

1. Meeting Materials

Documents:

[AGENDA.PDF](#)
[RESOLUTION LB 2019-14.PDF](#)

**BOARD OF LIBRARY TRUSTEES
CITY OF PALMDALE, CALIFORNIA
COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CA
AGENDA NO. 495
OCTOBER 08, 2019 5:30 P.M.**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Library Office at (661) 267-5600 at least 48 hours prior to the meeting.

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL: PRESIDENT DAVID, TRUSTEES HENKIN, MANNING, MORRIS and RUTKOWSKI-HINES.
4. APPROVAL OF MINUTES OF REGULAR MEETING HELD SEPTEMBER 10, 2019.

Suggested Motion: *Move to approve the Minutes of the September 10, 2019 Meeting.* (Vote - Requires a majority to approve.)

5. PUBLIC COMMENTS ON AGENDA ITEMS. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.
6. PUBLIC COMMENTS FROM THE FLOOR. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members. The Board can take no action on items not listed on the agenda.
7. RESOLUTION LB 2019-14 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED SEPTEMBER 10, 2019 TOTALING \$7,617.01.

Suggested Motion: *Move to adopt Resolution LB 2019-14.* (Roll Call Vote - Requires three (3) affirmative votes to adopt.).

8. JIM PURTEE, CITY MANAGER REPORT.
9. CHUCK HEFFERNAN, DIRECTOR OF PUBLIC WORKS – UPDATE ON THE LIBRARY ADA IMPROVEMENT PROJECT.
10. DIRECTOR'S REPORT.
11. STAFF COMMENTS.
12. TRUSTEE COMMENTS.
13. ADJOURNMENT. This meeting is adjourned to November 12, 2019 at 5:30 p.m. in the Council Chamber, 38300 Sierra Highway, Suite B, Palmdale, California.

Complete packets can be viewed at the Main Library, located at 700 East Palmdale Boulevard, Palmdale, California. You can also view the Agendas and Staff Reports on our website at www.cityofpalmdale.org.

**BOARD OF LIBRARY TRUSTEES
CITY OF PALMDALE
LOS ANGELES COUNTY, CALIFORNIA**

RESOLUTION NO. LB 2019-14

A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED SEPTEMBER 10, 2019 TOTALING \$7,617.01.

WHEREAS, payroll and general warrants which are prepared in conformance with the Fiscal Year 2019-20 Budgets and certified or approved by the City Manager or Director of Recreation and Culture and/or the Library Purchasing Agent may be issued prior to Board approval; and

WHEREAS, the Board of Library Trustees of the City of Palmdale has received for review certain check registers listing certain checks which have been issued since the last Board meeting, pursuant to Ordinance No. 535, Section 2, and certain checks which have been held for Board approval.

NOW THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Palmdale, California:

SECTION 1. That the Check Registers for checks dated September 10, 2019 totaling \$7,617.01 are hereby attached and made a part of this Resolution.

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SECTION 2. That checks numbered as follows on the Check Registers are hereby ratified and approved.

SEPTEMBER 10, 2019
32126-32130

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2019, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____ ABSENT: _____

CHALLEN DAVID, President
Board of Library Trustees
City of Palmdale, California

ATTEST:

GRACE AMAYA, Assistant Secretary
Board of Library Trustees
City of Palmdale, California

City of Palmdale Library
AP Check Register Summary
9/10/2019

Check #	Check Date	Check Run	Vendor Name	Check Amount
32126	9/10/2019	091019L	CALIFA GROUP	4,981.57
32127	9/10/2019	091019L	NUPRINT	1,778.31
32128	9/10/2019	091019L	PALMDALE WATER	161.35
32129	9/10/2019	091019L	UNIQUE MANAGEMENT SERVICES INC	581.75
32130	9/10/2019	091019L	VERIZON WIRELESS	114.03

City of Palmdale Library
 AP Detail Check Register
 Check Dates 9/10/2019 - 9/10/2019

CK #	Ck Date Ck Run #	Vendor	Invoice	Account #	Account Description	Amount
32126	9/10/2019	CALIFA GROUP				
	091019L		2646	27024001-722415-	CONT SVCS-ON-LINE COSTS	4,981.57
				CHECK # 32126 TOTAL		4,981.57
32127	9/10/2019	NUPRINT				
	091019L		7246	27024001-735100-	OFFICE AND OPERATING SUPPLIES	230.99
	091019L		7252	27024001-723100-	CONT SVCS-MAINT & REPAIR-EQUIP	360.56
	091019L		7253	27024001-735100-	OFFICE AND OPERATING SUPPLIES	1,186.76
				CHECK # 32127 TOTAL		1,778.31
32128	9/10/2019	PALMDALE WATER				
	091019L		1258355	27024001-729100-	UTILITIES-WATER	61.24
	091019L		1258355A	27024001-729100-	UTILITIES-WATER	100.11
				CHECK # 32128 TOTAL		161.35
32129	9/10/2019	UNIQUE MANAGEMENT SERVICES INC				
	091019L		555907	27024001-721417-	CONT SVCS-COLLECTION SVCS	286.40
	091019L		557284	27024001-721417-	CONT SVCS-COLLECTION SVCS	295.35
				CHECK # 32129 TOTAL		581.75
32130	9/10/2019	VERIZON WIRELESS				
	091019L		9835820094	27024001-728100-	TELEPHONE	114.03
				CHECK # 32130 TOTAL		114.03
Total				CHECK RUN # 091019L		7,617.01

City of Palmdale Library
AP Detail Check Register
Check Dates 9/10/2019 - 9/10/2019

CK #	Ck Date Ck Run #	Vendor	Invoice	Account #	Account Description	Amount
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