



PALMDALE RECREATION & CULTURE

Event Concessionaire Application

The City of Palmdale uses concessionaires for a variety of events including Palmdale Amphitheater events, City park facility events and Best of the West Softball Tournaments.

Your name: _____

Business name: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone number: _____

Alternate phone number: _____

Email address: _____

Concessionaires must list all menu items and selling price for consideration below:

Menu Item	Price

Booth Space Details

My Concessionaire Vendor Booth consists of (check all the apply):

10'x10' Ez-Up Canopy

Trailer: Length including tongue to trailer end _____

Trailer service door is on: Back of trailer Side of trailer

Service window is on: Passenger side Driver's side Back of trailer

My trailer requires power: Yes No

If yes, how much and type power: _____

BBQ or Grill Length of grill: _____

Refrigeration units Number of units: _____

My Concessionaire Vendor Booth contains a handwashing station: Yes No

List all other equipment that requires electrical power below:

Equipment Type	Amount of Power Required

My employees/staff wear a uniform: Yes No

Submit photos of your complete booth set-up — including food items, banners and signage — with this application via U.S. mail.

Mail application and photos to:

Recreation & Culture
 Special Events Division
 38260 10th St. East
 Palmdale, CA 93550

How will I know if I am selected?

The City reviews all applications received annually to determine applications selected for approval. After the review, applicants will be phoned and notified of status.

What happens if I am selected?

Upon acceptance, approved Concessionaires will enter into a contract with the City of Palmdale to provide concessions at various events. Approved Concessionaires must provide an insurance certificate of liability and an additional insured endorsement that meets City requirements.

Visit the following link for sample insurance certificate and endorsement:

<http://www.cityofpalmdale.org/Portals/0/Documents/Residents/Parks/Sample%20COLI-Low%20Hazard%20Use.pdf>