

1. Agenda

Documents:

[MAY AGENDA \(PDF\).PDF](#)

2. Meeting Materials

Documents:

[RESOLUTION LB 2019-07 \(PDF\).PDF](#)

BOARD OF LIBRARY TRUSTEES  
CITY OF PALMDALE, CALIFORNIA  
COUNCIL CHAMBER  
38300 SIERRA HIGHWAY, SUITE B  
PALMDALE, CA  
AGENDA NO. 490  
MAY 14, 2019 5:30 P.M.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Library Office at (661) 267-5600 at least 48 hours prior to the meeting.

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL: PRESIDENT DAVID, TRUSTEES HENKIN, MANNING, MORRIS and RUTKOWSKI-HINES.
4. APPROVAL OF MINUTES OF REGULAR MEETING HELD APRIL 09, 2019.  
*Suggested Motion: Move to approve the Minutes of the April 09, 2019 Meeting. (Vote - Requires a majority to approve.)*
5. PUBLIC COMMENTS ON AGENDA ITEMS. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.
6. PUBLIC COMMENTS FROM THE FLOOR. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members. The Board can take no action on items not listed on the agenda.
7. RESOLUTION LB 2019-07 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED MARCH 28, 2019 TOTALING \$6154.02.

*Suggested Motion: Move to adopt Resolution LB 2019-07. (Roll Call Vote - Requires three (3) affirmative votes to adopt.)*

8. LIBRARY SERVICES SURVEY DISCUSSION.

9. DIRECTOR'S REPORT.

10. STAFF COMMENTS.

11. TRUSTEE COMMENTS.

12. ADJOURNMENT. This meeting is adjourned to June 11, 2019 at 5:30 p.m. in the Council Chamber, 38300 Sierra Highway, Suite B, Palmdale, California.

Complete packets can be viewed at the Main Library, located at 700 East Palmdale Boulevard, Palmdale, California. You can also view the Agendas and Staff Reports on our website at [www.cityofpalmdale.org](http://www.cityofpalmdale.org).

**BOARD OF LIBRARY TRUSTEES  
CITY OF PALMDALE  
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION NO. LB 2019-07**

A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED MARCH 28, 2019 TOTALING \$6,154.02.

WHEREAS, payroll and general warrants which are prepared in conformance with the Fiscal Year 2018-19 Budgets and certified or approved by the City Manager or Recreation and Culture Manager and/or the Library Purchasing Agent may be issued prior to Board approval; and

WHEREAS, the Board of Library Trustees of the City of Palmdale has received for review certain check registers listing certain checks which have been issued since the last Board meeting, pursuant to Ordinance No. 535, Section 2, and certain checks which have been held for Board approval.

NOW THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Palmdale, California:

SECTION 1. That the Check Registers for checks dated March 28, 2019 totaling \$6,154.02 are hereby attached and made a part of this Resolution.

//  
//  
//  
//  
//  
//

SECTION 2. That checks numbered as follows on the Check Registers are hereby ratified and approved.

MARCH 28, 2019
32100-32105

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

\_\_\_\_\_  
CHALLEN DAVID, President  
Board of Library Trustees  
City of Palmdale, California

ATTEST:

\_\_\_\_\_  
GRACE AMAYA, Assistant Secretary  
Board of Library Trustees  
City of Palmdale, California

City of Palmdale Library  
AP Check Register Summary  
3/28/2019

Check #	Check Date	Check Run	Vendor Name	Check Amount
32100	3/28/2019	032819L	CALIFA GROUP	4,892.85
32101	3/28/2019	032819L	NUPRINT	416.05
32102	3/28/2019	032819L	PALMDALE WATER	156.10
32103	3/28/2019	032819L	SO CALIF GAS CO	360.19
32104	3/28/2019	032819L	UNIQUE MANAGEMENT SERVICES INC	214.80
32105	3/28/2019	032819L	VERIZON WIRELESS	114.03

City of Palmdale Library  
 AP Detail Check Register  
 Check Dates 3/28/2019 - 3/28/2019

CK #	Ck Date Ck Run #	Vendor	Invoice	Account #	Account Description	Amount
32100	3/28/2019	CALIFA GROUP				
	032819L		1994	27024001-722415-	CONT SVCS-ON-LINE COSTS	4,892.85
<b>CHECK # 32100 TOTAL</b>						<b>4,892.85</b>
32101	3/28/2019	NUPRINT				
	032819L		7135	27024001-735100-	OFFICE AND OPERATING SUPPLIES	416.05
<b>CHECK # 32101 TOTAL</b>						<b>416.05</b>
32102	3/28/2019	PALMDALE WATER				
	032819L		980896	27024001-729100-	UTILITIES-WATER	55.80
	032819L		980896A	27024001-729100-	UTILITIES-WATER	100.80
<b>CHECK # 32102 TOTAL</b>						<b>156.60</b>
32103	3/28/2019	SO CALIF GAS CO				
	032819L		02771362007-2/19	27024001-731000-	UTILITIES-GAS	360.89
<b>CHECK # 32103 TOTAL</b>						<b>360.89</b>
32104	3/28/2019	UNIQUE MANAGEMENT SERVICES INC				
	032819L		501652	27024001-721417-	CONT SVCS-COLLECTION SVCS	214.80
<b>CHECK # 32104 TOTAL</b>						<b>214.80</b>
32105	3/28/2019	VERIZON WIRELESS				
	032819L		9825905615	27024001-726100-	TELEPHONE	114.83
<b>CHECK # 32105 TOTAL</b>						<b>114.83</b>
<b>CHECK RUN # 032819L</b>						<b>6,154.82</b>
Total						

City of Palmdale Library  
AP Detail Check Register  
Check Dates 3/28/2019 - 3/28/2019

CK #	Ck Date Ck Run #	Vendor	Invoice	Account #	Account Description	Amount
------	---------------------	--------	---------	-----------	---------------------	--------

---