



PALMDALE RECREATION & CULTURE

Certificate of Liability Insurance Requirements HIGH HAZARD USE

As required by your contract terms, a Certificate of Liability Insurance with Additional Insured Endorsement must be provided to us directly by your insurance agent. All sections must be completed as shown in the example below.

DISCLAIMER: PLEASE REFER TO THE AGREEMENT BETWEEN THE CITY OF PALMDALE AND THE CONTRACT HOLDER FOR SPECIFIC INSURANCE REQUIREMENTS. IT IS RECOMMENDED THAT THE CONTRACT HOLDER PROVIDE A COPY OF THE INSURANCE REQUIREMENTS IN THE CONTRACT TO THE INSURANCE COMPANY FOR REVIEW AND COMPLIANCE.

Please submit your Certificate of Liability Insurance with the following requirements:

- 1. Issue date is required.
2. Insured name must be identical to the Legal Entity Name listed on the contract.
3. Insurance company(ies) must be authorized to do business in the State of California.
4. REQUIRED GENERAL LIABILITY: \$5,000,000 Per Occurrence limit \$10,000,000 General Aggregate limit
5. Policy number.
6. Policy term must cover date(s) of event(s), including set-up and teardown.
7. REQUIRED MEDICAL EXPENSES AND PERSONAL & ADVERTISING INJURY: \$5,000 Med Exp (Any One Person) \$5,000,000 Personal & Adv Injury
8. REQUIRED AUTOMOBILE LIABILITY: \$1,000,000 Combined Single Limit including owned, non-owned and hired automobile coverage.
9. REQUIRED WORKER'S COMP: \$1,000,000 E.L. Each Accident \$1,000,000 E.L. Disease - Ea Employee \$1,000,000 E.L. Disease-Policy Limit
10. If alcohol is served or sold, REQUIRED LIQUOR LIABILITY: \$2,000,000 Per Occurrence \$5,000,000 General Aggregate
11. REQUIRED WORDING: The City of Palmdale, City of Palmdale in its capacity as the Successor Agency to the CRA, Palmdale Civic Authority, Housing Authority, Airport Authority, Industrial Development Authority, their officers, agents, employees and volunteers are named as additional insureds.
12. City of Palmdale Dept. of Recreation & Culture 38260 10th St. East Palmdale, CA 93550
13. Authorized representative's signature required.

See next page for required Additional Insured Endorsement sample.

ACORD CERTIFICATE OF LIABILITY INSURANCE form with fields for PRODUCER, INSURED, COVERAGES, and CERTIFICATE HOLDER. Includes a large 'SAMPLE' watermark and numbered callouts 1-13.

Submit Certificate of Liability Insurance & Additional Insured Endorsement to:

City of Palmdale Department of Recreation & Culture 38260 10th Street East, Palmdale, CA 93550 661/267-5611 • Fax 661/267-5636



## Additional Insured Endorsement Requirements

You must submit your Additional Insured Endorsement with your Certificate of Liability Insurance. All sections must be completed as shown in the example below.

**Please submit your Additional Insured Endorsement with the following requirements:**

1. Policy Number(s) for Commercial Liability and Commercial Automobile Liability (mandatory). If serving or selling alcohol, include policy number for Liquor Liability (mandatory)
2. Commercial Liability and Commercial Automobile Liability. If serving or selling alcohol, Liquor Liability.
3. The City of Palmdale, City of Palmdale in its capacity as the Successor Agency to the CRA, Palmdale Civic Authority, Housing Authority, Airport Authority, Industrial Development Authority, their officers, agents, employees and volunteers are named as additional insureds.

POLICY NUMBER: **1**

### COMMERCIAL GENERAL LIABILITY

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

#### ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

- 2** COMMERCIAL GENERAL LIABILITY COVERAGE PART  
COMMERCIAL AUTO LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART

**3** **SCHEDULE**

**Name of Additional Insured Person(s) or Organization(s):**

The City of Palmdale, City of Palmdale in its capacity as the Successor Agency to the CRA, Palmdale Civic Authority, Housing Authority, Airport Authority, Industrial Development Authority, their officers, agents, employees and volunteers are named as additional insureds.

**NOTE: Your insurance carrier must be located in and licensed to business in the State of California.**