

Palmdale City Library

Attachment A

Policy 510 - Fine and Fee Schedule - Adopted 9/2013

| Late Fees per day | Per item | Maximum |
|---------------------------------------------|----------------------------|------------------------------------------------------|
| books | \$0.20 | \$12.00 |
| magazines | \$0.20 | \$12.00 |
| audio material | \$0.20 | \$12.00 |
| videos and DVDs | \$0.20 | \$12.00 |
| tablet e-readers | \$0.20 | \$12.00 |
| | | |
| Programming | Resident | Non-Resident |
| six (6) week story time series | \$0.00 | \$0.00 |
| special one-time children's events | \$0.00 | \$0.00 |
| | | |
| Other Fees | | |
| ILL request | \$2.00 | per item - no refunds |
| damaged item if repairable | \$2.00 | per item |
| Collection Agency | \$10.00 | per customer per referral |
| Collection Agency | \$25, \$35 each subsequent | fee set by City |
| | | |
| Replacements Costs | | |
| lost item - processing - ILL | \$25.00 | price charged by lending library plus processing fee |
| lost item - processing - PCL non-print item | \$5.00 | list price plus processing fee |
| lost item - processing - PCL print item | \$5.00 | list price plus processing fee |
| lost case - video or audio | \$2.00 | per item |
| barcode | \$2.00 | per barcode |
| library card replacement | \$2.00 | per card |
| | | |
| Equipment Use | | |
| Internet computers | free | |
| non-Internet PCs for wordprocessing, etc. | free | |
| printing and photocopies - b/w | \$0.10 | |
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| Limits | | |

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|-------------------------------------------------------------------------|---------------------------------------|----------------------|
| | | |
| Time limit for refunds | 30 days - 1/2 cost of item only | from date on receipt |
| Amount in overdue fines staff can override (waive) without clearance | \$25.00 | |