

PALMDALE TOD OVERLAY ZONE
MONTHLY PROJECT UPDATE MEETING

Thursday, July 3, 2014, 10:00 am – 11:00 am
via teleconference

PARTICIPANTS

Mike Behen, City of Palmdale

Carlos Contreras, City of Palmdale

Martha Miller, Dyett & Bhatia

Peter Winch, Dyett & Bhatia

AGENDA

Work Completed

- Summary of work completed, including kick-off meeting, meeting summary, and public outreach plan

Work Underway

- Summary of progress on Existing Conditions Analysis
- City staff mentioned that it is critical that the study area be within the initial boundary as provided in the RFP for the project. Focus area will be discussed upon revision of the project boundary map that was provided for the meeting.

Upcoming Milestones

- Summary of upcoming milestones:
 - Stakeholder meetings and Livability Audit: late August
 - Existing Conditions and Site Analysis and Livability Audit Report: mid-September
 - Community Workshop: October

City staff mentioned that more research and consideration is needed to confirm the target group. Not yet decided if the elementary school or Parris high school will be utilized. Staff will coordinate with D&B to contact the School District. Staff also mentioned that Paving the Way foundation and AV Youth Build can be utilized for the public outreach. Staff will discuss with Mr. Mike Miller, Director of Neighborhood Services, to confirm the feasibility of such outreach.

Action Items

- 4a. Study Area Boundary

- Palmdale Study Area must include all areas in the larger boundary described on page 3 of the RFP, including extending as far south as Palmdale Boulevard
- May be narrowed down when it comes to defining a TOD Overlay zone; the project boundary will be as stated in the RFP provided for the project. Staff mentioned that the ½ mile focus area is smaller than the study area boundary.
- Staff will coordinate with D&B to confirm the project boundary, focus area and Palmdale Regional Airport
- Staff stated that the southern project boundary shall be Palmdale Boulevard and not Ave Q-7 as indicated on the boundary map provided. Palmdale Boulevard is significant to the scope. Additionally, HSR Station may be located closer to Palmdale Boulevard, and therefore necessary that Palmdale Boulevard be within project boundary.

4b. Data Needs

- City has uploaded 2008-13 Strategic Plan, which is different from what we previously had, and will upload two more plans and email us when done
- City will provide GIS data layers for sewer, and will seek data from Palmdale Water, the private water utility.
- Gas service is not part of the scope of work. City may provide information.

4c. Website

- Carlos working on defining website content and will meet with IS department next week
- Idea will be to provide information about upcoming events, milestones, and links to project documents
- Other social media may be used in same way it is used for other City business

4d. Stakeholder Meetings Preparation

- Carlos sent list of stakeholders
- City to coordinate with D&B to set up stakeholder meetings for late August, timed to correspond with Livability Audit
- City to coordinate with D&B to arrange for site (Multicultural Center?), and if necessary provide for teleconference capacity to facilitate participation by agency stakeholders from elsewhere in region

4e. Scheduling a Kickoff for Avenue Q Feasibility Study

- Kick-off meeting for Avenue Q Feasibility Study could be coordinated with next Project Update Meeting for TOD3
- Carlos to discuss with Juan