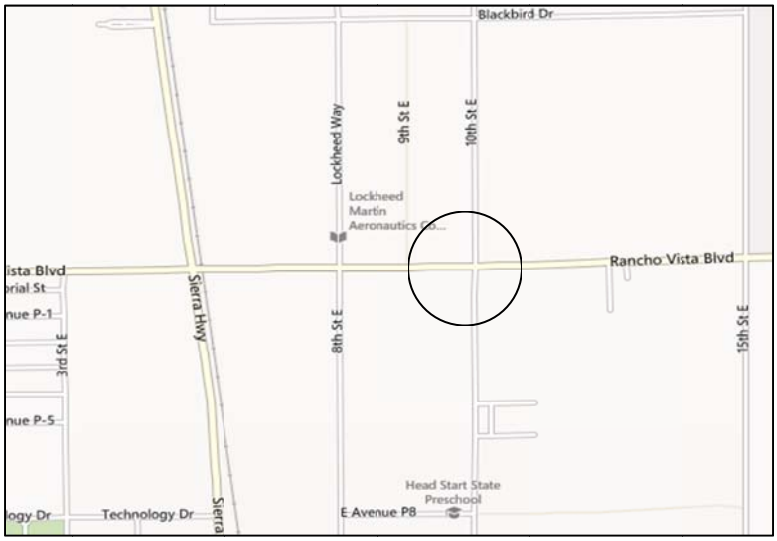
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0039

Project Title:
Rancho Vista Grade Separation Ph I

Project Type:
Street Improvements

Location:
Rancho Vista Blvd/10th Street East



Project Description: Intersection Improvement

Project Justification: Traffic studies warrant a signal installation.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion	36,922	140,000			176,922
Design/Environmental					
Construction			1,000,000		1,000,000
Poject/Construction Management					
Utilities					
Miscellaneous					
Total	36,922	140,000	1,000,000		1,176,922

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Federal Grant - STPL			1,000,000		1,000,000
Signal & Street Capital Projects	36,922	140,000			176,922
Total	36,922	140,000	1,000,000		1,176,922

Projected Operating and Maintenance Costs: None

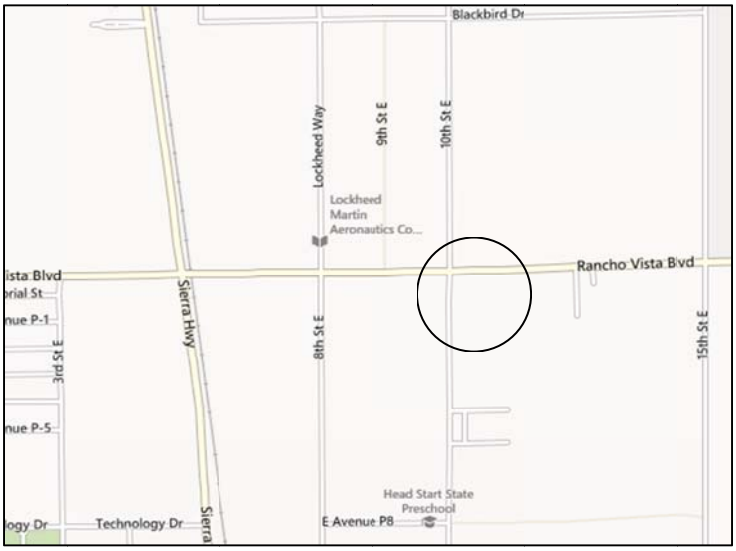
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0040

Project Title:
Rancho Vista Grade Separation Ph II

Project Type:
Street Improvements

Location:
Rancho Vista/Sierra Hwy



Project Description: Design Grade Separate Rancho Vista over Sierra Highwy

Project Justification: Traffic volumes and suddies coupled with the high speed rail alignment.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental		539,550	3,000,000		3,539,550
Construction					
Poject/Construction Management					
Utilities					
Miscellaneous					
Total		539,550	3,000,000		3,539,550

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Federal Grant		539,550			539,550
Measure R			3,000,000		3,000,000
Total		539,550	3,000,000		3,539,550

Projected Operating and Maintenance Costs: None

CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0042

Project Title:
Elizabeth Lake Road Repairs

Project Type:
Street Improvements

Location:
Eliabeth Lake Road west of Ranch Center Drive

Project Description: Roadway protection downstream of new box culvert construction.

Project Justification: Prevent possible future erosion and damage of ELR.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction			358,820		358,820
Poject/Construction Management		30,000			30,000
Utilities					
Miscellaneous	4,483				4,483
Total	4,483	30,000	358,820		393,303

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Developer Contributions	4,483	30,000	358,820		393,303
Total	4,483	30,000	358,820		393,303

Projected Operating and Maintenance Costs: None

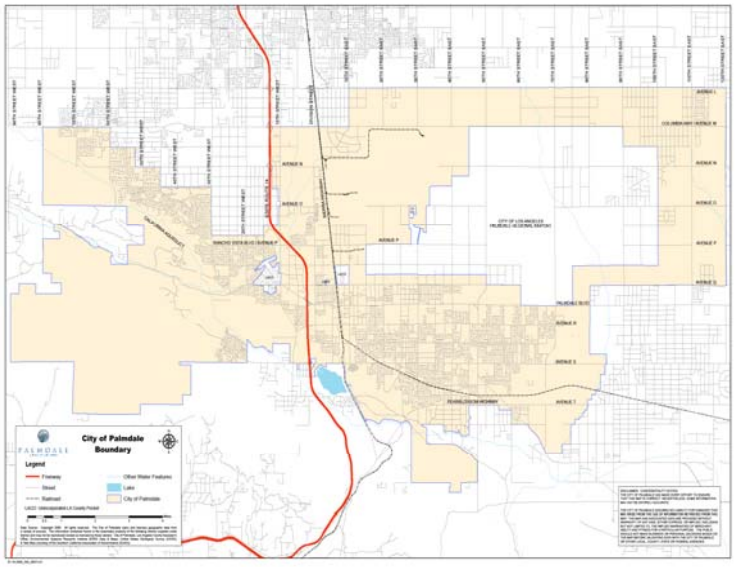
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0044

Project Title:
North County Traffic Forum
ITS Expansion

Project Type:
Street Improvements

Location:
City Wide



Project Description: Multi-jurisdictional project, which will upgrade central TOC software and signal controllers; connect to Los Angeles County IEN and add traffic signals/corridors to existing interconnect system.

Project Justification: Project will significantly improve traffic flow within the City.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental		195,000	200,000	300,000	695,000
Construction		2,365,590	2,190,220	5,694,000	10,249,810
Poject/Construction Management		15,000	25,000		40,000
Utilities					
Miscellaneous					
Total		2,575,590	2,415,220	5,994,000	10,984,810

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Measure R					
Prop C Grant		2,075,590	2,075,580	3,600,000	7,751,170
Prop A		500,000	339,640	2,034,000	2,873,640
Other Agency				360,000	360,000
Total		2,575,590	2,415,220	5,994,000	10,984,810

Projected Operating and Maintenance Costs: None

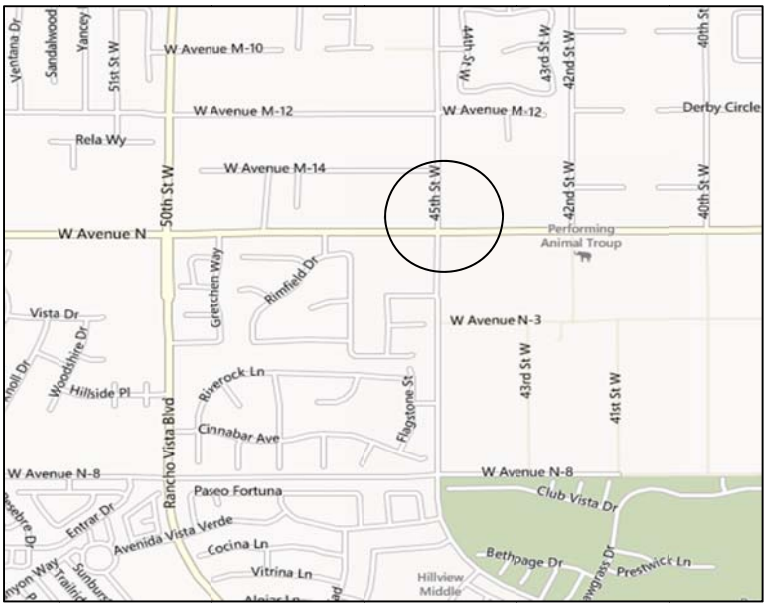
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0045

Project Title:
45th Street West and Ave.N

Project Type:
Street Improvements

Location:
45th Street West and Ave. N



Project Description: Pavement overlay in cooperation with L.A. County

Project Justification: Cooperative project.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction	29,000		11,000		40,000
Poject/Construction Management					
Utilities					
Miscellaneous					
Total	29,000		11,000		40,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Measure R	29,000		11,000		40,000
Total	29,000		11,000		40,000

Projected Operating and Maintenance Costs: None

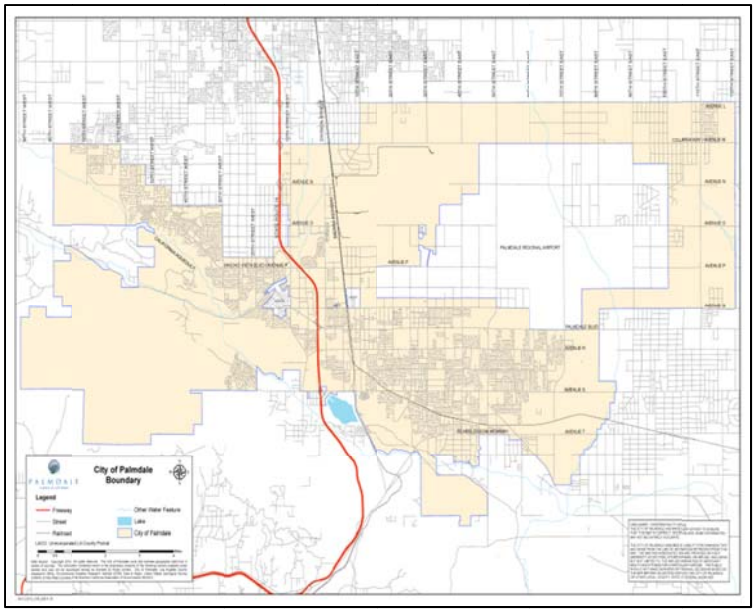
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0046

Project Title:
Street Overlay – AD 88-1

Project Type:
Street Improvements

Location:
Various throughout the City



Project Description: 1.5" asphalt overlay

Project Justification: The City is required to maintain the street assets under its jurisdiction.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction	106,850		83,030		189,880
Poject/Construction Management					
Utilities					
Miscellaneous					
Total	106,850		83,030		189,880

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Developer Contributions	106,850		83,030		189,880
Total	106,850		83,030		189,880

Projected Operating and Maintenance Costs: None

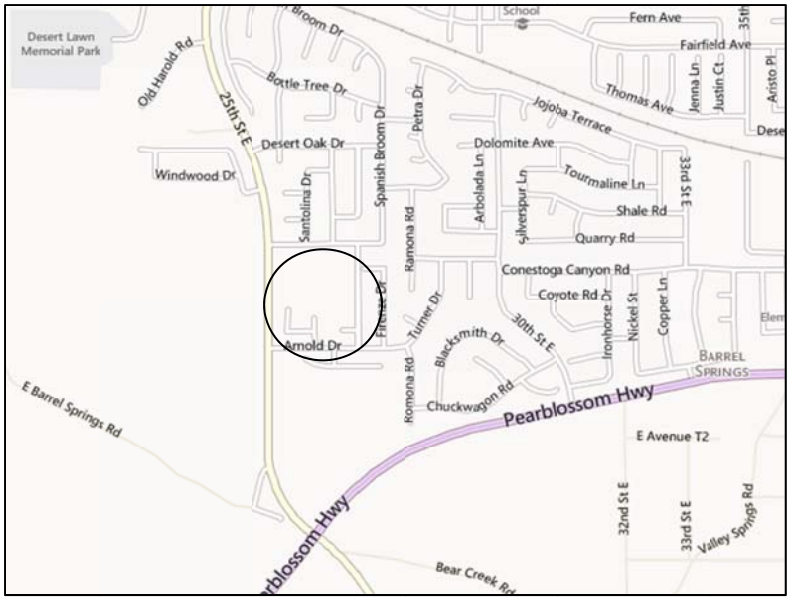
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0048

Project Title:
Desert Willow

Project Type:
Street Improvements

Location: Adjacent and surrounding Desert Willow Elementary School



Project Description: Traffic calming features, signals, crosswalks, and other safety enhancing features.

Project Justification: Safety enhancement.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion		25,000	37,500		62,500
Design/Environmental		52,000	13,530		65,530
Construction			562,500		562,500
Poject/Construction Management			36,870		36,870
Utilities			5,000		5,000
Miscellaneous			5,000		5,000
Total		77,000	660,400		737,400

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Article 3		25,000	262,600		287,600
State Grants		52,000	397,800		449,800
Total		77,000	660,400		737,400

Projected Operating and Maintenance Costs: None

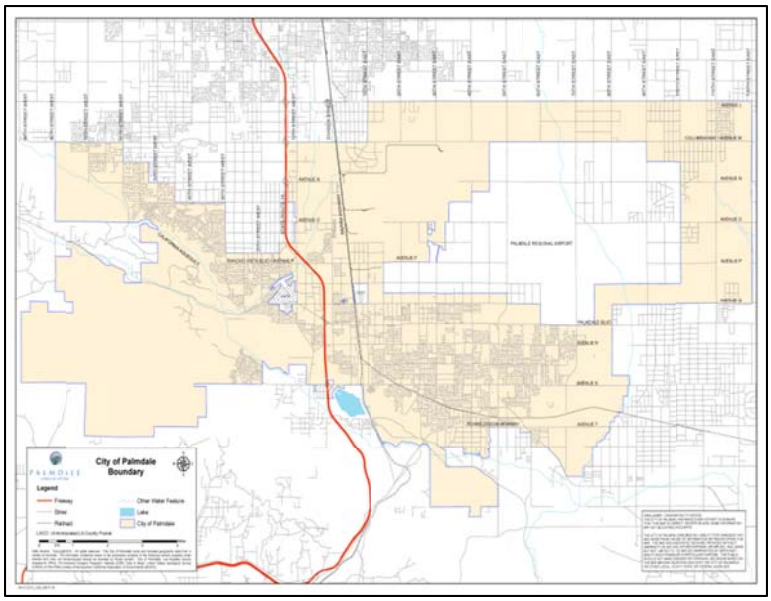
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: S0050

Project Title:
Street Resurfacing 2013

Project Type:
Street Improvements

Location: Various



Project Description: City wide Pavement Preservation Program

Project Justification: State law requires the City to maintain its roadway assets.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction			1,400,000		1,400,000
Poject/Construction Management					
Utilities					
Miscellaneous					
Total			1,400,000		1,400,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Federat Grant - STPL			1,400,000		1,400,000
State Grants					
Total			1,400,000		1,400,000

Projected Operating and Maintenance Costs: None

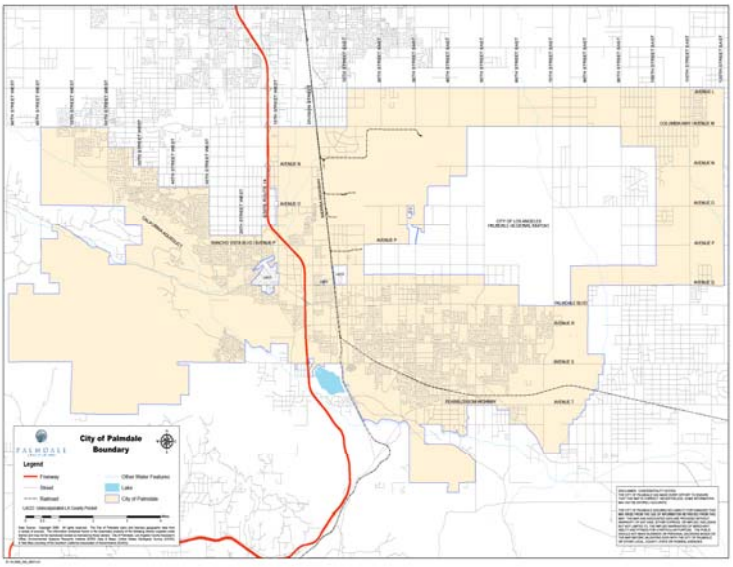
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: T0006

Project Title:
Traffic Signal Left Phasing

Project Type:
Traffic

Location:
Ave. N and 10th Street West



Project Description: Provides for installation of enhanced safety measures for phasing of left turn movement in the intersection..

Project Justification: Enhanced safety.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction		91,830	143,170		235,000
Poject/Construction Management		25,000			25,000
Utilities					
Miscellaneous					
Total		116,830	143,170		260,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Traffic Impact		6,830	143,170		150,000
Federal Safe Routes to School Grant		110,000			110,000
Unfunded					
Total		116,830	143,170		260,000

Projected Operating and Maintenance Costs: None

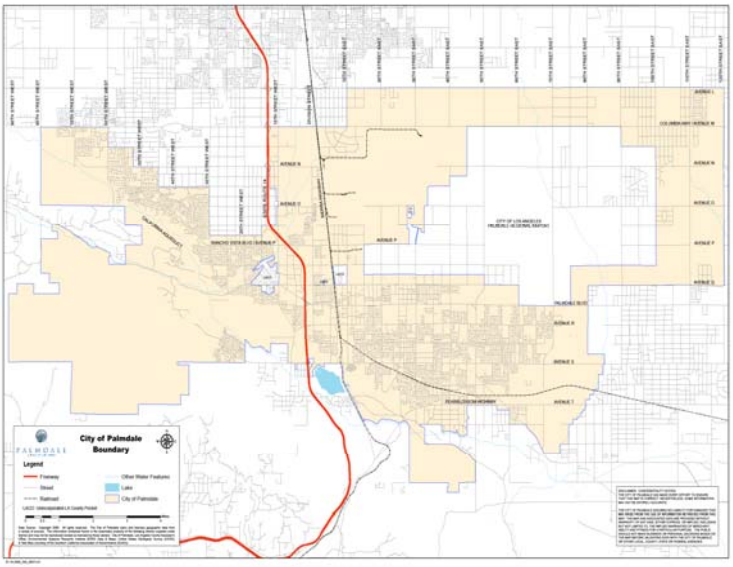
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: T0017

Project Title:
Mesquite-Safe Routes to School

Project Type:
Safe Routes to School/Traffic Signal Improvements

Location:
R-8/37th St E to 45th St E



Project Description: Provides for installation of enhanced safety measures in accordance with Federal Safe Routes to School Grant-Sidewalks, signal, beacon, and signage.

Project Justification: Enhanced safety around the Mesquite Elementary School.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental	13,990	95,800	10,000		119,790
Construction			1,100,000		1,100,000
Poject/Construction Management		9,020	50,000		59,020
Utilities			35,700		35,700
Miscellaneous			50,000		50,000
Total	13,990	104,820	1,245,700		1,364,510

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Traffic Impact	13,990	24,820	50,000		88,810
Federal Safe Routes to School Grant		80,000	845,700		925,700
Gas Tax			250,000		250,000
Article 3			100,000		100,000
Total	13,990	104,820	1,245,700		1,364,510

Projected Operating and Maintenance Costs: None

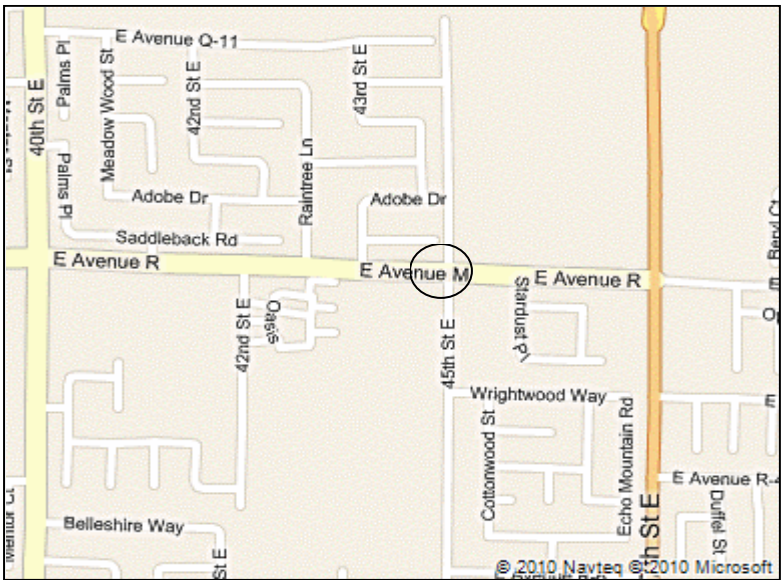
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: U0001

Project Title:
Sewer Upgrade - 45th E/Ave R

Project Type:
Utility Improvements

Location:
45th Street East and Avenue R



Project Description: To upgrade the existing sewer System.

Project Justification: Replacement of sewer lines throughout the City that are on the verge of failure as determined by the on-going video assessment of the City's sewers.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental			105,000		105,000
Construction			689,620		689,620
Poject/Construction Management			30,000		30,000
Utilities					
Miscellaneous					
Total			824,620		824,620

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Sewer Upgrade Fund			824,620		824,620
Total			824,620		824,620

Projected Operating and Maintenance Costs: None

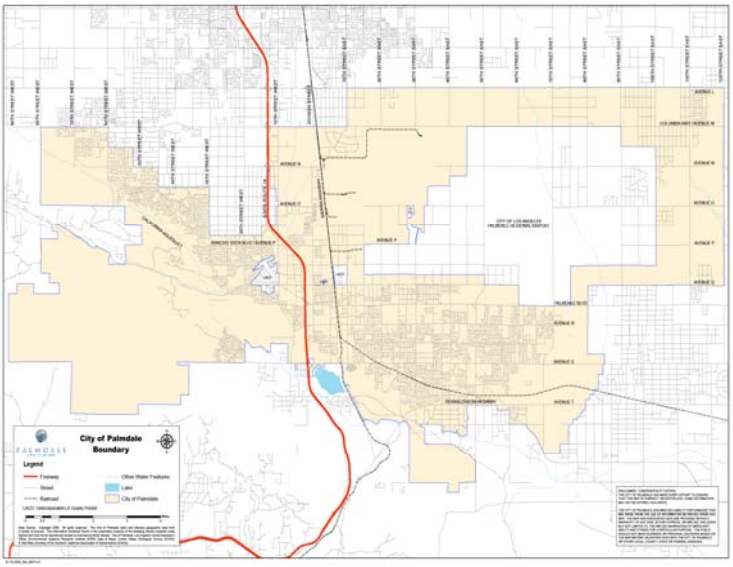
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: U0002

Project Title:
Lift Station Elimination/Sewer Repairs

Project Type:
Utility Improvements

Location:
Throughout the City



Project Description: Eliminate sewer lift station at East Ave. S/Casa Verde Drive.

Project Justification: Significantly reduce on-going maintenance

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental	13,788	30,000	18,710		62,498
Construction			575,000		575,000
Poject/Construction Management		20,000			20,000
Utilities					
Miscellaneous		10,000	7,500		17,500
Total	13,788	60,000	601,210		674,998

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Sewer Maintenance Assmt District	13,788	60,000	601,210		674,998
Unfunded					
Total		60,000	601,210		674,998

Projected Operating and Maintenance Costs: None

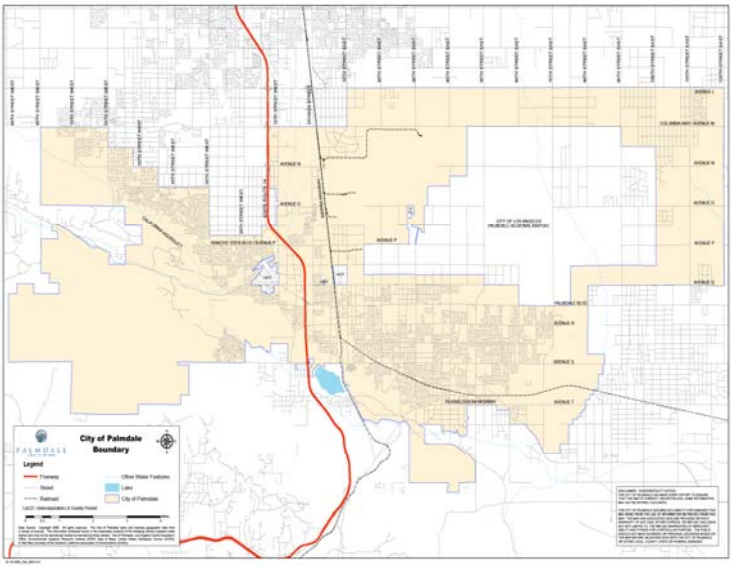
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: U0003

Project Title:
City Wide Sewer Repairs

Project Type:
Utility Improvements

Location:
City Wide



Project Description: To provide sewer repairs throughout the City.

Project Justification: Significantly reduce on-going maintenance. Replacement of sewer lines throughout the City that are on the verge of failure as determined by the on-going video assessment of the City's sewers.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental			75,000		75,000
Construction			700,000		700,000
Poject/Construction Management			25,000		25,000
Utilities					
Miscellaneous					
Total			800,000		800,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Sewert Maintenance Assmit District			800,000		800,000
Total			800,000		800,000

Projected Operating and Maintenance Costs: None

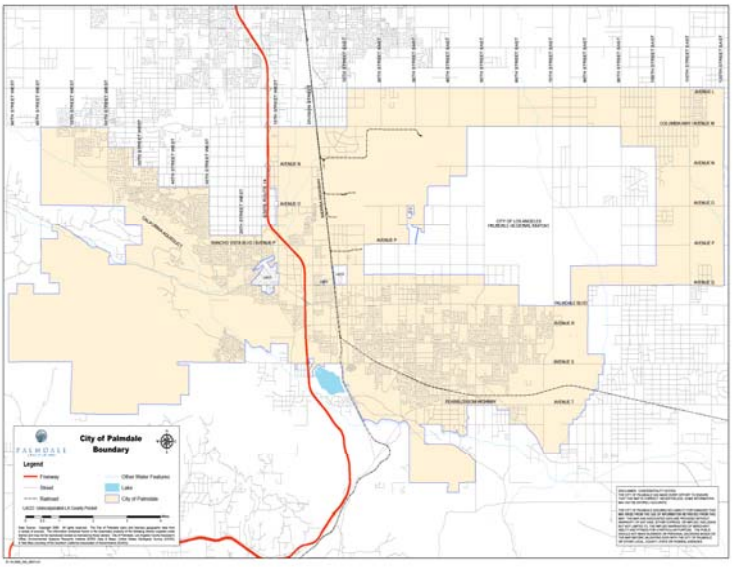
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: U0004

Project Title:
Sewer Manhole Repair and Raising

Project Type:
Utility Improvements

Location:
City Wide



Project Description: Repair or replacement of sewer manholes and adjusting to proper grade.

Project Justification: Safety project..

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental					
Construction			400,000		400,000
Poject/Construction Management					
Utilities					
Miscellaneous					
Total			400,000		400,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Sewer Maintenance Assmt District			400,000		400,000
Total			400,000		400,000

Projected Operating and Maintenance Costs: None

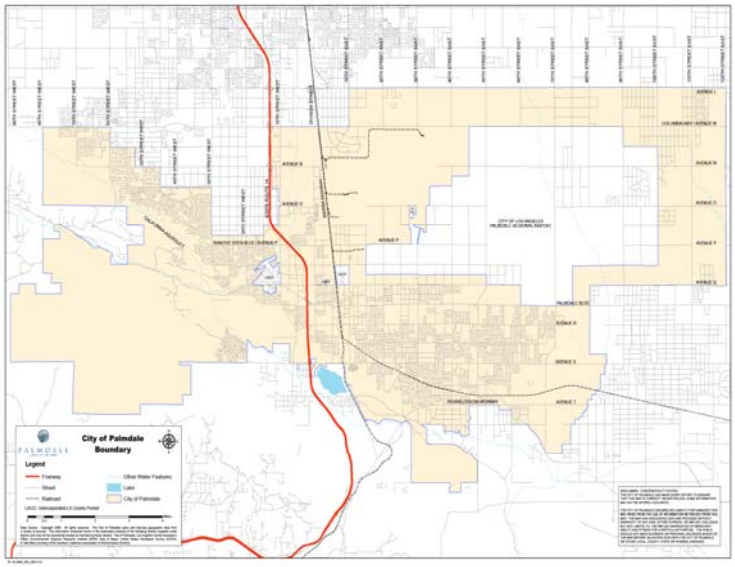
CAPITAL IMPROVEMENT PROJECT INFORMATION

Project #: U0005

Project Title:
Pump Truck Sanitary Wash Rack

Project Type:
Utility Improvements

Location:
Maintenance Center



Project Description: To provide washout station for the sewer maintenance trucks.

Project Justification: Sanitary purposes.

Project Costs	Prior Year Expenditure	FY 12/13 YE Est.	FY 13/14 Budget	Future Years	Total
Land Acquistion					
Design/Environmental			20,000		20,000
Construction			180,000		180,000
Poject/Construction Management					
Utilities					
Miscellaneous					
Total			200,000		200,000

Funding Sources	Prior Year Expenditure	FY 12/13 YE Est	FY 13/14 Budget	Future Years	Total
Sewer Maintenance Assmt District			200,000		200,000
Total			200,000		200,000

Projected Operating and Maintenance Costs: Non

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CITY COUNCIL

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

City Council

The City Council establishes policy, approves programs, and oversees the financial affairs of the City to govern the City of Palmdale.

About City Council

The City Council is the governing body of the City of Palmdale with direct responsibility for formulating City policies, enacting laws, and deciding land use issues. In addition, the City Council also serves as the Successor Agency to the Redevelopment Agency, the Palmdale Airport Authority, and Palmdale Civic Authority governing boards. Council members may represent the City by serving on state and regional boards and local civic organizations. The City Council consists of a Mayor, elected at large for a two-year term, and four Council Members, each elected at large for a four-year term.

The five member governmental body serves the City at Large. Its duties include approval of the Annual Budget and oversight of financial affairs of the City. The Mayor and City Council members appoint the City Manager and the City Attorney. The City Council has the power to adopt ordinances and resolutions; make appointments to advisory boards and commissions; establish policy and approve programs; act on program and administrative recommendations of City staff; appropriate funds and approve contracts; and respond to concerns and needs of residents.

Staff to the City Council members assist in responding to numerous calls and letters from citizens each week, including conducting research and drafting responses.

The City Council oversees and evaluates the programs and accomplishments of departments.

FISCALYEAR 2013-14 BUDGET HIGHLIGHTS

- Continued support of the City's partnerships with citizens, community groups and law enforcement, emphasizing crime prevention.
- Continued support of economic development, growth and sustainable development.
- Continued efforts to engage individuals and neighborhoods with the objectives of the City.
- Formation of the Palmdale Recycled Water Authority in partnership with the Palmdale Water District to promote water conservation and the use of recycled water.
- Adoption of a City Budget that continues to move the City forward sustainably.

OPERATIONS SUMMARY

City Council (1000)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	5.00	5.00	5.00	5.00
Expenditures				
Personnel	127,380	136,250	135,250	132,700
Training & Meetings:				
Training & Meetings	1,553	3,500	2,000	2,000
Training & Meetings - Ledford	4,822	8,000	8,000	8,000
Training & Meetings - Dispenza	150	5,000	5,000	5,000
Training & Meetings - Hofbauer	5,861	5,000	5,000	5,000
Training & Meetings - Lackey	(598)	5,000	5,000	5,000
Training & Meetings - Bettencourt	1,165	5,000	5,000	5,000
Total Training & Meetings	**12,953**	**31,500**	**30,000**	**30,000**
Operating Expenditures	626	1,600	1,050	1,600
Capital	-	-	-	-
Total Department Expenditures	140,959	169,350	166,300	164,300

The City Council Department is budgeted in the General Fund.

PROGRAMS AND SERVICES

City Council

Mission Statement

Establish policy, approve programs, and oversee the financial affairs of the City to govern the City of Palmdale.

Program Activities

- Respond to the needs and concerns of citizens.
- Establish policy and approve programs.
- Oversee the City's finances.
- Oversee and evaluate the programs and accomplishments of departments.
- Serve as liaisons on all City boards, commissions and advisory groups and appointees on regional, state, and national committees.
- Advise staff on pending litigation and personnel issues.
- Lobby to obtain or maintain grant programs and specific legislation.

Key Goals & Objectives for Fiscal Year 2013-14

- Hold regular Council meetings to set policy and act on recommendations from staff.
- Act on staff and advisory Board and Commission recommendations at Council meetings.
- Provide guidance to the City's negotiating team related to collective bargaining agreements and other employee compensation decisions.
- Provide support and guidance to City staff on the development of the FY 2013-14 budget.

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ADMINISTRATION

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

CITY MANAGER

Figure 16: City Manager Organizational Chart

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DEPARTMENT SUMMARY

City Manager

The City Manager provides leadership to City departments to accomplish goals and objectives approved by the City Council, in accordance with the City Charter.

About City Manager

The City Manager is responsible for directing, organizing, and controlling all City Departments and oversees the enforcement of all pertinent State and Federal Laws and Municipal Ordinances. In addition, the City Manager oversees the preparation of the operating and capital improvement budgets and is responsible for administering these budgets after adoption by the City Council. The City Manager advises the City Council regarding policy decisions, programs, acts upon the requests of City Council, and assists in overseeing the financial affairs of the City to govern the City of Palmdale.

The City Manager also manages the Information Technology (IT) Division, the Communications Division, and the Airport Authority. The City Manager contracts with Xerox Services to handle the City's technology needs including computer repair, new installations, infrastructure upgrades, software enhancements, and training. The IT Division is also responsible for hardware updates, data center upgrades, disaster recovery, equipment, maintenance and repair, software updates, web site programs, virus updates, security protection, phishing and internet scans, and secures the City's network infrastructure.

The Communications Division provides information about City programs to residents through a variety of mediums including press releases, the Palmdale magazine, programming on the City's Channel 27, media appearances on the radio and television, web casts, and printed collateral. Communications provides guidance to City staff in the application of the City's Graphic Standards Manual. The Division is also a liaison between the media and the City ensuring a consistent flow of information through scheduled press interviews and the timely dissemination of City news. Communications also produces special events, banquets, and ground breaking/ribbon cutting ceremonies.

FISCAL YEAR 2013-14 BUDGET HIGHLIGHTS

City Manager

- ☞ Continue to implement cost-containment measures to achieve fiscal sustainability.
- ☞ Continue to explore revenue-enhancing strategies.
- ☞ Provide support and guidance to city departments in the implementation of the new Strategic Plan, including alignment of organizational structure to optimize alignment with key strategic initiatives.

Information Technology Division

- ☞ Install Wi-Fi at Marie Kerr Park.
- ☞ Develop and implement a five-year technology plan.
- ☞ Upgrade City servers.

Communications Division

- ☞ Expand youth video/arts contest.
- ☞ Develop public arts show.

PROGRAMS AND SERVICES

City Manager

Mission Statement

To provide leadership, direction, and oversight to City departments.

Program Activities

- Support and guide operations in the City departments with approximately 184 full-time employees.
- Assist the Mayor and Council in strategic planning, policy development, and implementation.
- Coordinate internal and external communication, as well as legislative advocacy and intergovernmental relations efforts.
- Continue to work with other stakeholders in implementing the City's transportation plan, and the regional intermodal transportation plans, particularly the High Desert Corridor, California High-Speed Rail, Xpress West and the Palmdale Regional Airport.
- Continue to support job creation, and business retention and attracting efforts, with the intent of attracting and maintaining well-paying industrial and professional jobs.

Key Goals & Objectives for Fiscal Year 2013-14

- Present a budget for Fiscal Year 2013-14 that continues to move the City in a sustainable financial position for Council consideration.
- Develop and support a long range plan for the Palmdale Regional Airport.
- Continue to support the City's transportation strategies to improve connectivity for our residents and businesses.
- Continue to implement strategies to improve internal and external communication, teamwork and cooperation, and organization's morale.
- Lead departments and divisions in the implementation of detailed business plans based on the 12 elements of the new Strategic Plan.

CITY MANAGER PROGRAMS

- **City Manager**
- Information Technology
- Communications:
  - Palmdale Channel 27
  - Publications
  - Special Events
  - Publicity

RECENT PROGRAM ACHIEVEMENTS

- ★ Contracted with LSSI to increase library hours and restore programs.
- ★ Established control of the Palmdale Regional Airport.
- ★ Worked together with various departments to resolve the impacts of redevelopment dissolution and formation of the Oversight Board and the Successor Agency.
- ★ Formation of the Palmdale Recycled Water Authority after settling all related litigation.
- ★ Introduced a new employee evaluation process.
- ★ Employee survey conducted, and implemented key elements of employee suggestions.
- ★ Successful transformation of the Monthly Status Reports to the City Manager's Newsletter.

OPERATING AND PERFORMANCE MEASURES

City Manager (1100)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	5.50	3.10	3.10	3.10
Expenditures				
Personnel	* 1,421,309	964,950	* 1,053,720	679,080
Training and Meetings	12,431	10,000	9,000	10,000
Operating Expenditures	5,286	10,460	8,340	9,880
Capital	-	-	-	-
Total Department Expenditures	1,439,026	985,410	1,071,060	698,960

The City Manager Department is budgeted in the General Fund.

*The personnel cost increase of approximately $295,000 in fiscal year 2011-12 is the result of an accrued bank payout program. Similarly, the 2012-13 estimate includes the one-time personnel costs from an incentive buyout program and the associated accrued bank payout in the amount of approximately $218,000.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Develop a detailed Business Action Plan based on the 12 Key Elements of the Strategic Plan	-	100%	-	100%
Reorganize City Departments to improve efficiency and customer Service	-	100%	-	100%

PROGRAMS AND SERVICES

Information Technology

Mission Statement

Xerox Palmdale's customer service has the unequivocal ability to provide our customers with exceptional support. It involves teamwork, dedication, and the constant and keen drive to improve upon the manner in which we provide essential services to our clients.

We take pride in the level of support that we supply and have made a commitment to continued improvement and success. It is not enough to simply provide "services", but to strive for excellence and we at Xerox believe that it is this vital element that differentiates us from our competitors.

Program Activities

- Ensure that hardware updates and licenses are current.
- Provide technical assistance support to departments for hardware selection, applications, and operations.
- Ensure disaster recovery backup system is maintained to reduce or eliminate downtime in the event of a disaster.
- Provide a reliable and secure computer infrastructure with a high-speed network access to City facilities.
- Keep the Website up-to-date with the most current information available.

Key Goals & Objectives for Fiscal Year 2013-14

- Wi-Fi at Marie Kerr
- Develop and implement a five-year technology plan that will coincide with the City's five-year budget plan.
- Upgrade City Servers to latest version of Microsoft server operator systems
- Continue to replace servers as warranty expires.

CITY MANAGER PROGRAMS

City Manager

➲ **Information Technology**

Communications**:**

- Palmdale Channel 27
- Publications
- Special Events
- Publicity

RECENT PROGRAM ACHIEVEMENTS

★ City wide employee computer replacements

★ Upgrade all City Computers to Office 2010

★ Updated Legacy Common's computers

★ On-line Ticket sales

★ Scanning tickets with ipads at starlight concert series

★ Wi-Fi at Legacy Commons

★ Library Wi-Fi

★ Upgrade to Wi-Fi at Transportation Center

OPERATING AND PERFORMANCE MEASURES

Information Technology (1600)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	1,443,021	1,577,820	1,662,500	1,640,380
Capital	-	131,000	1,402,300	154,500
Debt	81,060	500,000	145,760	291,110
Total Department Expenditures	1,524,081	2,208,820	3,210,560	2,085,990

The Information Technology Department is budgeted in General Fund, Gas Tax Fund, Park Fund, Traffic Impact Fund, Drainage Funds, and LMD Fund.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Critical Out-of-Service requests in 1 business day	90%	85%	90%	90%
Percent uptime of the City	99%	99%	99%	99%
Percent of City users rating IS service satisfactory	90%	85%	90%	92%
Web service requests completed	1,615	1,361	695	725
Network serves supported	43	38	45	47
Computer users supported	378	329	300	315
Number of remote sites supported	13	13	16	16

PROGRAMS AND SERVICES

CITY MANAGER PROGRAMS

City Manager

Information Technology

Communications:

➲ **Palmdale Channel 27**

- Publications
- Special Events
- Publicity

RECENT PROGRAM ACHIEVEMENT

★ 50th Anniversary Video

Palmdale Channel 27

Mission Statement

Inform the public about City government meetings, programs, and services through video production, static slides, and web casting.

Program Activities

- Televise City Council meetings and other public meetings.
- Televise special events that take place in the City.
- Provide messages of events, interests and City programs through video and bulletin board slides on Channel 27.
- Assist City departments with developing and editing promotional video material.
- Provide video programming for special City events.

Key Goals & Objectives for Fiscal Year 2013-14

- Revamp youth “Our Voice” program.
- Expand youth video/arts contest.
- Develop Ch. 27 production volunteer classes & program.
- Develop public arts show with partnership of local artists.

OPERATING AND PERFORMANCE MEASURES

Palmdale Channel 27 (17001)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.85	0.85	0.85	0.85
Expenditures				
Personnel	82,094	85,380	86,060	87,450
Training and Meetings	-	-	-	-
Operating Expenditures	147,366	34,350	30,760	203,780
Capital	-	-	-	-
Total Department Expenditures	229,460	119,730	116,820	291,230

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
"Backdrop Palmdale" episodes	3	3	3	3
"Conserve Palmdale" episodes	2	2	2	2
"Our Voice" episodes	2	2	2	1
Commercials/Videos/ Programs produced	35	35	40	45

PROGRAMS AND SERVICES

CITY MANAGER PROGRAMS

City Manager

Information Technology

Communications:

- Palmdale Channel 27

➲ **Publications**

- Special Events
- Publicity

RECENT PROGRAM ACHIEVEMENTS

★ Palmdale Magazine awarded CPRS 2012 Award of Excellence

Publications

Mission Statement

Provide well-communicated and professionally presented publications with up-to-date information about events, activities, and services offered by the City.

Program Activities

- Produce *Palmdale: News, Activities, Entertainment* magazine three times a year.
- Assist with the development and production of newsletters, printed collateral and other City publications that focus on a specific Department or message.

Key Goals & Objectives for Fiscal Year 2013-14

- Increase advertising opportunities for local businesses.
- Develop partnerships with local agencies and cities to trade advertising space in respective magazines.
- Continue to “brand” City publications and literature.

OPERATING AND PERFORMANCE MEASURES

Publications (17002)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.25	0.25	0.25	0.25
Expenditures				
Personnel	33,400	35,660	35,370	36,610
Training and Meetings	-	-	-	-
Operating Expenditures	97,981	122,350	122,260	122,280
Capital	-	-	-	-
Total Department Expenditures	131,381	158,010	157,630	158,890

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Palmdale Magazines published	3	3	3	3
Brochures/Fliers/Ads created/ reviewed/updated	60	60	50	50

PROGRAMS AND SERVICES

CITY MANAGER PROGRAMS

City Manager

Information Technology

Communications:

- Palmdale Channel 27
- Publications

➲ **Special Events**

- Publicity

RECENT PROGRAM ACHIEVEMENTS

★ 50th Birthday Bash

Special Events

Mission Statement

Produce events designed to recognize and celebrate new enterprises and special achievements and to provide a forum to express appreciation for contributions to the City.

Program Activities

- Assist with City events, including annual volunteer lunch.
- Assist with local businesses' groundbreakings and ribbon cuttings as requested.

Key Goals & Objectives for Fiscal Year 2013-14

- Spotlight events through local and social media.
- Generate local and area wide interest in events.
- Partner with City department to promote events.

OPERATING AND PERFORMANCE MEASURES

Special Events (17003)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.20	0.20	0.20	0.20
Expenditures				
Personnel	23,210	25,110	24,890	25,760
Training and Meetings	-	-	-	-
Operating Expenditures	918	6,500	5,040	5,140
Capital	-	-	-	-
Total Department Expenditures	24,128	31,610	29,930	30,900

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Participating teams - Video Contests	12	15	N/A	N/A

PROGRAMS AND SERVICES

CITY MANAGER PROGRAMS

City Manager

Information Technology

Communications

- Palmdale Channel 27
- Publications
- Special Events

➲ **Publicity**

RECENT PROGRAM ACHIEVEMENTS

★ Change City's Facebook page to "City of Palmdale – Government"

Publicity

Mission Statement

Maintain City government's visibility in the community via advertising and public relations, presence at local events, and reinforce the Palmdale brand.

Program Activities

- Use a combination of press releases; print, radio and television advertisements and appearances; social media tools; e-Newsletters, and special events to reach all segments of the community.
- Distribute promotional items featuring the City's logo.
- Arrange for appearances at Valley-wide events such as the Antelope Valley Fair Parade, Veterans Parade, Lancaster Holiday parade and the Palmdale Chamber Holiday Parade.
- Promote City services at events such as Thursday Night on the Square, Starlight Concert Series, Playhouse programs, etc.

Key Goals & Objectives for Fiscal Year 2013-14

- Maintain positive image of City.
- Engage residents through social media.
- Incorporate Palmdale "brand" in all messages.

OPERATING AND PERFORMANCE MEASURES

Publicity (17004)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.70	0.70	0.70	0.70
Expenditures				
Personnel	100,607	104,990	104,150	107,800
Training and Meetings	-	-	-	-
Operating Expenditures	70,400	74,300	51,490	51,800
Capital	-	-	-	-
Total Department Expenditures	171,007	179,290	155,640	159,600

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Press Releases	900	770	850	850
Press Conferences/Event Promotions	100	35	100	80
Media Appearances Arranged	100	80	100	150

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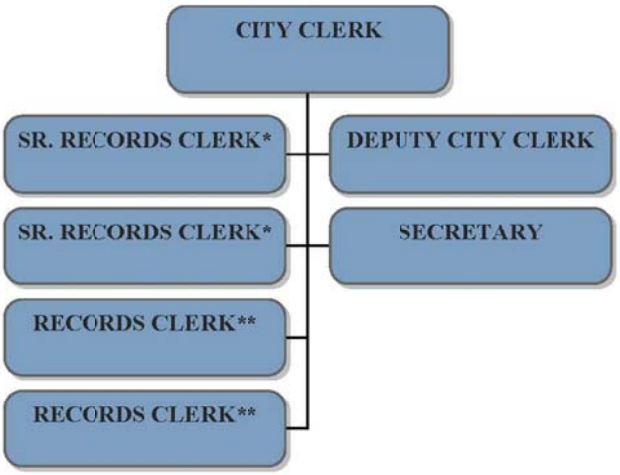
CITY CLERK



*REGULAR PART TIME
**UNBENEFITTED

Figure 17: City Clerk Organization Chart

DEPARTMENT SUMMARY

City Clerk

The City Clerk plays a critical role in the decision making process of the local legislature and ensuring the integrity of municipal governance through the preparation, management, and distribution related to the City Council and all other Agency agendas. This includes: preparation of Agency agenda packets; preparation of Minutes for approval; Granicus Live Media Management; updating the City's Agenda & Minutes Webpage; all legal noticing, recording legislative history, and all necessary arrangements to ensure legal, open, and effective meetings. Members of the public have access to all the above-mentioned documents of City government as it relates to all Agency/Authority meetings.

The City Clerk department oversees the management and maintenance of the permanent adopted Ordinances, which are submitted to a publisher to be printed quarterly in the City's Municipal Code Book. Adopted Ordinances are also posted online in a codified format on the City's webpage. The online code expands user access to elected officials, appointed bodies, city staff, the Sheriff's Department, the Court system, and all other members of the public.

The City Clerk's office compiles application packets for Council appointed Boards and Commissions, advertises, works with the Mayor relating to his review of applications and nomination of applicants, forwards applicants to Human Resources for fingerprinting and background check, prepares the staff report to Council for approval of the Mayor's nominees, and then follows up with Form 700.

The City Clerk Department also manages the Records Management and Elections divisions.

Fiscal Year 2013-14 Budget Highlights

- Completed the first phase of the revised Records Retention Schedule to bring retention in line with State Guidelines to increase reduction of records stored in departments and at the Records Center.
- Five year plan to image permanent campaign disclosure statements.
- Further expansion of the Electronic Document Management System to other departments to improve the exchange of information.

DEPARTMENT SUMMARY

City Clerk (1200, 1210, 1220)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	5.12	5.12	5.24	5.62
Expenditures				
Personnel	403,652	431,680	428,070	462,560
Training and Meetings	59	1,690	2,780	1,900
Operating Expenditures	218,892	135,780	125,330	277,830
Capital	-	-	-	-
Debt Services	65,887	-	-	-
Total Department Expenditures	688,490	569,150	556,180	742,290

The City Clerk Department is budgeted in the General Fund and Gas Tax Fund.

PROGRAMS AND SERVICES

City Clerk

Mission Statement

Ensure the integrity of open municipal governance through the preparation, management, and distribution of City Council and all other Agency Agendas and Minutes and meet all legal deadlines for publishing and posting notices.

Program Activities

- Prepare Agenda packets and Minutes for all Agency meetings.
- Monitor City's online Agenda and Minutes webpage and upload all Agendas and Minutes for public access.
- Process all Agency documents after meetings including Agreements, recorded documents, and adopted Resolutions and Ordinances.
- Conduct the application process for Council appointed boards and commissions.
- Monitor City's online Municipal Code and update published supplements of the Municipal Code book as needed.
- Assist designated Form 700 filers with annual filings.
- Receive AB 1234 Ethics Training Certificates.
- Prepare proclamations, commendations, certificates, and plaques to acknowledge accomplishments, achievements, and milestones of citizens.
- Act as the City liaison for the Community's Sister City Program.

Key Goals & Objectives for Fiscal Year 2013-14

- Meet open meeting requirements for all Agency/Authority meetings and ensure all Agency/Authority Agendas and Minutes are accessible to the public.

CITY CLERK PROGRAMS

- ➲ **City Clerk**
- Elections
- Records Management

RECENT PROGRAM ACHIEVEMENTS

- ★ The Palmdale Recycled Water Authority had its first meeting on January 16, 2013, adding to the meetings facilitated by the City Clerk's office.
- ★ Assisted approximately 75 designated internal and external Form 700 filers including Elected Officials and City Board and Commissions.
- ★ Approximately 670 Proclamations, Commendations, Certificates and Plaques were prepared.

OPERATING AND PERFORMANCE MEASURES

City Clerk (1200)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	3.00	3.00	3.12	3.12
Expenditures				
Personnel	276,647	292,040	290,660	317,060
Training and Meetings	59	490	1,280	400
Operating Expenditures	12,182	13,540	13,340	12,560
Total Department Expenditures	288,888	306,070	305,280	330,020

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Compliance with legal requirements publishing Council Ordinanaces and Notices	100%	100%	100%	100%
City Ordinances Adopted	12	N/A	15	15
Agreements processed	550	N/A	550	600
Recorded documents processed	30	N/A	20	30
Public Record Request and Claims	205	N/A	180	180
Compliance with the Public Records Act	100%	100%	100%	100%
Published Ordinance Summaries	50	N/A	40	45
City Council/SA/HA/IDA/PAA/PCA/ PFA/PRWA and Oversight Board meeting agenda packets prepared	45	N/A	58	58
Resolutions Adopted	115	N/A	130	135
Meeting minutes prepared	45	N/A	58	58
Compliance with posting legal deadlines	100%	N/A	100%	100%

PROGRAMS AND SERVICES

CITY CLERK PROGRAMS

City Clerk

➲ **Elections**

Records Management

RECENT PROGRAM ACHIEVEMENTS

★ Non-Election Year

★ Received Campaign Disclosure Filings

Elections

Mission Statement

To manage the City's Municipal Election from election pre-planning to certification of election results. Assist candidates in meeting their legal responsibilities before, during, and after an election. Provide election information to the public regarding the political process as well as provide information regarding current and past elections.

Program Activities

- Consolidate with Los Angeles County for all Regular Municipal Elections which are held in November of odd-number years.
- Assist with election of Mayor and two Councilmember Seats.
- Oversee the City's portion of the Official Sample Ballot and Voter Information Pamphlet.
- Serve as filing officer for campaign disclosure filings for candidates, elected officials, and committees before, during, and after the election.
- Publish all legal notices in local and Spanish newspapers regarding Election and applicable Measures.

Key Goals & Objectives for Fiscal Year 2013-14

- Assist with election of Mayor and two Councilmember seats.
- Ongoing work to create online site for an electronic version of permanent campaign disclosure statements.

OPERATNG AND PERFORMANCE MEASURES

Elections (1210)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.17	0.12	0.12	0.50
Expenditures				
Personnel	2,782	4,630	2,550	4,630
Training and Meetings	-	1,200	1,500	1,500
Operating Expenditures	102,217	2,230	1,810	154,960
Total Department Expenditures	104,999	8,060	5,860	161,090

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Complaiance of all mandadted functions for access to campaign material	100%	100%	100%	100%
Expand election public information outreach to Latino Community	100%	100%	100%	100%
Image Campaign Disclosure Filings for future Online Site	50%	100%	75%	80%
Eletion Voter/Results outreach through Online Site	60%	100%	75%	80%

PROGRAMS AND SERVICES

CITY CLERK PROGRAMS

City Clerk

Elections

➲ **Records Management**

RECENT PROGRAM ACHIEVEMENTS

★ Revised the Records Retention Schedule for Categories 0100 through 0500.

★ Expanded the Electronic Document Management System to include Building & Safety

★ Records Center's Year End results:
- -Received 449 boxes of records.
- -Retrieved 925 files.
- -Destroyed 5,724 records.

Records Management

Mission Statement

Administer and coordinate the Citywide Comprehensive Records Management Program. Ensure a uniform and consistent program for all City records to include: the creation, utilization, maintenance, security, retention, storage, preservation, and destruction of all City records in accordance with applicable federal, state, or local laws, and such rules and regulations as may be adopted by the City Council.

Program Activities

- Revise Records Retention Schedule as needed.
- Oversee and manage the Offsite Records Center operations.
- Receive all City public records requests, claims, and subpoenas.
- Response by Records Center to citywide records retrieval requests, process incoming records, maintain archived record logs.
- Destroy City records in accordance with the adopted Records Retention Schedule and State Law.
- Image, register, and categorize permanent records on the City's Electronic Document Management System (RM Console).

Key Goals & Objectives for Fiscal Year 2013-14

- Work with City Attorney and Information Systems to implement an E-mail and electronic records policy.
- Complete the second phase of the Records Retention Schedule revision.
- Provide training and support to staff through Records Management trainings and meetings.
- Expand the Electronic Document Management Program to include other departments to improve the exchange of information.

OPERATNG AND PERFORMANCE MEASURES

Records Management (1220)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	2.00	2.00	2.00	2.00
Expenditures				
Personnel	124,223	135,010	134,860	140,870
Training and Meetings	-	-	-	-
Operating Expenditures	104,493	120,010	110,180	110,310
Capital	-	-	-	-
Debt	65,887	-	-	-
Total Department Expenditures	294,603	255,020	245,040	251,180

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of files stored at Records Ctr.	10,700	N/A	19,865	17,000
Data entry files in tracking program	33,000	N/A	25,000	33,000
Retrieval requests processed	840	N/A	925	900
Boxes of incomeing records processed	680	N/A	449	600
Files Destroyed	7,350	N/A	5,724	7,500
Data entry files in RM Console	60,900	N/A	55,000	45,051
Department project documents scanned by sheet	1,100	N/A	5,000	5,000
Categorize permanent vault records	60%	90%	80%	80%

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HUMAN RESOURCES

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Figure 18: Human Resources Organization Chart

DEPARTMENT SUMMARY

Human Resources

The Human Resources Department is responsible for the development and support of City employees.

About Human Resources

The Human Resources Department is composed of three programs: Employee Benefits; Recruitment, Retention and Classifications; Compliance.

Employee Benefits Program provides for all employee benefits offered by the City. It attracts and retains employees in a cost efficient manner.

Recruitment, Retention and Classifications Program sustains a work environment supporting the goals of the City.

Compliance Program will negotiate a collective bargaining agreement for employees in the Maintenance Division when a bargaining unit is determined. It also promotes a positive work environment for all employees and citizens seeking services from the City and complies with State and Federal law.

FISCAL YEAR 2013-14 BUDGET HIGHLIGHTS

- Expand Healthy Living program creating a healthy workplace.
- Conduct staff training in conjunction with other departments.
- Negotiate a collective bargaining agreement with the union representing Maintenance employees.
- Review benefits for cost efficiency.
- Create opportunities for employees to continue professional growth and evolve within the organization.
- Continue monitoring employee's needs and morale by conducting city wide surveys.
- Expand City's safety program.

DEPARTMENT SUMMARY

Human Resources (1300)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	4.97	3.59	3.15	3.1
Expenditures				
Personnel	451,658	488,600	422,820	433,290
Training and Meetings	50	3,130	3,530	4,300
Operating Expenditures	99,302	118,130	106,060	106,060
Capital	-	-	10,620	-
Total Department Expenditures	551,010	609,860	543,030	543,650

The City Human Resources Department is budgeted in the General Fund.

PROGRAMS AND SERVICES

HUMAN RESOURCES PROGRAMS

- **Employee Benefits**
- Recruitment, Retention, and Classifications
- Compliance

RECENT PROGRAM ACHIEVEMENT

- ★ Generated savings through self-funded insurance plans.
- ★ Re-defined the Healthy Living Program (formerly called Wellness Program)
- ★ Established Committees (Benefits, Healthy Living, Professional Development) comprised of volunteer employees.
- ★ Implemented the Informal Progress Discussion as a new component of the annual performance evaluation.
- ★ Implemented a second tier of benefits and salary schedule for new hires.
- ★ Consolidated workers' compensation coverage for volunteers as a cost savings measure.

Employee Benefits

Mission Statement

To provide a benefits package that attracts and retains employees in a cost-efficient manner. In addition, offer professional and timely responses as employees seek assistance from the Department.

Program Activities

- Maintain the Healthy Living program by offering additional events and programs to create a healthy workplace.

Key Goals & Objectives for Fiscal Year 2013-14

- Continue to promote wellness through community events and the Healthy Living program.
- Maintain benefits in a cost efficient manner.
- Continue engaging with employees via the newly created teams and committees.
- Expand current programs and events to increase employee morale.

OPERATING AND PERFORMANCE MEASURES

Employee Benefits (13001)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.50	1.20	1.06	1.10
Expenditures				
Personnel	185,627	165,570	158,570	161,880
Training and Meetings	-	500	500	2,050
Operating Expenditures	30,373	56,840	54,940	55,090
Capital	-	-	-	-
Total Department Expenditures	216,000	222,910	214,010	219,020

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Review benefit plan for cost efficiency	-	Maintain	3	3

PROGRAMS AND SERVICES

HUMAN RESOURCES PROGRAMS

Employee Benefits

➲ **Recruitment, Retention, and Classifications**

Compliance

RECENT PROGRAM ACHIEVEMENT

★ Advertised and successfully filled vacant positions while reducing advertising costs.

★ Conducted mandatory employee training.

★ Updated job descriptions for City positions.

Recruitment, Retention, and Classifications

Mission Statement

To provide the City with successful recruitment and retention of employees; to promote excellence, teamwork, customer service, and diversity in the work environment.

Program Activities

- Develop efficient recruitment strategies to attract the most qualified candidates.
- Provide on-going training to maintain a productive work force.

Key Goals & Objectives for Fiscal Year 2013-14

- Review positions to align with the current re-organization.
- Conduct training to meet employee's needs.
- Fill vacancies as needed.

OPERATING AND PERFORMANCE MEASURES

Recruitment, Retention, and Classifications (13002)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.89	0.65	0.65	0.70
Expenditures				
Personnel	56,788	72,810	72,720	80,000
Training and Meetings	-	-	-	-
Operating Expenditures	66,846	53,980	43,560	43,560
Capital	-	-	10,620	-
Total Department Expenditures	123,634	126,790	126,900	123,560

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Plan and present employee training	3	Maintain	3	3

PROGRAMS AND SERVICES

HUMAN RESOURCES PROGRAMS

Employee Benefits

Recruitment, Retention, and Classifications

➲ **Compliance**

RECENT PROGRAM ACHIEVEMENT

★ Reviewed and updated HR Rules and Regulations.

★ Investigated complaints by employees.

Compliance

Mission Statement

To negotiate a collective bargaining agreement with the Union while staying within the parameters established by the City Council. In addition, to ensure the City is in compliance with all applicable laws.

Program Activities

- To negotiate a collective bargaining agreement with the Teamsters Local Union 911 for Maintenance employees.
- Provide training mandated by legal requirements and City policy.

Key Goals & Objectives for Fiscal Year 2013-14

- Review the HR Rules and Regulations.
- Successfully negotiate a collective bargaining agreement with the Union representing Maintenance employees.
- Complete review and update of the HR related Administrative Instructions.
- Expand city wide safety program.

OPERATING AND PERFORMANCE MEASURES

Compliance (13004)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.58	1.74	1.44	1.30
Expenditures				
Personnel	209,243	250,220	191,530	191,410
Training and Meetings	50	2,630	3,030	2,250
Operating Expenditures	2,083	7,310	7,560	7,410
Capital	-	-	-	-
Total Department Expenditures	211,376	260,160	202,120	201,070

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Labor Contract Negotiations Completed	1	TBD	-	1
Departmental Safety Training	12	Maintain	12	12
Review and update Administrative Instructions	2	Maintain	2	3

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CITY ATTORNEY

Figure 19: City Attorney Organization Chart

DEPARTMENT SUMMARY

City Attorney

The City Attorney Department provides correct, helpful, timely, and cost-effective legal representation and advice to the City Council, agencies, boards and commissions, and City departments in matters of law pertaining to the functioning of the City.

About City Attorney

The City Attorney Department is responsible for representation and advice to the City Council, the Successor Agency to the Redevelopment Agency, Palmdale Civic Authority, Housing Authority, Industrial Development Authority, Airport Authority, Boards, Commissions, and all city officers and staff in all matters of law pertaining to the City.

The City Attorney's goal is to minimize or prevent litigation against the City and its agencies, boards, and commissions and to enforce the City's rights and remedies when appropriate.

FISCAL YEAR 2013-14 BUDGET HIGHLIGHTS

- Assist City and Palmdale Water District staff with organization and policy development at the Palmdale Recycled Water Authority
- Update Elections Ordinance
- Prosecute marijuana dispensaries, as necessary
- Complete reassignment of Palmdale Airport
- Closeout of Ana Verde and Ritter Ranch Bankruptcies

The responsibilities of the City Attorney's Office include, but are not limited to: attending all regular, special and adjourned meetings of the City Council, Successor Agency to the Community Redevelopment Agency, Palmdale Civic Authority, Housing Authority, Industrial Development Authority, Airport Authority, Planning Commission, Mobile Home Rent Control Board, and Library Board of Trustees hearings (upon request); draft or review all ordinances, resolutions and agreements presented to the City Council and its agencies, boards, and commissions (as needed); coordinate all pending litigation pertaining to the City, remain available at all times for consultation and advice on legal matters by the City Council, City Manager or City Staff, and supervise insurance and risk management matters for the City.

A City Attorney, an Assistant City Attorney, a Legal and Risk Assistant, and an Administrative Technician staff the office.

DEPARTMENT SUMMARY

City Attorney (1400, 1410, 1420, 1430)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	4.11	4.05	4.05	4.05
Expenditures				
Personnel	761,965	814,880	803,600	841,230
Training and Meetings	4,921	5,600	5,600	5,600
Operating Expenditures	2,748,419	3,160,800	2,968,230	2,815,230
Capital	-	-	-	-
Total Department Expenditures	3,515,305	3,981,280	3,777,430	3,662,060

The City Attorney Department is budgeted in the General Fund.

PROGRAMS AND SERVICES

City Attorney

Mission Statement

Provide legal representation and advice to the City through its City Council, Agencies, Boards, Commissions, and City staff.

Program Activities

- Represent and advise the City Council, the Successor Agency to the Community Redevelopment Agency, Boards, Commissions, and City Staff in all legal matters pertaining to the City.
- Attend all meetings of the City Council and Planning Commission; give advice or opinions orally or in writing whenever requested by the City Council or by the commissions, boards, or officers of the City.
- Represent and appear for the City in all actions or proceedings in which the City is concerned or is a party. Represent and appear for any City officer or employee, in civil actions for any act arising out of his or her employment or by reasons of their official capacity.
- Review and provide advice on planning documents including amendments to the zoning ordinance, specific plans, general plan, and development approval conditions.
- Prosecute on behalf of the people all criminal cases arising from violation of the provisions of the Palmdale Municipal Code.
- Approve the form of all City contracts and bonds issued by the City and prepare proposed ordinances and City Council resolutions and related amendments.

Key Goals & Objectives for Fiscal Year 2013-14

- Assist City and Palmdale Water District staff with organization and policy development at the Palmdale Recycled Water Authority
- Continue to review Palmdale Municipal Code, identify outdated provisions and revise Code in accordance with local, state and federal laws.

CITY ATTORNEY PROGRAMS

- ➲ **City Attorney**
- Code Enforcement Restitution
- Risk Management

RECENT PROGRAM ACHIEVEMENTS

- ★ Reviewed and when necessary, revised Conflict of Interest Codes of all boards and commissions
- ★ Reviewed and renewed the City's services marks, as necessary
- ★ Prepared Joint Powers Agreement creating the Palmdale Recycled Water Authority
- ★ Settled all litigation with the Palmdale Water District
- ★ Added Chapter 3.05 - Audit Committee to the Palmdale Municipal Code
- ★ Revised Smoking Ordinance

OPERATING AND PERFORMANCE MEASURES

City Attorney (14001)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	4.16	4.05	4.05	4.05
Expenditures				
Personnel	761,965	814,880	803,600	841,230
Training and Meetings	3,119	4,100	4,100	4,100
Operating Expenditures	1,487,137	1,556,650	1,402,150	1,262,150
Capital	-	-	-	-
Total Department Expenditures	2,252,221	2,375,630	2,209,850	2,107,480

PROGRAMS AND SERVICES

CITY ATTORNEY PROGRAMS

City Attorney

➲ **Code Enforcement Restitution**

Risk Management

RECENT PROGRAM ACHIEVEMENTS

★ Provided training to Planning Commission regarding various land use topics, including radio frequency emissions, Brown Act and land use discussions

Code Enforcement Restitution

Mission Statement

Provide advice to Code Enforcement staff and prosecute code enforcement actions.

Program Activities

- Provide training to City Staff as it pertains to investigation, code enforcement and criminal prosecutions.
- Advise Code Enforcement staff regarding enforcement of Palmdale Municipal Code and if necessary, prosecute violations of the Palmdale Municipal Code.

Key Goals & Objectives for Fiscal Year 2013-2014

- Prosecute and defend code enforcement actions including but not limited to illegal dumping, marijuana dispensaries and property maintenance.
- Provide training to Planning Commission regarding various land use topics.

OPERATING AND PERFORMANCE MEASURES

Code Enforcement Restitution

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	1,802	1,500	1,500	1,500
Operating Expenditures	136,944	30,000	105,000	30,000
Capital	-	-	-	-
Total Department Expenditures	138,746	31,500	106,500	31,500

PROGRAMS AND SERVICES

Risk Management

Mission Statement

Develop and implement a Risk Management Program for the City to reduce its exposure to claims.

Program Activities

- Negotiate and purchase all insurance necessary for the day-to-day operations of the City and special events.
- Review insurance submitted by contractors, consultants, and users of City facilities.
- Select and supervise the claims manager and broker of record.
- Review and track policy claims and coverage.

Key Goals & Objectives for Fiscal Year 2013-14

- Continue to assist staff and the public in implementing and complying with the City's insurance requirements.
- Continue to update Property Schedule as properties are acquired or sold.
- Continue restitution efforts for damaged City property

CITY ATTORNEY PROGRAMS

City Attorney

Code Enforcement Restitution

➲ **Risk Management**

RECENT PROGRAM ACHIEVEMENTS

★ Updated Property Schedule as it relates to City buildings and Park Facilities as well as their insured values

★ Processed approximately 33 claims

★ Processed approximately 433 potential litigation reports

★ Revised insurance requirements for City events

★ Collected approximately $8,000.00 in restitution costs for damaged City property

OPERATING AND PERFORMANCE MEASURES

Risk Management (14101, 14201, 14301)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	1,124,338	1,574,150	1,461,080	1,523,080
Capital	-	-	-	-
Total Department Expenditures	1,124,338	1,574,150	1,461,080	1,523,080

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FINANCE DEPARTMENT

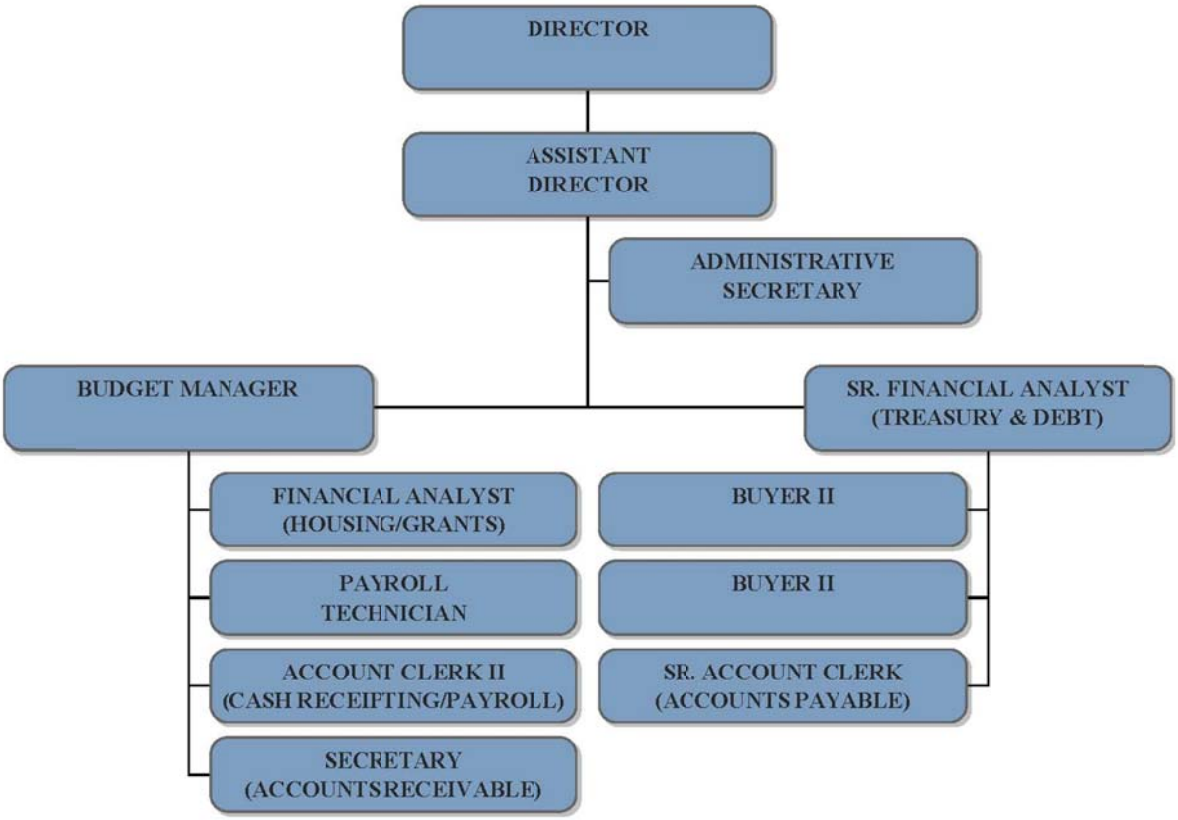

Figure 20: Finance Organization Chart

DEPARTMENT SUMMARY

Finance

The Finance Department provides financial guidance to the City Council and City Departments and manages the City's financial operations.

About Finance

The Finance Department is responsible for providing financial expertise and guidance to the City Council and City Departments, managing the City's daily financial operations, and maintaining the financial integrity of the City. The Finance Department provides revenue administration, budget control, payroll services, purchasing, administration of the City's outstanding debt obligations, and acts in a fiduciary capacity for four assessment districts and four community facilities districts. The department also assists the City Manager in preparation of the Annual Budget, invests City funds for both short and long-term purposes, and provides cash management for the City.

The Finance Department manages six existing programs. The programs are Accounting and Financial Reporting and Analysis, Procurement and Payables Management, Budget Management, Treasury and Cash Management, Payroll Management, and Debt Management.

The Finance Department also manages the Self Insurance funds for employee health, dental and vision employee benefit coverage.

FISCAL YEAR 2013-14 BUDGET HIGHLIGHTS

- Finance will continue to monitor Economic conditions that will affect the City Finances to proactively address any further downturns in the City's revenues.
- Finance will continue to monitor funding processes for health, dental, and vision claims, flexible spending, and Retiree Health Plans for the City's Self-Insured Health Plan
- Finance has implemented the use of MUNIS software to maintain the City wide Fixed Asset Inventory.
- Finance will implement an online vendor payment tracking system to assist vendors with tracking status of payments.
- Finance will implement an online Employee Self Service system to provide employees online capability to manage benefits and access payroll information such as W-2's and pay stubs.
- Finance will develop new physical fixed-asset inventory procedures.

DEPARTMENT SUMMARY

Finance (1500)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	10.27	10.72	10.72	10.30
Expenditures				
Personnel	1,150,444	1,223,700	1,195,900	1,190,750
Training and Meetings	646	1,600	5,400	6,000
Operating Expenditures	106,842	122,700	135,060	140,050
Capital	-	-	-	-
Total Department Expenditures	1,257,932	1,348,000	1,336,360	1,336,800

The Finance Department is budgeted in the General Fund and Gas Tax Fund.

Self Insurance Dental/Vision and Health (1810,1820)

Department Expenditures

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	2,338,946	3,446,000	2,735,400	2,852,000
Total Department Expenditures	2,338,946	3,446,000	2,735,400	2,852,000

PROGRAMS AND SERVICES

Accounting, Financial Reporting and Analysis

Mission Statement

Maintain and ensure integrity of the City's financial records and audits and report financial information to Council, the public, and to State and Federal Regulatory agencies in an accurate and timely manner.

Program Activities

- Ensure a secure and strong financial position for the City.
- Analyze federal and state legislation for financial implications.
- Provide financial analysis and special financial reports at request of City staff.
- Maintain an accounting system of funds, accounts, and internal controls in accordance with Governmental Accounting Standards and Generally Accepted Accounting Principles (GAAP).
- Prepare annual Financial Statements for the City, Successor Agency, Housing Authority, and Palmdale Civic authority.
- Manage the City's Self Insurance Plans for Health, Dental and Vision.

Key Goals & Objectives for Fiscal Year 2013-14

- Prepare and issue the City's Comprehensive Annual Financial Report (CAFR) and the Financial Statements for the Successor Agency, Palmdale Civic Authority, and Housing Authority within 150 days of fiscal year-end.
- Receive an unqualified audit opinion for the annual audit for the City, Successor Agency, Palmdale Civic Authority, and Housing Authority.
- Receive the Government Finance Officers Association (GFOA) award for achievement in Financial reporting for the CAFR.
- Complete monthly bank reconciliations within 30 days of receiving bank statements.

FINANCE PROGRAMS

- ➲ **Accounting and Financial Reporting**
- Procurement/Payables
- Budget Management
- Treasury and Cash Management
- Payroll Management
- Debt Management

RECENT PROGRAM ACHIEVEMENTS

- ★ Submitted application for Excellence in Financial Reporting for the FY 2011-12 Comprehensive Annual Financial Report.
- ★ Recommended to City Manager budget changes to maintain a secure financial position for the City.

OPERATING AND PERFORMANCE MEASURES

Accounting, Financial Reporting and Analysis (15001)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	2.46	1.64	1.64	2.55
Expenditures				
Personnel	386,542	221,360	222,130	313,080
Training and Meetings	251	200	3,890	4,450
Operating Expenditures	85,292	101,150	116,280	125,180
Capital	-	-	-	-
Total Department Expenditures	472,085	322,710	342,300	442,710

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
The City's annual financial report receives unqualified audit opinion	Yes	Yes	Yes	Yes
Management Letter comments are resolved by March 31 of following year	Yes	Yes	Yes	Yes
City Maintains a Standard & Poor's Issuer Credit Rating of A+	A+	A+	A+	A+

PROGRAMS AND SERVICES

Procurement and Payables Management

Mission Statement

Facilitate the timely procurement of goods and services to help City departments fulfill their missions by providing cost-effective opportunities to purchase quality goods and services at the best value while conducting the business in a legal, fair, open, and competitive manner.

Program Activities

- Assist City Departments with procurement needs and legal procedures ensuring purchasing practices are in compliance.
- Prepare and/or review specifications for the bid process. Receive, review, and edit bid proposals for compliance with specifications; review language for discrepancies and/or liability issues, incorporate changes as appropriate.
- Collect, review, and verify payment requests by coding vendor invoices and verifying budget and contracts for the Accounts Payable Division resolving City and Vendor purchasing discrepancies.
- Maintain and monitor the status of annual contracts; administer annual contracts; and assist departments with contract renewal.
- Manage the Purchasing Card Program.
- Manage new vehicle Insurance policies for vehicles purchased for the City.

Key Goals & Objectives for Fiscal Year 2013-14

- Provide seminars and training sessions regarding the procurement process for City staff and vendors.
- Revise the City's Purchasing Manual.
- Enhance and develop new methodologies for City wide debt collections.
- Train Staff City wide new fixed asset inventory procedures.

FINANCE PROGRAMS

- Accounting and Financial Reporting
- ➲ **Procurement/Payables**
- Budget Management
- Treasury and Cash Management
- Payroll Management
- Debt Management

RECENT PROGRAM ACHIEVEMENTS

- ★ Fostered fair and ethical procurement practices that developed a strong vendor community and promoted public trust with the City of Palmdale.
- ★ Amended various operational procedures to enhance transparency and Staff training in how procurement is conducted expanding process efficiency and strengthening the ethics and integrity of the process.
- ★ On-going process improvements over the past two years have resulted in the reduction of solicitation preparation times, regardless of the method of source selecting, procurement type, or dollar threshold.
- ★ 1,108 Vendor Registrations for 211 commodities as the result of launched Vendor Self-Service, web-based program.

OPERATING AND PERFORMANCE MEASURES

Procurement and Payables Management (15002)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	3.70	3.75	3.75	3.70
Expenditures				
Personnel	331,118	364,490	371,830	384,120
Training and Meetings	-	1,000	1,000	1,000
Operating Expenditures	16,520	14,700	11,840	9,400
Capital	-	-	-	-
Total Department Expenditures	347,638	380,190	384,670	394,520

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Formal bid procurement cycle time	1 mo.	1 mo.	1 mo.	1 mo.
Supplier payments are accurate	95%	95%	95%	97%
Purchases and payments are made in compliance with all applicable regulations	95%	95%	95%	95%
Telephone & Data Line Service Calls	150	150	150	150
Purchase Orders Processed	600	570	350	400
Number of Payables Checks	5,150	5,100	4,250	4,200
Accounts Payable Invoices Processed	19,000	19,800	18,500	18,575

PROGRAMS AND SERVICES

FINANCE PROGRAMS

- Accounting and Financial Reporting
- Procurement/Payables
- ➲ **Budget Management**
- Treasury and Cash Management
- Payroll Management
- Debt Management

RECENT PROGRAM ACHIEVEMENTS

★ Received the Distinguished Budget Presentation Award for FY 2012-13 from the Government Financial Officers Association

Budget Management

Mission Statement

Manage the development and implementation of the City's annual financial plan and annual budget to support effective decision-making and public communication.

Program Activities

- Manage the City's annual budget process, including training and support to departments, analysis of department budget requests, and public presentation of the recommended budget.
- Provide expertise to City Council and departments on economic and financial conditions and policy issues affecting the budget.
- Provide ongoing budgetary guidance and support to all City departments in administering the annual budget.
- Prepare and publish the City's Annual Budget.

Key Goals & Objectives for Fiscal Year 2013-14

- Receive the Government Finance Officers Association (GFOA) Distinguished Budget Award for the adopted Budget for Fiscal Year 2013-2014.
- Submit the Fiscal Year 2014-15 Recommended Budget to Council and City Clerk in accordance with the Council-established budget-filing deadline.
- Publish Adopted Budget on CD and on the City's Web Site.

OPERATING AND PERFORMANCE MEASURES

Budget Management (15003)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.17	1.53	1.53	1.05
Expenditures				
Personnel	124,489	200,230	195,140	145,090
Training and Meetings	-	-	-	-
Operating Expenditures	1,257	3,400	2,370	4,350
Capital	-	-	-	-
Total Department Expenditures	125,746	203,630	197,510	149,440

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Consecutive GFOA Distinguished Budget Awards	22	26	23	24
Work days to produce the Adopted Budget document	50	45	50	50

PROGRAMS AND SERVICES

FINANCE PROGRAMS

- Accounting and Financial Reporting
- Procurement/Payables
- Budget Management
- ➲ **Treasury and Cash Management**
- Payroll Management
- Debt Management

RECENT PROGRAM ACHIEVEMENTS

★ Maintained a portfolio investment credit quality ratings of Aaa/AAA.

Treasury and Cash Management

Mission Statement

Centrally process monies, ensuring funds are received when due, properly accounted for, and safeguarded. Invest public funds in a manner that will provide maximum security, adequate liquidity, and sufficient yield, while conforming to relevant statutes and regulations.

Program Activities

- Process payments received from the public and City departments and process bank wires and transfers.
- Prepare daily deposits and related accounting documents.
- Record and reconcile major sources of revenue.
- Manage investment portfolio.
- Submit monthly investment reports to City Council.
- Manage the City's banking relationships.
- Assist departments in establishing appropriate controls and procedures for the receipt of cash and for petty cash disbursements.
- Forecast and manage cash to ensure adequate liquidity for expenditure requirements.

Key Goals & Objectives for Fiscal Year 2013-14

- Purchase investments for the City and Successor Agency that are consistent with investment objectives.
- Maintain an average "AAA" credit quality for securities in the portfolio.
- Submit 100% of monthly investment reports to City Council within 30 days of month-end.
- Accurately process 99% of receipts on the day received.
- Accurately prepare deposit summary and daily bank deposits.

OPERATING AND PERFORMANCE MEASURES

Treasury and Cash Management (15004)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.14	1.80	1.80	1.22
Expenditures				
Personnel	129,073	212,720	200,990	152,810
Training and Meetings	-	-	-	-
Operating Expenditures	127	1,100	2,000	-
Capital	-	-	-	-
Total Department Expenditures	129,200	213,820	202,990	152,810

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Credit Rating of portfolio holdings S&P and Moody's	Aaa/AAA	Aaa/AAA	Aaa/AAA	Aaa/AAA
Months in which investment report is submitted within 30 days	11	11	11	11
Average portfolio balance	$87.2M	N/A	$85.7M	$86M
Average days to maturity of portfolio	482	N/A	450	500
Outstanding Bond Issues	33	30	33	33

PROGRAMS AND SERVICES

Payroll Management

Mission Statement

Pay City employees and benefit providers accurately and timely and ensure compliance with Federal and State laws and regulations.

Program Activities

- Perform audit and data entry of timesheets.
- Make tax payments and file quarterly tax reports.
- Reconcile payroll deductions and benefits payable to the general ledger.
- Upkeep of the time clock system in order for download of time to run efficiently and without errors.
- Process payments to the Public Employees Retirement System (PERS) and reconcile to reports and payroll withholdings.
- Maintain the payroll system to reflect annual changes in tax tables, employee contracts, dues, or other items for paycheck accuracy.
- Perform electronic fund transfers for direct deposits, PERS, deferred compensation, and taxes.
- Provide customer service to all City employees, departments, and benefit providers.
- Implement technological enhancements to improve payroll-processing efficiency.

Key Goals & Objectives for Fiscal Year 2013-14

- Create a Procedures manual for Quarterly and Year-End Reporting.
- Establish a Payroll system to handle various groups of employee reporting (i.e., Tier I and Tier II)

FINANCE PROGRAMS

- Accounting and Financial Reporting Procurement/Payables
- Budget Management
- Treasury and Cash Management
- ➲ **Payroll Management**
- Debt Management

RECENT PROGRAM ACHIEVEMENTS

- ★ Launched the Employee Self-Service module.
- ★ Implemented electronic wage reporting to the State of California.

OPERATING AND PERFORMANCE MEASURES

Payroll Management (15005)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.70	1.50	1.50	1.60
Expenditures				
Personnel	165,440	138,130	120,220	165,630
Training and Meetings	395	400	510	550
Operating Expenditures	3,564	2,350	2,570	1,120
Capital	-	-	-	-
Total Department Expenditures	169,399	140,880	123,300	167,300

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Accuracy rate of timesheet input	97%	92%	97%	98%
City employees per payroll	430	700	570	600
W-2's issued annually	696	969	670	700
Payroll checks issued	12,185	17,390	11,600	11,965

PROGRAMS AND SERVICES

Debt Management (15006)

Mission Statement

To manage and provide for the City's current and future ability to finance major operating capital equipment and capital improvement projects at beneficial interest rates without adversely affecting the City's ability to finance essential City services.

Program Activities

- Establish, track, and adjust as necessary the required appropriated reserve balances.
- Establish the required funding level for debt service based on debt service schedules associated with outstanding indebtedness.
- Review and analyze debt ratios and debt indicators and how they impact future debt financing.

Key Goals & Objectives for Fiscal Year 2013-14

- Ensure that appropriated reserves are established in accordance with Council policy.
- Ensure that the use of funds established for debt is consistent with the approved funding.

FINANCE PROGRAMS

- Accounting and Financial Reporting
- Procurement/Payables
- Budget Management
- Treasury and Cash Management
- Payroll Management
- ➲ **Debt Management**

RECENT PROGRAM ACHIEVEMENTS

- ★ All FY2012-13 debt service payments were made timely.

OPERATING AND PERFORMANCE MEASURES

Debt Management (15006)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.10	0.50	0.50	0.18
Expenditures				
Personnel	13,781	86,770	85,590	30,020
Training and Meetings	-	-	-	-
Operating Expenditures	1	-	-	-
Capital	-	-	-	-
Total Department Expenditures	13,782	86,770	85,590	30,020

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PLANNING

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

PLANNING DEPARTMENT

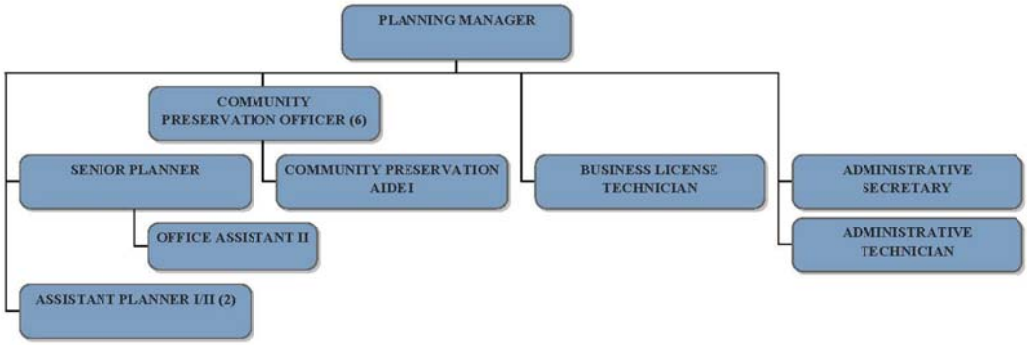

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Figure 21: Planning Organization Chart

DEPARTMENT SUMMARY

Planning

The Planning Department maintains and implements the City's General Plan, Zoning Ordinance, and certain provisions of the Municipal Code.

About Planning

The Planning Department administers development functions including processing of entitlement applications, subdivision activities, Specific Plans, General Plan Amendments and updates, Zoning Ordinance Amendments, and maintenance of the Zoning Map including Zone Changes and Annexations. The department also provides staff support for the Planning Commission, administers the Community Preservation and Business License divisions, processes Citywide mail and maintains the front desk at the Development Services building.

The Planning Department manages six existing programs. They are Advanced and Current Planning, Business License, Community Preservation, Mail and Reception Service, and the Planning Commission.

FISCAL YEAR 2013-14 BUDGET HIGHLIGHTS

- Complete all required amendments to plans associated with the 2014-2021 Housing Element Update.
- Collect approximately $800,000 of business license taxes, permit fees and development application fees.

DEPARTMENT SUMMARY

Planning (2100)

Department Staffing and Expenditures Summary

	Actual 2011-12		Budget 2012-13		Estimated 2012-13		Adopted 2013-14
Authorized Positions (FTE)	14.02		14.75		14.00		14.00
Expenditures							
Personnel	1,165,416	*	1,476,970	*	1,477,450	*	1,525,150
Training and Meetings	-		5,000		5,000		5,000
Operating Expenditures	221,729		198,050		216,080		153,730
Capital	-		-		-		-
Total Department Expenditures	1,387,145		1,680,020		1,698,530		1,683,880

*Increases in the Personnel cost in 2011-12 and 2012-13 are directly related to the Department absorbing 4-full time and 1-part-time Code Enforcement staff that was previously reported under the Redevelopment Agency that was ordered by the State of California to dissolve effective February 1, 2012.

The Planning Department is budgeted in the General Fund.

PROGRAMS AND SERVICES

Advanced Planning

Mission Statement

To update and maintain the City's General Plan, Zoning Ordinance, Specific Plans, and Environmental Review Process in compliance with State and Federal requirements and to address strategic plan goals and objectives.

Program Activities

- Review General Plan Amendments.
- Process Zoning Ordinance and Specific Plan Amendments.
- Process annexation applications.,.
- Compile and maintain population and other relevant data.
- Review Environmental Impact Reports for the City as well as outside agencies.
- Represent the City at regional planning organizations, such as SCAG (Southern California Association of Governments).

Key Goals & Objectives for Fiscal Year 2013-14

- Complete the 5th Cycle 2014-2021 Housing Element Update.
- Update the Zoning Ordinance to incorporate new State laws designed to promote Cottage Food Operations within residential areas.
- Process a general update to various sections of the Zoning Ordinance.
- Initiate planning activities on Metro Transit Oriented Development grant.
- Begin processing time extensions to various Tentative Tract Maps set to expire starting in 4th quarter 2013.

PLANNING PROGRAMS

- ➲ **Advanced Planning**
- Current Planning
- Business License
- Community Preservation
- Mail and Reception Service
- Planning Commission

RECENT PROGRAM ACHIEVEMENT

- ★ The City Council took action on a total of 10 items including 8 Advanced Planning items which include Ordinances regulating express car washes, Residential Sports Courts and creating a Minor Site Plan Review Process.
- ★ A 405 acre annexation of uninhabited territory
- ★ Completion of the 4th Cycle 2006-2014 Housing Element Update

OPERATING AND PERFORMANCE MEASURES

Advanced Planning (21001)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.95	1.90	1.90	1.90
Expenditures				
Personnel	229,076	247,440	244,440	251,790
Training and Meetings	-	-	-	-
Operating Expenditures	179,205	18,150	83,980	11,800
Capital	-	-	-	-
Total Department Expenditures	408,281	265,590	328,420	263,590

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
General Plan Amendments	2	3	2	2
Zoning Ordinance Amendments	4	3	2	2
Zone Changes	3	3	2	2
Specific Plan Amendments	2	1	2	2
Environmental Impact Reports	1	2	1	1
Annexation	-	2	1	2
Number of SCAG Meetings	14	12	18	10

PROGRAMS AND SERVICES

PLANNING PROGRAMS

- Advanced Planning
- ➲ **Current Planning**
- Business License
- Community Preservation
- Mail and Reception Service
- Planning Commission

RECENT PROGRAM ACHIEVEMENTS

- ★ Conducted 30 reviews by the Development Advisory Board
- ★ 31 entitlement and other applications by the Planning Commission
- ★ Reviewed and approved 2 entitlement applications by the Hearing Officer

Current Planning

Mission Statement

To process entitlement applications as expeditiously as possible, to provide courteous public service, and to support other services of the City.

Program Activities

- Process all entitlement applications including subdivisions, Conditional Use Permits and Site Plan Reviews, Variances, Subdivision Development Plans, Minor Modifications, and Sign Permits.
- Provide support services to other development service departments.
- Publish development activity summaries and assist in creating GIS (Geographic Information Services) layers.
- Conduct Development Advisory Board (DAB) meetings.
- Assist public at the counter, over the telephone, and through e-mail.
- Provide staff support for the Planning Commission and City Council during planning related public hearings.

Key Goals & Objectives for Fiscal Year 2013-14

- Process entitlement applications consistent with the “Time Line for DAB, SPR, PC and CC” schedule.
- Process subdivision time extension applications due to expiration of State mandated time extensions for approved subdivision maps.

OPERATING AND PERFORMANCE MEASURES

Current Planning (21002)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	2.70	2.60	2.60	2.82
Expenditures				
Personnel	333,015	284,450	284,450	329,920
Training and Meetings	-	-	-	-
Operating Expenditures	17,189	25,800	24,230	36,250
Capital	-	-	-	-
Total Department Expenditures	350,204	310,250	308,680	366,170

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Review of applications by DAB	85	100/Year	30	40
Site Plan Review by Hearing Officer	15	5/Year	2	8
Number of items reviewed by the Planning Commission	50	100/Year	31	45
Number of items reviewed by the City Council	45	50/Year	19	25

PROGRAMS AND SERVICES

PLANNING PROGRAMS

- Advanced Planning
- Current Planning
- ➲ **Business License**
- Community Preservation
- Mail and Reception Service
- Planning Commission

RECENT PROGRAM ACHIEVEMENTS

★ As of April 1, 2013, the total amount of fees collected by Business License was $594,775 compared to $570,494 for the prior year, an increase of 6%.

Business License

Mission Statement

To provide information to the general public on requirements of obtaining a City business license and process all matters expeditiously.

Program Activities

- Issue licenses, permits, and collect fees.
- Provide assistance to prospective business owners.
- Update the Municipal Code and other regulations as needed.
- Process annual firework permits with new changes.

Key Goals & Objectives for Fiscal Year 2013-14

- Establish on-line application procedure for Business License renewals.
- Assist with the Economic Development/Job Creation goal.
- Collect delinquent businesses license fees.
- Update the Municipal Code as necessary to required changes to several business licenses and permit categories.
- Assist in the licensing and registration of rental properties.

OPERATING AND PERFORMANCE MEASURES

Business License (21003)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.28	1.70	1.70	1.70
Expenditures				
Personnel	133,029	143,100	143,100	150,360
Training and Meetings	-	-	-	-
Operating Expenditures	14,035	20,150	18,870	21,280
Capital	-	-	-	-
Total Department Expenditures	147,064	163,250	161,970	171,640

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Collected Business Licenses and Permits	5,700	7,000	6,400	6,500
Amendments to the Municipal Code	-	2/Year	-	-

PROGRAMS AND SERVICES

PLANNING PROGRAMS

- Advanced Planning
- Current Planning
- Business License
- ➲ **Community Preservation**
- Mail and Reception Service
- Planning Commission

RECENT PROGRAM ACHIEVEMENTS

- ★ Registered 1,875 complaints and closed 1,827 cases as of April 4, 2013
- ★ As of April 4, 2013, registered 464 vacant foreclosed properties.
- ★ 59 properties declared substandard.
- ★ Staff participated in the Transit Village Focus Neighborhood survey and cleanup.
- ★ Collected $23,350 in false alarm fees.
- ★ Registered 41 Additional Animal Permits and 34 Large Family Day Care Licenses.

Community Preservation

Mission Statement

Address violations of the Municipal Code, Zoning Ordinance, and other City regulations in order to protect the general public and to maintain quality of life.

Program Activities

- Respond to and address all Municipal and Zoning Code violation complaints.
- Conduct inspection for Planning related to large family daycare and animal permits.
- Enforce Business License and signage regulations.
- Assist the Sheriff's Department, Animal Care and Control, and other City Departments, as needed.
- Address false alarm calls in association with the Los Angeles County Sheriff's Department.

Key Goals & Objectives for Fiscal Year 2013-14

- Respond to code complaints regarding vacant, open, and accessible structures within 24 hours; vacant secured property within 10 days; and occupied properties within 30 days.
- Provide aggressive enforcement of existing codes to combat blight and maintain property values, such as cleanup of substandard properties.
- Secure or board up vacant or abandoned homes as needed.
- The removal of illegal signage
- Conduct bi-annual clean-up of illegal dumping.
- Conduct abatement of abandoned vehicles on an annual basis.
- Enforce rental unit inspection program in conjunction with Building and Safety.

OPERATING AND PERFORMANCE MEASURES

Community Preservation (21004)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	7.07	7.40	6.65	6.43
Expenditures				
Personnel	393,506 *	723,030 *	722,510 *	707,470
Training and Meetings	-	5,000	5,000	5,000
Operating Expenditures	6,686	128,450	83,600	79,100
Capital	-	-	-	-
Total Department Expenditures	400,192	856,480	811,110	791,570

*Increases in the Personnel cost in 2011-12 and 2012-13 are directly related to the Department absorbing 4-full time and 1-part time Code Enforcement staff that was previously reported under the Redevelopment Agency that was ordered by the State of California to dissolve effective February 1, 2012.

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Cases Received	3,400	3,500	1,875	2,811
Number of Cases Closed	3,000	3,400	1,827	2,739
Case Closure Rate	88.23%	97.00%	97.50%	97.50%
Number of Vacant Properties Registered	750	1,670	464	696
Number of Properties Inspected	950	500	517	696
Desert Dumping Cleanups	2	2	2	2
False Alarm Fees Collected	$ 25,000	$ 40,000	$ 30,000	$ 30,000
Number of Substandard Properties Declared	125	100	59	87
Number of Liens Recorded	100	100	56	84
Amount of Liens/Fees Collected	250,000	175,000	151,968	277,952

PROGRAMS AND SERVICES

PLANNING PROGRAMS

- Advanced Planning
- Current Planning
- Business License
- Community Preservation
- ➲ **Mail & Reception Service**
- Planning Commission

RECENT PROGRAM ACHIEVEMENTS

★ Continue to provide courteous service for the Development Services Building and mailings for all City offices in support of daily operations and Strategic Plan goals.

Mail and Reception Service

Mission Statement

To provide support to the City by processing daily mail and handling the receptionist services for the Development Services Building.

Program Activities

- Manage the telephones and customer service counter at the Development Services Building.
- Process City wide mail including in-house and out-going.

Key Goals & Objectives for Fiscal Year 2013-14

- Promote City wide efficiency and contribute to the success of meeting Strategic Plan goals.
- Incorporate any changes to the mailing system without delay.
- Provide courteous service at the receptionist counter.

OPERATING AND PERFORMANCE MEASURES

Mail and Reception Service (21005)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.02	1.15	1.15	1.15
Expenditures				
Personnel	76,790	78,950	82,950	85,610
Training and Meetings	-	-	-	-
Operating Expenditures	4,614	5,500	5,400	5,300
Capital	-	-	-	-
Total Department Expenditures	81,404	84,450	88,350	90,910

PROGRAMS AND SERVICES

Planning Commission

Mission Statement

To make sound land use decisions that make Palmdale a safe and vibrant community and to promote quality of life for the residents of the City.

Program Activities

- Make recommendations to the City Council on General Plan and Zoning Ordinance Amendments, Zone Changes, Specific Plans, Amendments, Agreements, and other policy matters.
- Review and make recommendations to the City Council on the annual review of the General Plan and Capital Improvement Plan.
- Review and make decisions on Tentative Tract and Parcel Maps, Conditional Use Permits, Variances, and other matters.
- Provide policy directions on land use issues.
- Conduct workshops on land use issues to obtain knowledge and to educate the general public.
- Attend seminars on land use issues.
- Represent the City at civic functions.

Key Goals & Objectives for Fiscal Year 2013-14

- Review and make recommendations to the City Council on amendments to the General Plan and Zoning Ordinance associated with the 2014-2021 Housing Element Update.

PLANNING PROGRAMS

- Advanced Planning
- Current Planning
- Business License
- Community Preservation
- Mail and Reception Service
- ➲ **Planning Commission**

RECENT PROGRAM ACHIEVEMENTS

- ★ Reviewed 31 entitlements and other applications
- ★ Reviewed and made recommendations to the City Council on Ordinances related to Residential Sports Courts and Cottage Food Operations.
- ★ Reviewed and made recommendations to the City Council on the 2006-2014 Housing Element Update.

OPERATING AND PERFORMANCE MEASURES

Planning Commission (21101)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	5.00	5.00	5.00	5.00
Expenditures				
Personnel	5,826	6,790	6,700	6,700
Training and Meetings	-	1,500	1,500	1,500
Operating Expenditures	293	400	400	400
Capital	-	-	-	-
Total Department Expenditures	6,119	8,690	8,600	8,600

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PUBLIC SAFETY AND COMMUNITY RELATIONS

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

PUBLIC SAFETY AND COMMUNITY RELATIONS

*REGULAR PART TIME
**UNBENEFFITED

Figure 22: Public Safety and Community Relations Organization Chart

DEPARTMENT SUMMARY

Public Safety and Community Relations

The Public Safety and Community Relations Department creates and maintains a safe community where people can live in peace without the fear of crime.

Fiscal Year 2013-14 Budget Highlights

- Continue to make Palmdale the safest city possible through intelligence-led law enforcement, prevention, and community engagement strategies.
- Continue to develop strategies to plan for, respond to, recover from, and mitigate the effects of natural or man-made disasters.
- Provide a multi-faceted crime prevention program
- Address quality of life issues through pro -active parking enforcement and park patrols

About Public Safety and Community Relations

Public safety is the number one priority of the City. The Public Safety and Community Relations Department is responsible for the implementation of the City's public safety and community engagement strategies. Law enforcement services are provided by contract with the Los Angeles County Sheriff's Department.

The Department manages the Law Enforcement program, Public Security Officers, Parking Enforcement, Emergency Preparedness program, the Community Participation and Volunteer program, and Animal Control. The department also manages the South Antelope Valley Emergency Services, which is reported in the Community Programs budget section.

The Law Enforcement program consists of services done through contract with the Los Angeles County Sheriff's Department, Los Angeles County Animal Care and Control, civilian public safety programs, and the administration of all administrative citations and graffiti restitution.

The Public Security Officers patrol the grounds and buildings of park and City sites with the City of Palmdale.

The Parking Enforcement program administers all parking citations issued within the City of Palmdale by City officers, Los Angeles County Sheriff's deputies, and California Highway Patrol Officers.

The Emergency Management program is responsible for the development and implementation of disaster mitigation, preparedness, and recovery policies and procedures for the City.

The City contracts with the Los Angeles Department of Animal Care and Control for animal control services. Services include animal licensing, animal pickup, and care and boarding at the local animal shelter. The Public Safety Department manages the contract.

The Community Participation and Volunteer program provides residents with links to City resources and education opportunities as well as the opportunity to directly serve the City and Community. It also provides resident youth with opportunities to engage in positive activities and learning experiences.

DEPARTMENT SUMMARY

Public Safety and Community Relations

Department Expenditures and Staffing Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	32.87	33.77	33.73	32.80
Expenditures				
Personnel	1,713,026	1,940,690	1,836,610	1,926,080
Training and Meetings	60	100	3,150	1,800
Operating Expenditures	19,563,230	20,826,270	20,697,340	21,091,150
Capital	8,067	-	46,950	-
Total Department Expenditures	21,284,383	22,767,060	22,584,050	23,019,030

The Public Safety and Community Relations Department is budgeted in the General Fund, Public Safety Fund, State and Federal Grants.

Summary of Law Enforcement Contract:

Los Angeles County Law Enforcement Contract Cost:

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Reported in Public Safety Budget	18,515,266	19,610,850	19,628,980	20,082,750
Reported in Housing Authority	228,449	-	-	-
Total Contract Cost	18,743,715	19,610,850	19,628,980	20,082,750

PROGRAMS AND SERVICES

PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

- ➲ **Animal Control**
- Law Enforcement
- Community Participation / Volunteer Program
- Public Security Officers
- Emergency Preparedness
- Parking Enforcement

RECENT PROGRAM ACHIEVEMENTS

- ★ Continue planning review process for new shelter.

Animal Control

Mission Statement

To provide animal control services that promote public safety, provide humane sheltering and disposal of stray and unwanted animals, and encourage responsible pet ownership.

Program Activities

- Manage the contract with Los Angeles County Department of Animal Care and Control for animal control services.

Key Goals & Objectives for Fiscal Year 2013-14

- Work with the Agency to ensure that calls for animal control services are handled promptly according to the guidelines established by the County of Los Angeles Department of Animal Care and Control.
- Increase community awareness of mandatory licensing requirements.
- Partner with Animal Care and Control to offer low-cost vaccination clinics.

OPERATING AND PERFORMANCE MEASURES

Animal Control (23001)

Program Staffing and Expenditure Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	674,159	800,000	600,000	600,000
Capital	-	-	-	-
Total Department Expenditures	674,159	800,000	600,000	600,000

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Licenses Issued	9,375	7,240	9,340	9,400
Animals Returned to Owner	383	200	395	380
Animals Placed in New Home	1,587	800	1,702	1,702

PROGRAMS AND SERVICES

Law Enforcement

Mission Statement

Provide a safe community through appropriate enforcement, investigation, and prevention efforts.

Program Activities

- Manage the law enforcement contract with the Los Angeles County Sheriff's Department.
- Crime Prevention: Provide community safety programs to help maintain residents' and businesses' sense of safety
- Community Service Officers: Provide support services to the Palmdale Sheriff's Station.
- Graffiti Abatement: Process all claims for restitution and represent the City in court proceedings, coordinate the Adopt-a-Wall program, conduct community graffiti clean-up activities.
- Administrative Citations: Process all administrative citations issued and provide for adjudication of appeals.
- Manage State and Federal Grants.

Key Objectives for Fiscal Year 2013-14

- Develop partnerships with relevant stakeholders and community groups to create more active, educated and informed participation in crime prevention.
- Promote and support strategies to address burglary prevention.
- Develop, support and promote a business alliance program for graffiti abatement on private property.
- Conduct annual neighborhood assessment surveys.
- To improve the quality of life for all who reside and visit the City of Palmdale..

PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

- Animal Control
- ➲ **Law Enforcement**
- Community Participation / Volunteer Program
- Public Security Officers
- Emergency Preparedness
- Parking Enforcement

RECENT PROGRAM ACHIEVEMENT

- ★ Facilitated a local ABC training for restaurants and nightclubs.
- ★ Increased community education & outreach for the senior population.
- ★ Successfully represented the City in Superior Court for 15 graffiti restitution cases.
- ★ Implementation of strategies to mitigate effects of State realignment (AB 109)
- ★ Implementation of strategy to improve the quality of life in the City of Palmdale's Focus Neighborhood

OPERATING AND PERFORMANCE MEASURES

Law Enforcement (2500, 2510, 2520, 2580)

Program Staffing and Expenditure Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	9.60	9.70	9.70	8.70
Expenditures				
Personnel	909,115	969,740	901,170	950,750
Training and Meetings	-	100	700	700
Operating Expenditures	18,705,870	19,783,530	19,793,650	20,257,990
Capital	8,067	-	1,500	-
Total Department Expenditures	19,623,052	20,753,370	20,697,020	21,209,440

Program Performance Measures

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Crime rate below 300 crimes per 10,000 Population	267	Less than 300	Less than 300	275
Number of Crimes	4,084	4,400	4,350	4,300
Number of Arrests	10,146	11,500	10,200	10,100
DUI Injury/Fatal Collisions	18:1	10:1	15:1	15:1
Non-injury to injury fatal collisions	1.8:1	2.5:1	2:1	2:1
Hazardous Citations & DUI arrests made to injury/fatal collisions	18.4:1	20:1	18:1	20:1
Expand Neighborhood Watch Groups	426	500	435	435
Conduct Crime Prevention Campaigns	6	6	6	6
Conduct Safe Moves School Programs	-	6	-	-
Increase Adopt-A-Wall Participants	70	100	75	75
Conduct Graffiti Clean-up Projects	1	2	1	1

PROGRAMS AND SERVICES

Community Participation / Volunteer Program

Mission Statement

To provide City residents links to City resources and educational opportunities as well as the opportunity to directly serve the City and Community.

Program Activities

- Conduct the Partners Academy and Community Engagement programs for residents and City employees.
- Recruit, screen, and place community volunteers.
- Provide youth residents with opportunities to volunteer within the City and community programs.
- Collaborate with community work resources and conduct Youth Job Academy Classes.
- Link youth with City and community resources and activities.
- Supervise Neighborhood House programming

Key Goals & Objectives for Fiscal Year 2013-14

- Develop additional Community Service Days
- Collaborate with internal departments and external partners to develop Community Garden Program
- Continue to develop volunteer opportunities
- Develop in-line service project catalog for youth and families
- Continue to develop neighborhood based activities and engagement opportunities

PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

- Animal Control
- Law Enforcement
- ➲ **Community Participation / Volunteer Program**
- Public Security Officers
- Emergency preparedness
- Parking Enforcement

RECENT PROGRAM ACHIEVEMENT

- ★ Facilitated five Youth Master Plan Community Meetings
- ★ Hosted five 2013 Semester of Service Community Events
- ★ Conducted two Palmdale Works! Youth Job Academies
- ★ Conducted Sixth Palmdale Partners Academy
- ★ Coordinated Activities at Neighborhood Houses
- ★ Coordinated Volunteer Deployment for AMGEN Tour of California
- ★ Facilitated Next Generation Youth Council

OPERATING AND PERFORMANCE MEASURES

Community Participation / Volunteer Program (25014)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.00	1.00	1.00	1.00
Expenditures				
Personnel	106,549	116,820	116,620	105,400
Training and Meetings	60	100	250	100
Operating Expenditures	21,641	31,170	24,870	29,550
Capital	-	-	-	-
Total Department Expenditures	128,250	148,090	141,740	135,050

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Quarterly Enhancement: Youth Guide	Continuous	Continuous	Continuous	Continuous
Plan/Host one youth event/training per quarter	5	Maintain	5	5
Conduct Job Training	3	Continue	4	3
Central Resource for Community Volunteer Opportunities	Maintain	Maintain	Maintain	Maintain
Develop Centralized Training System for Volunteers	1	Maintain	Maintain	Maintain

PROGRAMS AND SERVICES

Public Security Officers

Mission Statement

Promote public safety and positive awareness of City codes and policies and serve as a deterrent of possible crime and vandalism.

Program Activities

- To provide evening and night surveillance of the City's facilities.
- Maintain high visibility at City facilities, and other City property.
- Communicate with the Sheriff's Department in the event of an emergency at the City facilities.
- Observe and report suspicious activity or behavior.
- Enforce park rules.
- Provide information of City codes, park rules and regulations for the safety of all patrons.
- Patrol park sites and transportation center to enforce violations of the vehicle code.

Key Goals & Objectives for Fiscal Year 2013-14

- Maintain security at the Palmdale Transportation Center and City Park and Ride lots.
- Maintain current level of security of City buildings and Park sites.
- Engage community partners in crime prevention.
- Reduce graffiti and incidents of vandalism to park and facilities.
- Heighten public awareness of City rules and regulations regarding parks usage.

PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

- Animal Control
- Law Enforcement
- Community Participation / Volunteer Program
- ➲ **Public Security Officers**
- Emergency Preparedness
- Parking Enforcement

RECENT PROGRAM ACHIEVEMENTS

- ★ Provided security for Palmdale Transportation Center and Park and Ride lots.
- ★ Provided security for all City special events.
- ★ Provided security for City Library, Air park and Water Park.
- ★ Conducted security patrol of all park sites and at all City facilities.

OPERATING AND PERFORMANCE MEASURES

Public Security Officers (2540)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	17.83	17.83	17.83	18.05
Expenditures				
Personnel	454,723	518,850	486,280	518,920
Training and Meetings	-	-	-	-
Operating Expenditures	21,265	30,450	29,550	29,550
Capital	-	-	-	-
Total Department Expenditures	475,988	549,300	515,830	548,470

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Increase Positive Public Contacts	80,000	77,000	2,000	84,000
Reduce Graffitit Incidents and Vandalism at Parks	85	Less than 2010/11	Less than 2011/12	Less than 2012/13

PROGRAMS AND SERVICES

PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

- Animal Control
- Law Enforcement
- Community Participation / Volunteer Program
- Public Security Officers
- ➲ **Emergency Preparedness**
- Parking Enforcement

RECENT PROGRAM ACHIEVEMENTS

- ★ Provided disaster service worker training to all City staff
- ★ Conducted first aid/CPR classes for City staff
- ★ Participated in Countywide disaster exercise
- ★ Participated in two Antelope-Valley tabletop disaster exercises
- ★ Engaged local vendors to identify services that would be needed for disaster recovery

Emergency Preparedness

Mission Statement

To ensure the City is able to prepare for, respond to, and recover from all manner of disasters. To provide for the development and execution of the City's emergency operations plan, coordination with all relevant public safety and community agencies responsible for disaster response, and providing education to staff and community members.

Program Activities

- Ensure readiness to respond to and recover from disasters.
- Develop and maintain emergency operations plans.
- Provide staff training to ensure understanding of their role in the City's emergency response activities.
- Participate in emergency preparedness exercises.
- Coordinate with local, regional and State agencies.
- Develop and implement disaster mitigation, preparedness, and recovery policies and procedures for the City.

Key Goals & Objectives for Fiscal Year 2013-14

- Continue developing plans and provide appropriate training to staff and the community to ensure the City's readiness
- Begin update of the City's local hazard mitigation plan

OPERATING AND PERFORMANCE MEASURES

Emergency Preparedness (25501)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.04	0.04	-	-
Expenditures				
Personnel	104	1,040	-	-
Training and Meetings	-	-	2,000	1,000
Operating Expenditures	104,929	113,540	175,320	111,530
Capital	-	-	26,310	-
Total Department Expenditures	105,033	114,580	203,630	112,530

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Participate in Emergency Response Exercises	Annually	Annually	Annually	Annually
MOU's Developed with Businesses	1	As Needed	As Needed	As Needed
Staff Training Excercises	2	3	3	5

PROGRAMS AND SERVICES

Parking Enforcement

Mission Statement

Improve the quality of life for all by providing quality service with integrity and empathy through diligent enforcement of vehicular regulations.

Program Activities

- Administer all parking citations issued within the City of Palmdale by City officers, Los Angeles County Sheriff's deputies, and California Highway Patrol Officers.
- Patrol within the City limits to enforce violations of municipal ordinances and vehicle codes.
- Respond to citizen concerns and address referrals from other City personnel, outside agencies, and Sheriff's Department.
- Identify vehicles with the potential of being stolen, abandoned, inoperative, and unregistered on public streets and take appropriate enforcement action.
- Partner with city businesses to promote the "Good Parking Ticket" campaign.
- Patrol at school sites to improve the traffic flow through legal parking.

Key Goals & Objectives for Fiscal-Year 2013-14

- Respond to service calls for parking related concerns within 36 hours.
- Enforce City municipal codes and California vehicle code laws.
- Report any suspicious activities to help reduce crime.
- Participate in National Night Out to provide outreach to the community.
- Educate parents, encourage safe parking practices, and increase parking enforcement at schools to maintain the safety of children.

PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

- Animal Control
- Law Enforcement
- Community Participation Volunteer Program
- Public Security Officers
- Emergency Preparedness
- ➲ **Parking Enforcement**

RECENT PROGRAM ACHIEVEMENTS

- ★ Responded to 790 calls for service.
- ★ Increased public outreach.
- ★ Implemented citation online services for the public.

OPERATING AND PERFORMANCE MEASURES

Parking Enforcement (25601)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	4.40	5.20	5.20	5.20
Expenditures				
Personnel	242,534	334,240	332,540	351,010
Training and Meetings	-	-	200	-
Operating Expenditures	35,366	67,580	73,950	62,530
Capital	-	-	19,140	-
Total Department Expenditures	277,900	401,820	425,830	413,540

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
48-Hour Response Rate	85%	85%	90%	95%
Parking Vehicle Impounds	325	450	375	400
Parking Calls for Service	785	850	790	825
Vehicle Storage/Impound Releases	1,000	1,100	900	950

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PUBLIC WORKS

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

PUBLIC WORKS DEPARTMENT

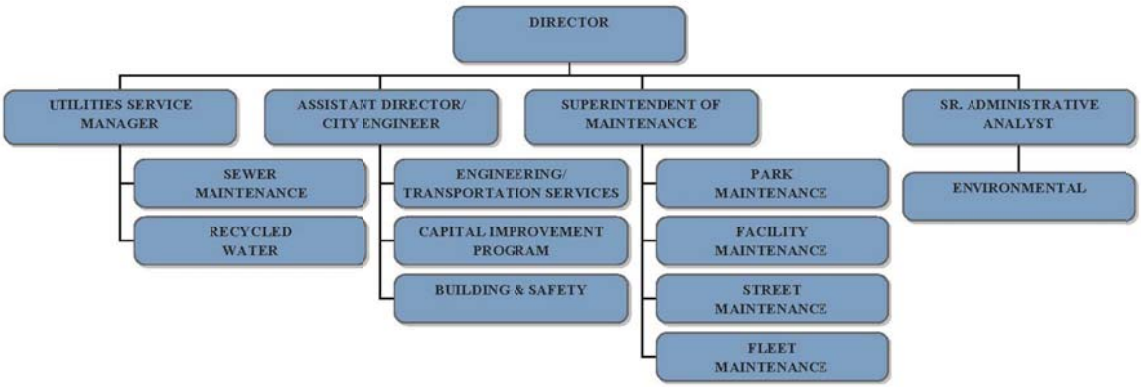

Figure 23: Public Works Organization Chart

DEPARTMENT SUMMARY

Public Works

The Public Works Department is responsible for the development and maintenance of public infrastructure along with regulating the construction of all new, remodeled and existing residential, commercial and industrial buildings. The Department ensures the City's infrastructure continues in proper operating conditions and that all construction is in compliance with the State of California and the City of Palmdale's building codes in order to allow all of the City's stakeholders the opportunity to continue with their lifestyles and to meet the infrastructure needs of future generations.

FISCAL YEAR 2013-14 BUDGET HIGHLIGHTS

- Obtained $110 million, Measure R, to fund five (5) transportation projects along State Route 138.
- Executed a Power Purchase Agreement for Solar Energy, which will save the City approximately $1M to $2M throughout the 20-year agreement.
- Received a grant for approximately $450,000 to address illegal dumping.

About Public Works

The Public Works Department supports 36 City programs. Public Works programs generate revenue from a variety of sources to offset expenditures.

The Department of Public Works is comprised of four main divisions, which manage all public works activities. The Utilities, Maintenance, Development Services, and Environmental divisions are comprised of several sub-divisions to support the several City programs managed under Public Works.

Public Works responsibilities include the design, construction, and management of the City's Capital Improvement Program (CIP), which involves improvement projects throughout the City, such as: landscaping, beautification and signage; street widening, rehabilitation, resurfacing and sealing; sidewalks, bikeways, and trails; Americans with Disabilities Act (ADA) improvements; traffic signals and safety improvements; transportation facilities and transit amenities; water resources and drainage systems; parks, recreation, and athletic facilities; public offices and buildings; overhead utility under grounding; and environmental mitigation. Other Department responsibilities include recycling and litter clean-up activities, development-related public infrastructure and subdivision inspection, maintenance and repair of regional storm drains, retention and detention basins, establishment and administration of assessment districts, construction and maintenance of City streets and sidewalks, public drainage facilities, planning and design of traffic signs and signals, and the management and maintenance of the City's Geographic Information System (GIS). Additionally, the Department oversees the Building and Safety activities of the City, including being responsible for full knowledge and enforcement of all regulating codes which encompass building, electric, plumbing, mechanical, sewer work, State energy, and State and Federal handicap access laws.

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DEPARTMENT SUMMARY

Public Works
(1550, 2200, 3100, 3200, 3210, 3211, 3220, 3230, 3300, 3400, 3410, 3411, 3500, 3600, 3212, 3241, 3610, 3621, 3622, 3623, 3624)

Department Expenditures and Staffing Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	127.59	129.95	126.95	125.39
Expenditures				
Personnel	11,668,528	12,390,010	12,342,820	12,461,920
Training and Meetings	12,899	46,970	47,690	87,290
Operating Expenditures	11,091,356	14,664,940	12,992,110	16,095,320
Capital	649,150	992,800	1,009,650	574,000
Debt	386,617	238,030	217,190	28,770
Total Department Expenditures	23,808,550	28,332,750	26,609,460	29,247,300

The Public Works Department is budgeted in the following funds:

General Fund	Amargosa Drainage Fund
Anaverde Drainage Fund	Gas Tax Fund
Portal Ridge Drainage Fund	Prop A Fund
Pearland Drainage Fund	Prop C Fund
State Grant Fund	Air Quality Fund
Federal Grant Fund	Article 3 Fund
Housing Fund	Article 8 Fund
Traffic Impact Fund	Park Development fund
County and Developer Contribution	CDBG Fund
Landscape Maintenance District Fund	Streetlight Fund
Sewer Maintenance Fund	GIS Fees

PROGRAMS AND SERVICES

Department Administration

Mission Statement

To provide oversight to the operations of the Department of Public Works ensuring the Department as a whole operates in a manner, which provides a benefit to the public without straining the City's valuable resources.

Program Activities

- Direct the activities of the division managers and provide interface and support to other City departments.
- Develop and coordinate the department's budget activities.
- Oversee and maintain the department's accreditation status through the American Public Works Association.
- Provide information to the public on eradicating graffiti, disposal options and how to identify and prosecute illegal dumpers, and other Public Works programs.
- Work with businesses and non-profits to provide services for the community such as cleanup events and promote other Public Works programs.

Key Goals & Objectives for Fiscal Year 2013-14

- Continue to coordinate and collaborate with Metro, Caltrans and XpressWest as well as Metrolink and California High Speed Rail Authority to promote the design and construction of the High Desert Corridor with a high speed rail component.
- Link CCTV inspection data to both GIS and OASIS Management Maintenance Systems for contract management and future inspection scheduling for sewer system.
- Develop a comprehensive Sports Field Renovation Program for City sports fields.
- Implement another smart phone application to provide ease of reporting issues to the City.

PUBLIC WORKS PROGRAMS

- **Dept. Administration**
- Environmental
- Capital Project Mgmt
- Engineering
- Public Works Inspection
- Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- Sewer Maintenance
- Street/ROW Maintenance
- Maintenance Program
- Transit/Transportation Mgmt. & Planning
- Landscape Maint. Dist.
- Streetlight Districts
- Development Services
- Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

- ★ Automotive BMP's manual for I.W. program
- ★ Purchased CCTV camera equipment and began training
- ★ Planted 350 trees in landscape through State of California Grant funds using community volunteers

OPERATING AND PERFORMANCE MEASURES

Department Administration (31001, 2501550)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.88	1.10	0.68	0.75
Expenditures				
Personnel	325,501	64,090	69,790	61,480
Training and Meetings	2,810	550	500	-
Operating Expenditures	177,412	136,840	143,140	142,680
Capital	-	-	-	-
Debt	10,285	10,890	8,290	3,590
Total Department Expenditures	516,008	212,370	221,720	207,750

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Students in Outreach Program	41	20	1	3
Accreditation Successful	100%	Re-Accredit	100%	100%
Awards	4	18	4	5

PROGRAMS AND SERVICES

Environmental

Mission Statement

To work with the community and franchised haulers/contractors to address issues pertaining to solid waste, recycling, household hazardous waste, and illegal dumping; identify opportunities to conserve energy, either through changes in practices or through utilizing new or different proven technologies, which provide a reasonable payback period and to provide easy to use and convenient services to the community for the implementation of local ordinances.

Program Activities

- Design solid waste, recycling, household hazardous waste, and illegal dumping prevention programs that protect public health and the environment; maintain the City's compliance with State solid waste mandates.
- Set precedent for the commercial and residential community to implement energy conservation measures in their daily practices.
- Address renewable energy issues and concerns for the City and community as a whole.

Key Goals & Objectives for Fiscal Year 2013-14

- Implementation of enhanced illegal dumping clean-up and prevention program with the help of grant funds and successfully launch another smartphone app for program.
- Successfully have 1.13 MW of solar arrays on carports installed at City facilities.
- Potentially retrofit several streetlights with efficient LED lights.

PUBLIC WORKS PROGRAMS

- Dept. Administration
- ➲ **Environmental**
- Capital Project Mgmt
- Engineering
- Public Works Inspection
- Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- Sewer Maintenance
- Street/ROW Maintenance
- Maintenance Program
- Transit/Transportation Mgmt. & Planning
- Landscape Maint. Dist.
- Streetlight Districts
- Development Services
- Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

- ★ Executed a Power Purchase Agreement for Solar Energy.
- ★ Successfully incorporated street sweeping into the City's Franchise Agreement.
- ★ Successfully launched a smart phone application for trash and street sweeping and currently in negotiations to launch another in partnership with LA County to report service needs to the City.
- ★ Successfully Received approximately $450,000 in grant funds to address illegal dumping.

OPERATING AND PERFORMANCE MEASURES

Environmental (31002, 31003, 31005, 31006)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.75	1.00	0.65	0.67
Expenditures				
Personnel	77,034	91,780	105,890	99,200
Training and Meetings	-	550	16,000	22,000
Operating Expenditures	68,107	75,330	156,220	86,580
Capital	-	-	-	-
Total Department Expenditures	145,141	167,660	278,110	207,780

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Increase Diversion Rates	0.73	0.75	0.74	0.75
Increase Participation in HHW Collection Program	330 tons	1,780 tons	340 tons	350 tons
Complete Citywide Energy Efficiency Plan	100%	100%	100%	100%
HVAC Units				
Replacement of Units with Energy-Efficient Units	(2)	24	(4)	3
Interior Lighting Retrofit to Fluorescent, T-8 Lamps with Electronic Ballasts	20	25	20	20
Installation of Solar Tubes	-	8	-	-
Installation of LED Lights	90	400	30	80
Solar Panels				
Solar Array Installation	-	1.13 MW	-	1.13MW

PROGRAMS AND SERVICES

Capital Project Management

Mission Statement

To provide project management and construction management of the ongoing Capital Improvement Program (CIP), and to efficiently and effectively design and develop necessary capital improvements that maintain and improve public health, safety, and welfare; to generate economic development; and improve quality of life for our residents.

Program Activities

- Adequately fund projects to maintain, repair, and improve the infrastructure throughout the City.
- Plan, prioritize, and balance funding for capital expenditures.
- Approve the design, plans, and specifications for the projects in construction.
- Assist in the bid, award, monitoring, and inspection of the projects through completion of construction.
- Assist in moving projects through the City's planning and permitting process when appropriate.
- Apply for Grant funding from a variety of sources for capital projects to leverage City funds.
- Interagency Coordination.

Key Goals & Objectives for Fiscal Year 2013-14

- Begin environmental phase of Palmdale Blvd./SR138 -5th to 10th Street widening
- Begin planning (PID) phase of three projects on SR 14/138-Palmdale Blvd to 10th West
- Rancho Vista Blvd Grade Separation: begin final design after negotiation of Metro grant MOU
- Complete construction of Rancho Vista Bl./10th Street E. intersection upgrade and Signal
- Complete Phase 1 of ITS Signal Sync Construction.

PUBLIC WORKS PROGRAMS

- Dept. Administration
- Environmental
- ➲ **Capital Project Mgmt**
- Engineering
- Public Works Inspection
- Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- Sewer Maintenance
- Street/ROW Maintenance
- Maintenance Program
- Transit/Transportation Mgmt. & Planning
- Landscape Maint. Dist.
- Streetlight Districts
- Development Services
- Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

- ★ PTC Security Cameras
- ★ McAdam Park Reclaimed Water Use Upgrade
- ★ Ave S/Yellen Park Frontage Street Improvements
- ★ Safe Routes to School-Cimarron/Golden Poppy
- ★ Boulders at the Lake Electrical Upgrade
- ★ Sierra Hwy/Pearblossom Hwy Safety Striping
- ★ Maintenance Center Admin Building
- ★ 30th St. E. Rehabilitation

OPERATING AND PERFORMANCE MEASURES

Capital Project Management (31004)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	3.05	3.18	2.75	2.57
Expenditures				
Personnel	(32,676)	149,990	127,930	145,170
Training and Meetings	-	1,200	900	1,500
Operating Expenditures	1,522	152,830	151,970	226,590
Capital	-	-	-	-
Total Department Expenditures	(31,154)	304,020	280,800	373,260

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Projects Completed	8	70	8	10
Perform 3-year Review Consultant Agreements	1	1	1	1
Ten Year CIP Update	0	0	0	0
Number of Applications Submitted for Grants	7	30	7	7

PROGRAMS AND SERVICES

Engineering

Mission Statement

Provide professional engineering and management support for the development community, City departments, and all Capital Projects. To establish and maintain sustainable engineering design standards and specifications as well as maintain appropriate service levels for permitting, inspection, and development plan review.

Program Activities

- Review and permit authority for development related public infrastructure and subdivision maps.
- Provide engineering consulting services to City departments.
- Review final and parcel maps, lot mergers, lot line adjustments, road and infrastructure easements, and certificates of compliance, and issue encroachment permits for work within the public right-of-way.
- Monitor the Drywell Program to enhance water quality and comply with National Pollution Discharge Elimination System (NPDES) requirements.
- Coordinate and collaborate with Caltrans and Metro to promote the design and construction of the High Desert Corridor.

Key Goals & Objectives for Fiscal Year 2013-14

- Provide all Engineering forms, standards, and guidelines on the City's Web Site.
- Update the City's Engineering Standards.
- Provide applicants the ability to apply for engineering related permits on-line (E-Permits), through the City's Web Site.
- Ensure staff is trained in the City's emergency response activities.

PUBLIC WORKS PROGRAMS

- Dept. Administration
- Environmental
- Capital Project Mgmt
- ➲ **Engineering**
- Public Works Inspection
- Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- Sewer Maintenance
- Street/ROW Maintenance
- Maintenance Program
- Transit/Transportation Mgmt. & Planning
- Landscape Maint. Dist.
- Streetlight Districts
- Development Services
- Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

- ★ Implementation of Permits Plus.
- ★ Implementation of Project Doxs
- ★ Modified permitting forms and process to require all utilities to submit digital designs to expand the City's GIS capabilities.
- ★ Implementation of RMConsole for approved engineering plans.

OPERATING AND PERFORMANCE MEASURES

Engineering (32001)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.85	2.01	0.49	0.49
Expenditures				
Personnel	117,981	18,950	48,380	18,580
Training and Meetings	-	-	-	-
Operating Expenditures	11,767	24,510	19,060	22,510
Capital	-	-	-	-
Debt	19,545	20,700	15,750	6,820
Total Department Expenditures	149,293	64,160	83,190	47,910

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Provide Online Permitting through Permits Plus and City Website	90%	100%	100%	100%
Create Tracking System for Construction Bonds	75%	100%	100%	100%
Post all Engineering related forms on the City's Website	100%	100%	100%	100%
Digitize All Storm Drian Infrastructure within the City	50%	100%	75%	85%
GPS Public Infrastructure and Integrate Attributes in GIS	35%	100%	45%	55%
Improvement Plans Submittals thru Project Doxs	85%	100%	100%	100%
Engineering Related Documents in RM Console	35%	100%	55%	65%

PROGRAMS AND SERVICES

Public Works Inspection

Mission Statement

To verify and maintain sustainable engineering design standards and specifications as well as maintain appropriate service levels for inspecting development within city right-of way.

Program Activities

- Provide inspection of grading, street, sewer, storm drain, streetlight, and landscape improvements.

Key Goals & Objectives for Fiscal Year 2013-14

- Inspect and assist in completing Avenue S widening between 50th and 55th Streets East, inspect construction of Yellen Park Phase (1) and sections of Elizabeth Lake Road West of 25th Street West.
- Ensure all staff is trained and understands their role in the City's emergency response activities.
- Continue to implement the City's drywell monitoring program.
- Work with permitting section to expand online permitting capabilities.
- Provide OSHA training as required.
- Provide inspection within 24 hours of Service Call.

PUBLIC WORKS PROGRAMS

- Dept. Administration
- Environmental
- Capital Project Mgmt
- Engineering
- ➲ **Public Works Inspection**
- Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- Sewer Maintenance
- Street/ROW Maintenance
- Maintenance Program
- Transit/Transportation Mgmt. & Planning
- Landscape Maint. Dist.
- Streetlight Districts
- Development Services
- Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

- ★ Completed inspection of safe routes to school projects throughout the community.
- ★ Provide inspection within 24 hours of service calls.
- ★ Implementation of Drywell Monitoring Program.
- ★ Completed inspection of Elizabeth Lake Road improvements within phase 2 areas of Ritter Ranch.

OPERATING AND PERFORMANCE MEASURES

Public Works Inspection (32002)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	2.00	2.08	2.00	2.00
Expenditures				
Personnel	219,645	225,130	195,700	232,990
Training and Meetings	385	1,440	1,440	1,440
Operating Expenditures	930	9,250	6,900	6,350
Capital	-	-	-	-
Total Department Expenditures	220,960	235,820	204,040	240,780

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Miles of Inspected and Accepted ROW Improvements	5.35	60	6	6
Lane Miles of Public Street Resurfacing Inspected	50	60	53	55
Permits Inspected	352	600	300	290
Permits Completed	250	450	210	220

PROGRAMS AND SERVICES

PUBLIC WORKS PROGRAMS

- Dept. Administration
- Environmental
- Capital Project Mgmt
- Engineering
- Public Works Inspection
- ➲ Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- Sewer Maintenance
- Street/ROW Maintenance
- Maintenance Program
- Transit/Transportation Mgmt. & Planning
- Landscape Maint. Dist.
- Streetlight Districts
- Development Services
- Housing Compliance

Drainage District

Mission Statement

Provide for the planning, implementation, and updating of the City's Master Plan of Drainage and the Drainage Management Plan in conjunction with subdivision infrastructure and capital improvement projects.

Program Activities

- Administer drainage reimbursement agreements and update drainage impact fees.
- Monitor and implement Federal Emergency Management Association (FEMA) flood insurance requirements for developments within FEMA Flood Hazard Areas.
- Administer the National Pollution Discharge Elimination System Permit (NPDES).
- Implement and update the City's Master Plan of Drainage and Drainage Management Plan in conjunction with subdivision infrastructure and capital improvement projects.

Key Goals & Objectives for Fiscal Year 2013-14

- Ensure that all potential flooding issues are properly addressed to minimize the impact of future floods or excessive rains.
- Continue to implement the guidelines outlined in the City's NPDES permit.
- Construction of storm drain improvements at the intersection of Avenue R and 45th Street East.
- Complete design for the 35th Street East storm drain.

OPERATING AND PERFORMANCE MEASURES

Drainage District (32101, 32111, 25332121)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.50	0.55	0.55	-
Expenditures				
Personnel	74,468	92,960	92,960	-
Training and Meetings	-	1,000	1,000	1,000
Operating Expenditures	35,048	132,790	76,340	77,390
Capital	-	-	-	-
Debt	26,442	28,000	21,310	9,230
Total Department Expenditures	135,958	254,750	191,610	87,620

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Parcels Assessed (Excluding Ritter Ranch)	920	8,000	870	910

PROGRAMS AND SERVICES

Traffic Signal Maintenance

Mission Statement

To design, operate, maintain, and coordinate the traffic signal system within the City to facilitate the safe and efficient movement of traffic through signalized intersections.

Program Activities

- Perform preventive maintenance on City and contracted County traffic signals.
- Plan and conduct modifications to traffic signal systems and coordinate signal operations with other agencies within our jurisdiction.

Key Goals & Objectives for Fiscal Year 2013-14

- Reduce vehicle delays along the main City arterials by coordinating existing traffic signals.
- Provide traffic signal preventive maintenance and repairs in a timely manner.
- Identify and construct new traffic signals or modify existing ones as funding become available.
- Coordinate with Project Management on the expansion of the existing fiber optic lines that connect our existing traffic signals from the field to our Traffic Control Center located at City Hall.

PUBLIC WORKS PROGRAMS

Dept. Administration
Environmental
Capital Project Mgmt
Engineering
Public Works Inspection
Drainage District
➲ **Traffic Signal Maint.**
Traffic Engineering
Geographic Information Systems
Sewer Maintenance
Street/ROW Maintenance
Maintenance Program
Transit/Transportation Mgmt. & Planning
Landscape Maint. Dist.
Streetlight Districts
Development Services
Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

★ Revised Coordination of Traffic Signals along 10th Street West, Rancho Vista Boulevard and Avenue S corridors.

★ Constructed three new traffic signals; Avenue R and Rockie Lane, Avenue R and 55th Street East, Palmdale Blvd. and 70th Street East.

★ Completed preventive maintenance and repair in a timely manner

OPERATING AND PERFORMANCE MEASURES

Traffic Signal Maintenance (32201)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	4.15	4.15	4.15	4.15
Expenditures				
Personnel	927,135	563,000	590,830	610,580
Training and Meetings	2,040	2,400	1,400	2,400
Operating Expenditures	475,741	564,000	548,850	562,050
Capital	26,166	27,710	21,090	9,130
Total Department Expenditures	1,431,082	1,157,110	1,162,170	1,184,160

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Corridors Where Signal Timing are Studied	2	5	2	2
Number of Traffic Signal Maintenance and Repairs Conducted in a Timely Manner	139	150	142	145

PROGRAMS AND SERVICES

Traffic Engineering

Mission Statement

To manage, plan, and design a safe transportation system and develop improvements that are responsive to the needs of all travel modes and allow people and goods move safely and efficiently throughout the City.

Program Activities

- Pursue regional transportation linkages.
- Monitor services provided by Antelope Valley Transit Authority, Metro, and other public transportation providers to ensure transit services are available to meet community needs.
- Monitor and review Zoning Ordinance standards of development.
- Design roadway modifications, signage, bikeways, and traffic signals.
- Analyze and maintain the citywide collision database.
- Provide support to school districts on their suggested Routes to School Program.

Key Goals & Objectives for Fiscal Year 2013-14

- Continue to coordinate and collaborate with the California High Speed Rail Authority to locate the proposed High Speed Rail Station on the same site of the existing Transportation Center.
- Continue to coordinate and collaborate with Metro, Caltrans and XpressWest as well as Metrolink and California High Speed Rail Authority to promote the design and construction of the High Desert Corridor with a high speed rail component.
- Complete citywide speed surveys to justify speed limits throughout the City of Palmdale roadways.
- Apply for traffic related State and Federal grants.

PUBLIC WORKS PROGRAMS

Dept. Administration
Environmental
Capital Project Mgmt
Engineering
Public Works Inspection
Drainage District
Traffic Signal Maint.
➲ **Traffic Engineering**
Geographic Information Systems
Sewer Maintenance
Street/ROW Maintenance
Maintenance Program
Transit/Transportation Mgmt. & Planning
Landscape Maint. Dist.
Streetlight Districts
Development Services
Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

★ Obtained $110 million, Measure R, to fund five (5) transportation projects along State Route 138.

★ Obtained a $528,000 HSIP grant to construct a traffic signal at the intersection of Avenue R and 55th Street East.

★ Obtained a $400,000 Transit Oriented Development Planning Grant Round 3 from Metro to develop overlay zones and EIR around the existing Palmdale Transportation Center.

OPERATING AND PERFORMANCE MEASURES

Traffic Engineering (32202)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	4.50	4.59	4.59	3.69
Expenditures				
Personnel	189,039	677,280	675,470	562,360
Training and Meetings	12	1,850	1,350	1,850
Operating Expenditures	28,265	56,500	46,950	53,450
Capital	-	-	-	-
Debt	32,313	16,010	16,020	-
Total Department Expenditures	249,629	751,640	739,790	617,660

*The FY 2012-13 Budget is being allocated to Traffic Engineering and to Traffic Signal Maintenance Programs.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Land Development Reviews	81	400	66	42
Number of State and Federal Grant Applications	3	10	3	3
Number of Traffic Signs, Cumalitive	8,860	9,065	8,895	8,955

PROGRAMS AND SERVICES

Geographic Information Systems

Mission Statement

To provide a web-based interactive mapping and data system that can be utilized as development community and City staff, and to provide assistance with the overall implementation and integration of numerous technologies within the City of Palmdale.

Program Activities

- Provide data and mapping support to all City Departments.
- Maintain a publicly accessible GIS website and City Map Library.
- Implement the Public Works Department's Technology Integration/Migration Plan.
- Integrate GIS with other City technologies to improve workflow processes and workplace efficiency.
- Provide training to City Department's on the use of GIS and videoconference equipment.

Key Goals & Objectives for Fiscal-Year 2013-14

- Provide training, mapping and data support for City Departments.
- Continue the implementation of the Public Works Department's Technology/Migration Plan.
- Continue to develop methods to streamline permit and development application processes.
- Update the GIS Standard Operating Procedure (SOP) document.
- Upgrade MapGuide 6.5 to MapGuide Enterprise.
- Coordinate with SCAG and other outside agencies regarding the use of videoconference technology.
- Update maps in the City Map Library, as needed.
- model (integrate GIS with modeling software).

PUBLIC WORKS PROGRAMS

Dept. Administration
Environmental
Capital Project Mgmt
Engineering
Public Works Inspection
Drainage District
Traffic Signal Maint.
Traffic Engineering
➲ **Geographic Information Systems**
Sewer Maintenance
Street/ROW Maintenance
Maintenance Program
Transit/Transportation Mgmt. & Planning
Landscape Maint. Dist.
Streetlight Districts
Development Services
Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

★ Developed a Planning Department Development Summary database, report and GIS layer.

★ Created several new workflow screens in PermitsPlus for the Planning Department.

★ Developed a publicly-accessible Interactive Firework "Safe Area Map."

★ Developed a restricted-vendor area GIS application for code enforcement purposes.

★ Created the City's Master Transportation "Vision" Map.

OPERATING AND PERFORMANCE MEASURES

Geographic Information Systems (32301)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.75	2.10	2.10	1.10
Expenditures				
Personnel	216,346	261,410	262,330	161,870
Training and Meetings	7	1,500	1,500	1,500
Operating Expenditures	13,122	40,300	15,300	15,300
Capital	-	-	10,000	-
Total Department Expenditures	229,475	303,210	289,130	178,670

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of GIS Layers Created/Updated	72	350	80	40
Number of Databases Created/Updated	40	200	45	25
Number of Static Maps Created	190	900	200	200
Number of Assessor's Parcel Updates	4	20	4	4
Number of Technical Support Responses	40	300	50	50
Public Works Technology Integration	25%	100%	45%	60%
MapGuide 6.5 to Enterprise Migration	10%	100%	50%	100%
Access Database to SQL Migration	0%	100%	10%	50%
Update GIS Standard Operating Procedure	0%	100%	10%	100%
Develop Master Address Database	0%	100%	5%	30%

PROGRAMS AND SERVICES

Sewer Maintenance

Mission Statement

To provide the City with a cost-effective, dependable Sewer Maintenance Program, which will address the immediate needs of the residents, will direct the funds invested into the program to the sewer system serving the City, and will help to ensure that the City is compliant with all applicable regulations.

Program Activities

- Monitor and operate the sanitary sewer collection system.
- Impose a charge and collect a user fee for the service.
- Monitor and manage the collection system contributors (residential and commercial) to reduce sanitary sewer overflows and discharge..
- Implement and Manage the Industrial Waste Program to inspect food service establishments and Automotive industries.
- F.O.G. (Fats, Oils, and Grease) Program outreach to food service establishments and residences via training.

Key Goals & Objectives for Fiscal Year 2013-14

- Create an emergency contract list with local contractors for emergency repairs.
- Perform a rate study for fiscal years 2013 through 2015.
- Prepare an Emergency Operations Plan for Council's adoption.
- Link CCTV inspection data to both GIS and OASIS Management Maintenance Systems.
- Plan, design and construct necessary gravity flow sewer to eliminate Avenue S Lift Station.
- Address sewer system repairs recommended by CCTV inspections.
- Raise and / or upgrade approximately 225 manholes.

PUBLIC WORKS PROGRAMS

- Dept. Administration
- Environmental
- Capital Project Mgmt
- Engineering
- Public Works Inspection
- Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- ➲ **Sewer Maintenance**
- Street/ROW Maintenance
- Maintenance Program
- Transit/Transportation Mgmt. & Planning
- Landscape Maint. Dist.
- Streetlight Districts
- Development Services
- Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

- ★ Increased staffing to discontinue services with CSMD
- ★ Created F.O.G. PSA for Channel 27
- ★ Increased staffing for additional technical and clerical review of new requirements, maintenance activities and industrial waste programs
- ★ Automotive BMP's manual for I.W. program
- ★ Purchased CCTV camera equipment and began training

OPERATING AND PERFORMANCE MEASURES

Sewer Maintenance (32411, 32412, 32413, 32414, 32415, 32416, 32417, 32418, 32419)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	9.65	9.45	13.90	17.28
Expenditures				
Personnel	1,112,311	1,672,180	1,663,270	2,172,710
Training and Meetings	6,304	25,000	16,000	30,000
Operating Expenditures	1,329,052	1,578,240	1,271,720	1,629,270
Capital	325,388	465,000	380,000	150,000
Total Department Expenditures	2,773,055	3,740,420	3,330,990	3,981,980

Note: The City withdrew from the Consolidated Sewer Maintenance District of Los Angeles County and established a City Sewer Maintenance District to assume the responsibility of the operation and maintenance of the City sewer system beginning July 1, 2009.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Miles of Sewer Cleaned (Routine Schedule)	132/33%	404/100%	131/32%	150/37%
Miles of Sewer Cleaned ("Hotspot" Schedule)	53/20%	265/100%	61/23%	55/21%
Miles of Sewer Inspected (CCTV)	102/26%	404/100%	78/19%	60/15%

PROGRAMS AND SERVICES

Street/Right-Of-Way Maintenance

Mission Statement

To manage the maintenance, repair of, and improvements to the public right of way infrastructure, vehicles, and

To manage the maintenance and repair of, and improvements to the public right of way infrastructure, vehicles and equipment in order to provide the public with safe, efficient, functional, high quality, and aesthetically pleasing, cost-effective transportation and drainage systems.

Program Activities

- Adequately fund projects to maintain, repair, and improve the City's infrastructure assets.
- Manage funding for capital expenditures between transportation and street right-of-way infrastructure maintenance, repair, and improvements for streets, sidewalks, bridges, shoulders, guardrails, and drainage system.
- To inspect and perform maintenance on portions of State Route 138 located within the City's jurisdiction.
- Maintain and repair the City's fleet vehicles, heavy equipment, and all other small equipment and administer, test, and certify vehicles and equipment for compliance.
- Ensure the City's vehicles and equipment are kept in safe, functional, and reliable condition.

Key Goals & Objectives for Fiscal Year 2013-14

- Continue to ensure the City's streets are well maintained in safe, clean, and debris-free condition
- Continue vehicle replacement report and recommendations identifying vehicles and equipment..
- Provide emergency on-call service for after-hour emergencies.
- Manage the street sweeping services provided by Waste Management

PUBLIC WORKS PROGRAMS

- Dept. Administration
- Environmental
- Capital Project Mgmt
- Engineering
- Public Works Inspection
- Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- Sewer Maintenance
- ➲ **Street/ROW Maintenance**
- Maintenance Program
- Transit/Transportation Mgmt. & Planning
- Landscape Maint. Dist.
- Streetlight Districts
- Development Services
- Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

- ★ Placed 653 tons of asphalt for pavement repairs
- ★ Swept 6,326 miles of city streets utilizing City staff
- ★ Striped 280 miles of streets
- ★ Graded 178 miles of dirt shoulders
- ★ Maintained 700 traffic signs
- ★ Painted 51,209 sq.ft. of pavement markings
- ★ Placed 300 cu. yds. Of concrete for sidewalk repairs
- ★ Removed 933 tons of misc. debris from City Right of Way

OPERATING AND PERFORMANCE MEASURES

Street/Right-Of-Way Maintenance (33001)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	29.00	29.00	28.00	26.95
Expenditures				
Personnel	2,792,076	2,859,740	2,854,740	2,788,660
Training and Meetings	406	1,700	700	1,600
Operating Expenditures	806,874	1,398,550	1,170,050	1,223,400
Capital	281,050	341,300	389,300	374,000
Debt	193,878	96,080	96,080	-
Total Department Expenditures	4,074,284	4,697,370	4,510,870	4,387,660

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
City Street Curb Miles Swept	18,000	18,000	18,000	18,000
State Route 138 Curb Miles Swept	330	330	330	330
Cubic Yards of Concrete Used for Sidewalk, Curb and Gutter, and Cross-Gutter Repairs	390	N/A	350	350
Tons of Asphalt Used for Pavement Repairs, Including Pothole Patching	1,500	N/A	800	800
Vehicles and Equipment Maintained	430	N/A	430	430
Work Order Completion Time (non-emergency)	7-10 Days	3-4 Days	7-10 Days	7-10 Days
Recycled Waste Oil from Fleet Vehicles (gallons)	1,500	N/A	1,500	1,500

PROGRAMS AND SERVICES

Maintenance Program

Mission Statement

To maintain all City buildings, parks, and general landscape areas in safe, sanitary, comfortable, and aesthetically pleasing condition for the City to conduct City business and for members of the community, visitors, and patrons to utilize and enjoy.

Program Activities

- Manage the maintenance, replacement, and upgrade of the City's buildings, facilities, equipment, parks, and general landscape areas.
- Provide project management support for Capital Improvement projects.
- Provide general maintenance, set-up, and tear-down support for special events requests and projects.
- Provide water chemistry and maintenance for four City pools and water park.
- Promote recycling at City centers.
- Promote the preservation of resources such as water, electricity, and gas at various City facilities.
- Promote water conservation goals by utilizing the latest technology.

Key Goals & Objectives for Fiscal Year 2013-14

- Utilize available Technologies to reduce energy costs and usage.
- Meet Compliance with Air Quality Control Standards.
- Provide water quality measures at all pool facilities.
- Continue to support city wide recycling efforts.
- To use green products and recycled material when feasible.

PUBLIC WORKS PROGRAMS

- Dept. Administration
- Environmental
- Capital Project Mgmt
- Engineering
- Public Works Inspection
- Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- Sewer Maintenance
- Street/ROW Maintenance
- ➲ **Maintenance Program**
- Transit/Transportation Mgmt. & Planning
- Landscape Maint. Dist.
- Streetlight Districts
- Development Services
- Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

- ★ Utilizing LED lighting Technologies in interior lighting applications
- ★ Completed gas efficiency training for pool heaters.
- ★ Repaint 80% of Dry Town Buildings Exterior
- ★ Replacement circulation pump installed at Mc Adam Pool
- ★ Planted 350 trees in landscape through State of California Grant funds using community volunteers

OPERATING AND PERFORMANCE MEASURES

Maintenance Program (3400, 3411, 3500, 3600)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	29.10	29.00	22.00	23.90
Expenditures				
Personnel	2,566,422	2,109,470	2,074,600	2,308,830
Training and Meetings	-	570	800	2,000
Operating Expenditures	2,871,876	3,679,100	3,787,800	3,709,400
Capital	-	32,000	34,000	-
Debt	37,906	18,780	18,780	-
Total Department Expenditures	5,476,204	5,839,920	5,915,980	6,020,230

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Park Landscape Acreage	518	590	522	522
Landscape Median Acreage	57.4	57.4	57.4	57.4
City Facility Square Footage	387,300	396,127	387,500	413,500
Park and Ride Locations	-	2	2	2
Park Maintenace Work Order Completed	24 hrs.	24 hrs.	24 hrs.	24 hrs.
Landscape General Benefit Work Order Completed	72 hrs.	7 days	7 days	7 days
City Facility Work Order Completed	14 days	10 days	14 days	14 days
Park and Ride Maintenance Schedule	Weekly	Daily	Weekly	Weekly
Transportation Center Maintenance Schedule	Daily	Daily	Daily	Daily

PROGRAMS AND SERVICES

Transit/Transportation Management & Planning

Mission Statement

Review private land development and plan public transportation facilities and policy so that people can move within the City with equality of convenience and access among all modes of transportation; plan and coordinate projects and programs that promote alternative modes of transportation widely available and attractive to the public.

Program Activities

- Advocate the City's interest to regional agencies that make transportation and land use decisions.
- Support and promote integrated and coordinated land use and transportation planning.
- Maintain a functional classification of the street system that identifies local roadways and intersections of regional significance.
- Support flexible and appropriate alternative transportation modes and transportation system measures that reduce reliance on automobiles.

Key Goals & Objectives for Fiscal Year 2013-14

- Attend Antelope Valley Transit Authority meetings and Metro Board and Technical Advisory Committee (TAC) meetings to improve transit service in the community.
- Extend bus stop maintenance agreement to allow AVTA to continue maintaining stops within City jurisdiction.
- Attend TDA Article 8 Public Hearings to assess the transit needs of the community.
- Continue working with California High Speed Rail and Xpress West regarding high speed rail connections to the Palmdale Transportation Center.
- Continue to seek funding for trail and bicycle enhancements.
- Continue to coordinate with Metro, Caltrans, and the High Desert Corridor Joint Powers Authority to promote the design and construction of the High Desert Corridor.

PUBLIC WORKS PROGRAMS

- Dept. Administration
- Environmental
- Capital Project Mgmt
- Engineering
- Public Works Inspection
- Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- Sewer Maintenance
- Street/ROW Maintenance
- Maintenance Program
- ➲ **Transit/Transportation Mgmt. & Planning**
- Landscape Maint. Dist.
- Streetlight Districts
- Development Services
- Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

- ★ Participated in all TDA Article 8 Public Hearings
- ★ Participated in all AVTA Technical Advisory Committee Meetings and Public Hearings
- ★ Continued working with High Speed Rail on design issues near the Palmdale Transportation Center
- ★ Continued working with Metro, Caltrans, and the HDC JPA on issues related to the High Desert Corridor

OPERATING AND PERFORMANCE MEASURES

Transit/Transportation Management & Planning (34101, 34102)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	12.51	12.71	12.71	13.01
Expenditures				
Personnel	398,185	483,300	509,030	565,170
Training and Meetings	-	3,710	600	1,000
Operating Expenditures	1,685,631	2,301,200	1,580,660	1,805,400
Capital	-	-	-	-
Total Department Expenditures	2,083,816	2,788,210	2,090,290	2,371,570

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Attend TDA Article 8 Public Hearings	3	15	4	4
Attend AVTA Board Meetings	12	60	12	12
Attend AVTA Technical Advisory Committee Meetings	12	60	12	12

PROGRAMS AND SERVICES

Landscape Maintenance District

Mission Statement

To provide homeowner approved and funded landscape maintenance services that is safe, healthy, and aesthetically pleasing streetscape to residential areas.

Program Activities

- Provide landscape maintenance services to residential areas within the district including: debris removal, mowing, planter cultivation, weed control, tree and shrub management, irrigation system maintenance, and drainage system maintenance.

Key Goals & Objectives for Fiscal Year 2013-14

- Install and maintain water conserving irrigation systems to 235 irrigation controllers. Maximizing water conservation and minimizing utility costs.
- Continue developing the Wrought Iron Fence Maintenance Program to replace fencing as necessary and paint outdated fencing in order to maximize the life span of the fencing.
- Continue the Tree Maintenance Program to effectively manage the resource.
- Complete the annual detention basin maintenance. This includes vegetation control and debris removal.
- Monitoring the landscape maintenance contractor to ensure contract compliance.
- Re-bid the Landscape Maintenance Contract. New contract to begin October 2013.
- Remove graffiti in a timely manner.

PUBLIC WORKS PROGRAMS

Dept. Administration
Environmental
Capital Project Mgmt
Engineering
Public Works Inspection
Drainage District
Traffic Signal Maint.
Traffic Engineering
Geographic Information Systems
Sewer Maintenance
Street/ROW Maintenance
Maintenance Program
Transit/Transportation Mgmt. & Planning
➲ **Landscape Maint. Dist.**
Streetlight Districts
Development Services
Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

★ Irrigation system evaluations, repair defective equipment, and replant Landscape Assessment Districts.

★ Respond to service requests from citizens.

★ Plant 100 trees utilizing State of California Grant funds.

★ Comprehensive Basin Maintenance Program and storm response.

★ Reorganized the Graffiti Abatement Program.

OPERATING AND PERFORMANCE MEASURES

Landscape Maintenance District (25136101)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	18.49	18.53	20.53	16.83
Expenditures				
Personnel	1,619,472	1,857,490	1,792,700	1,532,980
Training and Meetings	581	2,500	2,500	5,000
Operating Expenditures	2,924,732	3,562,560	3,300,120	3,323,550
Capital	42,712	154,500	196,350	50,000
Debt	40,081	19,860	19,870	-
Total Department Expenditures	4,627,578	5,596,910	5,311,540	4,911,530

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Landscape Districts Formed/ Annexed	245	295	245	245
Number of Parcels within Landscape Maintained Districts	27,661	32,161	27,661	27,661
Area (square feet) of Landscape Maintained (area includes basins)	18.5M	12.2M	18.5M	18.5M

PROGRAMS AND SERVICES

Streetlight District

Mission Statement

To maintain property owner funded streetlights in all new residential and commercial developments to provide a form of security and add quality of life to local residents and businesses.

Program Activities

- Provide streetlight maintenance services to residential commercial areas that include maintenance of lighting structures and conduits, provide utilities, and renovating lighting fixtures as needed.

Key Goals & Objectives for Fiscal Year 2013-14

- Ensure that all streetlights located in districts are well maintained and in good operating conditions.
- Take over management of streetlight improvements and administration of streetlight assessments for Los Anegeles County Lighting Maintenance District.

PUBLIC WORKS PROGRAMS

- Dept. Administration
- Environmental
- Capital Project Mgmt
- Engineering
- Public Works Inspection
- Drainage District
- Traffic Signal Maint.
- Traffic Engineering
- Geographic Information Systems
- Sewer Maintenance
- Street/ROW Maintenance
- Maintenance Program
- Transit/Transportation Mgmt. & Planning
- Landscape Maint. Dist.
- ➲ **Streetlight Districts**
- Development Services
- Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

★ Four Streetlight Districts were maintained, administered, and assessed in Fiscal Year 12-13.

OPERATING AND PERFORMANCE MEASURES

Streetlight District (36211, 36221, 36231, 36241)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.87	0.57	2.07	2.98
Expenditures				
Personnel	100,212	234,650	236,470	264,210
Training and Meetings	56	1,000	1,000	8,000
Operating Expenditures	596,826	811,940	640,030	3,098,900
Capital	-	-	-	-
Total Department Expenditures	697,094	1,047,590	877,500	3,371,110

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Streetlight Districts Formed/ Annexed	159	157	130	150
Number of Parcels with Streetlight Maintained Districts	16,590	16,550	7,925	7,931
Number of Streetlights with Formed Districts	4,095	4,056	4,114	4,168

PROGRAMS AND SERVICES

Development Services

Mission Statement

To provide responsive and knowledgeable building services by administering and enforcing the City's building codes in order to protect the safety of all citizens.

Program Activities

- Review plans and drawings for compliance.
- Issue permits and inspect the construction work to ensure established standards are met.
- Perform post disaster safety assessment.
- Investigate and resolve official complaints from citizens and employees.
- Manage the permit and plan check software.
- Collect fees for all types of development.

Key Goals & Objectives for Fiscal Year 2013-14

- Serve citizens and development community by providing effective and efficient oversight of compliance processing for all types and levels of construction projects.
- Expand online processing capabilities within development departments.
- Ensure that the City's responsibility is met for ADA compliance.

PUBLIC WORKS PROGRAMS

Dept. Administration
Environmental
Capital Project Mgmt
Engineering
Public Works Inspection
Drainage District
Traffic Signal Maint.
Traffic Engineering
Geographic Information Systems
Sewer Maintenance
Street/ROW Maintenance
Maintenance Program
Transit/Transportation Mgmt. & Planning
LMD
Streetlight Districts
➲ **Development Services**
Housing Compliance

RECENT PROGRAM ACHIEVEMENTS

★ Continued to assist Public Safety, Housing, Planning, and Engineering offices with development and use of Project Dox and Permits Plus.

★ Adopted all new building related codes including the California Green Building Standards Code and received training in all of the new Codes.

OPERATING AND PERFORMANCE MEASURES

Development Services (22001, 22004)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	5.95	6.33	6.16	5.46
Expenditures				
Personnel	785,407	809,030	659,590	597,360
Training and Meetings	298	1,600	2,000	5,000
Operating Expenditures	59,332	141,690	70,600	109,100
Capital	-	8,400	-	-
Total Department Expenditures	845,037	960,720	732,190	711,460

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Develop Online Document Access and Permitting for 90% of Projects	95%	90%	95%	95%
Transition to 95% Online Plan Processing to Promote Streamlining and Green Processing Methods	95%	95%	95%	95%
Conduct Building Inspection the Same Day as Requested	90%	100%	90%	90%

Housing Compliance (22002)

Mission Statement

Enforce the minimum housing standards related to building construction and maintenance, which includes the Rental Registration Unit Program and Section 8 compliance.

Program Activities

- Investigate alleged violations and resolve through correspondence with responsible parties, issue citations, and prepare documents for court cases.
- Inspect registered residential rental properties for code compliance.

Key Goals & Objectives for Fiscal Year 2013-14

- Respond promptly to code violation complaints to ensure occupant safety and health.
- Maintain property values through code enforcement.
- Automate residential rental property registrations.

PUBLIC WORKS PROGRAMS

Dept. Administration
Environmental
Capital Project Mgmt
Engineering
Public Works Inspection
Drainage District
Traffic Signal Maint.
Traffic Engineering
Geographic Information Systems
Sewer Maintenance
Street/ROW Maintenance
Maintenance Program
Transit/Transportation Mgmt. & Planning
LMD
Streetlight Districts
Development Services
➲ **Housing Compliance**

RECENT PROGRAM ACHIEVEMENTS

★ Rental Registration Certifications:

- 5 year-4,705
- 3 year-786
- 1 year-9

Housing Compliance (22002)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	2.50	3.60	3.62	3.56
Expenditures				
Personnel	179,969	382,940	383,140	339,770
Training and Meetings	-	-	-	3,000
Operating Expenditures	5,069	8,400	6,400	3,400
Capital	-	-	-	-
Total Department Expenditures	185,038	391,340	389,540	346,170

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Reduce Number of Housing Complaints	170	100	170	170
Increase Rental Registrations	9,000	10,000	9,000	9,000
Inspect all Registered Rental Units	7,000	10,000	7,000	7,000

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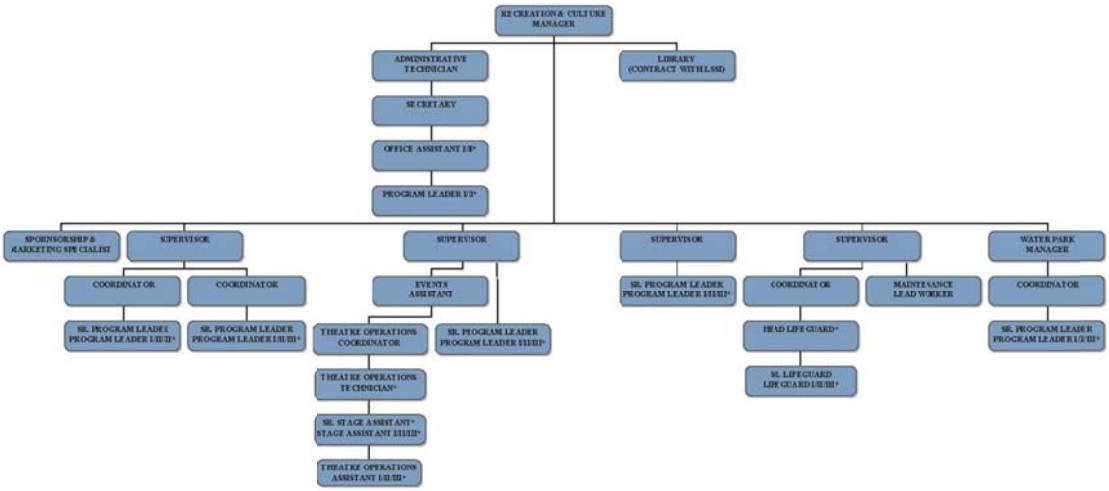
DEPARTMENT OF RECREATION AND CULTURE

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

RECREATION & CULTURE



*REGULAR PART TIME

Figure 24: Recreation & Culture Organization Chart

DEPARTMENT SUMMARY

Recreation and Culture

The Department of Recreation and Culture provides activities to facilitate community connections, advance human development, and promote lifelong learning. These services enhance the quality of life for the City of Palmdale residents and are vital to the growth of communities.

Fiscal Year 2013-14 Budget Highlights

- Offering a new and revamped concert series at the Palmdale Amphitheater
- Updating Palmdale Amphitheater webpages and marketing
- Adding a guest directed performance at the Palmdale Playhouse
- Enhancing programs at the Library
- Developing an operations and marketing plan for Joe Davies Airpark
- Offering tournaments for adult sports
- Offering new water exercise program
- Opening a secondary concessions area at DryTown Water Park

About Recreation and Culture

The department provides quality and diverse recreation, theatre and library programs, events, and services that strengthen community image and sense of place and makes the City attractive to residents and businesses. It provides recreational opportunities that are comprehensive, accessible, and strengthen safety and security, and foster human development of our youth. Provides for events that promote unity, allow for the inclusion of local businesses, provide a platform to showcase local talents, and encourage tourism. Provides for educational and cultural opportunities for people of all ages.

The Department of Recreation and Culture manages the operation of 339.4 acres of developed parkland throughout the City. The department also operates 707,599 square feet or 20 special use facilities and 28.7 miles of developed trails and pathways. Facilities include four pools, a 6-acre water park, 12,000 capacity outdoor amphitheater, seven-field state of the art softball complex, two full service recreation centers, senior citizen center, an equestrian arena, Joe Davies Heritage Airpark, two skate parks, two roller hockey rinks, the Palmdale Library and Playhouse.

A variety of programs and events are available to all ages, which meet a wide array of interests. Thursday night on the Square is an eight-week event held in the heart of Palmdale and provides activities for youth, live music, enticing food, and an open-air market. The Sounds of Summer Concert Series is comprised of four events held in the Palmdale Amphitheater where headline artists are enjoyed by tens of thousands. In 2009, 2012 and again in 2013 the City has hosted the final race stage of the AMGEN Tour of California, cycling's most successful racing event in the United States, attracting cycling enthusiast of all ages.

Traditional programming includes programs at park sites, recreation centers for youth, after-school supervision, tiny tots preschool, reading programs youth and adult sports, recreational and aquatic programs, and senior citizen services. Contracted instructors enhance programs and leisure options for residents in areas of visual and performing arts classes, and sports programs.

DEPARTMENT SUMMARY

Recreation and Culture
(2400, 4100, 4200, 4310, 4320, 4330, 4340, 4350, 4360, 4370, 4400, 4410, 4420, 4430, 4440)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	120.11	114.50	110.37	92.56
Expenditures				
Personnel	4,736,658	4,708,140	4,413,020	4,059,300
Training and Meetings	3,752	5,600	5,030	5,600
Operating Expenditures	1,450,986	1,670,770	2,129,280	2,589,930
Capital	-	5,800	63,800	-
Debt	59,234	3,230	3,240	-
In-Kind Sponsorship	340,483	80,170	91,030	83,930
Total Department Expenditures	6,591,113	6,473,710	6,705,400	6,738,760

The Department of Recreation and Culture is budgeted in the General Fund and Water Park Fund.

Recreation Admin (1014100 & 1014330)

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	5.22	5.08	5.08	5.09
Expenditures				
Personnel	481,146	491,740	515,500	536,620
Training and Meetings	1,298	2,000	2,000	2,000
Operating Expenditures	58,708	69,320	55,320	60,090
Capital	-	-	-	-
Total Department Expenditures	541,152	563,060	572,820	598,710

PROGRAMS AND SERVICES

Library Services

Mission Statement

Provide access to information and recreational reading material in a variety of formats and offer reading programs in a safe, user-friendly environment.

Program Activities

- Check material out and in accurately.
- Re-shelve incoming material promptly and accurately.
- Issue library cards.
- Maintain cardholders' records.
- Assist customers with the use of the online catalog.
- Assist customers to download e-books.
- Issue notices for overdue items.
- Collect fines and fees.
- Issue notices for reserved items when the item is available.
- Clarify an information request and provide accurate, up-to-date information appropriate for the user's age level.
- Assist the public in the use of reference material.
- Assist the public in locating material within the Library.
- Provide access to the Internet in one-hour blocks of time per day to all cardholders.

Key Objectives for Fiscal Year 2013-14

- Expand the e-book reading program.
- Continue to add youth reading programs.
- Enhance the Library's collection of new books.
- Develop a service needs assessment and strategic plan.

RECREATION & CULTURE PROGRAMS

- ➲ **Library Services**
- Special Events
- Cultural Center
- Legacy Commons
- Palmdale Playhouse
- Heritage Airpark
- Palmdale Oasis Park Recreation Center
- Marie Kerr Park Recreation Center
- Recreation Programs
- Aquatics
- Youth Sports
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Contract with LSSI to bring back library hours and restore programs
- ★ Started a youth reading program
- ★ Started a bilingual reading program
- ★ Expanded library hours of operations
- ★ Made Wi-Fi available to all Library customers

OPERATING AND PERFORMANCE MEASURES

Library Services (2400)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	12.06	12.28	10.25	0.72
Expenditures				
Personnel	777,685	792,530	440,510	19,660
Training and Meetings	-	-	-	-
Operating Expenditures	333,287	363,600	811,490	1,178,380
Capital	-	-	-	-
Debt	52,709	-	-	-
Total Department Expenditures	1,163,681	1,156,130	1,252,000	1,198,040

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Items Checked Out	340,000	400,000	350,000	350,000

PROGRAMS AND SERVICES

Special Events

Mission Statement

To plan, organize, and conduct events and programs for residents and non-residents to enhance the quality of life in Palmdale while promoting Palmdale as a safe and family-oriented community.

Program Activities

- Plan and produce eight Thursday Night on the Square (TNOTS) events promoting cultural and educational programs and entertainment.
- Plan and produce four Starlight Concerts to be held at the Amphitheater.
- Promote rentals at the Amphitheater for a variety of community events, programs, ceremonies, and concerts.
- Manage and seek revenue generation through sponsorship, vendor fees, rental fees, and ticket sales.

Key Goals & Objectives for Fiscal Year 2013-14

- Increase vendor participation at Thursday Night on the Square
- Plan and program four Family Movie Nights
- Increase concert revenue through tickets and alcohol sales
- Implementation of verbal patron surveys at Thursday Night on the Square
- Facilitate higher quality concert experience through booking of nationally recognized artists

RECREATION & CULTURE PROGRAMS

- Library
- ➲ **Special Events**
- Cultural Center
- Legacy Commons
- Palmdale Playhouse
- Heritage Airpark
- Palmdale Oasis Park Recreation Center
- Marie Kerr Park Recreation Center
- Recreation
- Aquatics
- Youth Sports
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Successfully redesigned TNOTS event layout
- ★ Planned and implemented the City's 50th Anniversary celebration at Poncitlan Square
- ★ Created a variety of unique weekly themes for TNOTS

OPERATING AND PERFORMANCE MEASURES

Special Events (4200)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	7.59	8.03	8.03	8.42
Expenditures				
Thursday Night on the Square	131,473	138,800	134,880	146,070
Starlight Concert Series	289,347	260,330	265,230	383,350
Special Event - AMGEN	31,311	-	35,820	2,030
Special Event - City Anniversary	-	15,220	10,870	-
Movie Nights	-	-	-	33,500
Other Amphitheater Park Events	37,818	60,380	76,200	54,920
Special Events - Administration	102,853	111,610	88,180	116,640
Total Department Expenditures	592,802	586,340	611,180	736,510

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Thursday Night On the Square Attendance	25,000	25,000	25,000	25,000
Starlight Concert Series Attendance	35,000	40,000	9,000	15,000
Number of Amphitheater Rental	50	10	5	5
Event Survey Satisfaction Rating (Excellent or Good)	90%	95%	90%	90%
Sponsorship (In-Kind and Cash)	127,250	147,630	79,000	53,730
Number of Youth Employed in Events Annually	50	50	50	50

PROGRAMS AND SERVICES

Cultural Center

Mission Statement

To provide a meeting place with of a variety of rooms and amenities for public uses including City functions as well as uses by other government agencies, non-profit organizations, and community members.

Program Activities

- Coordinate facility use and prepare room arrangements.
- Supervise facility users and assist with events.
- Assist with the maintenance of the facility to ensure that it remains attractive and secure.
- Provide requested equipment such as tables, chairs, dishes, and flatware, as well as podiums, quality audio-visual systems, and a capability for food preparation on site.

Key Goals & Objectives for Fiscal Year 2013-14

- Continue to increase revenue goals.
- Offer additional amenities such as linen.
- Identify kitchen equipment that is obsolete and repair/replace outdated kitchen equipment.
- Attract new renters through positive patron feedback.

RECREATION & CULTURE PROGRAMS

- Library
- Special Events:
- ➲ **Cultural Center**
- Legacy Commons
- Palmdale Playhouse
- Heritage Airpark
- Palmdale Oasis Park Recreation Center
- Marie Kerr Park Rec Center
- Recreation
- Aquatics
- Youth Sports
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Maintained revenue goals
- ★ Launch of new user friendly website including all facility room layout options
- ★ Implemented new, more detailed ballroom application
- ★ Hosted High Speed Rail and High Desert Corridor meetings

OPERATING AND PERFORMANCE MEASURES

Cultural Center (4310)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	3.47	3.88	3.88	4.23
Expenditures				
Personnel	117,275	142,810	142,880	141,610
Training and Meetings	-	-	-	-
Operating Expenditures	42,576	56,750	44,300	47,550
Capital	-	-	17,000	-
Total Department Expenditures	159,851	199,560	204,180	189,160

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Non-Profit Uses	1,040	2,400	1,400	1,400
Number of Private Uses	200	400	350	350
Number of Patrons Annually	5,000	100,000	70,000	70,000
Rental Revenue	$ 95,000	$ 125,000	$ 95,000	$ 95,000

PROGRAMS AND SERVICES

Legacy Commons

Mission Statement

To provide a meeting location as well as social, recreation, and leisure time opportunities for senior citizens in a safe environment and under the supervision of trained and responsible staff members.

Program Activities

- Coordinate and provide activities for senior citizen residents.
- Provide self-directed activities.
- Collaborate with other agencies to provide recreational amenities and healthy activities for senior residents.
- Supervise facility rentals.

Key Goals & Objectives for Fiscal Year 2013-14

- Collaborate with other agencies to provide recreational amenities and services.
- Seek sponsorships for events and activities.
- Partner with resource providers to provide nutritional and educational benefits.
- Expand programming to afternoon hours four days a week.
- Conduct annual resource fair.
- Continue to foster and support volunteer based instruction.
- Enhance recreation opportunities with contract instructors.
- Increase community use through rentals.

RECREATION & CULTURE PROGRAMS

- Library
- Special Events
- Cultural Center
- ➲ **Legacy Commons**
- Palmdale Playhouse
- Heritage Airpark
- Palmdale Oasis Park. Recreation Center
- Marie Kerr Park Recreation Center
- Recreation
- Aquatics
- Youth Sports
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ 4,340 volunteer hours for a value of $65,100 provided at facility
- ★ Provided 32 bus day trips with no budget impact
- ★ Conducted inaugural Resource Fair
- ★ Computers updated and replaced
- ★ Participated in Senior Expo as part of private sector sponsorship agreement
- ★ Inaugural exhibit of art at Palmdale Playhouse

OPERATING AND PERFORMANCE MEASURES

Legacy Commons (4320)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.98	2.70	2.70	3.12
Expenditures				
Personnel	161,436	165,310	171,310	166,120
Training and Meetings	-	-	-	-
Operating Expenditures	46,466	45,310	44,430	44,460
Capital	-	-	-	-
In-Kind Sponsorships	16,200	15,000	26,100	26,100
Total Department Expenditures	224,102	225,620	241,840	236,680

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Cash and In-Kind Sponsorships or Donations to Support Center Programs	$ 23,350	$ 40,000	$ 27,430	$ 30,200
Number of Programs, Events, or Services Offered	40	60	42	46
Number of Local Providers Partnered With to Provide Services	11	15	11	16

PROGRAMS AND SERVICES

Palmdale Playhouse Performing Arts Classes

Mission Statement

Provide a safe environment for people of all ages to participate in theatre based programs and provide a venue for community members to present programs and performances.

Program Activities

- Provide a variety of staff-taught and contract instructor programs and classes for all ages relating to theatre arts.
- Create programming for City Productions using guest/volunteer directors and performers and supplemented with oversight from existing Playhouse staff.
- Identify and promote Palmdale Playhouse rental opportunities while continuing City supported Playhouse activities.

Key Goals & Objectives for Fiscal Year 2013-14

- Increase performing arts classes to offer a wider variety of programming.
- Create a successful scholarship program for children.
- Produce first guest directed production of "1940's Radio" hour in December 2013.
- Successfully manage restructured theatre camps.
- Redesign user friendly Playhouse webpages.
- Create a new rental application and contract agreement.

RECREATION & CULTURE PROGRAMS

- Library
- Special Events
- Cultural Center
- Legacy Commons
- ➲ **Palmdale Playhouse**
- Heritage Airpark
- Palmdale Oasis Park Recreation Center
- Marie Kerr Park Recreation Center
- Recreation
- Aquatics
- Youth Sports
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Executed seven contracts to provide 21 classes
- ★ Programming staff taught theatre classes
- ★ Offering a successful Travelogue Series
- ★ Creating and implementing Guest Director Production
- ★ Restructure theatre camp programs
- ★ Continued to offer a professionally managed and attractive theatre for renting organizations.

OPERATING AND PERFORMANCE MEASURES

Palmdale Playhouse Performing Arts Classes (4340)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	5.22	5.45	4.99	5.05
Expenditures				
Personnel	361,761	338,070	333,350	370,000
Training and Meetings	-	-	-	-
Operating Expenditures	100,960	110,130	119,220	137,430
Capital	-	-	-	-
In-Kind Sponsorships	7,645	-	-	-
Total Department Expenditures	470,366	448,200	452,570	507,430

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Orchestra Members	170	180	170	170
Dance Participants	110	150	110	110
Theatre Arts Participants	60	90	60	60
Productions Mounted	3	4	2	2
Productions Participants	40	60	30	30
Film/Lectures Presented	7	6	6	6
Enrichment Camp Participants	120	130	60	60
Rental Days	32	40	32	32
Rental Revenue	$ 9,500	$ 11,000	$ 7,500	$ 7,500

PROGRAMS AND SERVICES

PARKS & RECREATION PROGRAMS

- Special Events:
- Cultural Center
- Legacy Commons
- ➲ **Heritage Airpark**
- Palmdale Oasis Park Recreation Center
- Marie Kerr Park Recreation Center
- Recreation
- Aquatics
- Youth Sports
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Rebuilt F-16 Jet
- ★ Held ten Adopt a Plane Events to wash and care for aircraft displays
- ★ Global Youth Day Event held at the Airpark
- ★ Used Air Park displays to support the Amgen Tour
- ★ Set up welding area to meet OSHA compliance
- ★ Forklift Transmission Rebuilt

Joe Davies Heritage Airpark

To provide a family friendly, unique Palmdale destination centered around the static display of aircraft that portray the rich aerospace heritage of Palmdale and present the historical significance of the United States Air Force Plant 42 to the Antelope Valley and the United States of America in a way that generates pride among our residents and prestige among our peers.

Program Activities

- Provide support and guidance for the Volunteers that restore and repaint the Static Aircraft so displays are of Museum Quality.
- Provide support and guidance for the Adopt-A-Plane Program.
- Assist with the maintenance of the facility to ensure it remains safe, attractive, and secure.

Key Goals & Objectives for Fiscal Year 2013-14

- Install bollards around the T-33 and F-14 aircraft
- Install roof structures to provide covered storage
- Install information podiums and lights around the T-33 and F14
- Repaint the F-105 and T-38 jets
- Acquire and install F-16 landing gear
- To establish Corporate Sponsorship program to support Air Park operations
- Provide educational opportunities for area schools at the Air Park
- Broaden time frame for other volunteer agents to work at the Air Park

OPERATING AND PERFORMANCE MEASURES

Joe Davies Heritage Airpark (4350)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.46	0.46	0.46	0.48
Expenditures				
Personnel	12,783	12,890	12,890	13,310
Training and Meetings	-	-	-	-
Operating Expenditures	40,562	51,110	43,600	50,200
Capital	-	5,800	10,000	-
Total Department Expenditures	53,345	69,800	66,490	63,510

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Implement a "Volunteer Docent" Program	-	100%	100%	50%
Restoration of an F-16 Fighter Jet	-	-	50%	100%
Repaint F-105 Thunderchief	-	-	100%	100%
Repaint T-38 Talon	-	-	100%	100%
Repaint A-4 Skyhawk	-	-	100%	-
Complete Static Display:				
GS-2 Gulfstream from NASA	-	-	100%	-
Boeing 747 NASA Arrival	-	-	100%	-
L-1011 Static Display	-	-	100%	-

PROGRAMS AND SERVICES

Palmdale Oasis Park Recreation Center

Mission Statement

To provide a safe, central place for neighboring communities to participate in a variety of recreational activities for all ages.

Program Activities

- Provide Tiny Tot program, contract instructed classes and facilitate sports programs.
- Provide fundamental skills and self-development classes to all ages.
- Manage and oversee the use of the center by community groups, religious institutions, and private functions.
- Provide three sessions of recreational, social and preliminary educational activities for 3-5 year olds during the school year.

Key Goals & Objectives for Fiscal Year 2013-14

- Provide opportunities that encourage youth engagement, participation and involvement.
- Continue to distribute program surveys to determine participant satisfaction with programs.
- Provide employment training and job opportunities to eligible youth.
- Increase community use through rentals.
- Utilize facility for City's youth and adult sports programs.
- Enhance recreation opportunities with contract instructors.

RECREATION & CULTURE PROGRAMS

- Library
- Special Events
- Cultural Center
- Legacy Commons
- Palmdale Playhouse
- Heritage Airpark
- ➲ **Palmdale Oasis Park Recreation Center**
- Marie Kerr Park Recreational Center
- Recreation
- Aquatics
- Youth Sports
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Reduced expenditures
- ★ Launched contract service program
- ★ Provided Early Childhood programs and six sports skills classes year round
- ★ Executed four contracts to provide four classes
- ★ Provided Summer day-camp program

OPERATING AND PERFORMANCE MEASURES

Palmdale Oasis Park Recreation Center (4360)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	10.26	8.91	8.91	5.06
Expenditures				
Personnel	277,847	283,940	275,590	194,490
Training and Meetings	-	-	-	-
Operating Expenditures	40,391	60,420	51,800	50,800
Capital	-	-	-	-
Total Department Expenditures	318,238	344,360	327,390	245,290

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Youth Employed Annually	20	25	8	8
Number of Programs Offered	13	15	15	18
Annual Tiny Tot Enrollment (Capacity 120)	120	120	120	120
Annual Day Camp Enrollment (Capacity 600)	368	425	370	-
Division Revenue	$ 95,500	$ 175,000	$ 115,800	$ 73,500

PROGRAMS AND SERVICES

Marie Kerr Park Recreation Center

Mission Statement

To provide a safe and central place for neighboring communities to participate in a variety of recreational activities for all ages.

Program Activities

- Provide Tiny Tot program, contract instructed classes and facilitate sports programs.
- Manage and oversee the use of the center by community groups, religious institutions, and private functions and contract instructors.
- Provide three sessions of recreational, social and preliminary educational activities for 3-5 year olds during the school year.

Key Goals & Objectives for Fiscal Year 2013-14

- Provide opportunities that encourage youth engagement, participation and involvement.
- Continue to distribute program surveys to determine participant satisfaction with programs.
- Provide employment training and job opportunities to eligible youth.
- Increase community use through rentals.
- Utilize facility for City's youth and adult sports programs.
- Enhance recreation opportunities with contract instructors.

RECREATION & CULTURE PROGRAMS

- Library
- Special Events
- Cultural Center
- Legacy Commons
- Palmdale Playhouse
- Heritage Airpark
- Palmdale Oasis Park Recreation Center
- ➲ **Marie Kerr Park Recreational Center**
- Recreation
- Aquatics
- Youth Sports
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Launched contract service program
- ★ Executed 14 contracts to provide 24 classes
- ★ Provided one Early Childhood program
- ★ Supported one youth event through rental with a community group
- ★ Provided fall, spring and summer day-camp programs

OPERATING AND PERFORMANCE MEASURES

Marie Kerr Park Recreation Center (4370)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	3.81	4.29	4.29	2.13
Expenditures				
Personnel	122,004	89,950	98,710	100,100
Training and Meetings	-	-	-	-
Operating Expenditures	14,062	51,450	54,630	55,580
Capital	-	-	-	-
Total Department Expenditures	136,066	141,400	153,340	155,680

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Youth Employed Annually	20	25	8	8
Number of Programs Offered	6	8	6	26
Annual Tiny Tot Enrollment (Capacity 120)	120	120	120	120
Annual Day Camp Enrollment (Capacity 900)	680	800	627	-
Division Revenue	$ 75,390	$ 95,000	$ 80,500	$ 52,000

PROGRAMS AND SERVICES

Recreation Programs

Mission Statement

To provide the community with safe, supervised recreational programs and activities that meet the leisure needs and desires of the residents of Palmdale.

Program Activities

- Facilitate event rentals with community organizations to enhance public recreation opportunities.
- Manage facilities and play fields to be used by community members for rental purposes.
- Provide three sessions of recreational, social, and preliminary educational activities for 3-5 year olds during the school year.
- Provide after school programs for youth grades K-8.

Key Goals & Objectives for Fiscal Year 2013-14

- Enhance recreation opportunities with contract instructors.
- Restore Excursion program.
- Continue to provide afterschool opportunities at multiple school sites.
- Explore grant opportunities to supplement after-school and recreation programs.
- Work in conjunction with the Public Safety and Public Works departments to support the rejuvenation of City facilities such as Domenic Massari Park.
- Maintain an effective after-school program during the transition of the Cottonwood school site.

RECREATION & CULTURE PROGRAMS

- Library Services
- Special Events
- Cultural Center
- Legacy Commons
- Palmdale Playhouse
- Heritage Airpark
- Palmdale Oasis Park Recreation Center
- Marie Kerr Park Recreation Center
- ➲ **Recreation Programs**
- Aquatics
- Youth Sports
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Restored contract services program to provide more classes
- ★ Supported events and programs of local youth groups by facilitating large scale park rentals
- ★ Continue to provide quality after-school programs at three elementary school locations
- ★ Continue to coordinate wellness, family enrichment and appreciation of the arts with programs such as Young Champions, Jazzercise and music instruction

OPERATING AND PERFORMANCE MEASURES

Recreation Programs (4400)

Program Staffing and Expenditures Summary

Authorized Positions (FTE)	16.58	18.68	17.69	14.79
Expenditures				
Personnel	487,874	399,630	397,720	506,560
Training and Meetings	-	-	-	-
Operating Expenditures	21,879	16,620	23,920	62,920
Capital	-	-	-	-
Debt	6,525	3,230	3,240	-
Total Department Expenditures	516,278	419,480	424,880	569,480

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Youth Employed Annually	73	75	73	70
Number of Programs Offered	10	12	10	14
Annual Tiny Tot Enrollment (Capacity 120)	120	120	120	120
Annual Fun Center Attendance (PSD & WSD)	10,500	12,000	11,000	10,000
Division Revenue	$ 273,700	$ 700,000	$ 253,670	$ 272,600

PROGRAMS AND SERVICES

Aquatics

Mission Statement

To manage and operate pool facilities at Oasis, Marie Kerr, and McAdam, and provide swim lessons, swim team, fitness swim, and other programs to the community.

Program Activities

- Arrange and manage youth and adult swim programs that improve physical health.
- Recruit and instruct over 100 lifeguards annually to provide employment and character development to the youth.
- Provide instruction on various safety programs that include CPR/First Aid and City AED courses.
- Oversee and manage community use by the five local high school swim teams and by residents for private functions.

Key Goals & Objectives for Fiscal Year 2013-14

- Continue to provide employment opportunities and job training to eligible applicants.
- Offer additional programs such as Shallow Water Resistance classes to promote wellness, family interaction, health and fitness.
- Increase attendance in water safety and education programs such as Adaptive Swim Lessons, Youth and Adult Swim Lessons and Lifeguard Academy from 2012.
- Continue to provide facilities and training opportunities to local high school swimmers.
- Develop program surveys to help assess participant satisfaction and to compile program feedback.

RECREATION & CULTURE PROGRAMS

- Library
- Special Events
- Cultural Center
- Legacy Commons
- Palmdale Playhouse
- Heritage Airpark
- Palmdale Oasis Park Recreation Center
- Marie Kerr Park Recreation Center
- Recreation
- ➲ **Aquatics**
- Youth Sports
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Participated in Novice Swim and Water Polo festivities sponsored by LA84 Organization
- ★ Increased the number of Lifeguard applicants by completing Lifeguard Academies in Fall 2012 and Spring 2013
- ★ DryTown Lifeguard staff received a perfect 100 rating during job performance evaluation
- ★ Participated in the World's Largest Swimming Lesson event.

OPERATING AND PERFORMANCE MEASURES

Aquatics (4410)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	10.93	12.18	13.18	12.30
Expenditures				
Personnel	499,413	592,100	592,510	545,400
Training and Meetings	-	-	-	-
Operating Expenditures	57,320	88,830	49,100	50,330
Capital	-	-	36,800	-
In-Kind Sponsorships	2,185	2,200	2,000	2,000
Total Department Expenditures	558,918	683,130	680,410	597,730

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Youth Employed Annually	100	120	90	110
Number of Programs Offered	245	250	245	250
Annual Pool Patronage	90,000	120,000	95,000	90,000
Sponsorship or Donations (In-Kind or Cash)	$ 7,000	$ 8,500	$ 7,000	$ 7,000
Division Revenue	$ 128,000	$ 200,000	$ 147,000	$ 144,000

PROGRAMS AND SERVICES

Youth Sports

Mission Statement

To work with local youth and non-profit organizations to promote a healthy community and to provide a non-competitive and safe environment for organized sports programs for youths 5 to 16 years of age.

Program Activities

- Manage and organize a variety of youth sport programs.
- Work with local youth groups and independent football, softball, rugby, and soccer groups by facilitating league and tournament play at parks.
- Manage and provide staffing and resources in facilitation of tournaments and rentals.

Key Goals & Objectives for Fiscal Year 2013-14

- Look into feasibility of reducing wait lists for youth basketball program.
- Continue development of relationships with youth, sports and recreation groups.
- Continue to distribute program surveys to determine participant satisfaction with programs.
- Provide extensive official, coach and player clinics.
- Increase number of softball teams.

RECREATION & CULTURE PROGRAMS

- Library
- Special Events
- Cultural Center
- Legacy Commons
- Palmdale Playhouse
- Heritage Airpark
- Palmdale Oasis Park Recreation Center
- Marie Kerr Park Recreation Center
- Recreation
- Aquatics
- ➲ **Youth Sports**
- Adult Sports
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Increased participation in youth volleyball program
- ★ Conducted youth softball clinic
- ★ Maximized the usage of Desert Sands Park with outside sports organizations
- ★ Increased number of youth tournaments at the Best of the West Softball Complex
- ★ Increased participation in sportsmanship program
- ★ Reduced costs for Palmdale School District gym usage
- ★ Conducted surveys to obtain economic data of visitors to Best of the West tournaments

OPERATING AND PERFORMANCE MEASURES

Youth Sports (4420)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	7.11	6.56	6.16	6.21
Expenditures				
Personnel	248,461	215,100	215,100	223,820
Training and Meetings	-	-	-	-
Operating Expenditures	77,994	77,500	77,300	77,300
Capital	-	-	-	-
In-Kind Sponsorships	2,075	2,080	-	-
Total Department Expenditures	328,530	294,680	292,400	301,120

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Sports Organizations Collaborated With to Provide Services	55	70	55	60
Annual Participation	175,000	185,000	16,000	16,000
Number of Programs Offered	10	12	10	9
Division Revenue	$ 97,000	$ 110,000	$ 90,100	$ 90,000

PROGRAMS AND SERVICES

Adult Sports

Mission Statement

To work with various community groups to promote a healthy community and to provide a safe environment for organized adult sports activities for those 16 years of age or older.

Program Activities

- Manage and organize a variety of adult sport programs.
- Work with local adult groups and independent football, softball, rugby, and soccer groups by facilitating league and tournament play at parks.
- Manage and provide staffing and resources in facilitation of tournaments and rentals.

Key Goals & Objectives for Fiscal Year 2013-14

- Plan and implement City Series Tournaments for adult volleyball, slow pitch and basketball programs.
- Expand regional events by working with softball and soccer groups to facilitate tournaments.
- Generate revenue for the City by promoting and developing sports tourism at the Best of the West Softball Complex and by increasing the number of tournaments.
- Work with non-profits and other service providers to extend the range of services offered to residents.
- Seek private sector sponsorships for local events and activities.
- Continue to distribute program surveys to determine participant satisfaction with programs.
- Create/promote programs for at-risk youth (16-25).
- Analyze the feasibility of reducing team fees.

RECREATION & CULTURE PROGRAMS

- Library
- Special Events
- Cultural Center
- Legacy Commons
- Palmdale Playhouse
- Heritage Airpark
- Palmdale Oasis Park Recreation Center
- Marie Kerr Park Recreational Center
- Recreation
- Aquatics
- Youth Sports
- ➲ **Adult Sports**
- DryTown Water Park

RECENT PROGRAM ACHIEVEMENTS

- ★ Increased number of field rentals
- ★ Provided softball and basketball scorekeeping training for staff and utilized them for adult sports programs
- ★ Reduced salary expenses
- ★ Continue to reduce program expenses
- ★ Increased number of adult tournaments held at Best of the West Softball Complex

OPERATING AND PERFORMANCE MEASURES

Adult Sports (4430)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	4.03	4.61	4.61	4.45
Expenditures				
Personnel	174,229	171,730	178,930	180,050
Training and Meetings	-	-	-	-
Operating Expenditures	23,829	22,620	22,120	26,120
Capital	-	-	-	-
Total Department Expenditures	198,058	194,350	201,050	206,170

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Teams Participating Annually	240	260	250	250
Number of Differing Programs Offered	13	20	14	10
Tournament Rental Revenue	$ 26,000	$ 30,000	$ 25,000	$ 25,000
Sponorship or Donations (In-Kind or Cash)	$ 5,000	$ 10,000	$ 5,000	$ -
Division Revenue	$ 168,800	$ 180,000	$ 163,900	$ 147,700

PROGRAMS AND SERVICES

RECREATION & CULTURE PROGRAMS

- Library Services
- Special Events
- Cultural Center
- Legacy Commons
- Palmdale Playhouse
- Heritage Airpark
- Palmdale Oasis Park Rec, Center
- Marie Kerr Park Recreation Center
- Recreation Programs
- Aquatics
- Youth Sports
- Adult Sports
- ➲ **DryTown Water Park**

RECENT PROGRAM ACHIEVEMENTS

- ★ Increased attendance
- ★ Increased season pass sales
- ★ Continued World Class Safety record
- ★ Hosted six Sundown at DryTown events
- ★ Opened the new mat racer slide called Dusty's Mineshaft Racer

DryTown Water Park

Mission Statement

To operate and supervise DryTown Water Park, a six-acre old west mining town-themed water park featuring a 925-foot lazy river, 35-foot water slide tower with three waterslides, a 45-foot, 4 lane racer slide and a 6,000 square foot children's water playground.

Program Activities

- Operate and manage the water park and a full-service concessions area, general store, and arcade.
- Assist with planning and arrange for individuals, groups, and businesses to book outings and parties during and after normal operating hours.
- Assist with planning and prepare the park for six Sundown at DryTown events and park buy-outs including Duck Race for Kiwanis.

Key Goals & Objectives for Fiscal-Year 2013-14

- Add after-hours events to increase attendance and allow for more evening events.
- Hire a dedicated workforce to provide a high quality experience for customers.
- Increase revenue, attendance and concessions sales.
- Continue to host birthday parties, groups, buy-outs and other special events.

OPERATING AND PERFORMANCE MEASURES

DryTown Water Park (4440)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	21.43	21.19	20.14	20.51
Expenditures				
Personnel	703,332	693,070	716,910	704,530
Training and Meetings	2,454	3,600	3,030	3,600
Operating Expenditures	357,019	419,280	468,810	389,020
Capital	-	-	-	-
Sponsorship In-Kind	266,921	31,650	36,100	36,100
Total Department Expenditures	1,329,726	1,147,600	1,224,850	1,133,250

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Attendance per Summer	83,000	100,000	85,000	90,000
Number of Season Passes Sold	3,200	4,000	3,400	3,600
Sundown at Dry Town Attendance per Summer	5,000	5,000	5,000	5,000
Volunteer Hours	80	100	100	100
Number of Birthday Party Reservations	130	150	130	150
Number of Shade Structure Rentals	600	750	700	750
Number of Park Buyouts	10	20	5	5
Sponorship or Donations (In-Kind or Cash)	$ 215,000	$ 50,000	$ 31,650	$ 36,000
Division Revenue	$ 988,000	$ 875,000	$ 908,650	$ 965,000

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COMMUNITY PROGRAMS

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

DEPARTMENT SUMMARY

Community Programs

Assist low-income families and individuals during times of need, to assist both jobseekers to find employment and employers to find high quality, trained employees locally, and to assist low-to moderate income households secure affordable housing.

About Community Programs

The City offers various emergency services and opportunities to low-to moderate-income families and individuals in securing affordable housing. To accomplish this mission, the Department is divided into the following Divisions: South Valley Work Source Center (SVWSC), Federal Home Program (HOME), Community Development Block Grant (CDBG), Neighborhood Stabilization Program (NSP), Homelessness Prevention and Rapid Re-housing (HPRP), and South Antelope Valley Emergency Service (SAVES).

The South Valley WorkSource Center was developed to help both jobseekers find employment and employers to find high quality, trained employees locally. The center offers jobseekers career counseling, employment workshops, training programs, on-the-job training, and gives them access to computers, printers, fax machines as well as internet job sites. Employers can take advantage of no cost job postings, customized recruiting, job matching through skills assessment, private and group interview facilities, screening and referral of candidates, on-the-job and pre-employment training, business incentive information and receive business to business referrals.

The Federal Home Investment Partnership Program funds programs to develop housing.

Through the United States Department of Housing and Urban Development allocation of Community Development Block Grant funds to entitlement cities, the City of Palmdale utilizes the funds for administration of the program, public services, and public works projects to meet the basic needs of low-income individuals.

Through NSP, the City will acquire and rehabilitate abandoned and foreclosed properties and resell the properties to income-qualified individuals.

FISCAL YEAR 2013-14 BUDGET HIGHLIGHTS

South Valley Work Source Center

- Expand workshop curriculum to meet the needs of employers.
- Continue quarterly career fairs.
- Increase the numbers of businesses served.
- Increase the amount of business services offered.

Federal Home Program

- Continue to use HOME funds for development of affordable housing.

Community Development Block Grant

- The City will use CDBG funds for ADA Improvements, providing fair housing services, and SAVES programs.

Neighborhood Stabilization Program

- Continue administration of the NSP Grant funds to acquire, rehabilitate, and resell units eligible households.

SAVES

- Seek grant opportunities to assist low-income families.

PROGRAMS AND SERVICES

South Valley Work Source Center

Mission Statement

To enhance the economic vitality of the Antelope Valley by providing quality career resources and employment services to job seekers and businesses.

Program Activities

- Provide intensive career services to job seekers such as job leads, case management, job placement, and supportive services.
- Provide monthly job fairs for the community.
- Provide business services (job postings, personnel recruitment, and facilities) to new and existing local companies.
- Provide on-the-job training or vocational trade training for participants.

Key Goals & Objectives for Fiscal Year 2013-14

- Enroll 200 job seekers into career services.
- Provide 100 companies business services.
- Provide 50 training opportunities to job seekers.
- Assist 100 job seekers into unsubsidized employment.

COMMUNITY PROGRAMS DIVISIONS

- ➲ **South Valley Work Source Center**
- Federal Home Program
- HPRP
- CDBG Admin
- CDBG SAVES
- SAVES Grant
- CDBG NSP

RECENT PROGRAM ACHIEVEMENT

- ★ Awarded the California Award for Performance Excellence Prospector Award.
- ★ Expanded training opportunities for job-seekers in the solar and security industry.
- ★ Annenberg Foundation funding awarded for expanded Veterans Program.
- ★ Assisted 440 job seekers into unsubsidized employment.

OPERATING AND PERFORMANCE MEASURES

SVWSC (26001, 26101, 26201, 26601, 26701, 26801)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.40	-	-	-
Expenditures				
Personnel	316	-	44,850	-
Training and Meetings	-	-	3,330	-
Operating Expenditures	931,981	861,700	1,002,610	838,770
Capital	-	-	18,000	-
Total Department Expenditures	932,297	861,700	1,068,790	838,770

The South Valley Work Source Center is budgeted in the F244-Federal Jobs Programs Fund.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Job Seeker Enrollment	38,745	195,491	30,500	35,000
Business Services	500	300	80	100
Unsubsidized Employment	800	450	100	100

PROGRAMS AND SERVICES

COMMUNITY PROGRAMS DIVISIONS

- South Valley Work Source Center
- ➲ **Federal Home Program**
- HPRP
- CDBG Admin
- CDBG SAVES
- SAVES Grant
- CDBG NSP

RECENT PROGRAM ACHIEVEMENTS

- ★ Wright Brothers Apartments under construction.
- ★ Paving the Way and Youthbuild rehabilitation of 10 unit property underway

Federal Home Program

Mission Statement

To develop and make available housing to low-to moderate-income persons.

Program Activities

- Provide availability and accessibility to decent housing through grants and loans to developers of multi-family residential dwellings.
- Assist low-to moderate-income households secure affordable housing.
- Preserve the City's existing affordable housing stock through rehabilitation.
- Provide accessibility to decent housing.

Key Goals & Objectives for Fiscal Year 2013-14

- Wright Brothers Apartments in the Transit Village complete construction and lease up of 156 units
- Paving the Way rehabilitation of 10 units of transitional housing to be completed and leased.

OPERATING AND PERFORMANCE MEASURES

Federal Home Program (64401)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.35	0.51	0.45	0.18
Expenditures				
Personnel	20,804	69,600	57,270	27,290
Training and Meetings	20	500	-	40
Operating Expenditures	32,094	34,900	72,870	30,000
Programming Expenditures	26,502	321,760	2,289,740	315,000
Capital	-	-	-	-
Total Department Expenditures	79,420	426,760	2,419,880	372,330

The Federal Home Program is budgeted in F243 Federal Home Funds.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Affordable Units Developed	4	302	11	10
Single Family Units Rehabilitated	-	25	-	-
Single Family Units Assisted by HOME Down Payment Assistance	1	15	-	-

PROGRAMS AND SERVICES

Homelessness Prevention and Rapid Re-Housing Grant (HPRP)

Mission Statement

Provide funding for the Homelessness Prevention and Rapid Re-Housing program (HPRP) Grant funds under the American Recovery and Recovery and Reinvestment Act of 2009.

Program Activities

- Assistance to prevent homelessness for eligible persons under the program guidelines.
- Assistance to re-house persons who are homeless and eligible under the program guidelines.
- Administration of grant funds including reporting on households assisted with grant funds.

Key Goals & Objectives for Fiscal Year 2013-14

- Grant completed May 2012 and grant close out completed by June 2013.

COMMUNITY PROGRAMS DIVISIONS

- South Valley WorkSource Center
- Federal Home Program
- ➲ **HPRP**
- CDBG Admin
- CDBG SAVES
- SAVES Grant
- CDBG NSP

RECENT PROGRAM ACHIEVEMENTS

- ★ Close out of grant.

OPERATING AND PERFORMANCE MEASURES

Rapid Re-Housing Grant (HPRP) (64601)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	5,512	-	-	-
Programming Expenditures	275,768	-	-	-
Capital	-	-	-	-
Total Department Expenditures	281,280	-	-	-

The HPRP Grant is budgeted in F243-Federal Home Fund.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Persons Assisted	96	100	-	-

PROGRAMS AND SERVICES

CDBG Administration (66001)

Mission Statement

To provide funding for the administration of CDBG grant funds provided for the operations of SAVES, public services, and public works projects in order to provide safe, desirable, and stable living conditions for City of Palmdale residents.

Program Activities

- Provide funds for infrastructure for development of senior housing.
- Preserve and improve the services for the homeless and for the people at risk of homelessness.
- Support organizations that assist individuals with fair housing and landlord/tenant mediation issues.
- Provide public works improvements that further economic development and/or create a suitable living environment.
- Provide funding to assist the sustainability of economic opportunity for commercial venues.

Key Goals & Objectives for Fiscal Year 2013-14

- Provide accessibility to facilities through ADA Improvements.
- Provide accessibility through the Community Awareness Workshops to provide awareness on ADA issues.
- Provide Fair Housing Services.

COMMUNITY PROGRAMS DIVISIONS

- South Valley WorkSource Center
- Federal Home Program
- HPRP
- ➲ **CDBG Admin**
- CDBG SAVES
- SAVES Grant
- CDBG NSP

RECENT PROGRAM ACHIEVEMENTS

- ★ Electric infrastructure improvements
- ★ Housing Rights Center assisted over 300 clients with housing issues.
- ★ Improve ADA access of City facilities

OPERATING AND PERFORMANCE MEASURES

CDBG Administration (66001)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.95	1.35	0.90	1.00
Expenditures				
Personnel	43,147	190,980	190,980	145,720
Training and Meetings	7	500	500	500
Operating Expenditures	50,241	75,930	616,610	98,780
Capital	412,254	413,070	413,210	415,310
Total Department Expenditures	505,649	680,480	1,221,300	660,310

The CDBG Administration is budgeted in F280-CDBG Fund.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Fair Housing Services Provided (persons)	300	1,000	300	150
Focus Neighborhood ADA Improvements (Sidewalk Linear Feet)	2,300	15,000	-	-

PROGRAMS AND SERVICES

CDBG SAVES

Mission Statement

Provide temporary assistance and resources to people in the South Antelope Valley seeking assistance due to an extraordinary expense or lack of basic needs.

Program Activities

- Manage and provide motel vouchers with food to displaced families.
- Provides services such as motel vouchers, food, bus passes, bread & bakery, and clothing.
- Emancipated youth program provides motel vouchers, food, clothing, monthly bus passes, and funds to purchase California ID cards.
- Back to School program provides grade-appropriate school supplies to children of low-income families within the Palmdale, Keppel, and portions of the Westside Union School District.
- Provide holiday baskets to low-income families.

Key Goals & Objectives for Fiscal-Year 2013-14

- Develop and implement a volunteer training program
- Coordinate a customer service satisfaction survey
- Continue to provide supportive services to Emancipated Youth such as motel vouchers, food, clothing, and monthly bus passes.

COMMUNITY PROGRAMS DIVISIONS

- South Valley WorkSource Center
- Federal Home Program
- HPRP
- CDBG Admin
- ➲ **CDBG SAVES**
- SAVES Grant
- CDBG NSP

RECENT PROGRAM ACHIEVEMENTS

- ★ Expanded Volunteer Program by 125%
- ★ Increased number of Community Partners for food program by 80%.
- ★ Facilitated a 46% increase in food program based on mid-year reports.

OPERATING AND PERFORMANCE MEASURES

CDBG SAVES (28066101)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	2.00	2.00	2.00	2.00
Expenditures				
Personnel	137,650	153,980	153,980	160,650
Training and Meetings	100	60	60	100
Operating Expenditures	60,649	34,260	34,260	51,930
Capital	-	-	-	-
Total Department Expenditures	198,399	188,300	188,300	212,680

CDBG SAVES program is budgeted in F280-CDBG Fund.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Applications Processed	2,400	10,000	2,500	2,800
Family Members Assisted	3,900	30,000	4,000	4,300

PROGRAMS AND SERVICES

SAVES Grant

Mission Statement

To provide assistance to low-income individuals and families experiencing a temporary emergency.

Program Activities

- Issue motel vouchers and food to displaced families.
- Provide back-to-school supplies to children of low-income families.
- Provide support in the form of food, bus passes, motel vouchers, and funds to purchase identification cards.
- Provide food baskets to low-income seniors not eligible for food stamps.
- Provide holiday baskets and toys during the holiday season.

Key Goals & Objectives for Fiscal Year 2013-14

- Expand outreach to the community by operating two Summer Lunch Programs.
- Seek grant opportunities to assist our mission.
- Expand SAVES visibility in the community by participating in more community outreach events.

COMMUNITY PROGRAMS DIVISIONS

- South Valley WorkSource Center
- Federal Home Program
- HPRP
- CDBG Admin
- CDBG SAVES
- ➲ **SAVES Grant**
- CDBG NSP

RECENT PROGRAM ACHIEVEMENTS

- ★ Provided 46% more households with food
- ★ Provided 11% more Thanksgiving and December holiday baskets combined (per mid-year report)
- ★ Partnered with Mountain View Estate Mobile Home Park and LA food bank to provide the first SAVES Summer Lunch Program.

OPERATING AND PERFORMANCE MEASURES

SAVES Grant (28266101, 28166201)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	48,175	100,500	56,500	93,000
Capital	-	-	-	-
Total Department Expenditures	48,175	100,500	56,500	93,000

The SAVES Grant is budgeted in F281-SAVES Grant Fund and F282-Community Donations.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Application Processed-Food Regular Clients	2,400	6,000	2,500	2,800
Family Members Assisted	3,900	15,000	4,000	4,300
Motel Nights Provided	150	1,500	150	100
Family Members Provided Motel With Assistance	300	1,200	300	500
Total Meals Provided	100,000	250,000	120,000	130,000
Children Receiving Back to School Supplies	351	1,000	400	400
Families Receiving Bus Passes	70	1,000	75	70
Senior Meals Provided	26,000	25,000	28,000	31,000
Family Holiday Baskets Provided	275	2,000	300	350

PROGRAMS AND SERVICES

CDBG Neighborhood Stabilization Program

Mission Statement

Provide availability and accessibility to decent housing through grants and loans.

Program Activities

- To acquire and rehabilitate abandoned and foreclosed properties located in eligible areas and resale of the properties to income-qualified individuals.
- Administration of grant funds.

Key Goals & Objectives for Fiscal Year 2013-14

- Acquire units to be rehabilitated and resell to eligible households.

COMMUNITY PROGRAMS DIVISIONS

- South Valley WorkSource Center
- Federal Home Program
- HPRP
- CDBG Admin
- CDBG SAVES
- SAVES Grant
- ➲ **CDBG NSP**

RECENT PROGRAM ACHIEVEMENTS

- ★ Acquisition of 2 foreclosed and blighted properties,
- ★ Partner with contractors to rehabilitate properties

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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

EQUAL HOUSING OPPORTUNITY

OPERATING AND PERFORMANCE MEASURES

CDBG Neighborhood Stabilization Program (28066401)

Program Staffing and Expenditure Summaries

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.40	1.43	1.43	1.71
Expenditures				
Personnel	163,497	172,640	172,640	200,940
Training and Meetings	40	200	200	200
Operating Expenditures	477,752	2,250	204,820	68,520
Capital	-	-	1,201,920	-
Total Department Expenditures	641,289	175,090	1,579,580	269,660

CDBG NSP is budged in F280-CDBG Fund.

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Units Acquired	-	34	1	2
Units Rehabilitated	13	34	20	2
Units Resold to Eligible Households	6	22	10	6
Units for Persons 50% of AMI	9	12	2	1

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CITY REDEVELOPMENT

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

PROGRAMS AND SERVICES

City Economic Development Program

Mission Statement

To seek, retain, and expand local businesses and attract new businesses to Palmdale resulting in good paying jobs for our residents. Seek to strengthen the workforce through training, assist job seekers and employers in matching the proper applicant to the proper position, provide assistance with various incentive programs, and overall expand the economic vitality of the City. Also includes operation of property formerly owned by the Redevelopment Agency as well as Rent Control.

These activities were formerly funded by the Redevelopment Agency. Following the adoption of AB 26, these activities are not eligible to be funded with Redevelopment Property Tax Trust Fund (RPTTF) revenue paid to the Successor Agency and are now budgeted in the City's General Fund.

CITY ECONOMIC DEVELOPMENT PROGRAMS

Business Retention & Attraction

Aviation and Aerospace

Rent Control

Property Operation

RECENT PROGRAM ACHIEVEMENT

- ★ Foreign-Trade Zone activation of AMS Fulfillment Center.
- ★ Alternative Site Designation and Management of Foreign-Trade Zone.
- ★ Renewed the Workforce Investment Act funding contract with the County of Los Angeles for the South Valley WorkSource Center.

Program Activities

- Promote the Foreign-Trade Zone incentives.
- Build and enhance professional relationships that assist and promote business retention and expansion.
- Conduct business visits in order to build relationships, provide information on tools available to help business succeed, and establish point of contact with the City.
- Provide entrepreneurial assistance to self-employed individuals.
- Promote workforce development through job training programs at the South Valley Work Source Center.
- Administer the Fairway Business Park Lot Owners Association.
- Promote and support the Aero Institute.

Key Goals & Objectives for Fiscal Year 2013-14

- Promote and market the Foreign-Trade Zone program.
- Focus and increase business retention and expansion efforts.
- Administer the Fairway Business Park Lot Owners Association.
- Expand workforce development through job training programs at the South Valley WorkSource Center.
- Manage the County of Los Angeles Community and Senior Services Contract and Goodwill of Southern California Contract for Work Force Investment Act funding and programs.
- Promote and support the Aero Institute.

OPERATING AND PERFORMANCE MEASURES

City Economic Development Program
(10161101, 10161103, 10161104, 10173001, 46562001, 46663001)

Program Staffing and Expenditure Summaries

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.20	1.28	1.36	1.53
Expenditures				
Personnel	208,341	216,900	242,280	218,230
Training and Meetings	2,388	12,010	8,000	11,400
Operating Expenditures	1,587,021	1,965,700	1,516,930	1,535,710
Capital	-	-	-	-
Debt	9,902	-	-	-
Total Department Expenditures	1,807,652	2,194,610	1,767,210	1,765,340

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Number of Business Visits Annually	35	20	30	30
Number of Leads Responses Annually	15	40	20	20
Businesses Served by SVWSC	500	300	80	100
Employees Placed by SVWSC	800	450	100	100
Businesses/Entrepreneurs Counseled Annually (SBDC)	200	100	225	200

HOUSING AUTHORITY

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

Housing Authority

The Housing Authority addresses the need of affordable housing in the City of Palmdale by providing housing to low and moderate-income persons, which is ensured as the result of recorded long-term affordability agreements or covenants for each property.

FISCAL YEAR 2013-14 BUDGET HIGHLIGHTS

- Administer Housing Asset Fund
- Monitor affordability covenants

About the Housing Authority

The Housing Authority is a subsidiary of the City and is subject to the financial accountability of the City Council although is a separate legal entity. The goal of the Housing Authority is to ensure affordable housing for the citizens of the City of Palmdale and that the affordability requirements for each property are met and maintained.

The Housing Authority issued a combined total of $3,330,000 in bonds to acquire and rehabilitate four multi-family housing projects. Three of these communities serve multi-family households and one community serves seniors, for a total of 260 households. All four properties have long-term affordability covenants and restrictions, which ensures their service of low and moderate-income households for years to come. The Authority monitors compliance with the affordable housing requirements detailed in the bond agreements.

In April 2003, the Housing Authority assumed ownership of three Boulders Mobile Home Parks, Boulders at the Ranch I, Boulders at the Ranch II and Boulders at the Lake. A combined total of 786 homes make up The Boulders, over 1,800 residents. These three communities are restricted for low and moderate-income households; however, over 80% of the households are low-income. The Authority monitors the management of the three mobile home parks operations and compliance with the recorded long-term affordable housing covenants for the properties.

In 2012, the Housing Authority assumed the assets and responsibilities as the Housing Successor Agency under the legislation mandating the dissolution of the Community Redevelopment Agency of the City of Palmdale. The City of Palmdale Housing Authority is not connected with the Los Angeles County Housing Authority, which manages and implements Section 8.

DEPARTMENT SUMMARY

Housing Authority (6400, 6420, 6430, 7100, 7210, 7220, 7230)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	5.47	2.87
Expenditures				
Personnel	827,542	647,790	740,060	394,920
Training and Meetings	5,730	7,600	9,900	9,600
Operating Expenditures	3,899,837	2,992,330	3,059,610	3,109,990
Programming	4,717,754	1,069,950	634,190	897,000
Capital	-	3,970	-	-
Debt Service	2,850,273	1,905,950	1,498,200	1,370,480
Total Department Expenditures	12,301,136	6,627,590	5,941,960	5,781,990

The Housing Authority Department is budgeted in the Housing Authority Fund, the Housing Authority Mobile Home Park Fund, and the Housing Asset Fund.

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PROGRAMS AND SERVICES

HOUSING AUTHORITY

➲ **Administration**

RECENT PROGRAM ACHIEVEMENT

★ Assumed responsibility of the CRA Housing Assets

Administration

Mission Statement

To contract for the annual audit of the Authority and seven compliance reports for the multi-senior housing projects and the Boulders Mobile Home Parks.

Program Activities

- Manage and supervise compliance reports that monitor the residential income and age restrictions placed on the properties.
- Monitor the affordable housing requirements for each of the properties detailed in the bond documents for each project.
- Coordinate with the property management company and oversee management of the three Boulders Mobile Home Parks.

Key Goals & Objectives for Fiscal Year 2013-14

- Maintain compliance of long term affordable housing covenants.

OPERATING AND PERFORMANCE MEASURES

Administration (7100)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	0.53	0.23
Expenditures				
Personnel	17,030	66,040	65,750	30,600
Training and Meetings	-	1,600	1,600	1,500
Operating Expenditures	65,674	18,800	18,600	18,450
Total Department Expenditures	82,704	86,440	85,950	50,550

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Compliance Rate	100%	100%	100%	100%

PROGRAMS AND SERVICES

MOBILE HOME PARKS

- **Boulders at the Ranch I**
- Boulders at the Ranch II
- Boulders at the Lake

RECENT PROGRAM ACHIEVEMENTS

- 99% Occupancy Rate

Boulders at the Ranch I

Mission Statement

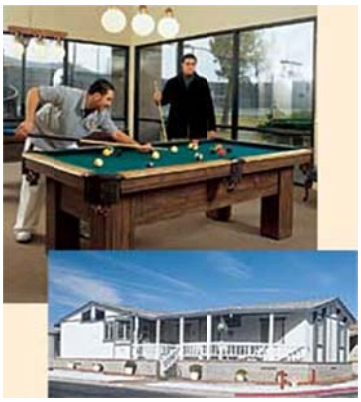
To provide a high-quality living environment for qualifying households at Boulders at the Ranch I Mobile Home Park (MHP), located at 40701 Rancho Vista Boulevard.

Program Activities

- Provide 358 homes with approximately 1,000 residents a well maintained, community-living environment that contributes to the state mandated housing element.
- Remit note payments to the Housing Successor Agency to the Community Redevelopment Agency.

Key Goals & Objectives for Fiscal Year 2013-14

- Maintain a 100% Occupancy Rate
- Maintain community activities



OPERATING AND PERFORMANCE MEASURES

Boulders at the Ranch I (72101)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	1,600	1,800	1,800	1,800
Operating Expenditures	1,205,485	969,130	981,850	1,013,900
Debt Service	310,883	-	728,330	667,340
Total Department Expenditures	1,517,968	970,930	1,711,980	1,683,040

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
MHPs Occupancy Rate	100%	100%	99%	99%

PROGRAMS AND SERVICES

MOBILE HOME PARKS

Boulders at the Ranch I

➲ **Boulders at the Ranch II**

Boulders at the Lake

RECENT PROGRAM ACHIEVEMENTS

★ 100% Occupancy Rate

Boulders at the Ranch II

Mission Statement

To provide a high-quality living environment for qualifying households at Boulders at the Ranch II Mobile Home Park (MHP), located at 5200 Entrar Drive.

Program Activities

- Provide 206 homes with 500 residents a well-maintained community-living environment that contributes to the state mandated housing element.
- Remit debt service to the Successor Agency to the Community Redevelopment Agency.

Key Goals & Objectives for Fiscal Year 2013-14

- Maintain 100% occuopancy.
- Maintain community activities

OPERATING AND PERFORMANCE MEASURES

Boulders at the Ranch II (72201)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	1,610	1,800	1,800	1,900
Operating Expenditures	866,152	777,510	765,420	786,590
Debt Service	181,763	-	309,190	287,920
Total Department Expenditures	1,049,525	779,310	1,076,410	1,076,410

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
MHPs Occupancy Rate	100%	100%	100%	100%

PROGRAMS AND SERVICES

MOBILE HOME PARKS

Boulders at the Ranch I

Boulders at the Ranch II

➲ **Boulders at the Lake**

RECENT PROGRAM ACHIEVEMENTS

★ 99% Occupancy Rate

Boulders at the Lake

Mission Statement

To provide a high quality living environment for qualifying households at Boulders at the Lake Mobile Home Park (MHP), located at 1030 E Avenue S.

Program Activities

- Provide 222 homes with 525 residents a well-maintained community-living environment that contributes the state mandated housing element.
- Remit debt service to the Successor Agency to the Community Redevelopment Agency timely.

Key Goals & Objectives for Fiscal Year 2013-14

- Maintain a 100% Occupancy Rate
- Maintain community activities

OPERATING AND PERFORMANCE MEASURES

Boulders at the Lake (72301)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	1,625	2,400	2,400	2,400
Operating Expenditures	1,096,563	1,022,310	1,017,420	951,790
Debt Service	153,831	-	458,190	402,820
Total Department Expenditures	1,252,019	1,024,710	1,478,010	1,357,010

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
MHPs Occupancy Rate	100%	100%	100%	99%

DEPARTMENT SUMMARY

Housing Authority Acting as Successor Housing Agency
(2936400, 5716420, 5726430)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	7.90	4.15	4.94	2.64
Expenditures				
Personnel	810,512	581,750	674,310	364,320
Training and Meetings	895	-	2,300	2,000
Operating Expenditures	665,963	204,580	276,320	339,260
Programming	4,717,754	1,069,950	634,190	897,000
Inter-Government Tax Sharing	-	-	-	-
Capital	-	3,970	-	-
Debt	2,203,796	1,905,950	2,490	12,400
Total Division Expenditures	8,398,920	3,766,200	1,589,610	1,614,980

The Successor Housing Agency is under the direction of the Housing Authority.

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PROGRAMS AND SERVICES

Compliance and Statutory Obligation Costs

Mission Statement

The Housing Authority, acting as the Successor Housing Agency monitors Housing Program participants, and assessed fees on former Agency owned property

Program Activities

- Compliance Monitoring of former RDA Housing Program covenants with program participants and non-profit entities.

Key Goals & Objectives for Fiscal Year 2013-14

- Monitor program compliance.

HOUSING PROGRAMS

- ➲ **Compliance and Statutory Obligation Costs**
- In-fill housing
- Mortgage Assistance Program
- Senior and Multi-Family Housing
- Transit Village
- Partners for a Better Palmdale Program
- Code Enforcement
- Debt Service
- Rehabilitation
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

- ★ Monitored Housing Program participants.

OPERATING AND PERFORMANCE MEASURES

Compliance and Statutory Obligation Costs (29364002)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.31	-	2.57	1.53
Expenditures				
Personnel	38,865	-	300,000	213,010
Training and Meetings	895	-	2,300	300
Operating Expenditures	599,405	151,420	185,430	148,860
Programming	5,317	57,800	137,510	20,000
Capital	-	-	-	-
Debt	-	-	2,490	12,400
Total Program Expenditures	644,482	209,220	627,730	394,570

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Housing Funds Committed to City Administration Fee	$ 329,430	$4,250,000	N/A	N/A
Housing Funds Committed to L.A. County Charges	$ 107,230	$ 20,980	N/A	N/A
Monitoring of Housing Units Assisted With Funds and Income Restricting Covenants	100%	100%	100%	100%

PROGRAMS AND SERVICES

In-fill Housing

Mission Statement

The Housing Authority, acting as the Successor Housing Agency provides for the building of two residential structures in Focus Neighborhoods in partnership with local non-profit organizations to be made available for purchase by low-income households.

Program Activities

- Complete the construction of two residential structures.
- Provide financing to low-income households to purchase.
- Provide job training for youth in the construction industry.

Key Goals & Objectives for Fiscal Year 2013-14

- Program activities transferred to Senior and Multi-family Housing Development

HOUSING PROGRAMS

- Compliance and Statutory Obligation Costs
- ➲ **In-fill housing**
- Mortgage Assistance Program
- Senior and Multi-Family Housing
- Transit Village
- Partners for a Better Palmdale Program
- Code Enforcement
- Debt Service
- Rehabilitation
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

- ★ Transfer activities to Senior and Multi-family Housing Development

OPERATING AND PERFORMANCE MEASURES

In-fill Housing (29064003)

Program Staffing and Expenditures Summary

Program Performance Measures

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.05	-	-	-
Expenditures				
Personnel	9,737	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	467	-	-	-
Capital	-	-	-	-
Total Program Expenditures	10,204	-	-	-

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Residential Structures Constructed	-	8	-	N/A
Low Income Families Who Purchase/ Lease In-fill Residences	-	8	-	N/A
Youth Involved in Construction	-	72	-	N/A

PROGRAMS AND SERVICES

Mortgage Assistance Program

Mission Statement

The Housing Authority, acting as the Successor Housing Agency, provides loans to senior and other income-qualified homebuyers that do not carry any interest or loan payment provisions, but in lieu includes an equity participation clause. The loans offered in the amount of up to $60,000 depending on household income to purchase a home.

Program Activities

- Provide the opportunity for senior and other income-qualified homebuyers of low-to-moderate income to borrow funds to purchase a home.

Key Goals & Objectives for Fiscal Year 2013-14

- Program activities transferred to Transit Village

HOUSING PROGRAMS

- Compliance and Statutory Obligation Costs
- In-fill housing
- ➲ **Mortgage Assistance Program**
- Senior and Multi-Family Housing
- Transit Village
- Partners for a Better Palmdale Program
- Code Enforcement
- Debt Service
- Rehabilitation
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

★ Transfer activities to Transit Village

OPERATING AND PERFORMANCE MEASURES

Mortgage Assistance Program (29064004, 29364004)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.33	-	-	-
Expenditures				
Personnel	32,934	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	20,674	-	-	-
Programming	(22,716)			
Capital	-	-	-	-
Total Program Expenditures	30,892	-	-	-

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
MAP Questions Processed Annually	100	400	N/A	N/A
MAP Applications Processed Annually	1	40	N/A	N/A
Average Weeks to Process MAP Loans	3	3	N/A	N/A
HOME MAP Applications Processed	1	30	N/A	N/A

PROGRAMS AND SERVICES

Senior and Multi-Family Housing

Mission Statement

The Housing Authority, acting as the Successor Housing Agency assists Developers to provide affordable rental housing for low-to-moderate citizens and families.

Program Activities

- Construction of affordable Senior and Multi-family Housing project.
- Construction of infrastructure improvements for housing projects.

Key Goals & Objectives for Fiscal Year 2013-14

- Acquisition of land for future development of affordable housing.

HOUSING PROGRAMS

- Compliance and Statutory Obligation Costs
- In-fill housing
- Mortgage Assistance Program
- ➲ **Senior and Multi-Family Housing**
- Transit Village
- Partners for a Better Palmdale Program
- Code Enforcement
- Debt Service
- Rehabilitation
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

★ Acquisition of vacant land for affordable housing development.

OPERATING AND PERFORMANCE MEASURES

Senior and Multi-Family Housing (29364006)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.27	-	-	0.32
Expenditures				
Personnel	19,618	-	-	44,410
Training and Meetings	-	-	-	1,500
Operating Expenditures	11,404	-	25,000	160,200
Programming	87,137	400,000	469,680	500,000
Capital	-	-	-	-
Total Program Expenditures	118,159	400,000	494,680	706,110

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Affordable Senior and Multi-Family Housing Units Purchase	-	320	-	-
RFPs Processed for Senior and Multi-Family Housing Projects	-	5	-	1
Courson Infrastructure Improvements Complete	50%	100%	-	20%

PROGRAMS AND SERVICES

Transit Village

Mission Statement

The Housing Authority acting as the Successor Housing Agency assists Developers to provide affordable housing for eligible low-to-moderate income-qualified citizens.

Program Activities

- Provide affordable for-sale town homes and rental units to income-qualified citizens.

Key Goals & Objectives for Fiscal Year 2013-14

- Provide affordable for-sale town homes for income qualified low-to moderate income-qualified citizens.
- Provide affordable rental units for low-to moderate-income qualified citizens in the Wright Brothers Court Apartments.

HOUSING PROGRAMS

- Compliance and Statutory Obligation Costs
- In-fill housing
- Mortgage Assistance Program
- Senior and Multi-Family Housing
- ➲ **Transit Village**
- Partners for a Better Palmdale Program
- Code Enforcement
- Debt Service
- Rehabilitation
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

- ★ Begin construction of 156 affordable rental units.
- ★ Installation of infrastructure and site preparation for 46 townhomes

OPERATING AND PERFORMANCE MEASURES

Transit Village (29364007)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.32	-	1.74	0.46
Expenditures				
Personnel	40,867	375,570	299,310	63,400
Training and Meetings	-	-	-	200
Operating Expenditures	1,086	-	45,720	25,000
Programming	4,557,313	415,000	-	300,000
Capital	-	-	-	-
Total Program Expenditures	4,599,266	790,570	345,030	388,600

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Town Homes Constructed	-	124	-	26
Rental Unites Constructed Housing Projects	-	156	-	156
Courson Infrastructure Improvements Complete	-	80	-	10

PROGRAMS AND SERVICES

Partners for a Better Palmdale Program

Mission Statement

Provide for the interaction between City staff, residents and community groups by providing a Neighborhood House.

Program Activities

- Utilize the Neighborhood House to disseminate information to public.

Key Goals & Objectives for Fiscal Year 2013-14

- Program activities transferred to Housing Rehabilitation activity

HOUSING PROGRAMS

- Compliance and Statutory Obligation Costs
- In-fill housing
- Mortgage Assistance Program
- Senior and Multi-Family Housing
- Transit Village
- ➲ **Partners for a Better Palmdale Program**
- Code Enforcement
- Debt Service
- Rehabilitation
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

★ Transfer to Housing Rehabilitation activity

OPERATING AND PERFORMANCE MEASURES

Partners for a Better Palmdale Program (29064010)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.14	-	-	-
Expenditures				
Personnel	12,509	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	4,287	-	-	-
Capital	-	-	-	-
Total Program Expenditures	16,796	-	-	-

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Neighborhood Houses Open to Public	2	5	N/A	N/A
NIP Applications Given Out at Neighborhood Houses Monthly	-	25	N/A	N/A
Public Open House Events Held at Neighborhood Houses Annually	-	5	N/A	N/A

PROGRAMS AND SERVICES

Code Enforcement

Mission Statement

To provide for code enforcement in residential areas to combat blight and maintain property values.

Program Activities

- Provide code enforcement in all residential areas.

Key Goals & Objectives for Fiscal Year 2013-14

- Activities reported under Planning Department.

HOUSING PROGRAMS

- Compliance and Statutory Obligation Costs
- In-fill housing
- Mortgage Assistance Program
- Senior and Multi-Family Housing
- Transit Village
- Partners for a Better Palmdale Program
- ➲ **Code Enforcement**
- Debt Service
- Rehabilitation
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

★ Activities reported under Planning Department

OPERATING AND PERFORMANCE MEASURES

Code Enforcement (29064009)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	5.00	-	-	-
Expenditures				
Personnel	307,128	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	2,238	-	-	-
Capital	-	-	-	-
Total Program Expenditures	309,366	-	-	-

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Code Enforcement Officers Funded by Housing	5	5	N/A	N/A
Number of Complaints Investigated in Focus Neighborhoods Monthly	14	50	N/A	N/A
Number of Citations Issued in Focus Neighborhoods Monthly	1	3	N/A	N/A
Number of Inoperative/Unlicensed Vehicles Towed from Focus Neighborhoods Monthly	-	12	N/A	N/A

PROGRAMS AND SERVICES

Debt Service

Mission Statement

Collect debt service payments from the Housing Authority and track and pay debt service payments for the 2003 Tax Allocation Bonds and 2005 Tax Allocation Bonds.

Program Activities

- Collect debt service payments from the Housing Authority.
- Collect funds through ROPS submission for debt service payments from Los Angeles County Auditor Controller
- Pay all debt payments accurately and timely.

Key Goals & Objectives for Fiscal Year 2013-14

- Activities transferred to and reported by Successor Agency to the Community Redevelopment Agency.

HOUSING PROGRAMS

- Compliance and Statutory Obligation Costs
- In-fill housing
- Mortgage Assistance Program
- Senior and Multi-Family Housing
- Transit Village
- Partners for a Better Palmdale Program
- Code Enforcement
- ➲ **Debt Service**
- Rehabilitation
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

★ Transfer activities to the Successor Agency of the CRA.

OPERATING AND PERFORMANCE MEASURES

Debt Service (29064001, 57264301)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.55	-	-	-
Expenditures				
Personnel	24,310	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	5,099	3,310	-	-
Capital	-	-	-	-
Debt	845,592	522,230		
Total Program Expenditures	875,001	525,540	-	-

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Housing Funds Committed to Bond Debt Service	$ 524,520	$ 2,607,450	N/A	N/A
Housing Funds Committed to COP/Facility Rent	$ 25,810	$ 188,150	N/A	N/A
Debt Service Payments Made on Time	100%	100%	N/A	N/A

PROGRAMS AND SERVICES

Housing Rehabilitation

Mission Statement

The Housing Authority, acting as the Successor Housing Agency prevents blight, health and safety issues, and decreased property values by implementing rehabilitation programs aimed at homes and mobile homes owned by income qualified applicants.

Program Activities

- Provide low interest loans and grants to homeowners and non-profits in blighted neighborhoods and homes in the City. Funds to be used for improvements to the home.

Key Objectives for Fiscal Year 2013-14

- Provide loan to non-profit Paving the Way Foundation to rehabilitate multi-family in Focus Neighborhood #3 to provide housing for YouthBuild students.

HOUSING PROGRAMS

- Compliance and Statutory Obligation Costs
- In-fill housing
- Mortgage Assistance Program
- Senior and Multi-Family Housing
- Transit Village
- Partners for a Better Palmdale Program
- Code Enforcement
- Debt Service
- ➲ **Housing Rehabilitation**
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

★ Assisted Paving the Way to begin rehabilitation of transitional housing in Focus Neighborhood #3.

OPERATING AND PERFORMANCE MEASURES

Housing Rehabilitation (29364005)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	1.54	-	0.63	0.32
Expenditures				
Personnel	208,389	-	75,000	43,500
Training and Meetings	-	-	-	-
Operating Expenditures	16,712	16,120	20,170	5,200
Programming	90,702	117,150	27,000	77,000
Capital	-	-	-	-
Total Program Expenditures	315,803	133,270	122,170	125,700

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Emergency Grants Provided	50	235	-	15
Mobile Home Rehab Loans Provided	10	35	-	-
Single Family Rehab Loans Provided	6	50	-	5
NIP Grants Provided	100	500	-	-
Multi-Family Unit - Rehabilitated	4	20	-	10

PROGRAMS AND SERVICES

Successor Agency Administration

Mission Statement

With the adoption of AB 26, the Successor Agency is responsible for ensuring that all of the enforceable obligations are performed and paid to the extent that Redevelopment Property Tax Trust Fund (RPTTF) funds are available. The Successor Agency is also responsible to wind down the affairs of the former Redevelopment Agency.

Program Activities

- Prepare Recognized Obligation Payment Schedule (ROPS) and submit to the Successor Agency and Oversight Board for approval before every six-month period.
- Prepare Administrative Budget and submit to the Successor Agency and Oversight Board for approval before every six-month period.
- Wind down the affairs of the Successor Agency.

Key Goals & Objectives for Fiscal Year 2013-14

- Administration activities are reported under Successor Agency organization 46061120.

HOUSING PROGRAMS

- Compliance and Statutory Obligation Costs
- In-fill housing
- Mortgage Assistance Program
- Senior and Multi-Family Housing
- Transit Village
- Partners for a Better Palmdale Program
- Code Enforcement
- Debt Service
- Rehabilitation
- ➲ **Successor Agency - Administration**

RECENT PROGRAM ACHIEVEMENT

★ Administration to be reported under Successor Agency 46061120.

OPERATING AND PERFORMANCE MEASURES

Successor Agency Administration (29064020)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.88	1.54	-	-
Expenditures				
Personnel	116,155	206,180	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	4,592	32,730	-	-
Programming	-	80,000	-	-
Capital	-	3,970	-	-
Debt	9,740	37,660	-	-
Total Program Expenditures	130,487	360,540	-	-

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GENERAL CITY AND CITY DEBT

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

DEPARTMENT SUMMARY

General City

The General City and Fire Facility Administration divisions provide for appropriations not specifically assigned to various department budgets.

FISCAL YEAR 2013-14 BUDGET HIGHLIGHTS

- Continue with lobbyist efforts in securing federal funding.
- Continue to increase the use of document center to generate cost savings.
- Continue to manage and collect fire facility impact fees from developers.
- Continue to pay debt service on notes, leases, and bonds.

About General City

The General City division accounts for costs not directly related to any specific department and provides budget for consultants, citywide memberships, publications, copy center service, financial software, telephone services, and equipment leases. The General City includes funding for debt service on General Fund long-term debt.

The Fire Facility Administration Division collects administration fees from fire facility impact fees.

City Debt Service

Debt Service is a series of payments of interest and principal required to be paid on a debt over a given period of time.

About City Debt Service

The City's debt management policy provides for the City's current and future ability to finance major operating capital equipment and capital improvement projects at beneficial interest rates without adversely affecting the City's ability to finance essential City services.

Decisions regarding the use of debt are based upon, but not limited to, factors such as economic, demographic, and financial resources available to repay the debt, the City's long-term operating and capital needs, review and analysis of financial strength ratios and indicators, and the impact of future debt financing on these ratios and indicators.

The types of debt covered in this section are Certificates of Participation bonds, Revenue bonds, Lease Revenue Bonds, Capital Leases, and Public Improvement Reimbursement Agreements.

Certificates of Participation bonds are issued by the Palmdale Civic Authority. The Palmdale Civic Authority issues the debt and then loans the proceeds to the City to finance public improvements of the City. Certificates of Participation allow the public to purchase participation in a stream of lease payments relating to the acquisition or construction of specific equipment, land, or facilities. Lease payments are made pursuant to a Lease Agreement and are sufficient to pay principal and interest on the Certificates as due.

Revenue Bonds were issued by the Palmdale Civic Authority for the purpose of assisting the former Community Redevelopment Agency in financing projects through, among other means, the acquisition by the Authority of capital improvements and/or the purchase by the Authority of

local obligations. The bonds are payable from and secured by a pledge of Successor Agency property tax and/or sales tax revenues. The loan payments made to the Authority by the Successor Agency to the Community Redevelopment Agency from the pledged revenue sources are in turn used to pay principal and interest with respect to the revenue bonds as they become due.

Lease Revenue Bonds are issued by the Palmdale Financing Authority. The Palmdale Financing Authority issues the debt and then loans the proceeds to the City to finance the acquisition, construction, or refinancing of public capital improvements. Lease payments are made pursuant to a Lease Agreement and are sufficient to pay principal and interest on the bonds as due.

The City has entered into a capital lease for a computer equipment upgrade with a payment term of 5 years. Debt Service information on the Capital Lease can be found in the Information Technology section of the City Manager programs.

The City has entered into a Public Improvement Reimbursement Agreement to reimburse a developer for the installation of public improvements during the development of a certain retail shopping center within the City. The reimbursements made to developer are based on 50% of the sales tax generated on the retail site.

The table below summarizes outstanding debt for the City of Palmdale, Palmdale Civic Authority, and Palmdale Financing Authority:

Description of Bond, Note, or Capital Lease	Original Issue	Issue Date	Final Payment Date	Interest Rate	Beginning Outstanding Balance 7/1/2013	Requirements for Fiscal Year Ending June 30, 2014		
						Interest Payable	Principal Payable	Total Payable
City of Palmdale								
Notes Payable								
HUD Sec 108 Notes Payable	5,000,000	12/29/05	12/01/25	2.00-4.50	3,966,000	191,023	222,000	413,023
2009 Hoprock Notes Payable	2,200,000	03/21/07	N/A	N/A	830,268	-	393,120	393,120
Subtotal - Notes Payable	7,200,000				4,796,268	191,023	615,120	806,143
Capital Leases								
2012 Computer Equipment Lease	1,345,894	10/15/12	10/15/17	2.90	1,219,855	33,522	257,587	291,109
Subtotal - Capital Leases	1,345,894				1,219,855	33,522	257,587	291,109
Total - Debt Service - City of Palmdale	8,545,894				6,016,123	224,545	872,707	1,097,252
Palmdale Civic Authority								
Certificates of Participation								
2002 Certificates of Participation	43,215,000	12/10/02	09/01/32	2.00-5.25	40,445,000	2,001,913	660,000	2,661,913
2004 Certificates of Participation	13,455,000	11/30/04	11/01/24	2.00-4.625	9,190,000	373,850	615,000	988,850
2007 Certificates of Participation	19,960,000	04/12/07	04/01/37	5.705-6.311	18,220,000	1,140,592	350,000	1,490,592
Subtotal - Certificates of Participation	76,630,000				67,855,000	3,516,355	1,625,000	5,141,355
Revenue Bonds								
1994 Revenue Bonds (Area No. 2A)	44,999,493	06/29/94	09/01/15	4.80-6.60	581,202	-	202,948	202,948
1997 Revenue Bonds (Area No. 2A)	10,890,000	05/28/97	07/01/15	4.00-5.60	2,560,000	120,820	805,000	925,820
2003 Revenue Bonds (Area No. 1)	19,220,000	05/13/03	07/01/25	2.00-5.00	14,485,000	672,738	845,000	1,517,738
2009 Revenue Bonds (Area No. 1)	6,380,000	06/05/09	07/01/27	3.63-6.00	6,035,000	344,317	135,000	479,317
Subtotal - Revenue Bonds	81,489,493				23,661,202	1,137,875	1,987,948	3,125,823
Total - Debt Service - PCA	158,119,493				91,516,202	4,654,230	3,612,948	8,267,178
Palmdale Financing Authority								
Lease Revenue Bonds								
2012 Lease Revenue Bonds	8,695,000	12/19/12	09/01/29	2.00-4.00	8,695,000	260,510	-	260,510
Subtotal - Lease Revenue Bonds	8,695,000				8,695,000	260,510	-	260,510
Total - Debt Service - PFA	8,695,000				8,695,000	260,510	-	260,510
Total - All Debt Service	175,360,387				106,227,325	5,139,285	4,485,655	9,624,940

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PROGRAMS AND SERVICES

GENERAL CITY & CITY DEBT PROGRAMS

- **General City**
- PCA Construction
- Park Dev & Ave. S
- Street Signals & Improv
- Power Plant Land Acq
- Anaverde Drainage Loan
- PCA Revenue Bonds
- PFA Lease Revenue Bonds

RECENT PROGRAM ACHIEVEMENTS

- Increased use of document center to generate costs savings.

GENERAL CITY

Mission Statement

Provide for efficient allocation of resources to non-departmental programs.

Program Activities

- Manage Citywide contracts.
- Fund required memberships to national, state wide, and regional organizations.
- Manage telephone communications budget.
- Manage and collect fire facility impact fees from developers.

Key Goals & Objectives for Fiscal Year 2013-14

- Account for assessment fees and business attraction incentive programs.
- Review memberships and affirm value for continued participation.
- Review communication costs and effectiveness.
- Explore ways to maintain or enhance service levels.
- Coordinate with LA County Fire District on their Strategic plan.
- Continue to collect fire facility impact fees from developer.

OPERATING AND PERFORMANCE MEASURES

GENERAL CITY (18001, 2271500)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	5,484	5,000	5,000	5,000
Operating Expenditures	975,216	1,008,330	728,150	715,440
Capital	-	-	-	-
Debt	6,091,854	6,162,960	5,995,360	5,766,220
Contingency	-	50,000	6,990	50,000
Total Department Expenditures	7,072,554	7,226,290	6,735,500	6,536,660

The General City Department is budgeted in the F101 General Fund, F201 Gas Tax Fund, F204 Prop C Fund, F221 Traffic Impact Fund and F250 Park Assessment Fund.

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PCA Construction Debt Service

Background

In March 1999, Certificates of Participation (COP) were sold to provide funds for the construction, installation, and equipping of a new courthouse building and a new City Hall building. U.S. Bank is the trustee. Interest is payable September 1st and March 1st of each fiscal year, commencing September 1, 1999. Principal is payable September 1st of each fiscal year, commencing September 1, 2001.

DEBT SERVICE PROGRAMS

- General City
- ➲ **PCA Construction**
- Park Dev & Ave. S
- Street Signals & Improv
- Power Plant Land Acq
- Anaverde Drainage Loan
- PCA Revenue Bonds
- PFA Lease Revenue Bonds

Program Activities

- Paid debt service on the $12.3 million Certificates of Participation bonds.
- Issued Continuing Disclosure Report on the $12.3 million Certificates of Participation as required by bond documents.
- $12.3 million Certificates of Participation bonds were refinanced by the $8.7 million Palmdale Financing Authority Lease Revenue Bonds in 2012.

Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Debt Service	790,955	790,590	571,760	-
Total Department Expenditures	790,955	790,590	571,760	-

PROGRAMS AND SERVICES

DEBT SERVICE PROGRAMS

- General City
- PCA Construction
- ➲ **Park Dev & Ave. S**
- Street Signals & Improv
- Power Plant Land Acq
- Anaverde Drainage Loan
- PCA Revenue Bonds
- PFA Lease Revenue Bonds

Park Development and Ave. S Debt Service

Background

In November 2002, Certificates of Participation (COP) were sold to finance a portion of the costs of (1) various parks and recreation projects and (2) improvements to Avenue S, between the Antelope Valley Freeway and 40th Street East. U.S. Bank is the trustee. Interest is payable September 1st and March 1st of each fiscal year, commencing September 1, 2003. Principal is payable September 1st of each fiscal year, commencing September 1, 2004.

Program Activities

- Paid debt service on the Parks $33.2 million and Avenue S $9.9 million Certificates of Participation bonds.
- Issued Continuing Disclosure Report for the Parks $33.2 million and Avenue S $9.9 million Certificates of Participation as required by bond documents.

Key Goals & Objectives for Fiscal Year 2013-14

- Pay debt service on the Parks $33.2 million and Avenue S $9.9 million Certificates of Participation bonds.
- Issue Continuing Disclosure Report on the Parks $33.2 million and Avenue S $9.9 million Certificates of Participation as required by bond documents.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Park Development and Ave. S Debt Service (52182101)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Debt Service	2,541,775	2,601,620	2,601,620	2,661,920
Total Department Expenditures	2,541,775	2,601,620	2,601,620	2,661,920

Program Debt Schedule Summary

Year Ending	Principal	Interest	Total
2014	$ 660,000	2,001,912	2,661,912
2015	750,000	1,973,713	2,723,713
2016	845,000	1,939,700	2,784,700
2017	945,000	1,900,606	2,845,606
2018	1,055,000	1,854,150	2,909,150
2019-2023	7,310,000	8,256,350	15,566,350
2024-2028	11,590,000	5,869,000	17,459,000
2026-2033	17,290,000	2,293,250	19,583,250
Totals	$40,445,000	26,088,681	66,533,681

PROGRAMS AND SERVICES

DEBT SERVICE PROGRAMS

- General City
- PCA Construction
- Park Dev & Ave. S
- ➲ **Street Signals & Improv**
- Power Plant Land Acq
- Anaverde Drainage Loan
- PCA Revenue Bonds
- PFA Lease Revenue Bonds

Street Signals and Street Improvements Debt Service

Background

In November 2004, Certificates of Participation were sold to provide $2 million in funds for Street Signals and $10 million in funds for Street Improvements. U.S. Bank is the trustee. Interest is payable November 1st and May 1st of each fiscal year, commencing May 1, 2005. Principal is payable November 1st of each fiscal year, commencing November 1, 2005.

Program Activities

- Paid debt service on the $13.4 million Signal and Street Certificates of Participation bonds.
- Issued Continuing Disclosure Report on the $13.4 million Signal and Street Certificates of Participation as required by bond documents.

Key Keys & Objectives for Fiscal Year 2013-14

- Pay debt service on the $13.4 million Signal and Street Certificates of Participation bonds.
- Issue Continuing Disclosure Report on the $13.4 million Signal and Street Certificates of Participation as required by bond documents.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Street Signals and Street Improvements Debt Service (52282201)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Debt Service	987,934	989,280	989,280	988,850
Total Department Expenditures	987,934	989,280	989,280	988,850

Program Debt Schedule Summary

Year Ending	Principal	Interest	Total
2014	$ 615,000	373,850	988,850
2015	635,000	351,578	986,578
2016	660,000	327,694	987,694
2017	685,000	302,047	987,047
2018	710,000	274,575	984,575
2019-2023	4,020,000	887,122	4,907,122
2024-2025	1,865,000	87,297	1,952,297
Totals	$ 9,190,000	2,604,163	11,794,163

PROGRAMS AND SERVICES

DEBT SERVICE PROGRAMS

- General City
- PCA Construction
- Park Dev & Ave. S
- Street Signals & Improv
- ➲ **Power Plant Land Acq**
- Anaverde Drainage Loan
- PCA Revenue Bonds
- PFA Lease Revenue Bonds

Power Plant Land Acquisition Debt Service

Background

In April 2007, Certificates of Participation were sold to provide $18 million in funds for the acquisition of land as a possible location for a power plant. U.S. Bank is the trustee. Interest is payable October 1st and April 1st of each fiscal year, commencing October 1, 2007. Principal is payable April 1st of each fiscal year, commencing April 1, 2008.

Program Activities

- Paid debt service on the $19.9 million Land Acquisition Certificates of Participation bonds.
- Issued Continuing Disclosure Report on the $19.9 million Land Acquisition Certificates of Participation as required by bond documents.

Key Goals & Objectives for Fiscal Year 2013-14

- Pay debt service on the $19.9 million Land Acquisition Certificates of Participation bonds.
- Issue Continuing Disclosure Report on the $19.9 million Land Acquisition Certificates of Participation as required by bond documents

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Power Plant Land Acquisition Debt Service (52382301)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Debt Service	1,492,675	1,494,700	1,494,700	1,490,600
Total Department Expenditures	1,492,675	1,494,700	1,494,700	1,490,600

Program Debt Schedule Summary

Year Ending	Principal	Interest	Total
2014	$ 350,000	1,140,592	1,490,592
2015	370,000	1,120,625	1,490,625
2016	395,000	1,099,516	1,494,516
2017	415,000	1,076,982	1,491,982
2018	440,000	1,053,306	1,493,306
2019-2023	2,640,000	4,814,978	7,454,978
2024-2028	3,595,000	3,868,327	7,463,327
2029-2033	4,880,000	2,582,146	7,462,146
2034-2037	5,135,000	834,945	5,969,945
Totals	$18,220,000	17,591,417	35,811,417

PROGRAMS AND SERVICES

DEBT SERVICE PROGRAMS

General City
PCA Construction
Park Dev & Ave. S
Street Signals & Improv
Power Plant Land Acq
➲ **Anaverde Drainage Loan**
PCA Revenue Bonds
PFA Lease Revenue Bonds

Anaverde Drainage Loan

Background

The Anaverde Drainage Loan division was established to pay interest payments at LAIF rate on a loan from Amargosa Drainage Fund to fund capital projects.

Program Activities

- Paid interest payments to Amargosa Drainage fund for use of funds during FY 2012-13.

Key Goals & Objectives for Fiscal Year 2013-14

- Pay interest payments to Amargosa Drainage fund for use of funds during FY 2013-14.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Anaverde Drainage Loan (22315501)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Debt Service	29,420	58,400	58,400	60,000
Total Department Expenditures	29,420	58,400	58,400	60,000

PROGRAMS AND SERVICES

DEBT SERVICE PROGRAMS

General City
PCA Construction
Park Dev & Ave. S
Street Signals & Improv
Power Plant Land Acq
Anaverde Drainage Loan
➲ **PCA Revenue Bonds**
PFA Lease Revenue Bonds

PCA Revenue Bonds Debt Service

Background

In June 1994, Revenue Bonds were issued and loaned to the Community Redevelopment Agency to finance redevelopment and to fully advance refund the 1985 Tax Allocation Bonds and 1989 Revenue Bonds. U.S. Bank is the trustee. Principal is payable September 1st of each fiscal year.

In May 1997, Revenue Bonds were issued and loaned to the Community Redevelopment Agency to refinance the 1987 Refunding Certificates of Participation. U.S. Bank is the trustee. Interest is payable July 1st and January 1st of each fiscal year. Principal is payable July 1st of each fiscal year.

In May 2003, Revenue Bonds were issued and loaned to the Community Redevelopment Agency to advance refund a portion of the 1993 Revenue Bonds. U.S. Bank is the trustee. Interest is payable July 1st and January 1st of each fiscal year. Principal is payable July 1st of each fiscal year.

In June 2009, Revenue Bonds were issued to loan $6 million in funds to the Community Redevelopment Agency for the refinancing of the 2003 Bond Anticipation Notes. U.S. Bank is the trustee. Interest is payable July 1st and January 1st of each fiscal year, commencing January 1, 2010. Principal is payable July 1st of each fiscal year, commencing July 1, 2010.

Program Activities

- Paid debt service on the 1994, 1997, 2003, and 2009 PCA Revenue Bonds.
- Issued Continuing Disclosure Reports on the 1997, 2003, and 2009 Revenue bonds as required by bond documents.

Key Goals & Objectives for Fiscal Year 2013-14

- Pay debt service on the 1994, 1997, 2003, and 2009 PCA Revenue Bonds.
- Issue Continuing Disclosure Reports on the 1997, 2003, and 2009 Revenue bonds as required by bond documents.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

PCA Revenue Bonds Debt Service (52482401)

Program Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	-	-	-	-
Debt Service	479,770	479,290	3,119,050	3,127,880
Total Department Expenditures	479,770	479,290	3,119,050	3,127,880

Program Debt Schedule Summary

1994 Revenue Bonds (Area 2A)

Year Ending	Principal	Interenst	Total
2014	202,948	-	202,948
2015	190,634	-	190,634
2016	187,620	-	187,620
Total	581,202	-	581,202

1997 Revenue Bonds (Area 2A)

Year Ending	Principal	Interenst	Total
2014	805,000	120,820	925,820
2015	850,000	74,480	924,480
2016	905,000	25,340	930,340
Total	2,560,000	220,640	2,780,640

2003 Revenue Bonds (Area 1)

Year Ending	Principal	Interenst	Total
2014	845,000	672,738	1,517,738
2015	875,000	638,337	1,513,337
2016	910,000	602,637	1,512,637
2017	950,000	564,844	1,514,844
2018	1,000,000	520,250	1,520,250
2019-2023	5,730,000	1,788,000	7,518,000
2024-2026	4,175,000	319,875	4,494,875
Total	14,485,000	5,106,681	19,591,681

2009 Revenue Bonds (Area 1)

Year Ending	Principal	Interenst	Total
2014	135,000	344,317	479,317
2015	140,000	338,726	478,726
2016	150,000	332,376	482,376
2017	155,000	325,359	480,359
2018	145,000	318,182	463,182
2019-2023	940,000	1,452,791	2,392,791
2024-2028	4,370,000	950,700	5,320,700
Total	6,035,000	4,062,451	10,097,451

PROGRAMS AND SERVICES

DEBT SERVICE PROGRAMS

- General City
- PCA Construction
- Park Dev & Ave. S
- Street Signals & Improv
- Power Plant Land Acq
- Anaverde Drainage Loan
- PCA Revenue Bonds
- ➲ **PFA Lease Revenue Bonds**

PFA Lease Revenue Bonds

Background

In December 2012, $8.7 million in Lease Revenue Bonds were issued by the Palmdale Financing Authority to refinance the City's 1999 Certificates of Participation. U.S. Bank is the trustee. Interest is payable September 1st and March 1st of each fiscal year, commencing March 1, 2013. Principal is payable September 1st of each fiscal year, commencing September 1, 2015.

Program Activities

- Issued $8.7 million in Lease Revenue Bonds to refinance the City's 1999 Certificates of Participation and generate cash flow savings for the City's general fund.
- Paid debt service on the $8.7 million PFA Lease Revenue bonds.

Key Goals & Objectives for Fiscal Year 2013-14

- Pay debt service on the $8.7 million PFA Lease Revenue bonds.
- Issue Continuing Disclosure Report on the $8.7 million PFA Lease Revenue Bonds as required by bond documents.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

2012 Lease Revenue Refinance Debt Service (52582501)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	-	-	-	-
Debt Service	-	-	376,510	260,510
Total Department Expenditures	-	-	376,510	260,510

Program Debt Schedule Summary

Year Ending	Principal	Interest	Total
2014	$ -	260,510	260,510
2015	-	260,510	260,510
2016	490,000	255,610	745,610
2017	500,000	243,210	743,210
2018	515,000	227,985	742,985
2019-2023	2,810,000	891,712	3,701,712
2024-2028	3,235,000	454,177	3,689,177
2029-2030	1,145,000	38,856	1,183,856
Totals	$8,695,000	2,632,570	11,327,570

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SUCCESSOR AGENCY

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE

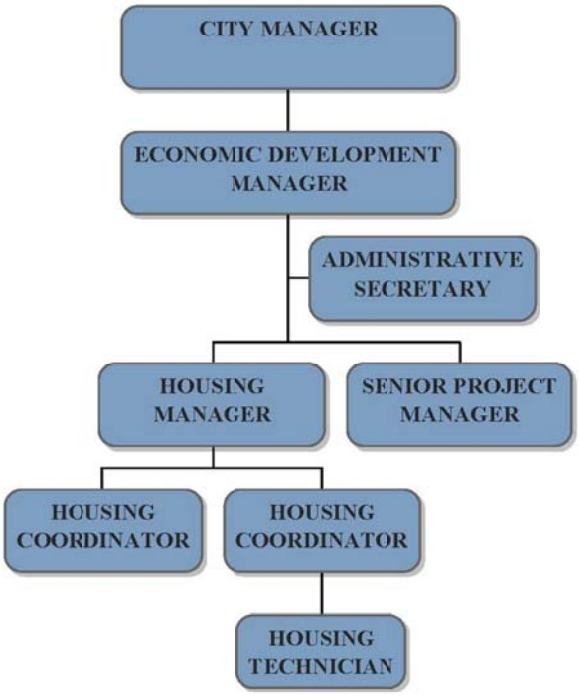

Figure 25: Successor Agency to the Community Redevelopment Agency Organization Chart

DEPARTMENT SUMMARY

Successor Agency to the Community Redevelopment Agency of the City of Palmdale

Effective, February 1, 2012 all redevelopment agencies in California were dissolved and replaced by successor agencies established pursuant to AB 26. Successor agencies are tasked with paying, performing and enforcing the enforceable obligations of the former redevelopment agencies and winding down the affairs of the former redevelopment agencies.

AB 26 establishes an oversight board (Oversight Board) over each successor agency, composed of seven members appointed by specific governmental agencies. Each member of the Oversight Board serves at the pleasure of the appointing entity. The Oversight Board duties and responsibilities are set forth in AB 26. The Oversight Board has no authority over the Housing Authority.

Among other things, AB 26 requires successor agencies to prepare a Recognized Obligation Payment Schedule (ROPS) before each six-month period listing the enforceable obligations of the former redevelopment agency. The ROPS is to be approved by the Successor Agency and the Oversight Board; submitted to the State Department of Finance, State Controller and the county auditor-controller; and posted on the Successor Agency's website. The State Department of Finance is allowed to review Oversight Board actions.

Fiscal Year 2013-14 Budget Highlights

Economic Development Division:

- Continue business retention, recruitment and expansion efforts.
- Utilize Alternative Site Designation and Management Framework for the Foreign-Trade Zone.
- Market and increase Foreign-Trade Zone activations.
- Increase employment opportunities and investment through the Foreign-Trade Zone program.
- Increase workforce development and training programs.

About the Successor Agency

The Successor Agency is organized under the provisions of the California Community Redevelopment Law. The Successor Agency is subject to the financial accountability of the Successor Agency Board that is comprised of the City Council of the City of Palmdale and accordingly, is a component unit of the City although it is a separate legal entity. The five members of the City Council serve as members of the governing board of the Successor Agency.

Debt Service

The bonded debt of the Successor Agency does not constitute indebtedness of the City payable from its general funds, and the City is in no way obligated for their repayment except to the extent of any sales taxes pledged for their repayment. Principal and interest on the bonded debt is paid from the collection of RPTTF property tax on ROPS approved enforceable obligations.

Successor Agency to the Community Redevelopment Agency of the City of Palmdale (continued)

Tax Allocation Bonds are issued by redevelopment agencies to eliminate blighted areas within the City by encouraging development of residential, commercial, industrial, recreational, and public facilities. Redevelopment projects are financed through an allocation of certain ad valorem property taxes collected within a redevelopment area. The effective date of the ordinance approving the redevelopment plan fixes assessed valuation of all real and personal property in the project area. The portion of the property tax collected that is attributable to the increase in assessed valuation since the adoption of the project area plan, called “tax increment”, is allocated to the redevelopment agency. These tax increment revenues may be pledged to the repayment of indebtedness incurred in financing or refinancing a redevelopment project. On February 1, 2012, all redevelopment agencies were dissolved and replaced by successor agencies and tax increment was effectively replaced by property tax. Redevelopment agencies themselves do not have any independent power to levy and collect property taxes and must rely on the above allocation of taxes as their primary funding source.

Revenue Bonds were issued by the Palmdale Civic Authority for the purpose of assisting the Agency in financing projects through, among other means, the acquisition by the Authority of capital improvements and/or the purchase by the Authority of local obligations. The bonds are payable from and secured by a pledge of Successor Agency property tax and/or sales tax revenues. The loan payments made to the Authority by the Successor Agency to the Community Redevelopment Agency from the pledged revenue sources are in turn used to pay principal and interest with respect to the revenue bonds as they become due.

The Successor Agency has entered into a Public Improvement Reimbursement Agreement to reimburse a developer for the installation of public improvements during the development of a certain retail shopping center within the City. The reimbursements made to the developer are based on 50% of the sales tax generated on the retail site.

State Legislature adopted ABX1 26 and AB 1484 had significant impacts on the former redevelopment agency and on the Successor Agency’s ability to pay enforceable obligations. Much of this impact was due to the timing of tax increment receipts and assumptions by the State that property tax revenues received by the former agency in the spring of 2011 would be sufficient to pay the former redevelopment agency’s enforceable obligations due prior to January 1, 2012. Due to the impact of the State legislature, the agency had to rely on the City to provide cash flow to meet its enforceable obligations. In June 2012, AB 1484 added Section 34173(h) to the Health & Safety Code (the "Code"), which provides that the city that authorized the creation of a redevelopment agency may loan or grant funds to a Successor Agency for administrative costs, enforceable obligations, or project-related expenses at the city's discretion, but the receipt and use of these funds shall be reflected on the Recognized Obligation Payment Schedule or the administrative budget and therefore are subject to the oversight and approval of the oversight board. An enforceable obligation shall be deemed to be created for the repayment of those loans.

Successor Agency to the Community Redevelopment Agency of the City of Palmdale (continued)

In September 2012, the Successor Agency entered into a cash flow loan with the City of Palmdale in order to reimburse the City for the cash flow advance. The loan was approved by the State on the ROPS 13-14a and will be repaid to the City from first available RPTTF funds not required for other enforceable obligations. Interest will accrue, at a rate equal to the interest rate in the Local Agency Investment Fund (LAIF) compounded annually, until the loan is paid in full. Based on future cash flow estimates, it is expected that the Successor Agency will be able to repay the loan within 36 months.

The table below summarizes the outstanding debt for the Successor Agency to the Community Redevelopment Agency of the City of Palmdale:

Description of Bond, Note, or Capital Lease	Original Issue	Issue Date	Final Payment Due	Interest Rate	Beginning Outstanding Balance 07/01/13	Requirements for Fiscal Year Ending June 30, 2014		
						Interest Payable	Principal Payment	Total Payable
Project Area No. 1/Project Area No. 2A								
Notes Payable								
2012 City Advance to Successor Agency Loan	7,889,081	09/27/12	N/A	LAIF	7,889,081	-	2,500,000	2,500,000
Project Area No. 1								
Notes Payable								
2003 Tax Allocation Loan to PCA	19,220,000	05/13/03	07/01/25	2.00-5.00	14,485,000	672,738	845,000	1,517,738
2009 Tax Allocation Loan to PCA	6,380,000	06/05/09	07/01/27	3.63-6.00	6,035,000	344,317	135,000	479,317
2010 Tax Allocation Refunding Revenue Notes	27,505,339	09/01/10	03/01/26	5.97-6.20	24,658,340	1,485,033	1,265,627	2,750,660
Subtotal - Notes Payable	53,105,339				45,178,340	2,502,088	2,245,627	4,747,715
Project Area No. 2A								
Notes Payable								
1994 Tax Allocation Loan to PCA	44,999,493	06/29/94	09/01/15	4.80-6.60	581,202	-	202,948	202,948
1997 Tax Allocation Loan to PCA	10,890,000	05/28/97	07/01/15	4.00-5.60	2,560,000	120,820	805,000	925,820
1999 Dillards Note Payable	1,851,038	03/10/99	N/A	N/A	531,192	-	85,000	85,000
Subtotal - Notes Payable	57,740,531				3,672,394	120,820	1,092,948	1,213,768
Tax Allocation Bonds								
1998 Tax Allocation Refunding Bonds	30,625,000	09/22/98	09/01/34	3.75-5.00	25,985,000	1,282,375	675,000	1,957,375
1999 Sub Lien Tax Allocation Bonds	2,722,056	03/30/99	12/01/29	5.50	2,795,000	150,838	105,000	255,838
2002 Sub Lien Tax Allocation Bonds	5,329,748	08/20/02	12/01/32	4.88-5.68	9,475,059	-	-	-
2003 Refunding Tax Allocation Bonds Series C	5,965,000	12/09/03	09/01/28	2.00-4.75	4,455,000	192,523	180,000	372,523
2003 Tax Allocation Bonds Series D	7,250,000	12/09/03	09/01/32	2.00-4.90	7,030,000	341,168	30,000	371,168
2004 Tax Allocation Refunding Bonds	18,535,000	06/08/04	09/01/34	5.00	17,625,000	873,750	300,000	1,173,750
2004 Sub Lien Tax Allocation Bonds	6,090,000	10/07/04	12/01/33	3.00-4.75	5,800,000	263,780	155,000	418,780
2005 Refunding Tax Allocation Bonds Series E	14,115,000	08/16/05	09/01/27	3.00-4.50	11,040,000	452,104	525,000	977,104
2005 Tax Allocation Bonds Series F	2,805,000	08/16/05	09/01/33	3.00-4.50	2,595,000	113,599	35,000	148,599
Subtotal - Tax Allocation Bonds	93,436,804				86,800,059	3,670,137	2,005,000	5,675,137
Total - Debt Service - Successor Agency	212,171,755				143,539,874	6,293,045	7,843,575	14,136,620

DEPARTMENT SUMMARY

Successor Agency
(2906400, 4606110, 4616200, 5606250, 5606350, 5616250, 4626300, 5626350)

Department Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	3.75	-	3.12	0.93
Expenditures				
Personnel	336,425	-	527,310	144,490
Training and Meetings	2,795	-	6,200	10,000
Operating Expenditures	1,076,391	1,378,490	5,313,480	7,369,980
Programming	-	-	3,484,200	380,000
Inter-Governmental Tax Sharing	16,519,933	19,148,850	18,169,450	18,521,990
Capital	16,551	-	-	-
Debt Service	9,805,810	9,797,870	11,683,180	14,150,690
Total Department Expenditures	27,757,905	30,325,210	39,183,820	40,577,150

The Successor Agency is budgeted in the Former Redevelopment Agency Fund. The former Housing Division is now budgeted in the Housing Authority.

PROGRAMS AND SERVICES

Business Retention and Attraction

Mission Statement

With the adoption of AB 26, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale is limited on the activities it may perform using Redevelopment Property Tax Trust Fund (RPTTF) revenue. For the most part, Business Retention and Redevelopment activities are funded by the General Fund.

Program Activities

- Work with local businesses and businesses seeking to relocate.

Key Goals & Objectives for Fiscal Year 2013-14

- Develop working relationships with existing and new businesses.

SA ECONOMIC DEVELOPMENT PROGRAMS

- ➲ **Business Retention and Attraction**
- Redevelopment
- Aviation and Aerospace
- Conference Center
- Hospital
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

- ★ A surplus 2.12-acre parcel acquired through eminent domain was sold and developed into two class-A medical office buildings pursuant to the DDA with Toneman Development. The project has benefited and served the patrons and medical professionals affiliated with the Palmdale Regional Medical Center.
- ★ The Center for Wound Care and Hyperbaric Medicine opens.

OPERATING AND PERFORMANCE MEASURES

Business Retention and Attraction (46162001, 46263001)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	126,189	-	4,255,260	6,259,020
Capital	16,551	-	-	-
Debt	-	-	-	-
Total Department Expenditures	142,740	-	4,255,260	6,259,020

Program Performance Measures are now reported in the General Fund (10161101).

PROGRAMS AND SERVICES

Redevelopment

Mission Statement

With the adoption of AB 26 the Successor Agency is charged with ensuring that all of the enforceable obligations are performed and paid to the extent that Redevelopment Property Tax Trust Fund (RPTTF) funds are available. The Successor Agency is also responsible to wind down the affairs of the former Redevelopment Agency.

Prior to AB 26, maximize the Agency's ability to eliminate blight and enhance the City's economic vitality by issuing debt to be repaid with tax increment revenues. To account for and meet contractual and statutory obligations by paying the Agency's debt obligations, pass through payments, and other similar items for each of the redevelopment project areas.

Program Activities

- Pay and track debt service payments.
- Track and pay in accordance with tax sharing agreements and statutory requirements an allocation of tax increment funds/RPTTF to various taxing entities.
- Prepare and distribute annual disclosure information as required in Bond documents.
- Prepare and file the Recognized Obligation Payment Schedules (ROPS), Annual Report and State Controller's Report.

Key Goals & Objectives for Fiscal Year 2013-14

- Pay all debt payments timely and accurately.
- Prepare all annual reports accurately and timely.
- Obtain a Certificate of Completion from the State Department of Finance.
- Prepare and submit the Long Term Property Management Plan.
- Dispose of former Redevelopment Agency assets.

SA ECONOMIC DEVELOPMENT PROGRAMS

- Business Retention and Attraction
- ➲ **Redevelopment**
- Aviation and Aerospace
- Conference Center
- Hospital
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

★ Continued paying debt service and other enforceable obligations.

OPERATING AND PERFORMANCE MEASURES

Redevelopment (46061101, 46061104, 46263003, 56062501, 56063501, 56162501, 56263501)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	2.10	-	-	-
Expenditures				
Personnel	303,113	-	-	-
Training and Meetings	2,795	-	-	-
Operating Expenditures	722,139	1,367,020	811,680	833,090
Inter-Governmental Tax Sharing	16,519,935	19,148,850	18,169,450	18,521,990
Capital	-	-	-	-
Debt Service	9,805,810	9,759,610	11,627,900	14,138,080
Total Department Expenditures	27,353,792	30,275,480	30,609,030	33,493,160

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Debt Payments Made Timely and Accurately	100%	100%	100%	100%
Annual Bond Disclosure Reports Filed Timely	100%	100%	100%	100%
Reports Filed Timely With County and State Agencies	100%	100%	100%	100%

PROGRAMS AND SERVICES

ECONOMIC DEVELOPMENT PROGRAMS

- Business Retention and Attraction
- Redevelopment
- ➲ **Aviation and Aerospace**
- Conference Center
- Hospital
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

- ★ Transfer activities to City Development

Aviation and Aerospace

Mission Statement

To strengthen the City's relationship with the local aerospace companies (Lockheed, Northrop and Boeing), U.S. Air Force (Plant 42), and NASA, each a major employer in our community. To reestablish operational control of the Palmdale Regional Airport; and to develop the scientific educational opportunities in Palmdale. To manage the Palmdale Airport Authority and provide oversight of Palmdale Airport.

Program Activities

- Increase interaction with aerospace companies, NASA, and U.S. Air Force (Plant 42) to provide community support in those areas that will enhance their ability to do business in the Antelope Valley and to retain their internal competitiveness. Continue the Aerospace Alliance among the local aerospace contractors.
- Manage the Aerospace & Defense Coalition, the UAV Corridor Committee and the Palmdale Airport Authority.
- Work with U.S. Air Force and NASA to expand federal presence at Plant 42 and Site 9.
- Assume operational control of the Palmdale Airport and reestablish FAA certification.
- Promote and support the AERO Institute.

Key Goals & Objectives for Fiscal Year 2013-14

- Activities transferred to City Development.

OPERATING AND PERFORMANCE MEASURES

Aviation and Aerospace (46061103)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.10	-	-	-
Expenditures				
Personnel	20,284	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	46,110	-	-	-
Capital	-	-	-	-
Total Department Expenditures	66,394	-	-	-

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Meetings With Aerospace Contractors	6	8	N/A	N/A
Meetings With the FAA	2	4	N/A	N/A
Meetings with Plant 42 Command	8	6	N/A	N/A
Meetings With Aerospace Alliance, Aerospace & Defense Coalition Committees	6	4	N/A	N/A
Participation in AERO Institute and NASA Events	7	10	N/A	N/A

PROGRAMS AND SERVICES

SA ECONOMIC DEVELOPMENT PROGRAMS

- Business Retention and Attraction
- Redevelopment
- Aviation and Aerospace
- ➲ **Conference Center**
- Hospital
- Successor Agency Administration

Conference Center

Mission Statement

To build a conference center in the Palmdale Trade and Conference Center in order to promote economic activity related to hosting conferences, weddings, meetings, and other events, attracting visitors from outside the area to stay in Palmdale hotels, eat in local restaurants, and shop in Palmdale stores.

With the adoption of AB 26, the Successor Agency is responsible for land and execution of the Long Term Property Mangement Plan. This activity will be completed under the guidelines established by the plan. This activity is funded by the Redevelopment Property Tax Trust Fund (RPTTF) revenue.

Program Activities

- Efforts to construct the proposed conference center are on hold until the economy improves and financing can be identified.

Key Goals & Objectives for Fiscal Year 2013-14

- Evaluate financing alternatives for the construction of the Conference Center.
- Obtain development partner for the Conference Center.

OPERATING AND PERFORMANCE MEASURES

Conference Center (46263004)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	-	-
Expenditures				
Personnel	-	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	181,951	-	182,960	190,080
Capital	-	-	-	-
Total Department Expenditures	181,951	-	182,960	190,080

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Conceptual Design	100%	100%	N/A	N/A
Schematic Design	100%	100%	N/A	N/A
Design Development	100%	100%	N/A	N/A
Construction Drawings	90%	100%	N/A	N/A
Percent Completion of Construction	-	100%	-	-

PROGRAMS AND SERVICES

Hospital

Mission Statement

To provide for the development of the Palmdale Regional Medical Center 250-bed hospital in order to offer improved medical services for all residents. Encourage attraction of medial offices and other ancillary development in support of the medical uses in the area surrounding the Palmdale Regional Medical Center.

These activities were formerly funded by the Redevelopment Agency. With the adoption of AB 26, the Successor Agency is limited on the activities it may perform using Redevelopment Property Tax Trust Fund (RPTTF) revenue. Activities in the Hospital Program are not considered enforceable obligations and may not be funded by RPTTF.

Program Activities

- Promote the area surrounding the Palmdale Regional Medical Center for development of medical offices and other ancillary projects in support of medical uses.
- Attract medical groups and doctors offering medical specialties to the area surrounding the Palmdale Regional Medical Center.

Key Goals & Objectives for Fiscal Year 2013-14

- Activities transferred to Business Retention and attraction.

SA ECONOMIC DEVELOPMENT PROGRAMS

- Business Retention and Attraction
- Redevelopment
- Aviation and Aerospace
- Conference Center
- ➲ **Hospital**
- Successor Agency Administration

RECENT PROGRAM ACHIEVEMENTS

★ The Center for Wound Care and Hyperbaric Medicine opens.

OPERATING AND PERFORMANCE MEASURES

Hospital (46061106)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	0.10	-	-	-
Expenditures				
Personnel	13,028	-	-	-
Training and Meetings	-	-	-	-
Operating Expenditures	-	-	-	-
Capital	-	-	-	-
Total Department Expenditures	13,028	-	-	-

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
Beds Open at Hospital	160	250	N/A	N/A
Medical Office Buildings Open on Site	1	2	N/A	N/A

PROGRAMS AND SERVICES

SA ECONOMIC DEVELOPMENT PROGRAMS

- Business Retention and Attraction
- Redevelopment
- Aviation and Aerospace
- Conference Center
- Hospital
- ➲ **Successor Agency Administration**

RECENT PROGRAM ACHIEVEMENT

- ★ ROPS III approved by Department of Finance
- ★ Due Diligence Reports prepared and submitted to the Department of Finance

Successor Agency Administration

Mission Statement

With the adoption of AB 26, the Successor Agency is responsible for ensuring that all of the enforceable obligations are performed and paid to the extent that Redevelopment Property Tax Trust Fund (RPTTF) funds are available. The Successor Agency is also responsible to wind down the affairs of the former Redevelopment Agency.

Program Activities

- Prepare Recognized Obligation Payment Schedule (ROPS) and submit to the Successor Agency and Oversight Board for approval before every six-month period.
- Prepare Administrative Budget and submit to the Successor Agency and Oversight Board for approval before every six-month period.
- Wind down the affairs of the Successor Agency.

Key Goals & Objectives for Fiscal Year 2013-14

- Prepare Recognized Obligation Payment Schedule (ROPS) and submit to the Successor Agency and Oversight Board for approval before every six-month period.
- Prepare Administrative Budget and submit to the Successor Agency and Oversight Board for approval before every six-month period.
- Wind down the affairs of the Successor Agency.

OPERATING AND PERFORMANCE MEASURES

Successor Agency Administration (2906400, 46061120)

Program Staffing and Expenditures Summary

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Authorized Positions (FTE)	-	-	3.12	0.93
Expenditures				
Personnel	-	-	527,310	144,490
Training and Meetings	-	-	6,200	10,000
Operating Expenditures	-	11,470	63,580	87,790
Programming	-	-	3,484,200	380,000
Debt	-	38,260	55,280	12,610
Total Department Expenditures	-	49,730	4,136,570	634,890

Program Performance Measures

	Actual 2011-12	5-Year Target	Estimated 2012-13	Projected 2013-14
ROPS Approved by Oversight Board	2	2	2	2
Administrative Budgets Approved by Oversight Board	2	2	2	2

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ASSESSMENT DISTRICTS

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

Assessment Districts

Assessment District/Community Facilities District Bonds are issued within certain areas of the City to finance public improvements within a district area. The principal and interest are paid from the collection of special assessments or taxes on property within each district. The district bonds do not constitute indebtedness of the City payable from its general funds, and the City is in no way obligated for their repayment except to the extent of any assessments or special taxes collected and pledged for their repayment.

ASSESSMENT/COMMUNITY FACILITIES DISTRICT REDEMPTION FUNDS - There are five Assessment Districts and four Community Facilities Districts. Each of these districts has a redemption fund. The Redemption fund revenue comes from special assessments and special taxes levied on the properties in the Assessment/Community Facilities Districts and from interest earnings. These funds are used to make semi-annual debt service payments on the respective outstanding bonds.

ASSESSMENT DISTRICT 88-1 IMPROVEMENT - The Improvement Fund is for construction of improvements related to the Regional Shopping Mall and Trade and Commerce Center as described in Assessment District 88-1 Bond documents. All construction has been completed.

ASSESSMENT DISTRICT 90-2 IMPROVEMENT - The Improvement Fund is for construction of improvements and land acquisition in the Palmdale Trade and Commerce Center as set forth in Assessment District 90-2 Bond documents. All construction has been completed.

COMMUNITY FACILITIES DISTRICT 2003-1 IMPROVEMENT - The improvement fund is for the construction of drainage, sewer, water, roadway, parks, and landscaping within Improvement Area A, the first of four phases being developed in the proposed Anaverde master-planned community in Palmdale. The improvement fund's source of revenue for FY 2013-14 is interest earnings.

COMMUNITY FACILITIES DISTRICT 91-1 IMPROVEMENT - The Improvement Fund is for acquisition and construction of public improvements related to the Sierra Gateway Center Business Park as set forth in the Community Facilities District 91-1 Bond documents. The improvement fund's source of revenue for FY 2013-14 is interest earnings. Some construction items, including a traffic light, are not scheduled for completion until additional development occurs in the district.

COMMUNITY FACILITIES DISTRICT 93-1 IMPROVEMENT - The Improvement Fund is for design, acquisition, and construction of certain public facilities in connection with the Ritter Ranch planned residential community as set forth in Community Facilities District 93-1 Bond documents. The improvement fund's source of revenue for FY 2013-14 is interest earnings.

ASSESSMENT DISTRICT 2006-1 IMPROVEMENT - On November 8, 2006, bonds were sold for Assessment District 2006-1, to provide funds for sewer improvements for Godde Hill Estates. The funds have been used for the construction of sewer improvements within the District. All construction has been completed.

PROGRAMS AND SERVICES

ASSESSMENT DISTRICT PROGRAMS

- **Re-AD 88-1 Redemption**
- Re-AD 90-2 Redemption
- AD 87-1 Redemption
- CFD 2003-1 Redemption
- CFD 91-1 Redemption
- AD 91-2 Redemption
- CFD 93-1 Redemption
- CFD 05-1 Redemption
- AD 2006-1 Redemption

Re-Assessment District 88-1 Redemption (10Th Street West)

Background

In August 2005, bonds were sold for Re-Assessment District 88-1, to refund a portion of the outstanding 10th Street West Assessment District No. 88-1 bonds. U.S. Bank is the Fiscal Agent for the bond issue. Interest is payable September 2nd and March 2nd and principal is payable September 2nd of each fiscal year.

Program Activities

- Placed assessments on the property tax rolls through Los Angeles County.
- Paid debt service on the Re-Assessment District 88-1 bonds.
- Issued Continuing Disclosure Report on Re-Assessment District 88-1 as required by bond documents.

Key Goals & Objectives for Fiscal Year 2013-14

- Place assessments on the property tax rolls through Los Angeles County.
- Pay debt service on Re-Assessment District 88-1 bonds.
- Issue Continuing Disclosure Report on Re-Assessment District 88-1 as required by bond documents.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Re-Assessment District 88-1 Redemption (10Th Street West) (73052051)

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	32,534	36,400	48,900	47,220
Debt Service	5,559,350	1,201,580	1,176,230	1,179,190
Total Department Expenditures	5,591,884	1,237,980	1,225,130	1,226,410

Program Debt Schedule Summary

	Principal	Interest	Total
2014	$1,095,000	84,191	1,179,191
2015	1,150,000	28,750	1,178,750
Totals	$2,245,000	112,941	2,357,941

PROGRAMS AND SERVICES

ASSESSMENT DISTRICT PROGRAMS

- Re-AD 88-1 Redemption
- ➲ **Re-AD 90-2 Redemption**
- AD 87-1 Redemption
- CFD 2003-1 Redemption
- CFD 91-1 Redemption
- AD 91-2 Redemption
- CFD 93-1 Redemption
- CFD 05-1 Redemption
- AD 2006-1 Redemption

Re-Assessment District 90-2 Redemption (7th Street West)

Background

In August 2007, bonds were sold for Re-Assessment District 90-2, to refund the outstanding 7th Street West Assessment District No. 90-2 bonds. U.S. Bank is the Fiscal Agent for the bond issue. Interest is payable September 2nd and March 2nd and principal is payable September 2nd of each fiscal year.

Program Activities

- Placed assessments on the property tax rolls through Los Angeles County.
- Paid debt service on the Re-Assessment District 90-2 bonds.
- Issued Continuing Disclosure Report on Re-Assessment District 90-2 as required by bond documents.

Key Goals & Objectives for Fiscal Year 2013-14

- Place assessments on the property tax rolls through Los Angeles County.
- Pay debt service on Re-Assessment District 90-2 bonds.
- Issue Continuing Disclosure Report on Re-Assessment District 90-2 as required by bond documents.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Re-Assessment District 90-2 Redemption (7th Street West) (73252101)

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	46,345	31,920	36,820	37,660
Debt Service	12,771,525	294,130	294,130	292,130
Total Department Expenditures	12,817,870	326,050	330,950	329,790

Program Debt Schedule Summary

	Principal	Interest	Total
2014	$ 245,000	47,125	292,125
2015	260,000	34,500	294,500
2016	275,000	21,125	296,125
2017	285,000	7,125	292,125
Totals	$ 1,065,000	109,875	1,174,875

PROGRAMS AND SERVICES

ASSESSMENT DISTRICT PROGRAMS

Re-AD 88-1 Redemption
Re-AD 90-2 Redemption
➲ **AD 87-1 Redemption**
CFD 2003-1 Redemption
CFD 91-1 Redemption
AD 91-2 Redemption
CFD 93-1 Redemption
CFD 05-1 Redemption
AD 2006-1 Redemption

87-1 Redemption (Rancho Vista)

Background

In August 1987, bonds were sold for Assessment District 87-1, which included improvements for the Rancho Vista area of the City. U.S. Bank is the Fiscal Agent for the bond issue. Interest is payable September 2nd and March 2nd and principal is payable September 2nd of each fiscal year. Assessment District 87-1 Bonds were fully paid and matured as of September 2, 2007.

Program Activities

- Final Debt Service on Assessment District 87-1 bonds was paid on September 2, 2007.
- Worked to Complete Final close out of Assessment District 87-1.

PROGRAM EXPENDITURES SUMMARY

87-1 Redemption(Rancho Vista) (7335215)

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	4,033	7,500	7,500	2,500
Debt Service	-	-	-	-
Total Department Expenditures	4,033	7,500	7,500	2,500

PROGRAMS AND SERVICES

ASSESSMENT DISTRICT PROGRAMS

- Re-AD 88-1 Redemption
- Re-AD 90-2 Redemption
- AD 87-1 Redemption
- ➲ **CFD 2003-1 Redempt.**
- CFD 91-1 Redemption
- AD 91-2 Redemption
- CFD 93-1 Redemption
- CFD 05-1 Redemption
- AD 2006-1 Redemption

Community Facilities District 2003-1 Redemption (Anaverde)

Background

On February 23, 2005, bonds were sold for Community Facilities District 2003-1, to provide funds for public improvements in Improvement Area A, the first of four phases being developed in the proposed Anaverde master-planned community in Palmdale. U.S. Bank is the Fiscal Agent for the bond issue. Interest is payable September 1st and March 1st each fiscal year. Principal is payable September 1st of each fiscal year.

Program Activities

- Placed special tax levies on the property tax rolls through Los Angeles County.
- Paid debt service on the Community Facilities District 2003-1 bonds.
- Issued Continuing Disclosure Report on Community Facilities District 2003-1 as required by bond documents.

Key Goals & Objectives for Fiscal Year 2013-14

- Place special tax levies on the property tax rolls through Los Angeles County.
- Pay debt service on the Community Facilities District 2003-1 bonds.
- Issue Continuing Disclosure Report on Community Facilities District 2003-1 as required by bond documents.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Community Facilities District 2003-1 Redemption (Anaverde) (73452201)

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	95,597	103,780	91,280	98,230
Debt Service	1,990,927	1,991,030	1,991,030	1,989,030
Total Department Expenditures	2,086,524	2,094,810	2,082,310	2,087,260

Program Debt Schedule Summary

	Principal	Interest	Total
2014	$ 630,000	1,358,142	1,988,142
2015	660,000	1,328,998	1,988,998
2016	685,000	1,298,151	1,983,151
2017	720,000	1,265,406	1,985,406
2018	755,000	1,230,315	1,985,315
2019-2023	4,380,000	5,532,005	9,912,005
2024-2028	5,640,000	4,232,108	9,872,108
2029-2033	7,320,000	2,498,754	9,818,754
2034-2036	5,410,000	450,657	5,860,657
Totals	$ 26,200,000	19,194,536	45,394,536

PROGRAMS AND SERVICES

ASSESSMENT DISTRICT PROGRAMS

- Re-AD 88-1 Redemption
- Re-AD 90-2 Redemption
- AD 87-1 Redemption
- CFD 2003-1 Redemption
- ➲ **CFD 91-1 Redemption**
- AD 91-2 Redemption
- CFD 93-1 Redemption
- CFD 05-1 Redemption
- AD 2006-1 Redemption

Community Facilities District 91-1 Redemption (Sierra Gateway)

Background

In December 1991, bonds were sold for Community Facilities District 91-1 to provide funds for the acquisition and construction of certain public facilities for the Sierra Gateway Development. U.S. Bank is the Fiscal Agent for the bond issue. Interest is payable December 1st and June 1st each fiscal year. Principal is payable December 1st of each fiscal year.

Program Activities

- Hand billed special taxes on all parcels within the district.
- Provided partial proportionate distributions of available funds to bond holders.

Key Goals & Objectives for Fiscal Year 2013-14

- Hand bill special taxes on all parcels within the district.
- Provide partial proportionate distributions of available funds to bond holders.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Community Facilities District 91-1 Redemption (Sierra Gateway) (73652251)

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	44,655	36,380	40,350	38,180
Debt Service	152,943	12,156,340	158,100	13,674,540
Total Department Expenditures	197,598	12,192,720	198,450	13,712,720

Program Debt Schedule Summary

	Principal	Interest	Total
2014	$ 5,410,000	8,193,896	13,603,896
2015	615,000	150,260	765,260
2016	670,000	93,720	763,720
2017	730,000	32,120	762,120
Totals	$ 7,425,000	8,469,996	15,894,996

*Amounts include unpaid FY 1997-98, 1998-99, 1999-00, 2000-01, 2001-02, 2002-03, 2003-04, 2004-05, 2005-06, 2006-07, 2007-08, 2008-09, 2009-10, 2010-2011, and 2011-2012 principal and interest payments.

PROGRAMS AND SERVICES

ASSESSMENT DISTRICT PROGRAMS

- Re-AD 88-1 Redemption
- Re-AD 90-2 Redemption
- AD 87-1 Redemption
- CFD 2003-1 Redemption
- CFD 91-1 Redemption
- ➲ **AD 91-2 Redemption**
- CFD 93-1 Redemption
- CFD 05-1 Redemption
- AD 2006-1 Redemption

Assessment District 91-2 Redemption (52nd Street East)

Background

In September 1992, bonds were sold for Assessment District 91-2. Improvements include construction of street improvements, sewer, fire hydrants, and street lighting. U.S Bank is the Fiscal Agent for the bond issue. Interest is payable September 2nd and March 2nd each fiscal year. Principal is payable September 2nd of each fiscal year.

Program Activities

- Placed assessments on the property tax rolls through Los Angeles County.
- Paid debt service on the Assessment District 91-2 bonds.

Key Goals & Objectives for Fiscal Year 2013-14

- Place assessments on the property tax rolls through Los Angeles County.
- Pay debt service on the Assessment District 91-2 bonds.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Assessment District 91-2 Redemption (52nd Street East) (73752301)

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	22,575	26,520	27,020	21,420
Debt Service	96,650	100,360	100,360	98,520
Total Department Expenditures	119,225	126,880	127,380	119,940

Program Debt Schedule Summary

	Principal	Interest	Total
2014	$ 95,000	3,515	98,515
Totals	$ 95,000	3,515	98,515

PROGRAMS AND SERVICES

ASESSMENT DISTRICT PROGRAMS

- Re-AD 88-1 Redemption
- Re-AD 90-2 Redemption
- AD 87-1 Redemption
- CFD 2003-1 Redemption
- CFD 91-1 Redemption
- AD 91-2 Redemption
- ➲ **CFD 93-1 Redemption**
- CFD 05-1 Redemption
- AD 2006-1 Redemption

Community Facilities District 93-1 Redemption (Ritter Ranch)

Background

In April 1995, bonds were sold for Community Facilities District 93-1 to provide funds for the acquisition and construction of certain public facilities for the Ritter Ranch Planned Residential Community. U.S. Bank is the Fiscal Agent for the bond issue. Interest is payable September 1st and March 1st each fiscal year. Principal is payable September 1st of each fiscal year beginning September 1, 1998.

Program Activities

- Paid debt service on the Community Facilities District 93-1 bonds.
- Issued Continuing Disclosure Report on Community Facilities District 93-1 as required by bond documents.

Key Goals & Objectives for Fiscal Year 2013-14

- Pay debt service on the Community Facilities District 93-1 bonds.
- Issue Continuing Disclosure Report on Community Facilities District 93-1 as required by bond documents.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Community Facilities District 93-1 Redemption (Ritter Ranch) (73852351)

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	47,338	36,570	39,070	38,750
Debt Service	2,847,500	3,766,700	3,766,700	4,360,140
Total Department Expenditures	2,894,838	3,803,270	3,805,770	4,398,890

Program Debt Schedule Summary

	Principal	Interest	Total
2014	$ 1,665,000	2,695,137	4,360,137
2015	1,805,000	2,547,662	4,352,662
2016	1,960,000	2,387,650	4,347,650
2017	2,130,000	2,213,825	4,343,825
2018	2,315,000	2,024,913	4,339,913
2019-2023	14,865,000	6,679,088	21,544,088
2024-2025	7,800,000	674,050	8,474,050
Totals	$ 32,540,000	19,222,325	51,762,325

PROGRAMS AND SERVICES

ASSESSMENT DISTRICT PROGRAMS

- Re-AD 88-1 Redemption
- Re-AD 90-2 Redemption
- AD 87-1 Redemption
- CFD 2003-1 Redemption
- CFD 91-1 Redemption
- AD 91-2 Redemption
- CFD 93-1 Redemption
- ➲ **CFD 05-1 Redemption**
- AD 2006-1 Redemption

Community Facilities District 05-1 Redemption (Trade and Commerce Center Area)

Background

On August 2, 2005, bonds were sold for Community Facilities District 05-1, to refund a portion of the outstanding 10th Street West Assessment District No. 88-1 and to refund all of the outstanding Trade & Commerce Center Area Community Facilities District No. 99-1 special tax bonds. U.S. Bank is the Fiscal Agent for the bond issue. Interest is payable September 1st and March 1st each fiscal year. Principal is payable September 1st of each fiscal year beginning September 1, 2007.

On August 23, 2007, bonds were sold for Community Facilities District 05-1, to refund a portion of the outstanding 7th Street West Assessment District No. 90-2. U.S. Bank is the Fiscal Agent for the bond issue. Interest is payable September 1st and March 1st each fiscal year. Principal is payable September 1st of each fiscal year beginning September 1, 2011.

Program Activities

- Placed special tax levies on the property tax rolls through Los Angeles County for both 2005 CFD 05-1 and 2007 CFD 05-1.
- Hand-billed special taxes on requested parcels within the district.
- Paid debt service on the 2005 CFD 05-1 bonds and 2007 CFD 05-1 bonds.
- Issued Continuing Disclosure Report on the 2005 CFD 05-1 and 2007 CFD 05-1 as required by bond documents.

Key Goals & Objectives for Fiscal Year 2013-14

- Placed special tax levies on the property tax rolls through Los Angeles County for both 2005 CFD 05-1 and 2007 CFD 05-1.
- Hand-billed special taxes on requested parcels within the district.
- Paid debt service on the 2005 CFD 05-1 bonds and 2007 CFD 05-1 bonds.
- Issued Continuing Disclosure Report on the 2005 CFD 05-1 and 2007 CFD 05-1 as required by bond documents.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Community Facilities District 05-1 Redemption (Trade and Commerce Center Area) (73552451)

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	96,290	103,600	103,600	104,070
Debt Service	1,208,413	1,038,250	1,038,250	1,038,420
Total Department Expenditures	1,304,703	1,141,850	1,141,850	1,142,490

Program Debt Schedule Summary

2005 CFD 05-1

	Principal	Interest	Total
2014	$ 135,000	413,669	548,669
2015	140,000	404,950	544,950
2016	150,000	395,750	545,750
2017	160,000	385,912	545,912
2018	175,000	375,281	550,281
2019-2023	1,030,000	1,693,063	2,723,063
2024-2028	1,405,000	1,308,707	2,713,706
2029-2033	1,920,000	784,750	2,704,750
2034-2036	1,465,000	143,456	1,608,456
Totals	$ 6,580,000	5,905,538	12,485,537

2007 CFD 05-1

	Principal	Interest	Total
2014	$ 110,000	379,750	489,750
2015	120,000	372,706	492,706
2016	125,000	365,203	490,203
2017	135,000	357,241	492,241
2018	140,000	348,819	488,819
2019-2023	850,000	1,598,625	2,448,625
2024-2028	1,150,000	1,294,212	2,444,212
2029-2033	1,545,000	884,297	2,429,297
2034-2038	2,080,000	333,200	2,413,200
Totals	$ 6,255,000	5,934,053	12,189,053

PROGRAMS AND SERVICES

ASSESSMENT DISTRICT PROGRAMS

- Re-AD 88-1 Redemption
- Re-AD 90-2 Redemption
- AD 87-1 Redemption
- CFD 2003-1 Redemption
- CFD 91-1 Redemption
- AD 91-2 Redemption
- CFD 93-1 Redemption
- CFD 05-1 Redemption
- ➲ **AD 2006-1 Redemption**

Assessment District 2006-1 Redemption (Godde Hills Estates Sewer Improvements)

Background

In November 2006, bonds were sold for Assessment District 2006-1. Improvements include construction of sewer upgrades and improvement sewer systems. U.S Bank is the Fiscal Agent for the bond issue. Interest is payable September 2nd and March 2nd each fiscal year. Principal is payable September 2nd of each fiscal year, beginning on September 2, 2008.

Program Activities

- Placed assessments on the property tax rolls through Los Angeles County.
- Paid debt service on the Assessment District 2006-1 bonds.
- Issued Continuing Disclosure Report on Assessment District 2006-1 as required by bond documents.

Key Objectives for Fiscal Year 2013-14

- Place assessments on the property tax rolls through Los Angeles County.
- Pay debt service on the Assessment District 2006-1 bonds.
- Issue Continuing Disclosure Report on Assessment District 2006-1 as required by bond documents.

PROGRAM EXPENDITURES AND DEBT SCHEDULE SUMMARY

Assessment District 2006-1 Redemption
(Godde Hills Estates Sewer Improvements) (73952501)

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted 2013-14
Expenditures				
Operating Expenditures	26,267	28,220	35,720	31,010
Debt Service	137,839	109,670	109,670	108,180
Total Department Expenditures	164,106	137,890	145,390	139,190

Program Debt Schedule Summary

	Principal	Interest	Total
2014	$ 35,000	73,176	108,176
2015	35,000	71,636	106,636
2016	40,000	69,947	109,947
2017	40,000	68,108	108,108
2018	40,000	66,228	106,228
2019-2023	235,000	299,021	534,021
2024-2028	300,000	232,750	532,750
2029-2033	390,000	146,750	536,750
2034-2037	385,000	39,625	424,625
Totals	$ 1,500,000	1,067,241	2,567,241

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GLOSSARY

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

GLOSSARY OF BUDGET TERMS

ACCRUAL BASIS: The method of accounting under which revenues and expenses are recorded when they occur, regardless of the timing of related cash flows. Expenses are recorded at the time liabilities are incurred and revenues are recorded when earned.

ADOPTION: Formal action by the City Council that sets the spending limits for the fiscal year.

APPROPRIATION: City Council authorization permitting the City to incur obligations and expend resources during the fiscal year.

ASSESSED VALUATION: An official governmental value placed upon real estate or other property as a basis for levying taxes.

ASSESSMENTS: Levies that pay for improvements directly benefiting the property owners.

AUDIT: a review of the City's accounts by an independent auditing firm to substantiate year-end fund balances, reserves, and cash on hand.

BAN: Bond Anticipation Note.

BASE BUDGET: Ongoing expense for personnel, contractual services, and the replacement of supplies and equipment to maintain service levels previously authorized by the City Council.

BEGINNING/ENDING FUND BALANCE: Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year's expenses. This is not necessarily cash on hand.

BOND: A funding tool representing a written promise to pay a specific sum (face value or principal amount) in the future (maturity date), plus interest. In local California government, bonds are only used to finance capital improvements. There are two types of bonds:

> ***GENERAL OBLIGATION BOND*:** A bond requiring a 2/3 vote of the registered voters and backed by the full faith, credit, and taxing power of the municipality.
>
> ***REVENUE BOND*:** A bond backed by either the revenue produced by the capital improvement or by commitment of a specific revenue source.

BOND PROCEEDS: Debt issuances derived from the sale of bonds for the purpose of constructing major capital facilities.

BUDGET: A financial plan listing proposed operational expenditures and revenue estimates for a particular time period. The budget is proposed until it has been approved and adopted by the City Council. Palmdale's budget encompasses one fiscal year (July 1 to June 30).

BUDGET MESSAGE: A general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of principal budget items relative to the current year adopted budget.

CAFR: The Comprehensive Annual Financial Report of the City which shows the financial status of the City.

GLOSSARY OF BUDGET TERMS

CAPITAL BUDGET: The appropriation of bonds, operating revenue, or fees for improvements to City facilities including buildings, streets, sewer lines, parks, traffic signals, drainage, etc.

CAPITAL IMPROVEMENT PROGRAM: A financial plan of proposed capital improvement projects with single and multiple-year capital expenditures. The City of Palmdale's Capital Improvement Program is a ten-year plan, which is updated annually.

CAPITAL IMPROVEMENT PROJECTS (CIP): A permanent addition to the City's assets, including the design, major renovation, construction, or purchase of land, buildings, or facilities. This includes physical structural improvements with a cost of $10,000 or more and a useful life of one year or more. Examples include a new park, building modifications, traffic signals, resurfacing of streets and drainage improvements.

CAPITAL OUTLAY: A budget category that budgets all equipment having a unit cost of more than $5,000. Capital Outlay is budgeted in the operating budget as opposed to the capital improvement budget.

CONTINGENCY FUND: A budgetary reserve set aside for emergency or unanticipated expenditures.

CONTINUING APPROPRIATION: Resources appropriated for a specific expenditure that is carried over from the prior fiscal year.

DEBT RATIO: Total debt divided by total assets. Used by Finance to assess fiscal health, internal controls, etc.

DEBT SERVICE: Payments of principal and interest on an obligation resulting from the issuance of bonds, notes, or loans.

DEBT SERVICE REQUIREMENTS: The amount of money required to pay principal and interest on outstanding debt or to accumulate monies for future retirement of term bonds.

DEFICIT: An excess of expenditures or expenses over resources.

DEPARTMENT: An organizational unit comprised of divisions or programs. This basic organizational unit of government is functionally unique in its delivery of services.

DIVISION: An organizational component of a department.

ENCUMBRANCES: Resources committed for future expenditures as a result of signing executory contracts such as purchase orders and specific contracts for goods and services.

ENTERPRISE FUND: An accounting entity that is financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis is financed or recovered primarily through user charges.

EXPENDITURE: The actual spending of funds set aside by an appropriation.

FISCAL YEAR: A twelve-month accounting period used by the City. The City of Palmdale's fiscal year begins July 1 and ends June 30.

GLOSSARY OF BUDGET TERMS

FULL TIME EQUIVALENT POSITION (FTE): A Part Time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part time typist working 20 hours per week would be equivalent to 0.5 of a full-time position.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts to record revenue and expenditures.

FUND BALANCE: The amount of financial resources available for use.

GAAP: Generally Accepted Accounting Principles. Uniform standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principals.

GASB: Governmental Accounting Standards Board is the current standards setting board for governmental GAAP.

GENERAL FUND: The primary fund of the City used to account for all revenues and expenditures related to municipal services and maintenance. Examples of departments financed by the General Fund include the City Council, Finance, Planning and Law Enforcement.

GENERAL OBLIGATION BOND: A bond requiring a 2/3 vote of the registered voters and backed by the full faith, credit and taxing power of the municipality. This type of bond is used to finance capital improvements in local California governments.

GOAL: A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given time period.

GRANT: A contribution by a government or other organization to support a specific purpose, activity, or facility.

INFRASTRUCTURE: Facilities upon which the continuance and growth of a community depend such as roads, sewers, public buildings, parks, etc.

INTERFUND TRANSFERS: The reallocation of money from one fund to another. The receiving fund must spend the transferred money in a way that complies with any restrictions placed on the money when it was originally received by the donor fund.

INVESTMENT POLICY: A written and Council adopted policy delineating permitted investments of the City's idle cash. The City of Palmdale Investment Policy is typically updated and reaffirmed annually.

MODIFIED ACCRUAL BASIS: The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both measureable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred.

MUNICIPAL CODE: A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, business licensing, etc.

GLOSSARY OF BUDGET TERMS

OBJECTIVE: Desired output oriented accomplishments that can be measured and achieved within a given time frame. Achievement of the objective advances the activity and organization toward a corresponding goal.

OPERATING BUDGET: Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay, and capital improvements.

OPERATING EXPENDITURES: Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

ORDINANCE: A formal legislative enactment by the City Council that has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

PERS: Public Employees Retirement System.

PERSONNEL: A budget category used to account for employee compensation including wages and salaries and fringe benefits, such as health, life, and disability insurance, retirement, and car allowance/mileage.

PROGRAM: A group of related activities performed by one or more organizational units for the purpose of accomplishing a function.

PROPERTY TAX: An "ad valorem" tax on real property, based upon the value of the property.

PROPERTY TRANSFER TAX: A tax imposed whenever the ownership of real property changes.

REIMBURSEMENT: Payment of amount remitted on behalf of another party, department, or fund.

RESERVE: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RESOLUTION: A special order of the City Council having a lower legal standing than an ordinance.

RESOURCES: Total amounts available for appropriation including estimated revenues, fund transfers, and beginning fund balances.

REVENUES: Money received by the City from taxes, fees, permits, licenses, interest, etc. or from other governments during the fiscal year.

REVENUE BONDS: A bond usually issued to construct facilities that is backed by either the revenue produced by the capital improvement or by commitment of a specific revenue source.

SPECIAL REVENUE FUNDS: A fund used to account for revenues that are restricted in use by the City, State, or Federal Government.

SUBVENTIONS: Intergovernmental revenues paid to the City by another government, such as the State.

TRANSFER: A transfer is a transaction whereby the fund receiving the revenue transfers money to the fund expending the revenue. An example would be an operating transfer from a Special Revenue Fund to the Capital Projects Fund for construction expenditures.

USER FEES/CHARGES: Charges of a voluntary nature paid by the person receiving the service in exchange for the fee.

APPENDIX

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

POLICY

I. CITY GOVERNMENT

General Background

The City of Palmdale encompasses approximately 103 square miles within the Antelope Valley and is located in the northeast portion of the County of Los Angeles. The City is 60 miles north of Los Angeles. It is situated in the high desert, at an elevation of 2,600 feet with a pleasant climate and an average mean temperature of 72 degrees Fahrenheit. The City has an estimated population of 154,535 as of January 1, 2013.

Organizational Structure

The City was incorporated on August 24, 1962, as a general law City and uses the Council/City Manager form of government. The five-member City Council consists of an elected mayor who serves a two-year term and four Council members who are elected at large to overlapping four-year terms. The mayor pro tem is selected from among the City Council members. The City Manager serves at the pleasure of the City Council to administer the City's affairs and to carry out policies established by the City Council.

The City Council also acts as the governing body for the Successor Agency to the Community Redevelopment Agency, Industrial Development Authority, Palmdale Civic Authority, Palmdale Financing Authority, and the Housing Authority of the City of Palmdale that are non-profit organizations of the City. The City organizational chart, in the Community Profile section of the budget, provides an overview of the City's organization and the relationships between the City Council, boards, commissions and departments.

Reporting Entity and Services

The budget includes all of the funds and account groups of the City of Palmdale, the Successor Agency to the Community Redevelopment Agency of the City of Palmdale (SA), the Palmdale Civic Authority (PCA), the Palmdale Financing Authority (PFA), and the Housing Authority (HA). The City provides the following municipal services:

Municipal Services

Building and Safety
Economic Development
Engineering
General Administrative Support
Library
Parks, Recreational and Cultural
Planning
Public Safety
Public Works

POLICY

The Director of Finance/City Treasurer is responsible for City financial administration, establishing and maintaining the general accounting system for the City, auditing for payment of all demands or charges upon the City, and acting as custodian and disbursing agent for all City funds.

II. FINANCIAL STRUCTURE

Accounting Systems and Budgetary Control

In developing and evaluating the City's accounting systems, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: 1) the safeguarding of assets against loss from unauthorized use or disposition and 2) the reliability of financial records for preparing financial statements and maintaining accountability for assets.

The concept of reasonable assurance recognizes that: 1) the cost of a control should not exceed the benefits likely to be derived and 2) the evaluation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. Management believes that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of properly recording financial transactions.

Budgetary control is maintained at the category level.

Fund Descriptions

The City's accounting records are organized and operated on a "fund" basis, which is the basic fiscal and accounting entity in governmental accounting. Each fund is designated by fund type and classification.

The following is a description of the different funds:

Fund Type	Classification
Governmental Funds	General, Special Revenue, Debt Service and Capital Projects
Fiduciary Fund	Agency
Account Groups	General Fixed Assets and General Long-Term Debt

A. Governmental Funds

These funds are used to account for the City's expendable financial resources and related current liabilities, except for those accounted for in proprietary funds.

The basic financial statements necessary to fairly present financial position and operating results for governmental funds are the balance sheet and the statement of revenues, expenditures, and changes in fund balance. Governmental funds are maintained using the

modified accrual basis of accounting that is explained in the notes to the combined financial statements.

B. Fiduciary Funds

Agency funds are maintained to account for assets held by the City in a trustee capacity for individuals, private organizations, other governments and other funds. The City has agency funds, which are custodial in nature and are used to receive and disburse funds that do not belong to the City. An agency fund functions as a clearing account and does not measure results of operations.

C. Account Groups

In addition to the various fund types, a fourth category of accounting entities, account groups, is used to establish accounting control and accountability for the City's general fixed assets and General long-term debt. The City's general fixed assets (which are all of the City's fixed assets except those accounted for in the proprietary fund) are not financial resources available for expenditure.

The unmatured principal of the City's general long-term debt (which are long-term liabilities not accounted for in proprietary funds) does not require financial resources during the current accounting period. Accordingly, these amounts are not accounted for in governmental funds, but in self-balancing account groups.

III. FINANCIAL POLICIES

General

The financial policies establish the framework for overall fiscal planning and management. The policies set forth guidelines for both current activities and long range planning. The policies will be reviewed annually to assure the highest standards of fiscal management.

Overall Goals

The overall financial goals underlying these financial policies are:

A. Fiscal Conservatism: To ensure that the City is at all times in a solid financial condition. This can be defined as:

1. Cash solvency - the ability to pay bills
2. Budgetary solvency - the ability to balance the budget
3. Long run solvency - the ability to pay future costs
4. Service level solvency - the ability to provide needed and desired services

POLICY

B. Flexibility: To ensure that the City is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.

C. Adherence to the Highest Accounting and Management Practices: As set by the Government Finance Officer's Association standards for financial reporting and budgeting, by the Governmental Accounting Standards Board and other professional standards.

Cash Management

A. Purpose

An investment policy has been adopted by Resolution and is reviewed each year. The investment policy provides guidelines for the prudent investment of temporary idle cash and outlines the policies for maximizing the efficiency of the cash management system The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.

B. Objective

The cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible. The City attempts to obtain the highest yield obtainable as long as investments meet the criteria established for safety and liquidity.

C. Policy

In order to maximize interest earnings, the City commingles the cash of all funds, except for Successor Agency funds and those funds held in trust for the City by various financial institutions in accordance with applicable trust agreements related to debt issues. Interest revenue derived from commingled cash is allocated monthly to the participating funds based on the relative cash balance of each fund.

D. Procedures

Criteria for selecting investments and the order of priority are:

1. Safety: The safety and risk associated with an investment refers to the potential loss of principal, interest, or a combination of these amounts. The City only operates in those investments that are considered very safe.

2. Liquidity: This refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or interest. Liquidity is an important investment quality especially when the need for unexpected funds occasionally occurs.

3. Yield: Yield is the potential dollar earnings an investment can provide and sometimes is described as the rate of return.

POLICY

Debt Administration

A. Objective

The debt management policy provides for the City's current and future ability to finance major operating capital equipment and capital improvement projects at beneficial interest rates without adversely affecting the City's ability to finance essential City services.

B. Policy

Decisions regarding the use of debt are based upon, but not limited to, factors such as economic, demographic and financial resources available to repay the debt, the City's long-term operating and capital needs, review and analysis of financial strength ratios and indicators, and the impact of future debt financing on these ratios and indicators.

Competitive versus negotiated bond sales are determined by City Council on an issue-by-issue basis taking into account statutory requirements, the type of debt instrument being issued, the complexity of the financing structure, and other factors that indicate one method to be more effective over the other. If a negotiated sale is anticipated, the Finance Department and Bond Counsel establish a list of pre-qualified underwriters.

C. Legal Debt Margin

The aggregate principal amount of the City's general obligation debt for public improvements is statutorily limited to 15.0 percent of the City's total reported assessed valuation. Based upon an assessed valuation of $9.13 billion for the fiscal year ending June 30, 2013, the City is limited to general obligation indebtedness in the aggregate amount of $1.37 billion. The City has no general obligation debt outstanding as of June 30, 2013.

D. Summary Schedule of Outstanding Debt

A table summarizing the debt for the City of Palmdale, Palmdale Civic Authority, and Palmdale Financing Authority can be found under the General City and City Debt section of the budget. A table summarizing the debt for the Successor Agency to the Community Redevelopment Agency can be found under the Successor Agency section of the budget.

E. Description of Outstanding Debt

Notes Payable

The City entered into a Reimbursement Agreement in 2009 to reimburse the developer for offsite public improvements constructed at 47th Street East and Avenue R (Super Target).

Capital Leases

The City has entered into a capital lease agreement for a computer equipment upgrade with a payment term of 5 years.

POLICY

Section 108 Loans

The City entered into an Agreement with the United States Department of Housing and Urban Development December 29, 2005 and issued a Promissory Note for $5,000,000 for the purpose of financing acquisition, relocation, site clearance of property, and construction of a new Senior Center on the acquired property. The note was drawn in two parts, $1,000,000 in 2005-2006 and $4,000,000 in 2007-2008. Semi-annual principal and interest payments will be paid over a 20-year period.

Certificates of Participation

Certificates of Participation allow the public to purchase (in $5,000 increments) participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities. Certificates of Participation do not constitute indebtedness under the state constitutional debt limitation.

On March 17, 1999, the Palmdale Civic Authority issued Certificates of Participation to finance the construction, installation and equipping of a new Courthouse building and City Hall building. The 1999 Certificates represent direct, undivided fractional interests in a lease of the City Hall Site, Administration Building, Development Services, Central Maintenance Yard and Hammack Activity Center. Upon completion of construction of the City Hall and Courthouse, the City has the right, subject to certain conditions, to substitute the City Hall and Courthouse projects for the above properties, as the property subject to the lease. Title to the land and facilities covered by the lease and the 1999 Certificates is vested in the Authority, for the benefit of the 1999 Certificate holders, during the lease term. Upon completion of the term of the lease and payment in full to the 1999 Certificate holders, title to the property shall vest in the City. In 2012, the 1999 Certificates of Participation were refinanced by the 2012 Palmdale Financing Authority Lease Revenue Bonds.

On December 10, 2002, the Palmdale Civic Authority issued Certificates of Participation to finance a portion of the development of (1) a 33-acre eastside park site, (2) an additional 40 acres in the existing Marie Kerr 17-acre park site and (3) approximately four miles of Avenue S, between the Antelope Valley Freeway and 40th Street East. The 2002 Certificates represent direct, undivided fractional interests in a lease of Marie Kerr Park, the Eastside Park Site, Domenic Massari Park, Desert Sands Park, the Palmdale City Hall, the Palmdale Main Library, the Larry Chimbole Cultural Center, and the four-mile portion of Avenue S improvements discussed above. Title to the land and facilities covered by the lease and the 2002 Certificates is vested in the Authority, for the benefit of the 2002 Certificate holders, during the lease term. Upon completion of the term of the lease and payment in full to the 2002 Certificate holders, title to the property shall vest in the City.

On November 30, 2004, the Palmdale Civic Authority issued Certificates of Participation to finance various public infrastructure improvements. The Lease Payments to be made by the City to the Authority pursuant to the Lease Agreement will be in amounts

POLICY

calculated to be sufficient to pay principal and interest with respect to the Certificates when due. The Lease Payments are payable by the City from its General Fund for the right to the use and possession by the City of the Property.

On April 12, 2007, the Palmdale Civic Authority issued Certificates of Participation to finance the acquisition of land for the possible location of a power plant. The Lease Payments to be made by the City to the Authority pursuant to the Lease Agreement will be in amounts calculated to be sufficient to pay principal and interest with respect to the Certificates when due. The Lease Payments are payable by the City from its General Fund for the right to the use and possession by the City of the Property.

Revenue Bonds

Revenue Bonds are issued by the Palmdale Civic Authority for the purpose of assisting the Agency in financing projects through, among other means, the acquisition by the Authority of capital improvements and/or the purchase by the Authority of local obligations. The bonds are payable from and secured by a pledge of Successor Agency property tax and/or sales tax revenues. The loan payments made to the Authority by the Successor Agency to the Community Redevelopment Agency from the pledged revenue sources are in turn used to pay principal and interest with respect to the revenue bonds as they become due.

The proceeds of the 1994 Bonds were loaned to the former Agency for use in Project Area No. 2A to finance redevelopment activities in or of benefit to the merged project area and to fully advance refund the former Agency's Redevelopment Project Area No. 3 1985 Tax Allocation Bonds and Project Area No. 4 1989 Revenue Bonds. The Successor Agency will use sales tax and incremental property tax generated in Project Area No. 2A to repay the Authority.

The proceeds of the 1997 Bonds were used to refinance the 1987 Refunding Certificates of Participation. The Successor Agency will use incremental property tax generated in Project Area No. 1 and the Merged Project Area's 2A (Areas 2, 3 and 4) sales tax revenues.

The proceeds of the 2003 Series A Bonds were loaned to the former Agency to advance refund a portion of the 1993 Revenue Bonds. Repayment agreements between the Authority and the former Agency require the former Agency to pay the Authority under the same terms as the 2003 Series A Bonds were issued. The Successor Agency will use incremental property tax generated in Project Area No. 1 to repay the Authority.

The Authority issued the 2009 Refunding Revenue Bonds to refinance the former Agency's Project Area No. 1 outstanding 2003 Bond Anticipation Notes. The Successor Agency will use incremental property tax generated in Project Area No. 1 to repay the Authority.

POLICY

Lease Revenue Bonds

Lease Revenue Bonds are issued by the Palmdale Financing Authority. The Palmdale Financing Authority issues the debt and then loans the proceeds to the City to finance the acquisition, construction, or refinancing of public capital improvements. Lease payments are made pursuant to a Lease Agreement and are sufficient to pay principal and interest on the bonds as due.

The Palmdale Financing Authority issued the 2012 Lease Revenue Bonds to refinance the City's 1999 Certificates of Participation. The Lease Payments to be made by the City to the Palmdale Financing Authority pursuant to the Lease Agreement will be in amounts calculated to be sufficient to pay principal and interest with respect to the Lease Revenue Bonds when due.

Detail Debt Service payment information for the City of Palmdale, Palmdale Civic Authority, and Palmdale Financing Authority can be found under the General City and City Debt section of the budget.

Successor Agency to the Community Redevelopment Agency Debt

On February 1, 2012, all redevelopment agencies were dissolved in accordance with Assembly Bills AB 26 and AB 1484 and the Community Redevelopment Agency was replaced by the Successor Agency to the Community Redevelopment Agency of the City of Palmdale. Assets and liabilities were transferred to the Successor Agency Private Purpose Trust Funds, which are used to account for assets held by the City's former redevelopment agency. The City has agreed to serve as the successor agency to hold the assets until all enforceable obligations of the prior redevelopment agency have been paid in full. These funds will be used by the Successor Agency to pay, perform, and enforce the enforceable obligations of the former redevelopment agency and wind down the affairs of the former redevelopment agency.

The bonded debt of the Successor Agency does not constitute indebtedness of the City payable from its general funds, and the City is in no way obligated for their repayment except to the extent of any sales taxes pledged for their repayment. Principal and interest on the Successor Agency bonded debt is paid from the collection of RPTTF property tax on ROPS approved enforceable obligations. A summary long-term debt table for the Successor Agency can be found under the Successor Agency section of the budget.

Assessment District Debt

Assessment District/Community Facilities District Bonds are issued within certain areas of the City to finance public improvements within a district area. The principal and interest are paid from the collection of special assessments or taxes on property within each district. The district bonds do not constitute indebtedness of the City payable from its general funds, and the City is in no way obligated for their repayment except to the extent of any assessments or special taxes collected and pledged for their repayment. Detail Debt Service payment information for the Assessment Districts can be found under the Assessment District section of the budget.

POLICY

Risk Management

The City is self-insured for the first $250,000 per occurrence with $26,000,000 excess coverage. The City had a total projected liability of $1,364,567 as of June 30, 2012.

Annual Audit

Sound accounting practices suggest that an annual audit is a prudent business decision. The City requires an annual audit by a qualified independent accountant of the books of account, financial records, inventories and reports of all City officers and employees involved in the handling of financial matters. In compliance with the requirement of an annual audit, Vavrinek, Trine, and Day LLP, a firm of Certified Public Accountants, completed the audit for the fiscal year ending June 30, 2012.

Comparison of Expenditures and Revenues
Fiscal Years 2003-2012

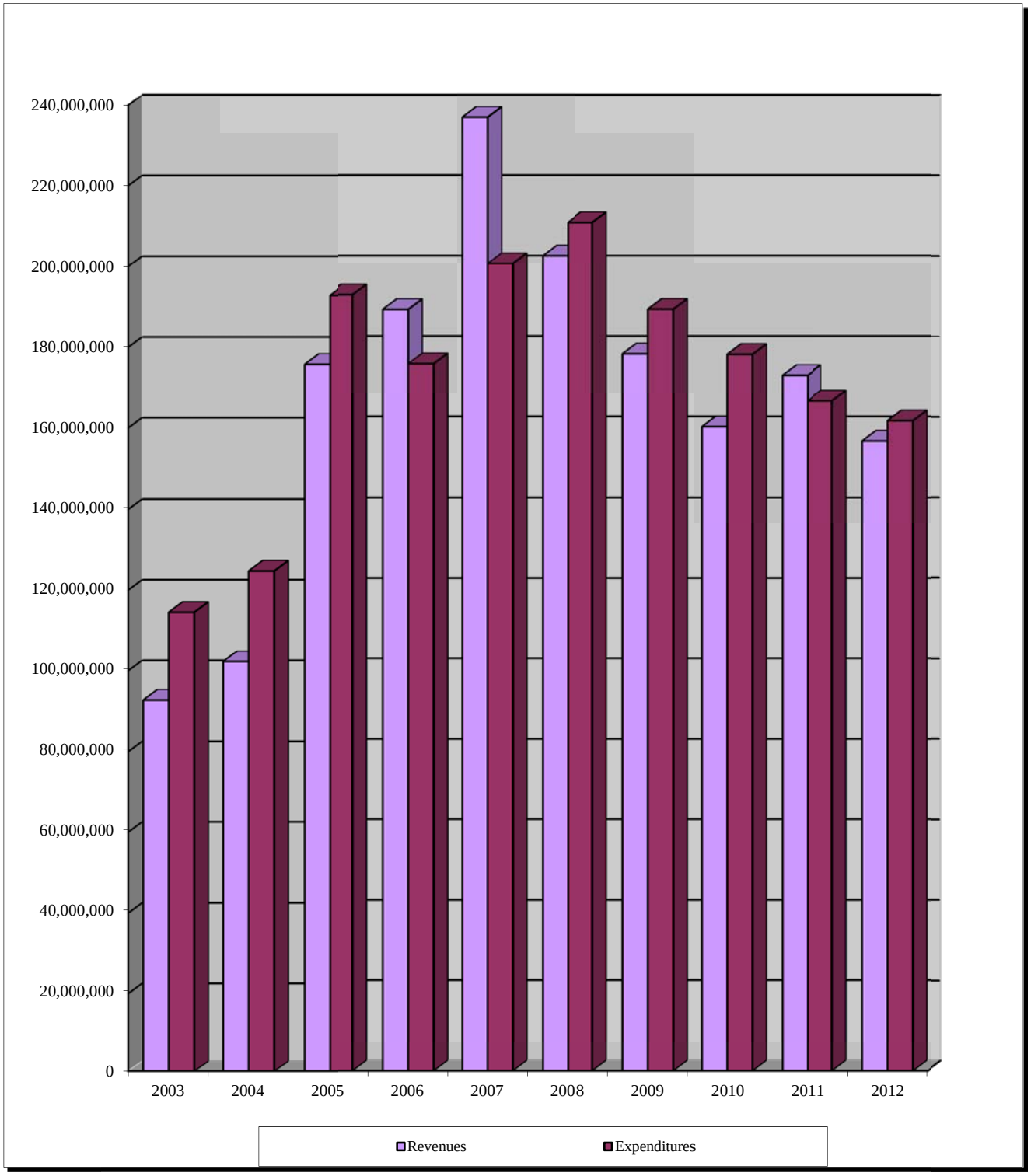
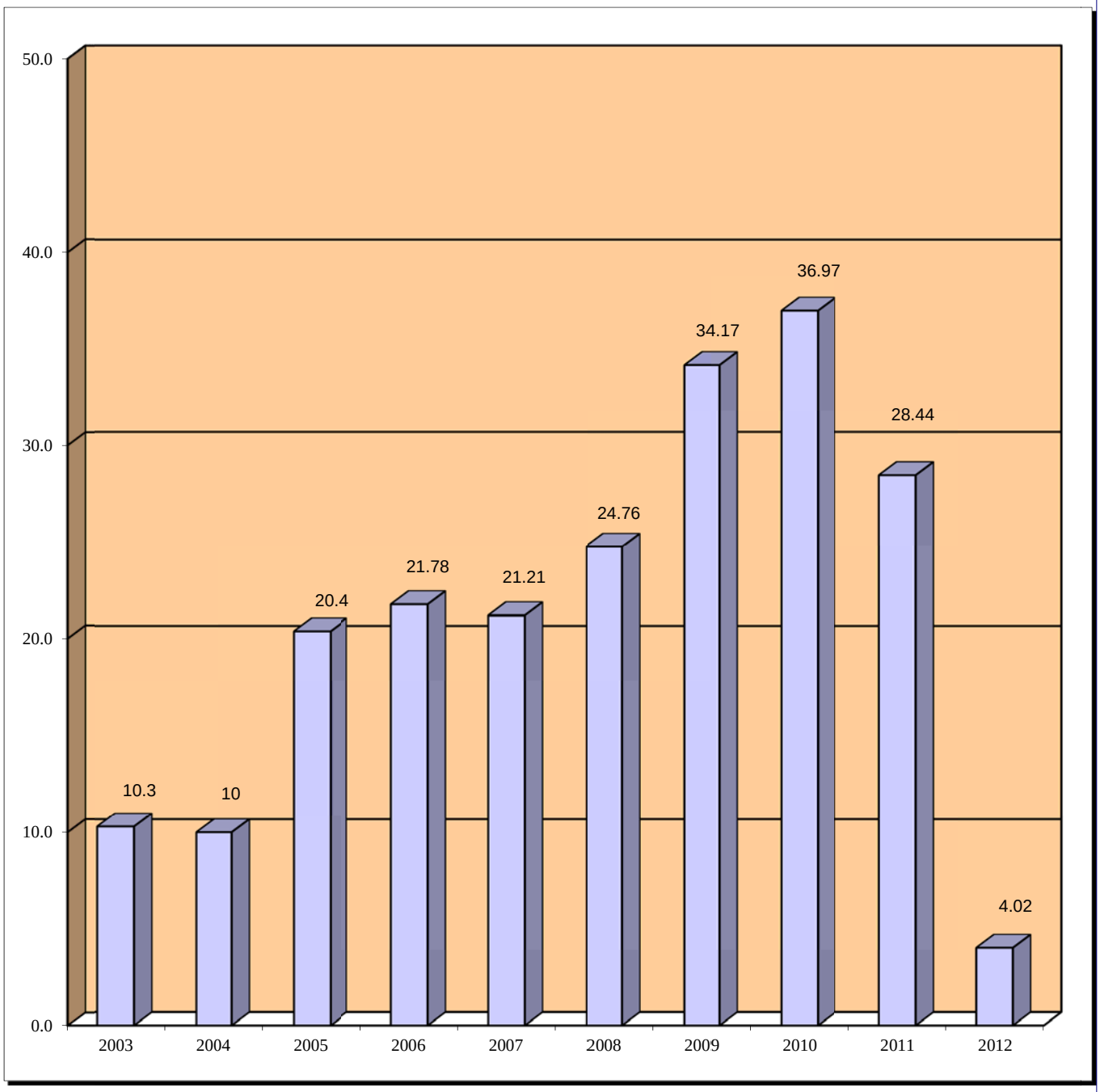


Figure 26: Comparison of Expenditures and Revenues FY 2003-2012

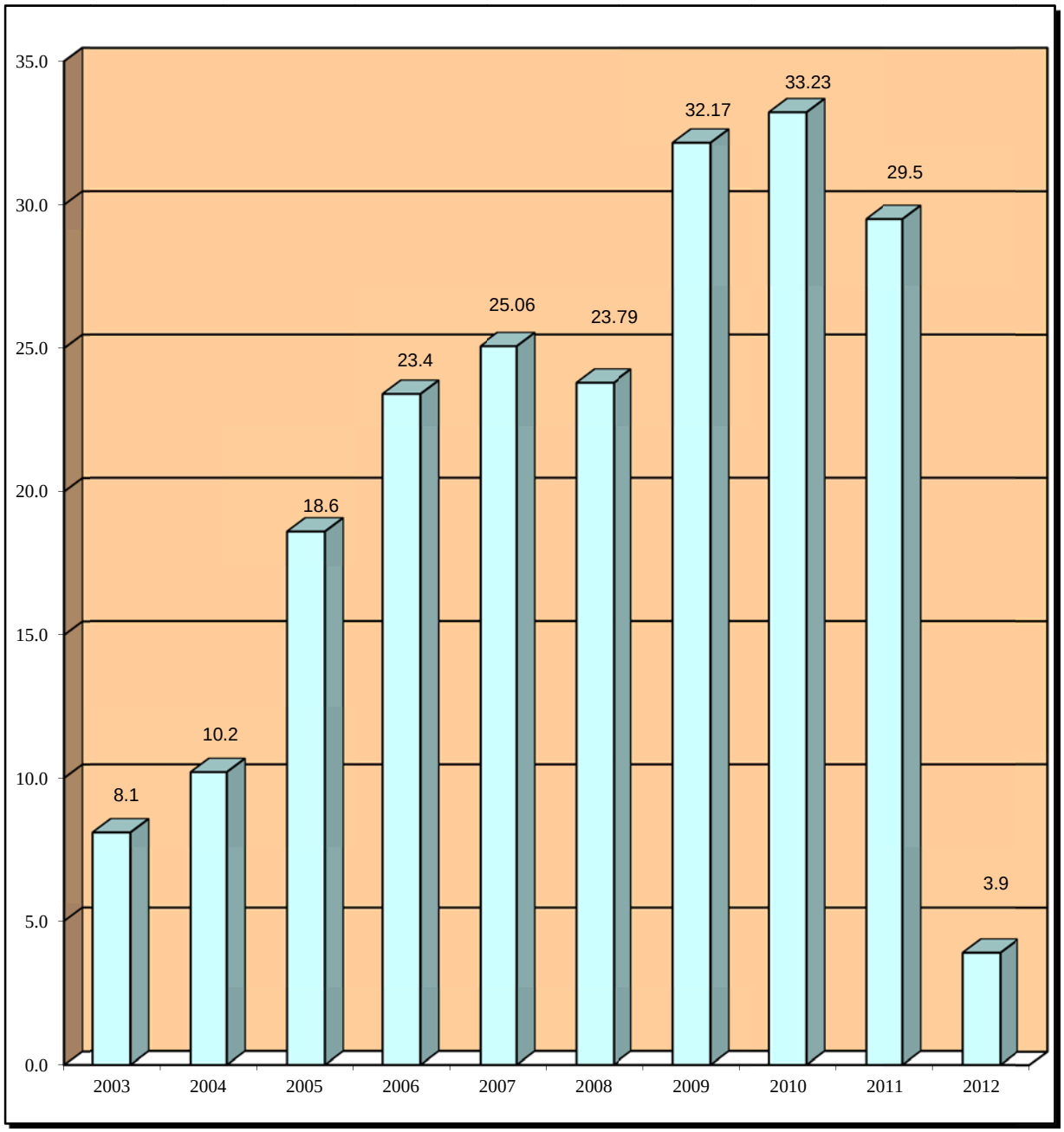
DEBT SERVICE AS A PERCENT OF TOTAL REVENUES FISCAL YEAR ENDED 2003-2012



*Decrease in 2012 percentage is due to the transfer of former redevelopment agency debt liabilities to the Successor Agency trust funds.

Figure 27: Debt Service as a Percent of Total Revenues

DEBT SERVICE AS A PERCENT OF TOTAL EXPENDITURES FISCAL YEAR ENDED 2003-2012



*Decrease in 2012 percentage is due to the transfer of former redevelopment agency debt liabilities to the Successor Agency trust funds.

Figure 28: Debt Service as a Percent of Total Expenditures

CAPITAL EXPENDITURES
FISCAL YEAR ENDING 2003-2012

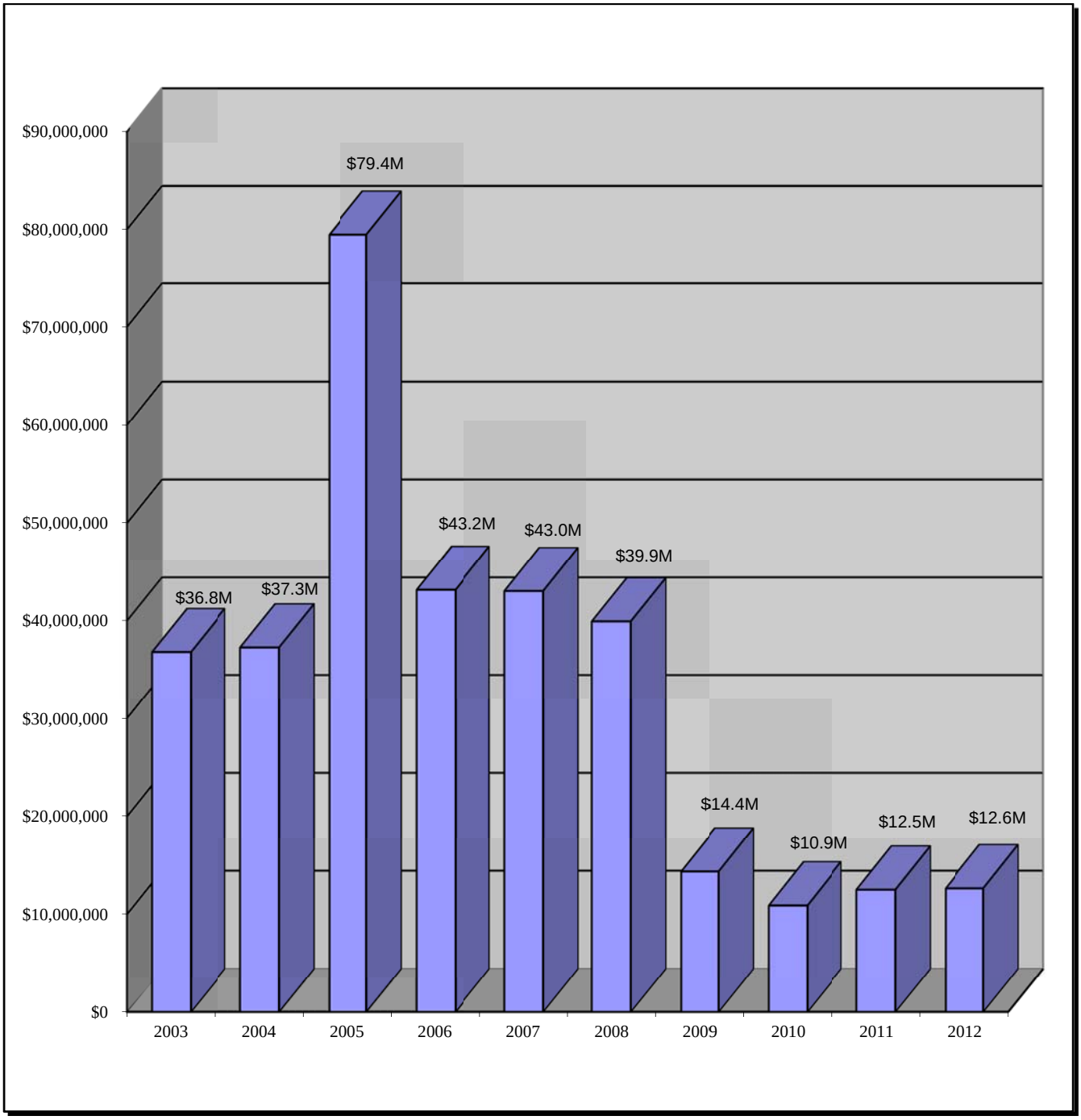
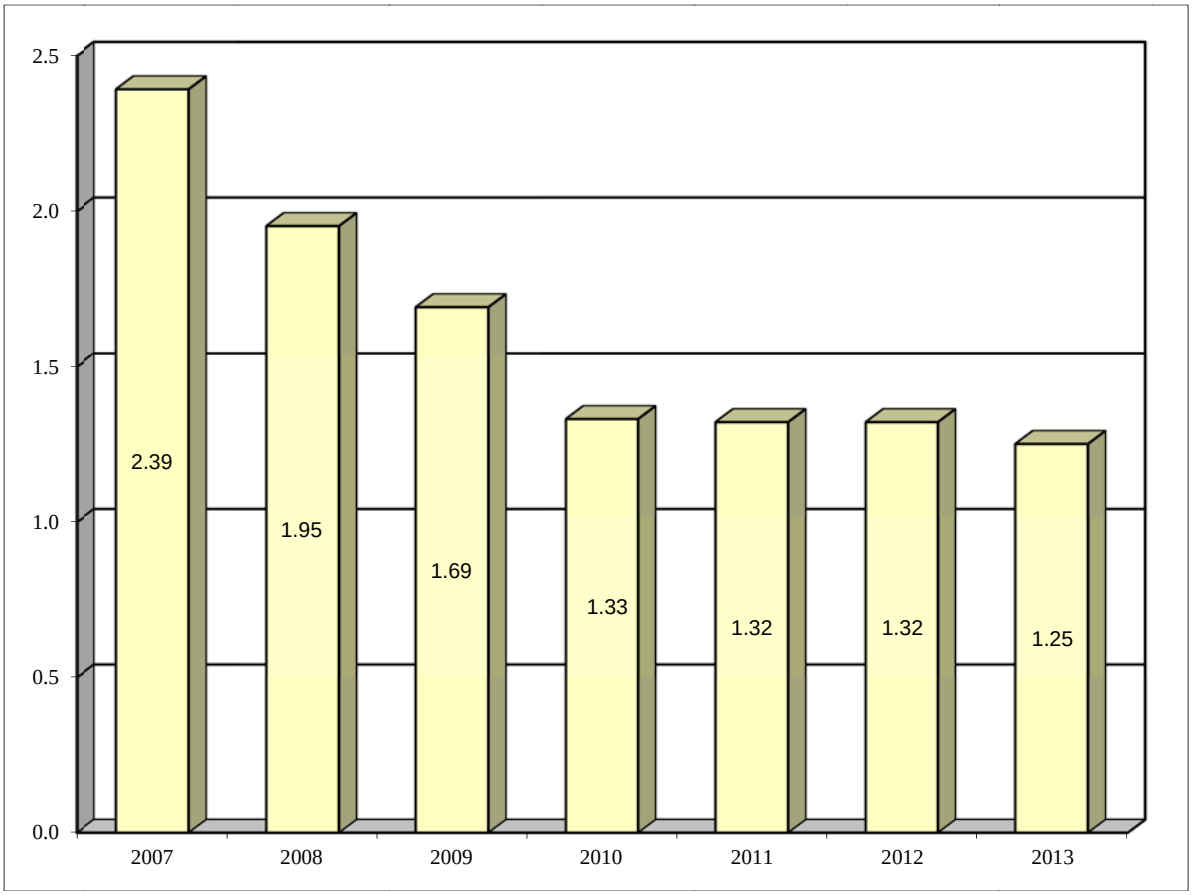


Figure 29: Capital Expenditures

FULL TIME EMPLOYEES PER THOUSAND POPULATION SIX YEARS ENDED JUNE 30, 2013



			Population			
145,468	**147,897**	**154,346**	**152,622**	**153,334**	**153,708**	**154,535**

Figure 31: Full Time Employees per Thousand Population

ESTIMATED FUND BALANCES
FISCAL YEAR 2012-13

Fund	Estimated Beginning Fund Balance 07/01/12	Projected 2012-13 Revenues	Projected 2012-13 Expenditures	Projected 2012-13 Capital Improvemnts	Transfers Out	Transfers In	Estimated Ending Fund Balance 06/30/13
General and Special Revenue							
General	16,722,280	50,133,950	64,789,370	366,910	(1,500,730)	15,893,160	16,092,380
Public Liability Insurance	-	456,000	330,000	-	-	-	126,000
Dental/Vison Self Insurance	238,970	344,600	344,000	-	-	-	239,570
Health Self Insurance	1,937,000	2,401,400	2,391,400	-	-	-	1,947,000
State Gas Tax	7,875,254	4,234,840	-	24,450	(2,309,020)	-	9,776,624
Public Safety	25,505	705,480	-	-	(705,480)	-	25,505
Prop A Local Transit	3,156,140	2,334,500	-	650,850	(2,004,390)	-	2,835,400
Prop C Local Transit	1,660,146	4,008,700	-	2,151,880	(875,790)	-	2,641,176
Air Quality Improvement Fund	9,936	75,000	-	-	-	-	84,936
Local Trans - Article 3	170,689	24,490	-	195,170	-	-	9
Local Trans - Article 8	-	4,573,230	-	-	(4,573,230)	-	-
Measure R	3,504,650	1,456,120	-	960,200	-	-	4,000,570
Park Development	4,471,226	1,354,400	-	2,746,940	(415,000)	-	2,663,686
Traffic Impact	4,177,451	220,000	-	587,510	(806,960)	-	3,002,981
Amargosa Drainage	3,874	6,000	-	-	(23,120)	-	(13,246)
Anaverde Drainage	1,330,240	230,000	58,400	-	(19,750)	150,000	1,632,090
Portal Ridge Drainage	105,287	500	-	-	(20,930)	-	84,857
Pearland Drainage	4,755,113	55,000	-	402,620	(118,790)	-	4,288,703
Littlerock Drainage	115,944	250	-	-	(12,660)	-	103,534
Fire Facilities Impact	2,734,865	90,000	3,750	-	-	-	2,821,115
Sewer Upgrade Fund	843,386	3,000	-	-	-	-	846,386
Dental/Vison Self Insurance	(46,566)	150,000	-	-	-	-	103,434
Big Rock Drainage Fund	7,582	-	-	-	(420)	-	7,162
Federal Funds	-	3,434,170	-	2,908,410	(525,760)	-	-
State Grants Fund	-	3,222,110	-	2,623,530	(598,580)	-	-
Developer and County Contribution	-	147,120	-	147,120	-	-	-
Federal Home Program	-	2,570,170	2,419,880	-	-	-	150,290
Federal Jobs Admin Porgram Fund	-	832,770	1,068,790	-	-	236,020	-
Park Assessments	1,150,303	2,302,300	86,700	-	(2,139,900)	-	1,226,003
Landscape Maintenance District 97-1	7,382,190	5,404,640	5,311,540	-	(65,000)	-	7,410,290
Street Lighting Assessment District	2,693,820	944,460	877,500	-	-	-	2,760,780
Drainage Benefit AD	398,138	53,260	22,990	-	-	-	428,408
Sewer Maintenance District	9,465,458	5,543,500	3,330,990	3,907,310	-	-	7,770,658
Library	-	69,830	1,252,000	-	-	1,182,170	-
CDBG	952,140	3,190,990	2,989,180	1,133,290	-	-	20,660
SAVES Grant	-	35,000	35,000	-	-	-	-
SAVES Program Assistance	-	21,500	21,500	-	-	-	-
Water Park Fund	-	909,990	1,224,850	-	-	314,860	-
City Project Area 1 Fund	1,919	35,700	-	-	(35,700)	-	1,919
City Project Area 2A Fund	9,527,944	-	-	-	(1,025,000)	-	8,502,944
Total:	**85,370,884**	**101,574,970**	**86,557,840**	**18,806,190**	**(17,776,210)**	**17,776,210**	**81,581,824**

ESTIMATED FUND BALANCES
FISCAL YEAR 2012-13

Fund	Estimated Beginning Fund Balance 07/01/12	Projected 2012-13 Revenues	Projected 2012-13 Expenditures	Projected 2012-13 Capital Improvemnts	Transfers Out	Transfers In	Estimated Ending Fund Balance 06/30/13
Housing Authority							
Housing Authority	(197,812)	47,980	85,950	-	-	-	(235,782)
Housing Authority - Mobile Home	(966,089)	4,276,870	4,266,400	-	-	-	(955,619)
Housing Asset Fund	2,550,868	1,697,270	1,589,610	-	-	-	2,658,528
TOTAL:	**1,386,967**	**6,022,120**	**5,941,960**	**-**	**-**	**-**	**1,467,127**
Palmdale Civic Authority							
Capital							
Signal & Street Construction	599,007	140	-	599,140	-	-	7
SUBTOTAL:	**599,007**	**140**	**-**	**599,140**	**-**	**-**	**7**
Debt Service							
PCA Debt Service	813,639	571,760	571,760	-	-	-	813,639
Park Development/Ave S Debt Svc	-	2,601,620	2,601,620	-	-	-	-
Signal & Street Debt Service	1,001,319	989,490	989,280	-	-	-	1,001,529
Porject Land Acquisition Debt Svc	1,494,892	1,495,010	1,494,700	-	-	-	1,495,202
Revenue Bonds	3,070,262	3,220,970	3,119,050	-	-	-	3,172,182
SUBTOTAL:	**6,380,112**	**8,878,850**	**8,776,410**	**-**	**-**	**-**	**6,482,552**
TOTAL:	**6,979,119**	**8,878,990**	**8,776,410**	**599,140**	**-**	**-**	**6,482,559**
Palmdale Financing Authority							
Debt Service							
PFA Lease Revenue Bonds	-	52,110	376,510	-	-	-	(324,400)
TOTAL:	**-**	**52,110**	**376,510**	**-**	**-**	**-**	**(324,400)**
TOTAL ALL FUNDS:	**93,736,970**	**116,528,190**	**101,652,720**	**19,405,330**	**(17,776,210)**	**17,776,210**	**89,207,110**

ESTIMATED FUND BALANCES
FISCAL YEAR 2012-13

Fund	Estimated Beginning Fund Balance 07/01/12	Projected 2012-13 Revenues	Projected 2012-13 Expenditures	Projected 2012-13 Capital Improvemnts	Transfers Out	Transfers In	Estimated Ending Fund Balance 06/30/13
Agency Funds							
Successor Agency							
Housing Development	1,430,873	-	3,935,290	-	-	3,935,290	1,430,873
General Redevelopment	(26,019)	-	201,280	-	-	201,280	(26,019)
Capital Project Area #1	-	-	522,140	-	-	522,140	-
Capital Project Area #2A	(1,594)	6,000	3,916,080	-	-	3,910,080	(1,594)
Housing Capital Projects	-	-	-	-	(20,144,390)	-	(20,144,390)
RORF	10,624,088	39,168,820	18,932,630	-	-	-	30,860,278
Debt Service Project Area #1	(3,421,434)	38,440	4,757,450	-	-	4,719,010	(3,421,434)
Debt Service Project Area #2A	(13,724,513)	62,360	6,918,950	-		6,856,590	(13,724,513)
TOTAL:	**(5,118,599)**	**39,275,620**	**39,183,820**	**-**	**(20,144,390)**	**20,144,390**	**(5,026,799)**
Assessment Districts							
Redemption							
AD 88-1 Redemption	1,835,147	1,218,210	1,225,130	-	-	-	1,828,227
CFD 99-1 Redemption	4,483	-	-	-	-	-	4,483
AD 90-2 Redemption	199,620	330,280	330,950	-	-	-	198,950
AD 87-1 Redemption	121,748	520	7,500	-	-	-	114,768
CFD 2003-1 Redemption	3,877,998	2,027,880	2,082,310	-	-	-	3,823,568
CFD 2005-1 Redemption	1,724,641	1,118,040	1,141,850	-	-	-	1,700,831
CFD 91-1 Redemption	103,712	194,750	198,450	-	-	-	100,012
AD 91-2 Redemption	275,104	1,930	127,380	-	-	-	149,654
CFD 93-1 Redemption	500,954	510	3,805,770	-	-	-	(3,304,306)
AD 2006-1 Redemption	247,629	134,410	145,390	-	-	-	236,649
SUBTOTAL:	**8,891,036**	**5,026,530**	**9,064,730**	**-**	**-**	**-**	**4,852,836**
Improvement							
AD 88-1 Improvement	460,160	-	-	-	-	-	460,160
AD 90-2 Improvement	325,230	-	-	-	-	-	325,230
CFD 2003-1 Improvement	4,326,151	810	3,194,620	-	-	-	1,132,341
CFD 91-1 Improvement	241,805	50	50	-	-	-	241,805
CFD 93-1 Improvement	7,718,534	1,840	-	-	-	-	7,720,374
AD 2006-1 Improvement	4,935	-	-	-	-	-	4,935
SUBTOTAL:	**13,076,815**	**2,700**	**3,194,670**	**-**	**-**	**-**	**9,884,845**
TOTAL:	**21,967,851**	**5,029,230**	**12,259,400**	**-**	**-**	**-**	**14,737,681**
TOTAL AGENCY FUNDS:	**16,849,252**	**44,304,850**	**51,443,220**	**-**	**(20,144,390)**	**20,144,390**	**9,710,882**

The City is no way responsible for paying for exependitures in the Agency Funds

INTERFUND TRANSFERS
FISCAL YEAR 2012-13

Transfer to Fund	Transfer From Fund	Amount	Description	Totals
General	Gas Tax	50,000	Records Management	2,309,020
		2,500	Finance-Street Report	
		165,000	Information Technology Contract	
		247,320	General City Facility Lease Payment	
		10,000	PW Admin - Facility Lease Payment	
		100,000	PW Admin - Transportion Projects	
		10,000	Engineering - Section 2107.5	
		4,000	Drainage Maintenance Operations	
		455,560	Traffic Engineering Operations	
		1,264,640	Street Maintenance Operations	
	Public Safety	247,780	Public Safety - AB1913 Crime Prevention	705,480
		450,000	Public Safety - MV Code Fines	
		7,700	Public Safety Forfeiture Fines	
	Park Assessments	1,945,830	General City Facility Lease Payment	2,139,900
		100,000	Park Maintenance Operations	
		94,070	Public Security Officers - Park Security	
	Prop A	68,400	Senior Civil Engineer - Transit Services	2,004,390
		1,870,290	Transit Services Operations	
		65,700	Park-n-Ride Operations	
	Prop C	655,790	General City Facility Lease Payment	875,790
		220,000	Transit Services Operations	
	Park Development	65,000	Information Technology Contract	265,000
		200,000	Park Maintenance Operations	
	Traffic Impact	65,000	Information Technology Contract	806,960
		741,960	General City Facility Lease Payment	
	Amargosa Drainage	13,000	Information Technology Contract	23,120
		10,120	Drainage Administration Operations	
	Anaverde Drainage	13,000	Information Technology Contract	19,750
		6,750	Drainage Administration Operations	
	Portal Ridge Drainage	13,000	Information Technology Contract	20,930
		7,930	Drainage Administration Operations	
	Pearland Drainage	13,000	Information Technology Contract	118,790
		105,790	Drainage Administration Operations	
	Littlerock Drainage	12,660	Drainage Administration Operations	12,660
	Big Rock Drainage	420	Drainage Administration Operations	420

INTERFUND TRANSFERS
FISCAL YEAR 2012-13

Transfer to Fund	Transfer From Fund	Amount	Description	Totals
	Federal Grant	65,770	Public Safety - OTS Grant	293,440
		148,370	Edward Byrne Grant	
		79,300	Public Safety - COPS TECH Program	
	LMD 97-1	65,000	Information Technology Contract	65,000
	State Grants	53,720	PW Admin - Oil Recycling Program	598,580
		96,360	PW Admin - Container Recycling Program	
		51,000	Street Maintenance Operations	
		397,500	Park Maintenance Operations	
	Local Trans - Article 8	1,378,000	Traffic Engineering Operations	4,573,230
		3,195,230	Street Maintenance Operations	
	City Capital Proj Area 1	35,700	City Capital Proj Area 1 Operations	35,700
	City Capital Proj Area 2A	1,025,000	City Capital Proj Area 2A Operations	1,025,000
	Subtotal:	**15,893,160**		
Water Park	General Fund	314,860	Water Park Operating Costs	314,860
	Subtotal:	**314,860**		
Library	General Fund	1,182,170	Library Operating Costs	1,182,170
	Subtotal:	**1,182,170**		
Anaverde Drainage	Park Development	150,000	Reimburse Anaverde Drainage	150,000
	Subtotal:	**150,000**		
Federal Jobs Admin Fund	General Fund	3,700	City of Palmdale One Stop Program	3,700
	Federal Grant	132,320	Business Network Program	132,320
	Federal Grant	100,000	Business Technology Center Program	100,000
	Subtotal:	**236,020**		
	TOTAL TRANSFERS:	**17,776,210**		

TIER 1** CLASSIFICATION AND PAY PLAN
FY 2013 - 2014

City of Palmdale Resolution No. CC 2013-047
Adopted June 5, 2013
Effective July 1, 2013
* Indicates Part Time Positions.

+ Indicates Both Full Time and Part Time Positions.

Title	Range Hourly	Range #
*Program Aide	$8.31 per hour	2
*Poole Aide	$8.31 per hour	2
*Lifeguard I	$9.62 - $12.28 per hour	10
*Program Leader I	$9.62 - $12.28 per hour	10
*Public Security Officer	$10.10 - $12.89 per hour	11
*Lifeguard II	$10.61 - $13.54 per hour	12
*Maintenance Helper	$10.61 - $13.54 per hour	12
*Program Leader II	$10.61 - $13.54 per hour	12
*Theatre Assistant II	$10.61 - $13.54 per hour	12
*Intern	$11.69 - $14.93 per hour	14
*Lifeguard III	$11.69 - $14.93 per hour	14
*Program Leader III	$11.69 - $14.93 per hour	14
*Stage Assistant I	$11.69 - $14.93 per hour	14
*Senior Lifeguard	$12.89 - $16.48 per hour	16
*Senior Program Leader	$12.89 - $16.48 per hour	16
*Senior Public Security Officer	$12.89 - $16.48 per hour	16
*Senior Theatre Assistant	$12.89 - $16.48 per hour	16
*Stage Assistant II	$12.89 - $16.48 per hour	16
*Head Lifeguard	$14.22 - $18.15 per hour	18
	Monthly	
+Office Assistant I	$2,464 - $3,145	18
*Records Clerk	$2,464 - $3,145	18
*Stage Assistant III	$2,464 - $3,145	18
+Office Assistant II	$2,717 - $3,468	20
SAVES Assistant	$2,717 - $3,468	20
*Senior Stage Assistant	$2,717 - $3,468	20
Account Clerk I	$2,853 - $3,641	21
Collection System Technician I	$2,995 – $3,823	22
Community Service Officer	$2,995 – $3,823	22
Custodian I	$2,995 – $3,823	22
Maintenance Worker I	$2,995 – $3,823	22
Parking Enforcement Officer	$2,995 – $3,823	22
Permit Technician I	$2,995 – $3,823	22
Senior Office Assistant	$2,995 – $3,823	22
*Senior Records Clerk	$2,995 – $3,823	22
*Theatre Operations Assistant	$2,995 – $3,823	22

TIER 1** CLASSIFICATION AND PAY PLAN
FY 2013 - 2014

Title	Range Monthly	Range #
Account Clerk II	$3,145 - $4,015	23
Business License Technician	$3,303 - $4,215	24
Collection System Technician II	$3,303 - $4,215	24
Custodian II	$3,303 - $4,215	24
Maintenance Worker II	$3,303 - $4,215	24
Permit Technician II	$3,303 - $4,215	24
Public Safety Technician	$3,303 - $4,215	24
Secretary	$3,303 - $4,215	24
*Theatre Operations Technician	$3,303 - $4,215	24
Code Enforcement Aide I	$3,468 - $4,426	25
Engineering Aide I	$3,468 - $4,426	25
Events Assistant	$3,468 - $4,426	25
Senior Account Clerk	$3,468 - $4,426	25
Administrative Secretary	$3,641 - $4,647	26
Administrative Technician	$3,641 - $4,647	26
Crime Prevention Officer	$3,641 - $4,647	26
Financial Technician	$3,641 - $4,647	26
Housing Technician	$3,641 - $4,647	26
Human Resources Technician	$3,641 - $4,647	26
Payroll Technician	$3,641 - $4,647	26
Senior Permit Technician	$3,641 - $4,647	26
*Theatre Operations Coordinator	$3,641 - $4,647	26
Code Enforcement Aide II	$3,823 - $4,880	27
Deputy City Clerk	$3,823 - $4,880	27
Engineering Aide II	$3,823 - $4,880	27
SAVES Coordinator	$3,823 - $4,880	27
Building Inspector Aide	$4,015 - $5,124	28
Buyer I	$4,015 - $5,124	28
Management Assistant	$4,015 - $5,124	28
Industrial Waste Inspector Aide	$4,015 - $5,124	28
Planning Aide	$4,015 - $5,124	28
Collection System Operator	$4,215 - $5,380	29
Engineering Aide III	$4,215 - $5,380	29
Equipment Operator	$4,215 - $5,380	29
Human Resources Assistant	$4,215 - $5,380	29
Landscape Inspector	$4,215 - $5,380	29
Lead Custodian	$4,215 - $5,380	29
Maintenance Leadworker	$4,215 - $5,380	29
Maintenance Specialist	$4,215 - $5,380	29
Parking Enforcement Supervisor	$4,215 - $5,380	29
Recreation/Facility Coordinator	$4,215 - $5,380	29
Street Sweeper Operator	$4,215 - $5,380	29
Supervising Permit Specialist	$4,215 - $5,380	29
Supervising Public Security Officer	$4,215 - $5,380	29
*Theater Technical Supervisor	$4,215 - $5,380	29
Assistant Planner I	$4,426 - $5,649	30
Building Inspector	$4,426 - $5,649	30
Buyer II	$4,426 - $5,649	30
Code Enforcement Officer	$4,426 - $5,649	30
Executive Assistant	$4,426 - $5,649	30
Public Works Inspector	$4,426 - $5,649	30

TIER 1** CLASSIFICATION AND PAY PLAN
FY 2013 - 2014

Title	Range Monthly	Range #
Administrative Analyst I	$4,647 - $5,932	31
Assistant Engineer I	$4,647 - $5,932	31
Communication Production Specialist	$4,647 - $5,932	31
Engineering Technician I	$4,647 - $5,932	31
Heavy Equipment Operator	$4,647 - $5,932	31
Human Resources Analyst I	$4,647 - $5,932	31
Legal and Risk Assistant	$4,647 - $5,932	31
Senior Maintenance Specialist	$4,647 - $5,932	31
Traffic Signal Technician I	$4,647 - $5,932	31
Assistant Planner II	$4,880 - $6,228	32
Collection System Maintenance Planner	$4,880 - $6,228	32
Plan Checker	$4,880 - $6,228	32
Senior Building Inspector	$4,880 - $6,228	32
Senior Code Enforcement Officer	$4,880 - $6,228	32
Senior Public Works Inspector	$4,880 - $6,228	32
Administrative Analyst II	$5,124 - $6,540	33
Assistant Engineer II	$5,124 - $6,540	33
Engineering Technician II	$5,124 - $6,540	33
Financial Analyst	$5,124 - $6,540	33
Human Resources Analyst II	$5,124 - $6,540	33
Recreation Supervisor	$5,124 - $6,540	33
Sponsorship/Marketing Specialist	$5,124 - $6,540	33
Traffic Signal Technician II	$5,124 - $6,540	33
Associate Planner	$5,380 - $6,867	34
Housing Coordinator	$5,380 - $6,867	34
Building Maintenance Supervisor	$5,649 - $7,210	35
Community Programs Supervisor	$5,649 - $7,210	35
Economic Development Project Manager	$5,649 - $7,210	35
Fleet Maintenance Supervisor	$5,649 - $7,210	35
Parks Maintenance Supervisor	$5,649 - $7,210	35
Sanitary Sewer Collection System Supervisor	$5,649 - $7,210	35
Senior Administrative Analyst	$5,649 - $7,210	35
Senior Financial Analyst	$5,649 - $7,210	35
Senior Human Resources Analyst	$5,649 - $7,210	35
Street Maintenance Supervisor	$5,649 - $7,210	35
Water Park Manager	$5,649 - $7,210	35
Associate Engineer	$5,932 - $7,571	36
Senior Engineering Technician	$5,932 - $7,571	36
Supervising Building Inspector	$5,932 - $7,571	36
Supervising Public Works Inspector	$5,932 - $7,571	36
Community Safety Supervisor	$6,228 - $7,943	37
Principal Human Resources Analyst	$6,228 - $7,943	37
Senior Planner	$6,228 - $7,943	37
Traffic Signal Manager	$6,228 - $7,943	37
Assistant Superintendent of Maintenance	$6,540 - $8,346	38
City Clerk	$6,540 - $8,346	38
Communications Manager	$6,540 - $8,346	38
Deputy City Attorney I	$6,540 - $8,346	38
Human Resources Manager	$6,540 - $8,346	38
Neighborhood Preservation Manager	$6,540 - $8,346	38
Senior Economic Development Project Manager	$6,540 - $8,346	38

TIER 1** CLASSIFICATION AND PAY PLAN
FY 2013 - 2014

Title	Range Monthly	Range #
Assistant to the City Manager	$6,867 - $8,764	39
Transportation/GIS Manager	$6,867 - $8,764	39
Budget Manager	$7,210 - $9,202	40
Building Official	$7,210 - $9,202	40
Deputy City Attorney II	$7,210 - $9,202	40
Housing Manager	$7,210 - $9,202	40
Senior Civil Engineer	$7,210 - $9,202	40
Assistant Director of Finance	$7,943 - $10,145	42
Deputy City Attorney III	$7,943 - $10,145	42
Economic Development Manager	$7,943 - $10,145	42
Planning Manager	$7,943 - $10,145	42
Superintendent of Maintenance	$7,943 - $10,145	42
Utility Services Manager	$8,346 - $10,652	43
Traffic/Transportation Engineer	$8,764 - $11,185	44
Assistant City Attorney	$9,662 - $12,331	46
Assistant Director of Public Works/City Engineer	$9,662 - $12,331	46
Director of Finance	$9,662 - $12,331	46
Director of Public Safety and Community Relations	$9,662 - $12,331	46
Director of Recreation and Culture	$9,662 - $12,331	46
Director of Administrative Services	$10,145 - $12,948	47
Director of Development Services	$10,145 - $12,948	47
Director of Neighborhood Services	$10,145 - $12,948	47
Director of Public Works	$12,331 - $15,738	51
City Manager	$18,750	Contract
City Attorney	$20,405	Contract

**
Employees hired on or before August 1, 2012 are paid according to Pay Plan Tier 1.

Employees hired on or after August 2, 2012, and employees, regardless of hire date that become full-time or benefited part-time employees on or after August 2, 2012, are paid according to Pay Plan Tier 2, except as stated in the next sentence. Employees that (i) were benefited part-time employees on August 1, 2012; (ii) continue without a break in service after August 1, 2012 and (iii) become full-time employees on or after August 1, 2012, will be paid according to Pay Plan Tier 1.

TIER 2** CLASSIFICATION AND PAY PLAN
FY 2013 – 2014

City of Palmdale Resolution No. CC 2013-047
Adopted June 5, 2013
Effective July 1, 2013
* Indicates Part Time Positions.
+ Indicates Both Full Time and Part Time Positions.

Title	Range Hourly	Range #
Program Aide	$8.00 per hour	2
*Pool Aide	$8.00 per hour	2
*Lifeguard I	$8.66 - $11.05 per hour	10
*Program Leader I	$8.66 - $11.05 per hour	10
*Public Security Officer	$9.09 - $11.61 per hour	11
*Lifeguard II	$9.55 - $12.19 per hour	12
*Maintenance Helper	$9.55 - $12.19 per hour	12
*Program Leader II	$9.55 - $12.19 per hour	12
*Theatre Assistant II	$9.55 - $12.19 per hour	12
*Intern	$10.52 - $13.43 per hour	14
*Lifeguard III	$10.52 - $13.43 per hour	14
*Program Leader III	$10.52 - $13.43 per hour	14
*Stage Assistant I	$10.52 - $13.43 per hour	14
*Senior Lifeguard	$11.61 - $14.81 per hour	16
*Senior Program Leader	$11.61 - $14.81 per hour	16
*Senior Public Security Officer	$11.61 - $14.81 per hour	16
*Senior Theatre Assistant	$11.61 - $14.81 per hour	16
*Stage Assistant II	$11.61 - $14.81 per hour	16
*Head Lifeguard	$12.80 - $16.33 per hour	18
	Monthly	
+Office Assistant I	$2,218 - $2,831	18
*Records Clerk	$2,218 - $2,831	18
*Stage Assistant III	$2,218 - $2,831	18
+Office Assistant II	$2,445 - $3,121	20
SAVES Assistant	$2,445 - $3,121	20
*Senior Stage Assistant	$2,445 - $3,121	20
Account Clerk I	$2,567 - $3,277	21
Collection System Technician I	$2,696 - $3,441	22
Community Service Officer	$2,696 - $3,441	22
Custodian I	$2,696 - $3,441	22
Maintenance Worker I	$2,696 - $3,441	22
Parking Enforcement Officer	$2,696 - $3,441	22
Permit Technician I	$2,696 - $3,441	22
Senior Office Assistant	$2,696 - $3,441	22
*Senior Records Clerk	$2,696 - $3,441	22
*Theatre Operations Assistant	$2,696 - $3,441	22

TIER 2** CLASSIFICATION AND PAY PLAN
FY 2013 – 2014

Title	Range Monthly	Range #
Account Clerk II	$2,831 - $3,613	23
Business License Technician	$2,972 - $3,794	24
Collection System Technician II	$2,972 - $3,794	24
Custodian II	$2,972 - $3,794	24
Maintenance Worker II	$2,972 - $3,794	24
Permit Technician II	$2,972 - $3,794	24
Public Safety Technician	$2,972 - $3,794	24
Secretary	$2,972 - $3,794	24
*Theatre Operations Technician	$2,972 - $3,794	24
Code Enforcement Aide I	$3,121 - $3,984	25
Engineering Aide I	$3,121 - $3,984	25
Events Assistant	$3,121 - $3,984	25
Senior Account Clerk	$3,121 - $3,984	25
Administrative Secretary	$3,277 - $4,183	26
Administrative Technician	$3,277 - $4,183	26
Crime Prevention Officer	$3,277 - $4,183	26
Financial Technician	$3,277 - $4,183	26
Housing Technician	$3,277 - $4,183	26
Human Resources Technician	$3,277 - $4,183	26
Payroll Technician	$3,277 - $4,183	26
Senior Permit Technician	$3,277 - $4,183	26
*Theatre Operations Coordinator	$3,277 - $4,183	26
Code Enforcement Aide II	$3,441 - $4,392	27
Deputy City Clerk	$3,441 - $4,392	27
Engineering Aide II	$3,441 - $4,392	27
SAVES Coordinator	$3,441 - $4,392	27
Building Inspector Aide	$3,613 - $4,611	28
Buyer I	$3,613 - $4,611	28
Management Assistant	$3,613 - $4,611	28
Industrial Waste Inspector Aide	$3,613 - $4,611	28
Planning Aide	$3,613 - $4,611	28
Collection System Operator	$3,794 - $4,842	29
Engineering Aide III	$3,794 - $4,842	29
Equipment Operator	$3,794 - $4,842	29
Human Resources Assistant	$3,794 - $4,842	29
Landscape Inspector	$3,794 - $4,842	29
Lead Custodian	$3,794 - $4,842	29
Maintenance Leadworker	$3,794 - $4,842	29
Maintenance Specialist	$3,794 - $4,842	29
Parking Enforcement Supervisor	$3,794 - $4,842	29
Recreation/Facility Coordinator	$3,794 - $4,842	29
Street Sweeper Operator	$3,794 - $4,842	29
Supervising Permit Specialist	$3,794 - $4,842	29
Supervising Public Security Officer	$3,794 - $4,842	29
*Theater Technical Supervisor	$3,794 - $4,842	29
Assistant Planner I	$3,984 - $5,084	30
Building Inspector	$3,984 - $5,084	30
Buyer II	$3,984 - $5,084	30
Code Enforcement Officer	$3,984 - $5,084	30
Executive Assistant	$3,984 - $5,084	30
Public Works Inspector	$3,984 - $5,084	30

TIER 2** CLASSIFICATION AND PAY PLAN
FY 2013 – 2014

Title	Range Monthly	Range #
Administrative Analyst I	$4,183 - $5,339	31
Assistant Engineer I	$4,183 - $5,339	31
Communication Production Specialist	$4,183 - $5,339	31
Engineering Technician I	$4,183 - $5,339	31
Heavy Equipment Operator	$4,183 - $5,339	31
Human Resources Analyst I	$4,183 - $5,339	31
Legal and Risk Assistant	$4,183 - $5,339	31
Senior Maintenance Specialist	$4,183 - $5,339	31
Traffic Signal Technician I	$4,183 - $5,339	31
Assistant Planner II	$4,392 - $5,605	32
Collection System Maintenance Planner	$4,392 - $5,605	32
Plan Checker	$4,392 - $5,605	32
Senior Building Inspector	$4,392 - $5,605	32
Senior Code Enforcement Officer	$4,392 - $5,605	32
Senior Public Works Inspector	$4,392 - $5,605	32
Administrative Analyst II	$4,611 - $5,886	33
Assistant Engineer II	$4,611 - $5,886	33
Engineering Technician II	$4,611 - $5,886	33
Financial Analyst	$4,611 - $5,886	33
Human Resources Analyst II	$4,611 - $5,886	33
Recreation Supervisor	$4,611 - $5,886	33
Sponsorship/Marketing Specialist	$4,611 - $5,886	33
Traffic Signal Technician II	$4,611 - $5,886	33
Associate Planner	$4,842 - $6,180	34
Housing Coordinator	$4,842 - $6,180	34
Building Maintenance Supervisor	$5,084 - $6,489	35
Community Program Supervisor	$5,084 - $6,489	35
Economic Development Project Manager	$5,084 - $6,489	35
Fleet Maintenance Supervisor	$5,084 - $6,489	35
Parks Maintenance Supervisor	$5,084 - $6,489	35
Sanitary Sewer Collection System Supervisor	$5,084 - $6,489	35
Senior Administrative Analyst	$5,084 - $6,489	35
Senior Financial Analyst	$5,084 - $6,489	35
Senior Human Resources Analyst	$5,084 - $6,489	35
Street Maintenance Supervisor	$5,084 - $6,489	35
Water Park Manager	$5,084 - $6,489	35
Associate Engineer	$5,399 - $6,814	36
Senior Engineering Technician	$5,399 - $6,814	36
Supervising Building Inspector	$5,399 - $6,814	36
Supervising Public Works Inspector	$5,399 - $6,814	36
Community Safety Supervisor	$5,605 - $7,148	37
Principal Human Resources Analyst	$5,605 - $7,148	37
Senior Planner	$5,605 - $7,148	37
Traffic Signal Manager	$5,605 - $7,148	37
Assistant Superintendent of Maintenance	$5,886 - $7,512	38
City Clerk	$5,886 - $7,512	38
Communications Manager	$5,886 - $7,512	38
Deputy City Attorney I	$5,886 - $7,512	38
Human Resources Manager	$5,886 - $7,512	38
Neighborhood Preservation Manager	$5,886 - $7,512	38
Senior Economic Development Project Manager	$5,886 - $7,512	38

TIER 2** CLASSIFICATION AND PAY PLAN
FY 2013 – 2014

Title	Range Monthly	Range #
Assistant to the City Manager	$6,180 - $7,888	39
Transportation/GIS Manager	$6,180 - $7,888	39
Budget Manager	$6,489 - $8,282	40
Building Official	$6,489 - $8,282	40
Deputy City Attorney II	$6,489 - $8,282	40
Housing Manager	$6,489 - $8,282	40
Senior Civil Engineer	$6,489 - $8,282	40
Assistant Director of Finance	$7,148 - $9,131	42
Deputy City Attorney III	$7,148 - $9,131	42
Economic Development Manager	$7,148 - $9,131	42
Planning Manager	$7,148 - $9,131	42
Superintendent of Maintenance	$7,148 - $9,131	42
Utilities Services Manager	$7,512 - $9,587	43
Traffic/Transportation Engineer	$7,888 - $10,067	44
Assistant City Attorney	$8,696 - $11,098	46
Assistant Director of Public Works/City Engineer	$8,696 - $11,098	46
Director of Finance	$8,696 - $11,098	46
Director of Public Safety and Community Relations	$8,696 - $11,098	46
Director of Recreation & Culture	$8,696 - $11,098	46
Director of Administrative Services	$9,131 - $11,653	47
Director of Development Services	$9,131 - $11,653	47
Director of Neighborhood Services	$9,131 - $11,653	47
Director of Public Works	$11,098 - $14, 165	51
City Manager	$18,750	Contract
City Attorney	$20,405	Contract

**

Employees hired on or before August 1, 2012 are paid according to Pay Plan Tier 1.

Employees hired on or after August 2, 2012, and employees, regardless of hire date that become full-time or benefited part-time employees on or after August 2, 2012, are paid according to Pay Plan Tier 2, except as stated in the next sentence. Employees that (i) were benefited part-time employees on August 1, 2012; (ii) continue without a break in service after August 1, 2012 and (iii) become full-time employees on or after August 1, 2012, will be paid according to Pay Plan Tier 1.

CITY OF PALMDALE
HOURLY WAGE RANGE/STEP SCHEDULE
EFFECTIVE JUNE 22, 2007

Range	Step A	Step B	Step C	Step D	Step E	Step F
1	N/A	N/A	N/A	N/A	N/A	N/A
2	N/A	N/A	N/A	N/A	N/A	8.31
3	N/A	N/A	N/A	N/A	8.31	8.72
4	N/A	N/A	N/A	8.31	8.72	9.16
5	N/A	N/A	8.31	8.72	9.16	9.62
6	NA.	8.31	8.72	9.16	9.62	10.10
7	8.31	8.72	9.16	9.62	10.10	10.61
8	8.72	9.16	9.62	10.10	10.61	11.14
9	9.16	9.62	10.10	10.61	11.14	11.69
10	9.62	10.10	10.61	11.14	11.69	12.28
11	10.10	10.61	11.14	11.69	12.28	12.89
12	10.61	11.14	11.69	12.28	12.89	13.54
13	11.14	11.69	12.28	12.89	13.54	14.22
14	11.69	12.28	12.89	13.54	14.22	14.93
15	12.28	12.89	13.54	14.22	14.93	15.67
16	12.89	13.54	14.22	14.93	15.67	16.46
17	13.54	14.22	14.93	15.67	16.46	17.28
18	14.22	14.93	15.67	16.46	17.28	18.15
19	14.93	15.67	16.46	17.28	18.15	19.05
20	15.67	16.46	17.28	18.15	19.05	20.01
21	16.46	17.28	18.15	19.05	20.01	21.01
22	17.28	18.15	19.05	20.01	21.01	22.06
23	18.15	19.05	20.01	21.01	22.06	23.16
24	19.05	20.01	21.01	22.06	23.16	24.32
25	20.01	21.01	22.06	23.16	24.32	25.54
26	21.01	22.06	23.16	24.32	25.54	26.81
27	22.06	23.16	24.32	25.54	26.81	28.15
28	23.16	24.32	25.54	26.81	28.15	29.56
29	24.32	25.54	26.81	28.15	29.56	31.04
30	25.54	26.81	28.15	29.56	31.04	32.59
31	26.81	28.15	29.56	31.04	32.59	34.22
32	28.15	29.56	31.04	32.59	34.22	35.93
33	29.56	31.04	32.59	34.22	35.93	37.73
34	31.04	32.59	34.22	35.93	37.73	39.62
35	32.59	34.22	35.93	37.73	39.62	41.60
36	34.22	35.93	37.73	39.62	41.60	43.68
37	35.93	37.73	39.62	41.60	43.68	45.82
38	37.73	39.62	41.60	43.68	45.82	48.15
39	39.62	41.60	43.68	45.82	48.15	50.56
40	41.60	43.68	45.82	48.15	50.56	53.09
41	43.68	45.82	48.15	50.56	53.09	55.74
42	45.82	48.15	50.56	53.09	55.74	58.53
43	48.15	50.56	53.09	55.74	58.53	61.46
44	50.56	53.09	55.74	58.53	61.46	64.53
45	53.09	55.74	58.53	61.46	64.53	67.76
46	55.74	58.53	61.46	64.53	67.76	71.14
47	58.53	61.46	64.53	67.76	71.14	74.70
48	61.46	64.53	67.76	71.14	74.70	78.43
49	64.53	67.76	71.14	74.70	78.43	82.36
50	67.76	71.14	74.70	78.43	82.36	86.47
51	71.14	74.70	78.43	82.36	86.47	90.80
52	74.70	78.43	82.36	86.47	90.80	95.34
53	78.44	82.36	86.47	90.80	95.34	100.11

CITY OF PALMDALE
BI-WEEKLY WAGE RANGE/STEP SCHEDULE
EFFECTIVE JUNE 22, 2007

Range	Step A	Step B	Step C	Step D	Step E	Step F
1	N/A	N/A	N/A	N/A	N/A	N/A
2	N/A	N/A	N/A	N/A	N/A	664.50
3	N/A	N/A	N/A	N/A	664.74	697.98
4	N/A	N/A	N/A	664.74	697.98	732.94
5	N/A	N/A	664.74	697.98	732.94	769.60
6	NA.	664.74	697.98	732.94	769.60	808.17
7	664.74	697.98	732.94	769.60	808.17	848.65
8	697.98	732.94	769.60	808.17	848.65	891.24
9	732.94	769.60	808.17	848.65	891.24	935.53
10	769.60	808.17	848.65	891.24	935.53	982.54
11	808.17	848.65	891.24	935.53	982.54	1,031.56
12	848.65	891.24	935.53	982.54	1,031.56	1,083.19
13	891.24	935.53	982.54	1,031.56	1,083.19	1,137.42
14	935.53	982.54	1,031.56	1,083.19	1,137.42	1,194.18
15	982.54	1,031.56	1,083.19	1,137.42	1,194.18	1,253.94
16	1,031.56	1,083.19	1,137.42	1,194.18	1,253.94	1,316.62
17	1,083.19	1,137.42	1,194.18	1,253.94	1,316.62	1,382.41
18	1,137.42	1,194.18	1,253.94	1,316.62	1,382.41	1,451.71
19	1,194.18	1,253.94	1,316.62	1,382.41	1,451.71	1,524.33
20	1,253.94	1,316.62	1,382.41	1.451.71	1,524.33	1,600.57
21	1,316.62	1,382.41	1,451.71	1,524.33	1,600.57	1,680.52
22	1,382.41	1,451.71	1,524.33	1,600.57	1.680.52	1,764.49
23	1,451.17	1,524.33	1,600.57	1,680.52	1,764.49	1,852.89
24	1,524.33	1,600.57	1,680.52	1,764.49	1,852.89	1,945.49
25	1,600.57	1,680.52	1,764.49	1,852.89	1,945.49	2,042.82
26	1,680.52	1,764.49	1,852.89	1,945.49	2,042.82	2,144.98
27	1,764.49	1,852.89	1,945.49	2,042.82	2,144.98	2,252.15
28	1,852.89	1,945.49	2,042.82	2,144.98	2,252.15	2,364.85
29	1,945.49	2,042.82	2,144.98	2,252.15	2,364.85	2,482.97
30	2,042.82	2,144.98	2,252.15	2,364.85	2,482.97	2,607.32
31	2,144.98	2,252.15	2,364.85	2,482.97	2,607.32	2,737.69
32	2,252.15	2,364.85	2,482.97	2,607.32	2,737.69	2,874.50
33	2,364.85	2,482.97	2,607.32	2,737.69	2,874.50	3,018.33
34	2,482.97	2,607.32	2,737.69	2,874.50	3,018.33	3,169.30
35	2,607.32	2,737.69	2,874.50	3,018.33	3,169.30	3,327.70
36	2,737.69	2,874.50	3,018.33	3,169.30	3,327.70	3,494.14
37	2,874.50	3,018.33	3,169.30	3,327.70	3,494.14	3,665.79
38	3018.33	3,169.30	3,327.70	3,494.14	3,665.79	3,852.22
39	3,169.30	3,327.70	3,494.14	3,665.79	3,852.22	4,044.97
40	3,327.70	3,494.14	3,665.79	3,852.22	4,044.97	4,247.06
41	3,494.14	3,665.79	3,852.22	4,044.97	4,247.06	4,459.40
42	3,665.79	3,852.22	4,044.97	4,247.06	4,459.40	4,682.49
43	3,852.22	4,044.97	4,247.06	4,459.40	4,682.49	4,916.52
44	4,044.97	4,247.06	4,459.40	4,682.49	4,916.52	5,162.41
45	4,247.06	4,459.40	4,682.49	4,916.52	5,162.41	5,420.55
46	4,459.40	4,682.49	4,916.52	5,162.41	5,420.55	5,691.34
47	4,682.49	4,916.52	5,162.41	5,420.55	5,691.34	5,976.00
48	4,916.52	5,162.41	5,420.55	5,691.34	5,976.00	6,274.80
49	5,162.41	5,420.55	5,691.34	5,976.00	6,274.80	6,588.54
50	5,420.55	5,691.34	5,976.00	6,274.80	6,588.54	6,917.97
51	5,691.34	5,976.00	6,274.80	6,588.54	6,917.97	7,263.86
52	5,976.00	6,274.80	6,588.54	6,917.97	7,263.86	7,627.06
53	6,274.82	6,588.56	6,917.99	7,263.89	7,627.08	8,008.44

CITY OF PALMDALE
MONTHLY WAGE RANGE/STEP SCHEDULE
EFFECTIVE JUNE 22, 2007

Range	Step A	Step B	Step C	Step D	Step E	Step F
1	N/A	N/A	N/A	N/A	N/A	N/A
2	N/A	N/A	N/A	N/A	N/A	1,440
3	N/A	N/A	N/A	N/A	1,440	1,512
4	N/A	N/A	N/A	1,440	1,512	1,588
5	N/A	N/A	1,440	1,512	1,588	1,667
6	NA.	1,440	1,512	1,588	1,667	1,751
7	1,440	1,512	1,588	1,667	1,751	1,839
8	1,512	1,588	1,667	1,751	1,839	1,931
9	1,588	1,667	1,751	1,839	1,931	2,027
10	1,667	1,751	1,839	1,931	2,027	2,129
11	1,751	1,839	1,931	2,027	2,129	2,235
12	1,839	1,931	2,027	2,129	2,235	2,347
13	1,931	2,027	2,129	2,235	2,347	2,464
14	2,027	2,129	2,235	2,347	2,464	2,587
15	2,129	2,235	2,347	2,464	2,587	2,717
16	2,235	2,347	2,464	2,587	2,717	2,853
17	2,347	2,464	2,587	2,717	2,853	2,995
18	2,464	2,587	2,717	2,853	2,995	3,145
19	2,587	2,717	2,853	2,995	3,145	3,303
20	2,717	2,853	2,995	3,145	3,303	3,468
21	2,853	2,995	3,145	3,303	3,468	3,641
22	2,995	3,145	3,303	3,468	3,641	3,823
23	3,145	3,303	3,468	3,641	3,823	4,015
24	3,303	3,468	3,641	3,823	4,015	4,215
25	3,468	3,641	3,823	4,015	4,215	4,426
26	3,641	3,823	4,015	4,215	4,426	4,647
27	3,823	4,015	4,215	4,426	4,647	4,880
28	4,015	4,215	4,426	4,647	4,880	5,124
29	4,215	4,426	4,647	4,880	5,124	5,380
30	4,426	4,647	4,880	5,124	5,380	5,649
31	4,647	4,880	5,124	5,380	5,649	5,932
32	4,880	5,124	5,380	5,649	5,932	6,228
33	5,124	5,380	5,649	5,932	6,228	6,540
34	5,380	5,649	5,932	6,228	6,540	6,867
35	5,649	5,932	6,228	6,540	6,867	7,210
36	5,932	6,228	6,540	6,867	7,210	7,571
37	6,228	6,540	6,867	7,210	7,571	7,943
38	6,540	6,867	7,210	7,571	7,943	8,346
39	6,867	7,210	7,571	7,943	8,346	8,764
40	7,210	7,571	7,943	8,346	8,764	9,202
41	7,571	7,943	8,346	8,764	9,202	9,662
42	7,943	8,346	8,764	9,202	9,662	10,145
43	8,346	8,764	9,202	9,662	10,145	10,652
44	8,764	9,202	9,662	10,145	10,652	11,185
45	9,202	9,662	10,145	10,652	11,185	11,745
46	9,662	10,145	10,652	11,185	11,745	12,331
47	10,145	10,652	11,185	11,745	12,331	12,948
48	10,652	11,185	11,745	12,331	12,948	13,595
49	11,185	11,745	12,331	12,948	13,595	14,275
50	11,745	12,331	12,948	13,595	14,275	14,989
51	12,331	12,948	13,595	14,275	14,989	15,738
52	12,948	13,595	14,275	14,989	15,738	16,525
53	13,595	14,275	14,989	15,738	16,525	17,352

CITY OF PALMDALE
YEARLY WAGE RANGE/STEP SCHEDULE
EFFECTIVE JUNE 22, 2007

Range	Step A	Step B	Step C	Step D	Step E	Step F
1	N/A	N/A	N/A	N/A	N/A	N/A
2	N/A	N/A	N/A	N/A	N/A	17,277
3	N/A	N/A	N/A	N/A	17,283	18,148
4	N/A	N/A	N/A	17,283	18,148	19,056
5	N/A	N/A	17,283	18,148	19,056	20,010
6	NA.	17,283	18,148	19,056	20,010	21,012
7	17,283	18,148	19,056	20,010	21,012	22,065
8	18,148	19,056	20,010	21,012	22,065	23,172
9	19,056	20,010	21,012	22,065	23,172	24,324
10	20,010	21,012	22,065	23,172	24,324	25,546
11	21,012	22,065	23,172	24,324	25,546	26,820
12	22,065	23,172	24,324	25,546	26,820	28,163
13	23,172	24,324	25,546	26,820	28,163	29,573
14	24,324	25,546	26,820	28,163	29,573	31,049
15	25,546	26,820	28,163	29,573	31,049	32,602
16	26,820	28,163	29,573	31,049	32,602	34,232
17	28,163	29,573	31,049	32,602	34,232	35,943
18	29,573	31,049	32,602	34,232	35,943	37,745
19	31,049	32,602	34,232	35,943	37,745	39,633
20	32,602	34,232	35,943	37,745	39,633	41,615
21	34,232	35,943	37,745	39,633	41,615	43,694
22	35,943	37,745	39,633	41,615	43,694	45,877
23	37,745	39,633	41,615	43,694	45,877	48,175
24	39,633	41,615	43,694	45,877	48,175	50,583
25	41,615	43,694	45,877	48,175	50,583	53,113
26	43,694	45,877	48,175	50,583	53,113	55,769
27	45,877	48,175	50,583	53,113	55,769	58,556
28	48,175	50,583	53,113	55,769	58,556	61,486
29	50,583	53,113	55,769	58,556	61,486	64,557
30	53,113	55,769	58,556	61,486	64,557	67,790
31	55,769	58,556	61,486	64,557	67,790	71,180
32	58,556	61,486	64,557	67,790	71,180	74,737
33	61,486	64,557	67,790	71,180	74,737	78,477
34	64,557	67,790	71,180	74,737	78,477	82,402
35	67,790	71,180	74,737	78,477	82,402	86,520
36	71,180	74,737	78,477	82,402	86,520	90,848
37	74,737	78,477	82,402	86,520	90,848	95,311
38	78,477	82,402	86,520	90,848	95,311	100,158
39	82,402	86,520	90,848	95,311	100,158	105,169
40	86,520	90,848	95,311	100,158	105,169	110,424
41	90,848	95,311	100,158	105,169	110,424	115,944
42	95,311	100,158	105,169	110,424	115,944	121,745
43	100,158	105,169	110,424	115,944	121,745	127,829
44	105,169	110,424	115,944	121,745	127,829	134,223
45	110,424	115,944	121,745	127,829	134,223	140,934
46	115,944	121,745	127,829	134,223	140,934	147,975
47	121,745	127,829	134,223	140,934	147,975	155,376
48	127,829	134,223	140,934	147,975	155,376	163,145
49	134,223	140,934	147,975	155,376	163,145	171,302
50	140,934	147,975	155,376	163,145	171,302	179,867
51	147,975	155,376	163,145	171,302	179,867	188,860
52	155,376	163,145	171,302	179,867	188,860	198,304
53	163,145	171,302	179,867	188,860	198,304	208,219

SCHEDULE OF INSURANCE COVERAGE
CITY OF PALMDALE
JULY 1, 2013

Type of Coverage	Coverage Description	Coverage Limits
Automobile and General Liability	Bodily injury, property damage, personal injury, Public officials liability, errors and omissions, Owned, non-owned and hired automobile liability	$ 26,000,000 Excess of $250,000 insured Retention (SIR)
	Public entity E & O Aggregate	$ 26,000,000
	General Annual Aggregate	$ 26,000,000
	The City is self-insured for the first $250,000 Per occurrence with $26,000,000 total excess coverage	
	Employment Practices – Claims Made Form	$ 10,000,000 Excess of $250,000 insured Retention (SIR) 2 policies in layers
Property		$ 98,077,854
	$5,000 Deductible	
	Buildings	$ 66,048,724
	Personal Property:	$ 29,430,718
	Electronic Data Processing Equip and Media	$ Included
	Contractor Equip; golf carts; stained glass; Property in the open: Fine Arts (25,000 maximum per item)	$ Included
	Business Interruption, Extra Expense Rental Income	$ 2,598,412
Boiler/Machinery	Comprehensive form; property damage and Business interruption – all City locations Deductible varies $2,500-$375,000 based on HP/KW/KVA/AMPS/Boilers over 5,000 sq. ft.	$ 98,077,854 T.I.V.
Crime	$2,500 Deductible:	
	Public Employee Dishonesty	$ 5,000,000
	Forgery or Alteration	
	Computer Fraud	
	Theft, Disappearance and Destruction	
	Inside the Premises	
	Outside the Premises	

SCHEDULE OF INSURANCE COVERAGE
CITY OF PALMDALE
JULY 1, 2013

Type of Coverage	Coverage Description	Coverage Limits
Flood, Earthquake	Difference in Conditions, Earthquake & Flood Earthquake deductible 5% per unit Flood deductible 2% deductible per unit $100,000 Min All other perils deductible $25,000	$ 91,920,837 combined limit 3 policies in layers
Bonds	Notary Bonds (4) E&O Notary Bonds (4) E&O Notary Bonds (1)	$ 15,000 each $ 30,000 each $ 10,000 each
Travel Accident	Accidental death, dismemberment, loss of sight: Council Members and management deemed to Be on City business	$ 750,000 per accident $ 160,000 per individual
	All other employees deemed to be on City Business Class II	$ 50,000 per individual
Worker's Compensation	Work related injuries and illness	Statutory Limits
Special Events Liability	General Liability policy that allows individuals Using City facilities to purchase coverage as Required by the City at a lower charge $1,000 deductible bodily injury and property Damage per claim	$ 1,000,000 per occurrence $ 2,000,000 aggregate
Special Events Liability (Liquor Liability)	General Liability policy, including liquor liability, That allows individuals using the Chimbole Cultural Center to purchase insurance Coverage as required by the City at a lower Cost – no deductible	$ 1,000,000 per occurrence $ 2,000,000 aggregate
Volunteer Coverage	Blanket accident coverage for volunteers Accidental Death Accidental Dismemberment Excess Accident Medical Expense Coma benefit Accident Weekly Indemnity Benefit	 $ 100,000 maximum $ 100,000 maximum $ 250,000 maximum $ 50,0000 lump sum maximum $ 200 week

SCHEDULE OF INSURANCE COVERAGE
CITY OF PALMDALE (PALMDALE COMMUNITY FOUNDATION)
JULY 1, 2013

Type of Coverage	Coverage Description	Coverage Limits
General Liability	Provides insurance for bodily injury, personal Injury and property damage	$ 1,000,000 per occurrence $ 2,000,000 aggregate
Liquor Liability	Liability coverage for claims arising out of the Sale or serving of alcoholic beverages	$ 1,000,000 per occurence $ 2,000,000 aggregate
Property	Deductible $500 Provides coverage for damaged or destroyed Property	$ 5,000 limit
Professional Liability	Provides insurance against negligent damage caused or allegedly caused by a wrongful act of the insured	$ 1,000,000 per incident $ 2,000,000 aggregate
Automobile Liability	Non-owned/hired auto	$ 1,000,000 combined single limit
Directors & Officers Liability	$1,000,000 Deductible provides executives personal liability and financial loss protection from wrongful acts committed or allegedly committed in their capacity as corporate officers and/or directors	$ 1,000,000 aggregate
Employment Practices	$1,000 Deductible protection for a employer against claims made by employees, former employees or potential employees	$ 1,000,000 aggregate

Note: This summary shows the various policies for the City of Palmdale and Palmdale Community Foundation. This summary does not include the various conditions, extensions, exclusions, and other specifications contained in each policy's contract. This is intended to be a general outline for management purposes.

Source: VINSA Insurance Associates
**Source: The City of Palmdale

INDEX

CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2013-2014

A

Accounting, Financial Reporting and Analysis 198-199
Administration 22,332-333
Adult Sports 306-037
Advanced Planning 214-15
Agency Officials 5
Air Quality 39
Anaverde Drainage Loan 376
Animal Control 230-231
Animal Licenses 37
Appendix 425-458
Aquatics 302-303
Assessment District 87-1 406
Assessment District 88-1 ..... 43, 402
Assessment District 90-2 ..... 43, 404
Assessment District 91-2 412-413
Assessment District 2006-01 418-419
Authority Officials 5
Authorized Full Time Positions 47
Aviation and Aerospace 392-393

B

Bi-Weekly Wage Range/Step Schedule 453
Boards and Commissions 4
Board of Library Trustees 4, 5
Boulders at the Ranch l 334-335
Boulders at the Ranch ll 336-337
Boulders at the Lake 338-339
Budget Calendar 27
Budget Guide 23-28
Budget Management 202-203
Budget Notes 48-50
Budget Policies and Procedures 23
Budget Summary 29-50
Budget Summary by Fund 62-66
Budget Summary By Department and Division 67-70
Building & Safety 2, 22
Business License 218-219
Business License Tax 37
Business Retention and Attraction 388-389

C

Capital Improvement Program 107-144
Capital Improvement Project Information 111-144
Capital Improvement Projects 48-50
Capital Improvement Budget by Project Type 71-74
Capital Project Management 250-251
CDBG Administration 41, 318-319

CDBG Neighborhood Stabilization Program (NSP) 324-325
CDBG SAVES 320-321
Citizens of Palmdale 2, 3
City Attorney 2, 3, 21, 185-192
City Clerk 2, 165-172
City Council 1, 2, 3, 4, 145-147
City Development 21
City Economic Development Program 327-328
City Government 15, 425
City Manager 1, 2, 3, 149-153
City Officials 1
City of Palmdale Organizational Chart 2, 3
City Wide Objectives 101-106
Classification and Pay Plan 444-451
Code Enforcement 354-355
Code Enforcement Restitution 190-191
Communications 2, 156-163
Community Facilities District 05-1 Redemption (Trade & Commerce Ctr) 416-417
Community Facilities District 91-1 Redemption (Sierra Gateway) 44, 410-411
Community Facilities District 93-1 Redemption (Ritter Ranch) 414-415
Community Facilities District 2003-1 Redemption (Anaverde) 44, 408-409
Community Facilities District 2006-1 Redemption (Godde Hills Estates) 44, 418-419
Community Participation/Volunteers 234-235
Community Preservation 220-221
Community Profile 1-22
Community Programs 311-326
Compliance 182-183
Compliance and Statutory Obligation Costs 342-343
Conference Center 394-395
Cultural Center 288-289
Current Planning 216-217

D

Debt Management 208-209
Debt Service 356-357
Demographics 12-13
Departmental Expenditures 21-22
Development Services 276-277
Drainage 39
Drainage Benefit 41
Drainage District 256-257

E

Economic Development 2
Elections 170-171
Emergency Preparedness 238-239
Employee Benefits 178-179
Engineering 2, 35, 252-253

Environmental 248-249
Estimated Fund Balances FY 2012-13 439-441
Estimated Fund Balances FY 2013-14 51-53
Estimated Revenue by Major Financing Source - By Fund - FY 2013-14 54-55

F
Federal Grants 40
Federal Home Program 40, 314-315
Fees and Charges 34
Finance 2, 195-197
Financial Structure 426-427
Financial Policies 427-438
Fire Facilities Impact Fees 40
Fiscal Summary 51-74
Franchise Fees 36-37
Fringe Benefits 46

G
Gas Tax 38
General City 22
General Fund Resources 30
General Information 19, 32, 44
Geographic Information Systems 262-263
Glossary of Budget Terms 421-424

H
Heritage Airpark 294-295
Homelessness Prevention and Rapid Re-Housing Grant (HPRP) 316-317
Hospital 396-397
Hourly Wage Range Step Schedule 452
Housing Asset Fund 42
Housing Authority 4, 5, 17, 72, 329-333
Housing Compliance 278-279
Housing Programs 340-361
Housing Rehabilitation 358-359
Human Resources 2, 46, 175-177

I
Industrial Development Authority 4, 5, 17
In-fill Housing 344-345
Information Technology 2, 48, 154-155
Insurance Coverage 456-458
Interest Income 37
Interfund Transfers - FY 2012-13 442-443
Interfund Transfers - FY 2013-14 58-59

L

Landfill Host Fees....38
Landscape Maintenance District....41, 272-273
Law Enforcement....232-233
Legacy Commons....290-291
Library....2, 41, 284-285
Licenses and Permits....37
Local Transportation Article 3....39
Local Transportation Article 8....39

M

Mail and Reception Service....222-223
Maintenance....2, 268-269
Marie Kerr Park Recreation Center....298-299
Mayor....1, 2, 3, 4
Measure R Fund....39
Medical Self-Insurance....38
Miscellaneous Grants/Developer Contributions....40
Mobile Home Rental Review Board....4, 5
Monthly Wage Range Step Schedule....454
Mortgage Assistance....346-347
Motor Vehicle License Fees....35

P

Palmdale Airport Authority....4, 6
Palmdale Channel 27....156-157
Palmdale Civic Authority....4, 6, 17, 42
Palmdale Oasis Park Recreation Center....296-297
Palmdale Playhouse....2, 292-293
Park Assessments....41
Park Development....39
Park Development and Avenue S Debt Service....370
Parking Citations....35
Parking Enforcement....240-241
Partners for a Better Palmdale....352-353
Payroll Management....206-207
PCA Construction Debt Service....369
Permits....37
Planning....2, 21, 35, 211-213
Planning Commission....4, 7, 224-225
Policy....425-438
Population Profile....11
Power Plant Land Acquisition Debt Service....374-375
Procurement and Payables Management....200-201
Project Expense Summary....109-110
Project Management....2
Prop A....38
Prop C....38

Property Transfer Tax 37
Publications 158-159
Publicity 162-193
Public Facility Fund 40
Public Liability Self-Insurance 38
Public Safety and Community Relations 2, 21, 35, 38, 227-229
Public Security Officers 236-237
Public Works 2, 21, 243-245
Public Works Administration 246-247
Public Works Inspection 254-255

R

Re-Assessment District 88-1 Redemption 402-403
Re-Assessment District 90-2 Redemption 404-405
Recreation and Culture 2, 4, 22, 281-283
Recreation Programs 300-301
Records Management 172-173
Recruitment, Retention, and Classifications 180-181
Redevelopment 390-391
Revenues 19, 75-100
Risk Management 192-193

S

Sales Tax 35-36
SAVES Grant 41, 322-323
SAVES Program Assistance 41
Senior Housing 348-349
Sewer Maintenance 41, 264-265
Sewer Upgrade Fund 40
South Antelope Valley Work Source Center 311-313
Special Events - Communications 160-161
Special Events - Recreation 286-287
State Grants 40
Statistics 14
Streetlight Districts 274-275
Street/Right-Of-Way Maintenance 266-267
Street Signals & Street Improvements Debt Service 372-373
Successor Agency to the CRA 4, 7, 17, 383-387
Successor Agency to the CRA Administration 398-399, 360-361
Summary of Estimated Revenue by Fund 56-57

T

Traffic Engineering 260-261
Traffic Impact Fund 39
Traffic Signal Maintenance 258-259
Transient Occupancy Tax 37
Transit/Transportation Management and Planning 270-271
Transit Village 350-351

Treasury and Cash Management..... 204-205

W
Water Park 42, 308-309

Y
Yearly Wage Range Step Schedule.....455
Youth Sports..... 304-305