

## Minutes, Board of Library Trustees

**BOARD OF LIBRARY TRUSTEES  
CITY OF PALMDALE, CALIFORNIA  
COUNCIL CHAMBER  
38300 SIERRA HIGHWAY, SUITE B  
PALMDALE, CA  
AGENDA NO. 493  
AUGUST 13, 2019 5:30 P.M.**

1. CALL TO ORDER.

*President David called the regular meeting of the Board of Library Trustees of the City of Palmdale to order at 5:30 p.m. on August 13, 2019 in the Council Chamber, 38300 Sierra Highway, Suite B.*

2. PLEDGE OF ALLEGIANCE.

*Trustee Manning led the Pledge of Allegiance.*

3. ROLL CALL: PRESIDENT DAVID, TRUSTEES HENKIN, MANNING, MORRIS and RUTKOWSKI-HINES.

*Responding to the roll call were Trustees Henkin, Manning, Morris and President David. Also in attendance were Library Director Shupe, Recreation Manager Dombrowski and Administrative Associate Amaya.*

*President David made a motion to excuse the absence of Trustee Rutkowski-Hines. Trustee Morris seconded the motion. The motion carried.*

4. ADMINISTRATION OF OATH OF OFFICE.

*Administrative Associate Amaya administered the Oath of Office to Trustee Henkin and Trustee Manning.*

5. APPROVAL OF MINUTES OF REGULAR MEETING HELD JULY 09, 2019.

*President David presented the Minutes of the regular meeting held July 09, 2019. Trustee Henkin moved to approve the Minutes as presented. Trustee Morris seconded the motion. The motion carried.*

6. PUBLIC COMMENTS ON AGENDA ITEMS.

*None.*

7. PUBLIC COMMENTS FROM THE FLOOR.

*Tina Victory, President of the Friends of the Library distributed a Friends Update Flyer and spoke about recent events. Discussion ensued about volunteers.*

8. RESOLUTION LB 2019-12 - A RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF PALMDALE, CALIFORNIA, RATIFYING AND APPROVING THE PALMDALE CITY LIBRARY CHECK REGISTER FOR CHECKS DATED JUNE 28, 2019 TOTALING \$6,126.40.

*President David presented Resolution LB 2019-12 of the Board of Library Trustees of the City of Palmdale, California, Ratifying and Approving the Palmdale City Library Check Register for Checks dated June 28, 2019 totaling \$6,126.40. Trustee Henkin moved to adopt Resolution LB 2019-12. Trustee Morris seconded the motion. The motion carried with Trustees Henkin, Manning, Morris and President David all voting yes. Trustees Rutkowski-Hines was absent.*

9. DIRECTOR'S REPORT.

*Library Director Shupe distributed the Director's Report. Assistant Library Director Petersen spoke about attending the American Library Association Conference. Library Director Shupe distributed the "Highlights of My ALA Conference" document and spoke about attending the American Library Association Conference.*

10. STAFF COMMENTS.

*Recreation Manager Dombrowski complimented Library Director Shupe on his passion for library services and found it inspiring.*

11. TRUSTEE COMMENTS.

*Trustee Morris spoke about the City of Palmdale General Plan Community Workshop taking place in August. Library Board Members have requested that the City Manager attend a future meeting to discuss Library funding.*

12. ADJOURNMENT.

*President David adjourned the meeting at 6:30 p.m. to September 10, 2019 at 5:30 p.m. in the Council Chambers, 38300 Sierra Highway, Suite B, Palmdale, California.*

PASSED, APPROVED, and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

ATTEST:

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CHALLEN DAVID, President  
Board of Library Trustees  
City of Palmdale, California

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GRACE AMAYA, Assistant Secretary  
Board of Library Trustees  
City of Palmdale, California