

Minutes, Board of Library Trustees

**BOARD OF LIBRARY TRUSTEES
CITY OF PALMDALE, CALIFORNIA
COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CA
AGENDA NO. 489
APRIL 09, 2019 5:30 P.M.**

1. CALL TO ORDER.

President David called the regular meeting of the Board of Library Trustees of the City of Palmdale to order at 5:30 p.m. on April 09, 2019 in the Council Chamber 38300 Sierra Highway, Suite B.

2. PLEDGE OF ALLEGIANCE.

President David led the Pledge of Allegiance.

3. ROLL CALL: PRESIDENT DAVID, TRUSTEES HENKIN, MANNING, MORRIS and RUTKOWSKI-HINES.

Responding to the roll call were Trustees Henkin, Manning, Morris, Rutkowski-Hines and President David. Also in attendance were Library Director Shupe, Recreation Manager Dombrowski, and Administrative Assistant Amaya.

4. APPROVAL OF MINUTES OF REGULAR MEETING HELD FEBRUARY 12, 2019.

President David presented the Minutes of the regular meeting held February 12, 2019. Trustee Henkin moved to approve the Minutes as presented. Trustee Morris seconded the motion. The motion carried.

5. APPROVAL OF MINUTES OF REGULAR MEETING HELD MARCH 12, 2019.

President David presented the Minutes of the regular meeting held March 12, 2019. Trustee Morris moved to approve the Minutes as presented. Trustee Rutkowski-Hines seconded the motion. The motion carried.

6. PUBLIC COMMENTS ON AGENDA ITEMS.

None.

7. PUBLIC COMMENTS FROM THE FLOOR.

Tina Victory, President of the Friends of the Library passed out a Friends Update Flyer and spoke about recent events.

8. RESOLUTION LB 2019-04 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED JANUARY 31, 2019 TOTALING \$2,635.47.

President David presented Resolution LB 2019-04 of the Board of Library Trustees of the City of Palmdale, California, Ratifying and Approving the Palmdale City Library Check Register for Checks dated January 31, 2019 totaling \$2,635.47. Trustee Rutkowski-Hines moved to adopt Resolution LB 2019-04. Trustee Henkin seconded the motion. The motion carried with Trustees Henkin, Manning, Morris, Rutkowski-Hines and President David all voting yes.

9. RESOLUTION LB 2019-05 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED FEBRUARY 28, 2019 TOTALING \$6,143.00.

President David presented Resolution LB 2019-05 of the Board of Library Trustees of the City of Palmdale, California, Ratifying and Approving the Palmdale City Library Check Register for Checks dated February 28, 2019 totaling \$6,143.00. Trustee Henkin moved to adopt Resolution LB 2019-05. Trustee Morris seconded the motion. The motion carried with Trustees Henkin, Manning, Morris, Rutkowski-Hines and President David all voting yes.

10. RESOLUTION LB 2019-06 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, DESIGNATING BY TITLE AND NAME THOSE OFFICIALS WHO ARE AUTHORIZED TO SIGN CHECKS AND WARRANTS, AND REPEALING RESOLUTION LB 2018-14 IN ITS ENTIRETY.

President David presented Resolution LB 2019-06 of the Board of Library Trustees of the City of Palmdale, California, Designating By Title and Name those Officials who are Authorized to Sign Checks and Warrants, and Repealing Resolution LB 2018-14 in its entirety. Trustee Henkin moved to adopt Resolution LB 2019-06. Trustee Morris seconded the motion. The motion carried with Trustees Henkin, Manning, Morris, Rutkowski-Hines and President David all voting yes.

11. DIRECTOR'S REPORT.

Library Director Shupe presented the Director's Report to the Board Members. Discussion ensued about the Library Services Survey and the Board members have requested that a Discussion of the Survey be added to the May meeting agenda. Discussion ensued about the Grant opportunity with National Endowment for the Humanities and the Dr. Martin Luther King Jr. event on March 28th. Board members shared and discussed some ideas to bring more people into the Library.

12. STAFF COMMENTS.

None.

13. TRUSTEE COMMENTS.

President David invited Mayor Hofbauer to speak. Mayor Hofbauer thanked the Board Members for their service and spoke about the construction at the Library, the literacy program and the upcoming budget. Trustee Morris stated that she attended a Palmdale Water District Meeting. President David asked if the Library will be attending the Poppy Festival. Library Director Shupe responded that the Library will look into attending next year.

14. ADJOURNMENT.

President David adjourned the meeting at 6:40p.m. to May 14, 2019 at 5:30 p.m. in the Council Chamber, 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2019.

ATTEST:

CHALLEN DAVID, President
Board of Library Trustees
City of Palmdale, California

GRACE AMAYA, Assistant Secretary
Board of Library Trustees
City of Palmdale, California