

Security Deposits/Refunds
made 4-6 weeks after
event or cancellation



38260 10th St. East
Palmdale, CA 93550
661/267-5611

Please type or print. Return all copies.

Date of Application _____

APPLICATION AND AGREEMENT FOR PERMIT TO USE PARK FACILITIES

(Application is not approved until signed below by a Parks and Recreation representative)

- Courson Park Desert Sands Park Joshua Hills Park Manzanita Park Domenic Massari Park
- Pelona Vista Park McAdam Park Hillside Park Marie Kerr Park Best of the West Roller Hockey Rinks

Date(s) & Time Requested: _____ (include preparation & clean up time)

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Name of Organization/Applicant: _____ Phone: _____

Address of Organization/Applicant: _____ City: _____ Zip: _____

Designated person in charge of event: _____ Phone: _____

E-mail address: _____ Type of event: _____

Estimated attendance: Adults _____ Youth (under 18) _____ Percentage who are City of Palmdale residents: _____

Event open to general public? Yes No Will there be admission/donation or any collection of money? Yes No

If yes, for what purpose will net proceeds be used for? _____

PARKS AND ATHLETIC FACILITIES

- Marie Kerr Softball Diamond #1
- Best Of The West Softball Fields
(Men's) #2 #3 #4
(Women's) #5 #6 #7 #8
- McAdam Softball Diamond
 #1 #2
- Desert Sands Softball Diamond
 #1 #2
- Preparation & Lining (add'l. charge)
- Lights (add'l. charge)
- Bases (no add'l. charge)
- Marie Kerr Soccer Field
 North South
- Marie Kerr Multi-Purpose Field
- Pelona Vista Soccer Field
 #1 #2 #3 #4 #5
 #6 #7 #8 #9 #10

- Domenic Massari Soccer Field
 #4 #5 #6 #7 #8 #9
- Roller Hockey Rink #1 #2
- McAdam Tennis Courts
 #1 #2 #3 (#4 may not be reserved)
- Marie Kerr Tennis Courts
 #1 (#2 may not be reserved)
- Desert Sands Tennis Courts
 #1 (#2 may not be reserved)
- Domenic Massari Tennis Courts
 #1 (#2 may not be reserved)
- Desert Sands Covered Picnic Area
 Electricity (add'l. charge)
- Desert Sands Soccer Field
- Hillside Soccer Field

- Multi Use Area
 Courson Park
 Joshua Hills Park
 Manzanita Park
 Desert Sands Park
 McAdam Park
 Domenic Massari Park
- Swimming Pool
 Courson Pool
 McAdam Pool
 Marie Kerr Pool
 Oasis Park Pool
- Volleyball Courts
 Desert Sands Park
 Marie Kerr Park
 McAdam Park
 Domenic Massari Park

INSURANCE REQUIRED FOR PERMIT TO USE CITY OF PALMDALE PUBLIC FACILITIES

Before an application for permit to use City facilities is approved, it is necessary that a certificate of liability insurance be submitted by the person or organization requesting permit, for the duration of the use naming such person or organization and covering all activities as planned with the following limits, and naming the City of Palmdale, Palmdale Community Redevelopment Agency, Palmdale Civic Authority, Housing Authority, Industrial Development Authority, Airport Authority, their officers, agents, employees and volunteers are named as additional insureds. A combined single limit liability insurance certificate in the amount of one million dollars (\$1,000,000) on a per occurrence basis, General Aggregate limit of two million dollars (\$2,000,000) and list deductible or state "No Deductible" (any deductible ten thousand dollars (\$10,000) is subject to approval of City Attorney) is required for permission to use City of Palmdale facilities.

RELEASE, WAIVER, AND ASSUMPTION OF RISK

I, the undersigned ahgence or willful misconduct of the City) which may have caused or contributed to the injury, damage, or death. This Release, Waiver, and Assumption of Risk shall be binding upon my heirs and dependents as well as myself.

I acknowledge that I am voluntarily renting this facility and participating in the activities conducted therein. I hereby agree to assume all risk of injury, damage to persons and property, and/or death, and to indemnify, defend and hold harmless the City of Palmdale, its officers, agents, volunteers, and employees from any liability for injuries, claim for damage, damage to goods, or death that may arise in connection with the renting or use of this facility. This Release, Waiver, and Assumption of Risk also pertains to any actions of the City of Palmdale, its officers, agents, volunteers and employees (excepting only the sole negligence or willful misconduct of the City) which may have caused or contributed to the injury, damage, or death. This Release, Waiver, and Assumption of Risk shall be binding upon my heirs and dependents as well as myself.

APPLICANT'S STATEMENT

I hereby certify that I have read and will abide by the rules and regulations of the City of Palmdale and the Department of Parks and Recreation as outlined on the reverse and any additional rules that are specific to the facility being used. I understand that fees must be paid at least ten (10) days in advance of event or permit will be canceled. I further agree to promptly reimburse the City of Palmdale for any clean up, loss or damage to City property resulting from its use. The City reserves the right to cancel any permit without liability to the Department upon eight (8) days written notice to renter.

Signature _____ Date _____
(Must be 21 years of age)

FOR CITY USE ONLY

Requested date(s) available? Yes No

Fee: Area(s) _____ \$ _____

_____ \$ _____

_____ \$ _____

Other _____ \$ _____

Deposit _____ \$ _____

Amount Due \$ _____

Approved _____ Disapproved _____

By _____ Date _____

Certificate of Insurance: Yes No N/A

Date	Amount Owed	Amount Paid	Receipt No.	Balance

GENERAL INFORMATION

Hours shown on the permit will cover the entire time required for set-up, activity and clean up. Facility must be vacated promptly at the conclusion of the time specified on the permit.

RULES AND REGULATIONS

Control of admission of guests is the responsibility of the applicant. Security requirements will be determined by the approving authority. If necessary, certified security personnel, additional restrooms, or trash receptacles are to be obtained and paid for by the applicant.

1. Smoking inside a public building or within twenty (20) feet of any entrance is prohibited. Smoking is permitted in designated areas only at outdoor facilities.
2. Alcoholic beverages are strictly prohibited.
3. Food and drinks are permitted in designated areas only.
4. Barbeques are to be used in designated areas only. The use of candles or other open flames are prohibited.
5. Fireworks are not permitted.
6. City equipment can only be moved under the direction of facility personnel.
7. Driving vehicles onto park grounds is prohibited without the approval of authorized City personnel.
8. The applicant, parent or legal guardian is responsible for the supervision of any minors participating in facility use.
9. The only spaces that may be occupied are those identified on the permit application form.
10. Applicant must leave facility in the condition in which it was found and free of debris.
11. Park facilities must be vacated between the hours of 10 pm and 6 am.
12. Applicant is responsible for any loss or damage to City property caused by applicant's use.
13. Applicant must notify Parks and Recreation Department 10 days in advance of a cancellation.

The applicant and any participant shall abide by all applicable additional rules and regulations that are specific to the facility in which they are using.